



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: May 21, 2024

or Procurement Director Award:

* - Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

Amazon.com LLC

***Project Title/Description:**

On-Line Marketplace for the Purchase of Products

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-229, amendment No. 11. This Amendment extends the termination date to 05/31/2026 to align with the cooperative contract renewal and adds the annual award amount of \$1,700,000.00 for a cumulative not-to-exceed contract amount of \$6,350,000.00.

Administering Department: Procurement

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on June 5, 2017, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$150,000.00 with four (4) on-year renewal options.

Effective 06/01/2018, the Procurement Officer processed Amendment No. 01, which extended the termination date to May 31, 2019 and added the annual award amount of \$150,000.00 for a cumulative not-to-exceed contract amount of \$300,000.00. Three (3) renewal options remained.

On 11/15/2018, the Procurement Director approved Amendment No. 02, which increased the annual award amount by \$100,000.00 from \$150,000.00 to \$250,000.00 for a cumulative not-to-exceed contract amount of \$400,000.00

On 02/19/2019, the Board of Supervisors approved Amendment No. 03, which increased the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00.

On 02/25/2019, the Procurement Director approved Amendment No. 04, which extended the termination date to May 31, 2020 and added the annual award amount of \$400,000.00 for a cumulative not-to-exceed amount of \$950,000.00. Two (2) renewal options remained.

On 04/23/2020, the Procurement Director approved Amendment No. 05, which extended the termination date to May 31, 2021 and added the annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$1,350,000.00. One (1) renewal option remained.

On 12/01/2020, the Board of Supervisors approved Amendment No. 06, which which increased the annual award amount by \$400,000.00 from \$400,000.00 to \$800,000.00 for a cumulative not-to-exceed contract amount of \$1,750,000.00.

On 03/16/2021, the Board of Supervisors approved Amendment No. 07, which increased the annual award amount by \$900,000.00 from \$800,000.00 to \$1,700,000.00 for a cumulative not-to-exceed contract amount of \$2,650,000.00.

On 03/17/2021, the Procurement Director approved Amendment No. 08, which extended the termination date to May 31, 2022. No additional funding was added and contract not-to-exceed amount remained at \$2,650,000.00.

On 06/21/2022, the Board of Supervisors approved Amendment No. 09, which extended the termination date to 05/31/2024 to align with the cooperative contract renewal. No additional funding was added and contract not-to-exceed amount remained at \$2,650,000.00.

On 9/20/2022, the Board of Supervisors approved Amendment NO. 10, which was for a one-time increase in the amount of \$2,000,000.00 for a cumulative not-to-exceed contract amount of \$4,650,000.00. This increase was needed due to the economic conditions that have increased the cost of items purchased.

PRCUID: 254301

TD: COB 4/30/24
V.ERS: 13
5 PAGES

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Provide an On-Line Marketplace for the purchase of as-needed products.

***Public Benefit:**

A cost savings purchasing option for Pima County.

***Metrics Available to Measure Performance:**

Savings tracked through PCard purchases.

***Retroactive:**

No.

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-229
Amendment No.: 11 AMS Version No.: 13
Commencement Date: 06/01/2024 New Termination Date: 05/31/2026

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Is there revenue included? Yes No If Yes \$ 0.00

*Funding Source(s) required: General Fund

Funding from General Fund? Yes No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer: Maricruz Lopez (Digitally signed by Maricruz Lopez Date: 2024.04.30 08:28:59 -07'00') Division Manager: Ana Wilber (Digitally signed by Ana Wilber Date: 2024.04.30 08:32:38 -07'00')
Department: Procurement Telephone: (520) 724-3736

Department Director Signature: Terri Spencer (Digitally signed by Terri Spencer Date: 2024.04.30 08:53:50 -07'00') Date:
Deputy County Administrator Signature: [Signature] Date: 4-30-2024
County Administrator Signature: [Signature] Date: 4/30/2024



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 1700000000000000229

MA Version: 13

Page: 1 of 2

Description: Amazon PCARD USE ONLY!! Must read attached guidelines.

I S S U E R	Pima County Procurement Department
	150 W. Congress St. 5th Fl
	Tucson AZ 85701
	Issued By: MARICRUZ LOPEZ
	Phone: 5207243736
	Email: maricruz.lopez@pima.gov

T E R M S	Initiation Date: 06-21-2024	
	Expiration Date: 05-31-2026	
	NTE Amount: \$6,350,000.00	
	Used Amount: \$3,662,635.93	

V E N D O R	Amazon.com LLC	Contact: Laura Lechtenberg
	410 Terry Avenue North	Phone: 206-922-1955
	Seattle WA 98109	Email: lechlaur@amazon.com
		Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
Amendment No. 11 extends the termination date to 05/31/2026 to align with the cooperative contract renewal and adds the annual award amount of \$1,700,000.00 for a cumulative not-to-exceed contract amount of \$6,350,000.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



PIMA COUNTY

MASTER AGREEMENT DETAILS

Master Agreement No: 17000000000000000229

MA Version: 13

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Line	Description		
1	Amazon Pcard Payment Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To
2	Sales Tax Pcard Payment Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To