

COB - BOSAIR FORM

04/22/2026 11:22 AM (MST)

Submitted by Alix.Rogstad@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Award Type: Agenda Item

BOSAIR Activity: Board Meeting Request

Requested Board Meeting Date: 05/12/2026

Project Title / Description: Pima County Cooperative Extension Annual Appropriations

Agenda Item Report

Introduction / Background: The University of Arizona Pima County Cooperative Extension (PCCE) offers educational programming on natural resources, 4-H youth development, and health and nutrition to the citizens of Pima County.

Discussion: Per state statute, the County Board of Supervisors appoints the County Extension Advisory board and receives an annual report from the office. In FY27, PCCE requests \$151,400 to continue the work through a budgeted appropriations agreement between Pima County and the University of Arizona. The attached scope of work describes the distribution of PCCE program impacts in County Districts and describes the anticipated coordination among County Departments to ensure targets are met.

Conclusion: PCCE and Pima County Conservation Lands and Resources Department have developed and mutually agreed upon a Scope of Work and Budget for FY27. The agreement details work elements that support Pima Extension operation and programs that benefit the citizens of Pima County and Pima County Conservation Lands and Resources Department's programming needs.

Recommendation: The Conservation Lands and Resources Department recommends approval of the appropriation of funds to allow Pima County Cooperative Extension services to be provided to the public.

Fiscal Impact: The scope of work elements proposed by Pima County Cooperative Extension total \$151,400. This amount has been included in the CLR department budget request for FY27.

Support of Prosperity Initiative: 10. Prioritize Workforce Development for Underserved Populations

Provide information that explains how this activity supports the selected Prosperity Initiative

Pima Extension supports the Bar V Ranch 4-H Education Program (Element #3 in the Scope of Work). This work provides critical support and improved connections for the Pima County CLR's Ranch Education Program with the long-term goal of creating a pool of qualified candidates to manage Pima County's working ranches and other range and conservation lands in the future.

Board of Supervisor District:

- 1
- 2
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- 5

Department:

Conservation Lands & Resources

Name:

Alix Rogstad

Telephone:

520.724.9500

Department Director Signature:



Date: 4/22/2026

Deputy County Administrator Signature:



Date:

4/23/2026

County Administrator Signature:

Date:

4/23/26



Scope of Work July 1, 2026 – June 30, 2027

January 1, 2026

**University of Arizona Pima County Cooperative Extension
Pima County Conservation Lands & Resources Department
Funding Total: \$151,400**

The University of Arizona Cooperative Extension provides outreach and education to improve land stewardship and community health through horticulture and agriculture, 4-H youth development, and Family and Consumer Health Sciences. Funding from Pima County enables Pima County Cooperative Extension (PCCE) to better serve the community and provide practical information that helps people make their lives better. This Scope of Work was developed by PCCE in coordination with Pima County Conservation Lands & Resources Department (CLR). Deliverables on these activities will be reported quarterly to the CLR staff with an annual summary report on all PCCE accomplishments provided to the Pima County Board of Supervisors.

Element 1. Groundskeeping, Office Operations, and Administrative Support \$30,650

Operations financial support ensures that PCCE programs and joint efforts can be conducted effectively and efficiently.

- 1.1 Maintenance, trash pick-up, vegetation pruning, and other groundskeeping activities around the Pima County Extension occupied building, including offices at 4210 North Campbell, 2201 East Roger Rd. (Tucson Village Farm), and 2205 South 4th (The Garden Kitchen).
- 1.2 General office supplies, field and educational supplies, housekeeping supplies, and shared equipment for shared PCCE programs, and administration.
- 1.3 Support for a portion of operations costs such as Constant Contact subscription, mailing, shipping, copying, vehicle/equipment maintenance, and utilities.
- 1.4 Support for a portion of administrative costs such as financial, human resources, and management for the Pima Extension office and programs delineated in this Scope of Work.

Element 2. 4-H High Ropes Challenge Course \$36,800

In line with the Pima County CLR program goals, the PCCE 4-H High Ropes Challenge Course offers classes for Pima County residents, schools, and community groups. High Ropes experiences lead youth to conquer fears, build confidence, gain leadership, and grow problem-solving, collaboration, and communication skills.

- 2.1 Provide high-quality and safe High Ropes Challenge Course classes, managed, and supervised by a certified Challenge Course Facilitator, to youth and young adults, ages 5-18.
- 2.2 Continue to develop curricula and new courses to advance youth development goals such as team building, communication, and leadership.



- 2.3 Train educators and others in non-competitive learning through games and activities. Facilitating the availability of low-rope course kits enables educators to hold independent events at their class, park, or center.

Element 3. Bar V Ranch 4-H Education Program **\$18,750**

Implement the 4-H desert-based ranch and large-stock education program at the Pima County Bar V Ranch. This work provides critical support for the Pima County CLR's Ranch Education Program with the long-term goal of creating a pool of qualified candidates to manage Pima County's working ranches and other range and conservation lands in the future. The 4-H ranch education program focuses on engagement, education, and skill building, creating youth-accessible on-ranch activities, and engaging youth in ranch stewardship projects. Regular planning meetings with Pima County staff and quarterly reporting will be implemented.

