

COB - BOSAIR FORM

03/02/2026 3:13 PM (MST)

Submitted by Manira.Cervantes@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 82532, 82533, 82534, 93453, 103987

Award Type: Grant

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 03/24/2026

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Arizona Department of Economic Security (ADES)

Project Title / Description: Community Action Services Program (CASP)

Purpose:

The Community Action Services Program (CASP) offers a wide array of programs and services in both rural and urban areas, aimed at reducing poverty, revitalizing low-income communities, and empowering low-income families and individuals to achieve economic independence. Pima County receives federal and state funding from the Arizona Department of Economic Security (ADES) to provide rent, mortgage, and utility assistance, as well as case management and navigation services to low-income individuals and families who are at risk of eviction or homelessness. These services not only provide immediate assistance but also evaluate the needs of low-income clients to identify the incremental steps they must take towards achieving self-sufficiency. Beyond direct assistance, the services offered include coordination, community services, case management, and navigation assistance.

The CASP Intergovernmental Agreement (IGA) encompasses three federal funding sources: Short Term Crisis Services/Temporary Assistance to Needy Families (STCS/TANF), Low Income Home Energy Assistance Program (LIHEAP), and the Community Services Block Grant (CSBG), in addition to state funds - Eviction Prevention Program and Neighbors Helping Neighbors (NHN).

Due to the delay in Congressional action that led to the federal shutdown, we were initially awarded funding for the first quarter (July 1, 2025 - September 30, 2025) on June 30, 2025 of the State Fiscal Year (SFY) 2026, awaiting the final appropriations for SFY 2026. This initial allocation included the first quarter funding for the following programs: STCS/TANF - \$135,140.75, LIHEAP - \$126,909.84, CSBG - \$286,297.50, and NHN - \$1,552.50. The Board approved this agreement on August 5, 2025.

The first amendment includes a one-time, special allocation from the State Legislature, funded through SB 1735, providing targeted, temporary assistance to households facing a financial crisis. Activities include rent or mortgage assistance, eviction prevention, utility assistance, and temporary shelter. The one-time Eviction Prevention Program allocation of \$537,000 (103987) for State Fiscal Year 2026 must be fully expended by June 30, 2026. This amendment also includes the following: CSBG FY2025 Carryover dollars - \$93,755.34 (82534) and the remaining three quarters of FY2026 funding for STCS/TANF - \$405,424.25 (82533) and NHH - \$4,657.50 (93453). The Board approved this amendment on February 3, 2026.

This second amendment reflects the SFY 2026 second, third, and fourth quarter allocations for CSBG - \$699,093 (82534) and LIHEAP - \$411,051.14 (82532).

Services provided under this contract align with Pima County Budget Pillar 2 - Improve the Quality of Life and Prosperity Initiative Policy 3 – Improve Housing Stability.

Attachment: DI25-002433

Procurement Method:

Grant: Not applicable

Procurement Method Additional Info:

N/A

Program Goals/Predicted Outcomes:

The program aims to alleviate poverty and improve housing stability by providing emergency assistance and guiding individuals through personalized navigation and case management. These efforts focus on meeting immediate needs while creating sustainable pathways to stability and self-sufficiency.

Public Benefit and Impact:

The benefit of these programs is that they provide a critical safety net for low-income households by preventing housing instability, reducing energy burdens, and supporting employment. Through case management and emergency assistance, these programs provide vital support to low-income households by preventing evictions and utility shutoffs, reducing energy costs, and addressing urgent needs such as food insecurity, medical prescriptions, and minor home repairs. Additionally, Pima County residents receive energy education, weatherization, and work-related assistance to secure or maintain employment. Together, these efforts stabilize families, promote self-sufficiency, and strengthen community resilience across Pima County.

Budget Pillar

- Improve the quality of life

Support of Prosperity Initiative:

- 2. Improve Quality of Life and Opportunity in High Poverty Areas
- 3. Improve Housing Stability

Provide information that explains how this activity supports the selected Prosperity Initiatives

The programs within the CASP agreement directly advance Pima County's Prosperity Initiatives two - Reinvest in High Poverty Neighborhoods, and three - Improve Housing Stability. CASP aims to reduce poverty and promote economic stability through comprehensive case management, eviction prevention, utility assistance, and short-term crisis services that help families remain housed, avoid homelessness and maintain essential services. At the same time, CASP provides navigation services, energy education and assistance to that empower residents to secure employment and access long-term resources. Together, these strategies strengthen household resilience and foster inclusive economic growth across Pima County.

Metrics Available to Measure

Monthly case management and navigation reports, quarterly Results Oriented

Performance: Management & Accountability (ROMA) reports, CSBG Annual Report and the Community Action Plan.

Retroactive:

YES

Retroactive Description:

Yes, to July 1, 2025 to coincide with the term of the award. The County received the funding alert on January 16, 2026. We submitted our budget to ADES on February 9, 2026. We received the approved budget and amendment on February 19, 2026. The next available Pima County Board of Supervisors meeting the amendment could be placed on is March 24, 2026. If the amendment is not approved, eligible individuals and families would not receive emergency services.

Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 82532, 82533, 82534, 93453, 103987

Type: Amendment

Department Code: CWD

Amplifund Grant Record Number: 82532, 82533, 82534, 93453, 103987

Amendment Number: 2

Commencement Date: 07/01/2025

Termination Date: 06/30/2026

Advantage Initial GTAW# (If Applicable): N/A

Total Revenue Amount:

\$1,110,144.14

Total Match Amount

\$0.00

Advantage Grant ID # (If Applicable): N/A

All Funding Source(s) required:

All fund sources passed through the Arizona Department of Economic Security (ADES) under the CASP IGA.
Federal Funds: U.S. Department of Health and Human Services Temporary Assistance to Needy Families (TANF) record 82533, U.S. Department of Health and Human Services Low Income Home Energy Assistance Program (LIHEAP) record 82532, and U.S. Department of Health and Human Services Community Services Block Grant (CSBG) record 82534.
State funds: Neighbors Helping Neighbors (NHN) record 93453 and one-time

legislature funding funded through the SB 1735 Eviction Prevention funds (103987).

Does PCAO need to review the grant award (or grant amendment)?

YES

Does PCAO need to sign the grant award (or grant amendment)?

YES

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

All fund sources passed through the Arizona Department of Economic Security (ADES) under the CASP IGA. Federal Funds: U.S. Department of Health and Human Services Temporary Assistance to Needy Families (TANF) record 82533, U.S. Department of Health and Human Services Low Income Home Energy Assistance Program (LIHEAP) record 82532, and U.S. Department of Health and Human Services Community Services Block Grant (CSBG) record 82534. State funds: Neighbors Helping Neighbors (NHN) record 93453 and one-time legislature funding funded through the SB 1735 Eviction Prevention funds (103987).

CFDA# 93.558, 93.568, 93.569

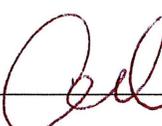
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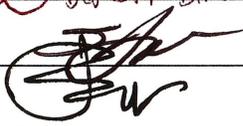
Department: CWD - Manira Cervantes

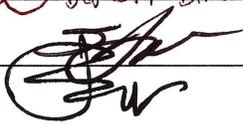
Name: Manira Cervantes

Telephone: 5207245710

GMI Director:  Date: 3/04/2026

Department Director Signature:  Date: 3/2/2026

Deputy County Administrator Signature:  Date: 3/5/2026

County Administrator Signature:  Date: 3/5/2026

DIVISION OF COMMUNITY ASSISTANCE AND DEVELOPMENT

CONTRACT OBLIGATION FOR SFY 2026

Pima County	SFY 2025 CARRYOVER	INITIAL SFY 2026 ALERTS	TOTAL SFY 2026 ALERTS	INCREASE (DECREASE) SFY 2026 ALERTS	REVISED TOTAL SFY 2026 AWARDS
1. CSBG	\$ 93,755.34	\$ 286,297.50	\$ 380,052.84	\$ 699,093.00	\$ 1,079,145.84
2. CSBG Discretionary	\$ -	\$ -	\$ -	\$ -	\$ -
3. LIHEAP Vouchers	\$ -	\$ -	\$ -	\$ -	\$ -
4. LIHEAP Provider Admin	\$ -	\$ -	\$ -	\$ -	\$ -
5. LIHEAP A-16	\$ -	\$ 63,472.00	\$ 63,472.00	\$ 220,706.14	\$ 284,178.14
6. LIHEAP Leveraging	\$ -	\$ -	\$ -	\$ -	\$ -
7. TANF	\$ -	\$ 135,140.75	\$ 135,140.75	\$ 405,424.25	\$ 540,565.00
8. SSBG	\$ -	\$ -	\$ -	\$ -	\$ -
9. NHN	\$ -	\$ 1,552.50	\$ 1,552.50	\$ 4,657.50	\$ 6,210.00
10. NAVIGATOR	\$ -	\$ 63,437.84	\$ 63,437.84	\$ 190,345.00	\$ 253,782.84
11. Eviction Prevention	\$ -	\$ -	\$ -	\$ 537,000.00	\$ 537,000.00
12. Homeless Youth Outreach	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 93,755.34	\$ 549,900.59	\$ 643,655.93	\$ 2,057,225.89	\$ 2,700,881.82
Note:					



INTERGOVERNMENTAL AGREEMENT AMENDMENT

**ARIZONA DEPARTMENT OF
ECONOMIC SECURITY**

1789 W. Jefferson Street,
Mail Drop 1541
Phoenix, Arizona 85007
(602) 364-0170

CONTRACTOR (Name and Address):	Services Description:	Community Action Services Program
Pima County 2797 E. Ajo Way Tucson, AZ 85713	Agreement Number:	DI25-002433
	Amendment Number:	Two (2)

PURSUANT TO THE INTERGOVERNMENTAL AGREEMENT (IGA) UNIFORM TERMS AND CONDITIONS SECTION 5.1 AMENDMENTS, THE PARTIES HEREBY AGREE TO AMEND THE AGREEMENT AS FOLLOWS:

In accordance with the Special Terms and Conditions Section 26. Levels of Service, and with the CAN Alert issued on January 16, 2026, the funding allocations are as follows:

The Itemized Service Budget for the period of July 1, 2025 through June 30, 2026 is being revised from \$1,590,737.68 to \$2,700,881.82

Therefore, the itemized service budget is revised and attached.

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECTS. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS AMENDMENT ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

AGENCY NAME Arizona Department of Economic Security	NAME OF CONTRACTOR Pima County
Authorized Signature	Authorized Signatory
Type Name	Type Name
Title	Title
Date	Date

IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.

ARIZONA ATTORNEY GENERAL'S OFFICE ASSISTANT ATTORNEY GENERAL	PUBLIC AGENCY LEGAL COUNSEL
Date	Date 2/23/2026
	CLERK OF THE BOARD SIGNATURE AND NAME
	Date