

COB - BOSAIR FORM

07/09/2026 12:31 PM (MST)

Submitted by Jeanise.Candaso@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: CT WIN CTN-WIN-21000000000000000102

Award Type:	Contract
BOSAIR Activity:	Board Meeting Request
Requested Board Meeting Date:	07/28/2026
Supplier / Customer / Grantor / Subrecipient:	Town of Sahuarita Police Department
Project Title / Description:	PCWIN Subscriber Services
Purpose:	The Town of Sahuarita Police Department wishes to extend the terms of the existing IGA Subscriber Services Agreement with Pima County for an additional five (5) years, with the option for one additional 5-year term, to continue providing interoperable public safety radio communication services in support of emergency response and daily operations.
Procurement Method:	IGAs: This IGA is a non Procurement contract and not subject to Procurement rules.
Procurement Method Additional Info:	N/A
Program Goals/Predicted Outcomes:	To ensure PCWIN equipment is sufficiently maintained and remains fully functional.
Public Benefit and Impact:	To support efforts of PCWIN, a state-of-the-art digital trunked radio communications system designed to provide public safety grade radio communications throughout Pima County.
Strategic Plan Pillar	Public Service
Support of Prosperity Initiative:	N/A
Provide information that explains how this activity supports the selected Prosperity Initiatives	N/A
Metrics Available to Measure Performance:	Town of Sahuarita Police Department to maintain equipment and make timely annual payments per terms of the Agreement.
Retroactive:	YES

Retroactive Description: Lack of response from the agency. The first draft of the amendment was emailed on 4/9 for agency to review and redline. A follow-up email was sent on 4/29 and again on 5/6 and 5/12 with no response each time. Agency responded to email on 6/12 to advise it would be signed at the next Sahuarita Council meeting on 6/22. I sent another follow-up on 6/30 to find out the status then. The agreement will be retroactive to June 7, 2026.

Amendment / Revised Award Information

Record Number: CT WIN CTN-WIN-21000000000000000102

Document Type:	CT
Department Code:	WIN
Contract Number:	CTN-WIN-21000000000000000102
Amendment Number:	1
Commencement Date:	06/07/2026
Termination Date:	06/06/2031
Customer Headquarters Location	Sahuarita Police Department Attn: Police Chief 315 W. Sahuarita Center Way Sahuarita, AZ 85629

* Headquarters information is not a consideration for awards

Is the Termination Date new?	YES
Classification:	Revenue
Adjust Level:	Increase
Prior Contract Number (If Applicable):	CTN-WIN-21*102
Amount This Amendment:	
	\$150,540.00
Funding Source(s) required:	60004FD-11065CC
Funding from General Fund?	NO
Contract is fully or partially funded with Federal Funds?	NO
Contract is fully or partially funded with Non-Federal Grant Funds?	NO

Department:	WIN
Name:	Jeanise Candaso
Telephone:	520-724-7203
Add GMI Department Signatures	No

Department Director Signature: Robert Meredith Date: 7/9/2026 | 12:55 PM MST

Deputy County Administrator Signature: Chad Kosmer Date: 7/12/2026 | 5:37 PM MST

County Administrator Signature:  Date: 7/13/2026 | 7:33 AM MST

Pima County Wireless Integrated Network (PCWIN)

Project: PCWIN Subscriber Services

Agency: Town of Sahuarita Police Department

Contract No.: CTN-WIN-2100000000000000102 (FKA CTN-WIN 21-102)

Contract Amendment No.: One

Orig. Contract Term: 06/07/2021 – 6/06/2026	Orig. Amount:	\$96,744.00
Termination Date Prior Amendment: N/A	Prior Amendments Amount:	\$0
Termination Date This Amendment: 6/06/2031	This Amendment Amount:	\$150,540.00
	Revised Total Amount:	\$247,284.00

FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN PIMA COUNTY AND TOWN OF SAHUARITA POLICE DEPARTMENT FOR PCWIN SUBSCRIBER SERVICES

The parties agree to amend the above-referenced contract as follows:

- 1. Background and Purpose.**
 - 1.1. Background.** On June 7, 2021, County and Agency entered into the above referenced agreement to provide subscriber services.
 - 1.2. Purpose.** Town of Sahuarita Police Department wishes extend the terms of the agreement for 5 years with the option to renew for additional 5-year terms.
- 2. Term.** The parties agree to extend the contract term for five additional years commencing on June 7, 2026 and terminating on June 6, 2031. This Agreement may be renewed for an additional five year term via written agreement signed by the Parties so long as Agency maintains membership in PCWIN.
- 3. Exhibit A.** Exhibit A is replaced in its entirety by new Exhibit A attached hereto.
- 4. Exhibit B.** Exhibit B has been amended to reflect current subscriber fees and Town of Sahuarita Police Department's updated radio count.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