- 3.1 Recruit 4-H and interested FFA youth to participate in multiple Ranch Education Program events at Pima County's Bar V Ranch. Assist CLR Range & Agricultural staff to plan, coordinate, promote, and run multiple ranch educational events. Youth from livestock and non-livestock 4-H projects and clubs, the 4-H Healthy Living Ambassadors Club, and students from the University of Arizona and Pima Community College are welcome and encouraged to participate.
- 3.2 Provide content and expertise in youth education topics as needed, including livestock reproduction, low-stress livestock handling, cow herd health management, rangeland monitoring and restoration, grazing planning, and career pathways in related areas.
- 3.3 Work with 4-H leaders in Pima County and other Counties in southern Arizona to build youth knowledge of rangelands, ranch-raised beef, and collaborative land management techniques.

Element 4. Natural Resources Education and Outreach **\$65,200**

In partnership with Pima County CLR, PCCE will deliver education and outreach programming that advances community awareness, engagement, and action related to invasive species management and ecosystem stewardship within Pima County, especially on CLR-managed and Pima County Regional Flood Control District (RFCD)-managed lands and other non-County-managed lands (e.g., at community members' own property or neighborhood). Activities will emphasize collaboration, public education, and volunteer engagement and will support some community outreach objectives in the Pima County Wildfire Mitigation Plan, Community Wildfire Protection Plan, Department-level Invasive Species Outreach plans, and Departmental and Inter-Departmental grant-funded projects. Regular planning meetings with Pima County staff and monthly and quarterly reporting as well as documentation of time and costs will be provided to the County.

- 4.1 Serve as a public resource and catalyst for invasive species mitigation as follows:



- Identify opportunities and conduct community outreach through presentations, tabling, workshops, and demonstrations at public events, libraries, schools, neighborhood organizations, local businesses or interest groups, and local government offices.
- Develop, update, and distribute educational materials, presentations, and web-based resources to support invasive species awareness and prevention.
- Create and implement a social media outreach plan to expand public awareness, promote volunteer opportunities, and engage new and diverse audiences.
- Participate in and/or lead at least one invasive species removal per month on CLR-managed, including Tucson Mountain Park and Colossal Cave Mountain Park. Develop or support the development of additional volunteer opportunities for invasive species removal on other County-managed or non-County-managed lands (e.g., Pantano Wash events, or to support a neighborhood association develop their own volunteer program.
- Support volunteer coordination on-site, including safety briefings, educational interpretation, and data collection related to invasive species removal activities.

4.2 Strengthen partnerships and collaborative regional efforts as follows:

- Network with natural resource and community beautification partners, including the Sonoran Desert Cooperative Weed Management Area (SD-CWMA), to align outreach efforts and amplify collective impact.
- Serve in a leadership or coordination role within an outreach-focused committee or working group associated with SDCWMA or related partner organizations.

4.3 Enhance strategic planning, outreach capacity, and volunteer engagement as follows:

- Collaborate with CLR staff to regularly review, update, and refine the PCCE Invasive Species Outreach Plan and CLR Invasive Species [Program] Outreach Plan to align with current County-wide and CLR-specific outreach priorities, including grant-funded project priorities, and emerging community needs.
- Organize and deliver targeted outreach and volunteer engagement activities in Pima County communities experiencing high levels of invasive species pressure, especially in and around the City of Tucson and Towns of Ajo, Three Points, and Green Valley.



THE UNIVERSITY OF ARIZONA

Cooperative Extension

Pima County

Pima County Cooperative Extension

4210 N. Campbell Ave

Tucson, AZ 85719

- Develop and implement strategies to recruit new volunteers, retain existing participants, and build long-term community stewardship capacity through training, recognition, and leadership development opportunities.

Legislative History

Under the Arizona Revised Statutes (ARS Title 3), Cooperative agricultural extension work shall be carried on in such manner as is mutually agreed upon by the board of regents of the universities and state college of Arizona and the county extension board of each county provided for in the statutes. The Board of Supervisors for each county shall appoint a seven-person advisory board for the county office. The Cooperative Extension Director shall report annually to the Board of Supervisors about extension activities in the County. The Board of Supervisors shall provide reasonable office space for the conduct of extension work in that county.



**APPROPRIATION OF COUNTY FUNDS
FOR THE FISCAL YEAR 2026-2027**

In accordance with the provisions of Sections 3-124 and 3-126, Arizona Revised Statutes, The Pima County Extension Board has approved and there is hereby submitted for the approval of the County Board of Supervisors a county cash appropriation in the amount of \$ 151,400 as the county's share of the proposed budget for the conduct of Extension programs in the county.

Chairperson, Pima County Extension Board

Date

Chairperson, Pima Board of Supervisors

Date

Bobby Yu

4/28/2026

Deputy Pima County Attorney

Date

Associate Vice President and Director, Cooperative Extension

Date

Comptroller, University of Arizona

Date

Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, Edward C. Martin, Associate Vice President and Director, Extension, Division of Agriculture, Life and Veterinary Sciences, and Cooperative Extension, The University of Arizona. The University of Arizona is an equal opportunity, affirmative action institution. The University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or genetic information in its programs and activities.