



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Award Type:	Agenda Item
Is a Board Meeting Date Requested?	Yes
Requested Board Meeting Date:	03/24/2026
Project Title / Description:	2026 Vehicle Exemptions

Agenda Item Report

Introduction / Background:	In accordance with A.R.S. 38-538.03, an exemption approval from the Board of Supervisors is required each year to issue undercover license plates and vehicle marking exemptions for approved County Vehicles.
Discussion:	Pima County vehicles used to conduct rehabilitation or social service programs, felony investigations or activities of a confidential nature are issued undercover license plates and are exempt from County vehicle markings. Per A.R.S 38538.03 exemptions require approval from the Pima County Board of Supervisors as the governing body annually. Any exemptions not approved will be cancelled. To ensure compliance and retain confidentiality, a listing of exempt vehicles is maintained by Fleet Services Department.
Conclusion:	Exemption approval is required by Pima County Board of Supervisors per A.R.S. 38-538.03.
Recommendation:	It is recommended the Board of Supervisors approve the annual vehicle exemptions to ensure compliance with A.R.S. 38-538.03 and continued operations of Pima County services of confidential nature. If denied, any vehicle exemptions will be cancelled, and vehicles will be required to register for basic government license plates and County markings per A.P. 49-6.
Fiscal Impact:	N/A
Support of Prosperity Initiative:	N/A
Provide information that explains how this activity supports the selected Prosperity Initiative	N/A
Board of Supervisor District:	<ul style="list-style-type: none"> • 1 • 2

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Department: Fleet Services

Name: LeAnne Hartin

Telephone: 520 724-4488

Department Director Signature:  Date: 2-23-2026

Deputy County Administrator Signature:  Date: 2-23-2026

County Administrator Signature: _____ Date: 2/24/24

February 17, 2026

Leonard Boswell
Director
Pima County Automotive Service
Attn: Jasmine Lopez
1291 S. Mission Rd.
Tucson, AZ 85713

Dear Ms. Lopez:

In adherence to Arizona Revised Statutes (A.R.S.) § 38-538.03, an exemption approval letter from the Governor or relevant governing body for your agency is required each year for vehicles issued plates under the provisions of A.R.S. § 28-2511(A) or (E), **regardless of the vehicle's tab expiration date.**

Therefore, it is of the utmost importance that the utilizing agency submits proof of the approved exemption to our office no later than **March 20, 2026**. Failing to do so will result in **all plates being cancelled** if the exemption approval is not received in compliance with the statute.

Enclosed, is a computer listing of all vehicles assigned to your agency along with the Terms and Conditions document. The Terms and Conditions document must be signed annually by each head of agency and LECU point of contact. Any plates that require cancellation should be marked through with a line on the provided listing. Return the computer list, Terms and Conditions, and your approved exemption letter using one of the following options:

Secured/Encrypted email to LECU@azdot.gov ,
Fax 602-296-7602,
or mail to:
Office of Inspector General
Attn: Felisa Contreras / LECU
P.O. Box 2100 Mail Drop 514M
Phoenix, AZ 85001-2100

Thank you for your continued cooperation and if we can be of any assistance, please feel free to contact the Law Enforcement Coordination Unit at 602-712-7488.

Sincerely,



Felisa Contreras
Special Services Manager
Enclosures



PIMA COUNTY SHERIFF'S DEPARTMENT

Chris Nanos, Sheriff

1750 East Benson Highway, Tucson, Arizona 85714-1758

Phone: (520) 351-4600 • Fax: (520) 351-4622 • www.pimasheriff.org

March 2, 2026

The Honorable Chair Jennifer Allen
Pima County Board of Supervisors
33 N. Stone Avenue, 11th floor
Tucson, AZ 85701

Dear Supervisor Allen:

In accordance with the procedures regarding the use of unmarked vehicles, the Pima County Sheriff's Department respectfully requests exemption from the requirements pursuant to A.R.S. § 38-538.03. These vehicles are utilized to conduct felony investigations and activities of a confidential nature.

If you have any questions, please feel free to contact me at 520-465-4052, or our Fleet Administration Ms. Sharon Trivitt at 520-351-6445; or Material Management Manager Mr. Frank Samaniego at 520-351-4628.

Respectfully,

A handwritten signature in black ink, appearing to read "Chris Nanos".

Chris Nanos
Sheriff of Pima County

CGN/sat
Attachment

c: Mr. Leonard Boswell, Director of Fleet Services

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