

COB - BOSAIR FORM

08/03/2026 2:06 PM (MST)

Submitted by Manira.Cervantes@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 82532GT, 82533GT, 82534GT, 93453GT

Award Type:	Grant
BOSAIR Activity:	Board Meeting Request
Requested Board Meeting Date:	08/25/2026
Supplier / Customer / Grantor / Subrecipient:	Arizona Department of Economic Security (ADES)
Project Title / Description:	Community Action Services Program (CASP)
Purpose:	The Community Action Services Program (CASP) offers a wide array of programs and services in both rural and urban areas, aimed at reducing poverty, revitalizing low-income communities, and empowering low-income families and individuals to achieve economic independence. Pima County receives federal and state funding from the Arizona Department of Economic Security (ADES) to provide rent, mortgage, and utility assistance, as well as case management and navigation services to low-income individuals and families who are at risk of eviction or homelessness. These services not only provide immediate assistance but also evaluate the needs of low-income clients to identify the incremental steps they must take towards achieving self-sufficiency. Beyond direct assistance, the services offered include coordination, community services, case management, and navigation assistance. The CASP Intergovernmental Agreement (IGA) encompasses three federal funding sources: Low Income Home Energy Assistance Program (LIHEAP) 82532GT, Short Term Crisis Services/Temporary Assistance to Needy Families (STCS/TANF) 82533GT, and the Community Services Block Grant (CSBG) 82534GT, in addition to state funds - Neighbors Helping Neighbors (NHN) 93453GT. Amendment 4 includes the following allocations: The LIHEAP (82532GT) allocation of \$134,374.00 (LIHEAP A16 - \$70,928 + LIHEAP Navigator - \$63,446) for the first quarter (July 1, 2026 - September 30, 2026) of the State Fiscal Year (SFY) 2027, awaiting the final appropriations for SFY 2027, is aimed at providing Community Resource Navigator Services to assist individuals and/or families with utility assistance and energy education. The STCS/TANF (82533GT) allocation of \$540,565.00 for SFY 2027 (July 1, 2026 - June 30, 2027), provides temporary assistance to families with children who have an emergent need that cannot be met immediately with their own income or other resources. The CSBG (82534GT) allocation of \$219,323.00 for the first quarter (July 1, 2026 - September 30, 2026) of the State Fiscal Year (SFY) 2027, awaiting the final appropriations for SFY 2027, is aimed to addresses housing needs, emergency needs and food insecurity services. The NHN (93453GT) allocation of \$6,210.00 for SFY 2027 (July 1, 2026 - June 30, 2027), offers utility assistance and energy education to individuals and families in need to prevent utility disconnection and homelessness. The amendment also revises The Scope of Work, Section 9.4, Case Management Reporting Requirements - reports to be submitted in the DAARS system. Attachment: DI25-002433 (Amendment 4)

Procurement Method: Grant: Not applicable

Procurement Method Additional Info: N/A

Program Goals/Predicted Outcomes: The program aims to alleviate poverty and improve housing stability by providing emergency assistance and guiding individuals through personalized navigation and case management. These efforts focus on meeting immediate needs while creating sustainable pathways to stability and self-sufficiency.

Public Benefit and Impact: The benefit of these programs is that they provide a critical safety net for low-income households by preventing housing instability, reducing energy burdens, and supporting employment. Through case management and emergency assistance, these programs provide vital support to low-income households by preventing evictions and utility shutoffs, reducing energy costs, and addressing urgent needs such as food insecurity, medical prescriptions, and minor home repairs. Additionally, Pima County residents receive energy education, weatherization, and work-related assistance to secure or maintain employment. Together, these efforts stabilize families, promote self-sufficiency, and strengthen community resilience across Pima County.

Strategic Plan Pillar • Quality of Life

Support of Prosperity Initiative:

- 2. Improve Quality of Life and Opportunity in High Poverty Areas
- 3. Improve Housing Stability

Provide information that explains how this activity supports the selected Prosperity Initiatives The programs within the CASP agreement directly advance Pima County's Prosperity Initiatives 2. Improve Quality of Life and Opportunity in High Poverty Areas, and 3. Improve Housing Stability. CASP aims to reduce poverty and promote economic stability through comprehensive case management, eviction prevention, utility assistance, and short-term crisis services that help families remain housed, avoid homelessness and maintain essential services. At the same time, CASP provides navigation services, energy education and assistance to that empower residents to secure employment and access long-term resources. Together, these strategies strengthen household resilience and foster inclusive economic growth across Pima County.