Signature Page to Follow

PIMA COUNTY

Chair, Board of Supervisors

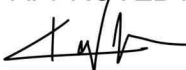
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Kyle Johnson

Print DCA Name

5/29/2026

Date

TOWN OF SAHUARITA POLICE DEPARTMENT



Authorized Officer Signature
John Noland, Chief of Police

Printed Name and Title
6/23/2026

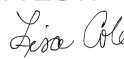
Date

APPROVED:



Mayor Tom Murphy

ATTEST:



Lisa M. Cole, MMC, Town Clerk



APPROVED AS TO FORM:



Jon Paladini, Town Attorney

PCWIN Wireless Services

Monthly Subscriber Maintenance Services

ITEM	PRICE
Subscriber Services Provided; • Programming • New radio activation • Basic troubleshooting • Load/remove encryption key • Radio inhibit (lost or stolen) -Documentation will need to be provided • Loaner radio during radio repairs, if available	\$13.00 per radio, monthly fee (Effective July 1, 2023)
Parts/accessories replaced; • Knobs • Belt Clips • Batteries • Antennas • Dust Covers • Single Unit Desk Chargers • Dual Head Conversion Kits	No Charge
Radio Reactivation/Deactivation fee	\$60 per occurrence, per radio
FedEx Shipping Flat Rate Fee	\$20
Annual Preventative Maintenance	No Charge
Preventative Maintenance includes: <u>Portable Radios</u> ✓ Inspect and clean ✓ Test/tune radio to factory specifications <u>Mobile Radios</u> ✓ Inspect and clean ✓ Pre/post inspection of vehicle ✓ Test coax and antenna ✓ Removal and installation of radio ✓ Test/tune radio to factory specifications <u>Control Station</u> ✓ Inspect and clean ✓ Test/tune radio to factory specifications	No Charge

NOTES

1. Motorola depot cost(s) and applicable taxes are the responsibility of the agency.
2. Damage caused by physical abuse, chemicals, or liquids are NOT covered.
3. Covered replacement parts are a 1 for 1 swap; damaged/malfunctioning parts must be turned in to receive replacement.
4. Lost or stolen parts will be charged to the agency/department.
5. Repair or replacement of coax and wiring is not covered.

PCWIN Wireless Services

Time and Material Subscriber Maintenance Services

ITEM	PRICE
Subscriber Services Provided; - New radio activation - Reprogramming repaired radio - UID changes - Talkgroup changes - Fleetmap modification - Load/remove encryption key - Radio inhibit (lost or stolen). Documentation will need to be provided	\$60.00 per hour, 1 hour minimum charge (Effective July 1, 2020)
Radio Reactivation/Deactivation fee	\$60 per occurrence, per radio
FedEx Shipping Flat Rate Fee	\$20
Mileage	\$1.16 per mile ¹
Annual Preventative Maintenance	\$30 per radio (Effective July 1 ,2023)
T&M Subscriber Services customers are required to have an annual preventative maintenance check performed on their radios which includes: <u>Portable Radios</u> ✓ Inspect and clean ✓ Test/tune radio to factory specifications <u>Mobile Radios</u> ✓ Inspect and clean ✓ Pre/post inspection of vehicle ✓ Test coax and antenna ✓ Removal and installation of radio ✓ Test/tune radio to factory specifications <u>Control Station</u> ✓ Inspect and clean ✓ Test/tune radio to factory specifications	

NOTES

1. Motorola depot cost(s) and applicable taxes are the responsibility of the agency.
2. Parts and materials used for repairs will be billed at current approved rate.

¹ Mileage computed from PCWIN Wireless Services, 3434 E. 22nd St., Tucson, AZ

EXHIBIT B

Agency Name	Sahuarita Police Department
Monthly / T&M / Both	Monthly

	Totals
# of Mobiles	105
# of Portables	87
# of Control Stations	1
# of DVRs	0
Totals	193

Monthly Subscriber Maintenance Services *(Per radio/Per month)*

		26/27	27/28	28/29	29/30	30/31
Type of Radio	# of Radios	\$13	\$13	\$13	\$13	\$13
Mobiles	105	\$1,365	\$1,365	\$1,365	\$1,365	\$1,365
Portables	87	\$1,131	\$1,131	\$1,131	\$1,131	\$1,131
Control Stations	1	\$13	\$13	\$13	\$13	\$13
DVRs	0					
Monthly Totals		\$2,509	\$2,509	\$2,509	\$2,509	\$2,509
Annual Totals		\$30,108	\$30,108	\$30,108	\$30,108	\$30,108

Estimated Grand Total (5 years)	\$ 150,540.00
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*Monthly Subscriber maintenance are invoiced one month in arrears.