

Pima County/Tucson Women's Commission
240 N. Court Ave.
Tucson, AZ 85701
520-975-5665

March 5, 2026

Melissa Manriquez
Clerk of the Board
130 W. Congress St.
Tucson, AZ 85701

RE: March 2026 Board of Supervisors Agenda Item

Dear Ms. Manriquez:

Please add to the March 2026 Board of Supervisors' agenda the appointment of Melinda Gomez to the Pima County/Tucson Women's Commission.

Please reach out to me at 520-975-5665 or KFitch@nicolosifitch.com if you have any questions.

Thank you for your assistance with this request.

Sincerely,

Kimberly K. Fitch

Kimberly K. Fitch
Chairperson
Pima County/Tucson Women's Commission



March 19, 2026

Melinda Gomez



Dear Melinda Gomez:

On March 17, 2026, the Mayor and Council were pleased to ratify your appointment to the Pima County/Tucson Women's Commission (PCTWC), for a term expiring March 16, 2030.

The following enclosed material(s) must be returned to the City Clerk's Office.

- Oath of Office: State law (A.R.S. § 38-231) requires all members of City Boards, Committees and Commissions be administered an oath prior to the commencement of their first meeting. Please note that your signature must be notarized or witnessed by a person authorized to administer oaths. You may contact us or one of the City Council Offices to schedule a time to take your oath. **The completed oath must be filed in our office as soon as it is administered.**
- Card for recording your gender, racial and ethnic categories. This is consistent with Mayor and Council Resolution No. 15881. We ask that you take a moment and fill out the attached Information Card and return it to our office. Your information will be compiled with all other BCC members' data and be included in a monthly report indicating Gender and Racial/Ethnicity percentages only. Your name will not appear on this report.

To assist you in your duties as a member, the Boards, Committees and Commissions (BCC) Membership Handbook is now available on-line on our website at <https://www.tucsonaz.gov/Departments/Clerks/Boards-Committees-Commissions>. It is highly recommended that you take a few moments to familiarize yourself with the contents of the handbook. The handbook contains information about the State of Arizona Open Meeting Law, Conflicts of Interest, Parliamentary Procedures and frequently asked questions. It also tells you where you can find information specific to your appointment such as the Datapage and Roster of members. If you do not have a computer or access to the internet, you may call our office at (520) 791-4213 to pick up a packet.

Please be aware that regular attendance is vital to the work of your Commission. Under the provisions of the Tucson Code, Section 10A-134(e), it states, "A member of a body who misses four (4) consecutive meetings for any reason or who fails to attend for any reason at least forty (40) percent of the meetings called in a calendar year, is automatically and immediately removed as a member of the body."

Your acceptance of this appointment is greatly appreciated. If we can be of further assistance, please contact our Boards, Committees and Commissions staff at (520) 791-4213.

Cordially,

A handwritten signature in black ink, appearing to read "MS" or similar initials, written in a cursive style.

Marisa Stoller
City Clerk

MS: fd

Enclosure: Loyalty Oath of Office and Card for Recording Gender

cc: Kimberly Fitch, Chairperson
Ana Marrufo, Support Staff
Katrina Martinez, Support Staff