Metrics Available to Measure Performance: Monthly CAPS Household Report, Case Management and Navigation Reports, quarterly Results Oriented Management & Accountability (ROMA) reports, CSBG Annual Report and the Community Action Plan.

Retroactive: YES

Retroactive Description: Yes, to July 1, 2026 to coincide with the term of the award. The County received the funding alert on June 4, 2026. We submitted our budget to ADES on July 7, 2026. We received the approved budget and amendment on July 22, 2026. The next available Pima County Board of Supervisors meeting the amendment could be placed on is August 25, 2026. If the amendment is not approved, eligible individuals and families would not receive emergency services.

Grant / Amendment Information (for grants acceptance and awards)

Record Number:	
Euna Grant Record Number: 82532GT, 82533GT, 82534GT, 93453GT	
Type:	Amendment
Department Code:	CWD
Euna Grant Record Number:	82532GT, 82533GT, 82534GT, 93453GT
Amendment Number:	4
Commencement Date:	07/01/2026
Termination Date:	06/30/2027
Advantage Initial GTAW# (If Applicable):	N/A
Total Revenue Amount:	
\$900,472.00	
Total Match Amount	
\$0.00	
Advantage Grant ID # (If Applicable):	N/A
All Funding Source(s) required:	All fund sources passed through the Arizona Department of Economic Security (ADES) under the CASP IGA. Federal Funds: U.S. Department of Health and Human Services Low Income Home Energy Assistance Program (LIHEAP) record 82532GT, U.S. Department of Health and Human Services Temporary Assistance to Needy Families (TANF) record 82533GT, and U.S. Department of Health and Human Services Community Services Block Grant (CSBG) record 82534GT. State funds: Neighbors Helping Neighbors (NHN) record 93453GT.
Does PCAO need to review the grant award (or grant amendment)?	YES
Does PCAO need to sign the grant award (or grant amendment)?	YES
Match funding from General Fund?	NO
Match funding from other sources?	NO
Are Federal Funds Involved?	YES

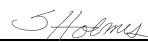
If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

All fund sources passed through the Arizona Department of Economic Security (ADES) under the CASP IGA. Federal Funds: U.S. Department of Health and Human Services Low Income Home Energy Assistance Program (LIHEAP) record 82532GT, U.S. Department of Health and Human Services Temporary Assistance to Needy Families (TANF) record 82533GT, and U.S. Department of Health and Human Services Community Services Block Grant (CSBG) record 82534GT. State funds: Neighbors Helping Neighbors (NHN) record 93453GT.

CFDA#	93.558 for TANF 82533GT, 93.568 for LIHEAP 82532GT, 93.569 for CSBG 82534GT
FAIN#	2501AZTANF for 82533GT, 2501AZLIEA for 82532GT, 2501AZCOSR for 82534GT
Department:	Community & Workforce Development - Manira Cervantes
Name:	Manira Cervantes
Telephone:	5207245710

GMI Director:  Date: 8/5/2026 | 1:39 PM MST

Department Director Signature: Daniel Sullivan Department Director Date: 8/3/2026 | 4:10 PM MST

Deputy County Administrator Signature:  Date: 8/6/2026 | 8:36 AM MST

County Administrator Signature:  Date: 8/6/2026 | 9:47 AM MST



INTERGOVERNMENTAL AGREEMENT AMENDMENT

ARIZONA DEPARTMENT OF ECONOMIC SECURITY

1789 W. Jefferson Street,
Mail Drop 1541,
Phoenix, Arizona 85007
(602) 364-0170

CONTRACTOR (Name and Address):	Services Description:	Community Action Services Program
Pima County 2797 E. Ajo Way Tucson, AZ 85713	Agreement Number:	DI25-002433
	Amendment Number:	Four (4)

PURSUANT TO THE INTERGOVERNMENTAL AGREEMENT (IGA), UNIFORM TERMS AND CONDITIONS SECTION 5.1 AMENDMENTS, THE PARTIES HEREBY AGREE TO AMEND THE AGREEMENT AS FOLLOWS:

1. In accordance with the Special Terms and Conditions, Section 26., Levels of Service, and with the CAN Alert issued on June 4, 2026, the purpose of this amendment is to add the initial Itemized Service Budget in the amount of \$900,472.00 for the period of July 1, 2026 through June 30, 2027.
Therefore, the initial Itemized Service Budget is added and attached as part of this amendment.
2. In accordance with the Uniform Terms and Conditions, Section 5., Contract Changes, Subsection 5.1 Amendments and in accordance with the Scope of Work, Section 9.4, Case Management Reporting Requirements are being revised with the changes underlined and marked in red as follows:
 - 9.4.2 Submit a Monthly CAPS Household Report (Exhibit D, as may be amended) by the 25th day following the end of each reporting period, submitted in the DAARS system.
 - 9.4.4.1 Submit a Monthly CAPS Household Report (Exhibit D, as may be amended) by the 25th day following the end of each reporting period, submitted in the DAARS system.
 - 9.4.5.1 Submit a Monthly CAPS Household Report (Exhibit D, as may be amended) by the 25th day following the end of each reporting period, submitted in the DAARS system.
 - 9.4.7.1 Submit a Monthly Navigation Report (Exhibit F, as may be amended) by the 25th day following the end of each reporting period, submitted in the DAARS system.
 - 9.4.9.1 Submit a Monthly Navigation Report (Exhibit F, as may be amended) by the 25th day following the end of each reporting period, submitted in the DAARS system.

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECTS. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS AMENDMENT ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

Agency Name Arizona Department of Economic Security	Name of Contractor Pima County
Authorized Signature	Authorized Signatory
Type Name	Type Name
Title	Title

	INTERGOVERNMENTAL AGREEMENT AMENDMENT	ARIZONA DEPARTMENT OF ECONOMIC SECURITY 1789 W. Jefferson Street, Mail Drop 1541, Phoenix, Arizona 85007 (602) 364-0170
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Date	Date
IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.	
ARIZONA ATTORNEY GENERAL'S OFFICE ASSISTANT ATTORNEY GENERAL	PUBLIC AGENCY LEGAL COUNSEL 
DATE	DATE 7/28/2026

DIVISION OF COMMUNITY ASSISTANCE AND DEVELOPMENT						
CONTRACT OBLIGATION FOR SFY 2027						
Pima County	SFY 2026 CARRYOVER	INITIAL SFY 2027 ALERTS	TOTAL SFY 2027 ALERTS	INCREASE (DECREASE) SFY 2027 ALERTS	REVISED TOTAL SFY 2027 AWARDS	
1. CSBG	\$ -	\$ 219,323.00	\$ 219,323.00	\$ -	\$ 219,323.00	
2. CSBG Discretionary	\$ -	\$ -	\$ -	\$ -	\$ -	
3. LIHEAP Vouchers	\$ -	\$ -	\$ -	\$ -	\$ -	
4. LIHEAP Provider Admin	\$ -	\$ -	\$ -	\$ -	\$ -	
5. LIHEAP A-16	\$ -	\$ 70,928.00	\$ 70,928.00	\$ -	\$ 70,928.00	
6. LIHEAP Leveraging	\$ -	\$ -	\$ -	\$ -	\$ -	
7. TANF	\$ -	\$ 540,565.00	\$ 540,565.00	\$ -	\$ 540,565.00	
8. SSBG	\$ -	\$ -	\$ -	\$ -	\$ -	
9. NHN	\$ -	\$ 6,210.00	\$ 6,210.00	\$ -	\$ 6,210.00	
10. NAVIGATOR	\$ -	\$ 63,446.00	\$ 63,446.00	\$ -	\$ 63,446.00	
11. Eviction Prevention	\$ -	\$ -	\$ -	\$ -	\$ -	
12. Homeless Youth Outreach	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ -	\$ 900,472.00	\$ 900,472.00	\$ -	\$ 900,472.00	
Note:						