



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: 05/21/2024

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

State of Arizona Early Childhood Development and Health Board dba First Things First

**\*Project Title/Description:**

Pima Early Education Program

**\*Purpose:**

The purpose of this amendment is to extend the term to December 31, 2025 and decrease funding.

Attachment: Contract Number CT-CR-22-385 (Amendment 01). The contract can be found in OnBase by searching Contracts CT-CR-22-385 in Doc\_ID\_AMS.

**\*Procurement Method:**

This Subrecipient agreement is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

To increase the number of 3-5 year old children from income eligible families attending high quality preschools in Pima County. To increase the number and capacity of preschools recognized by the State as high quality.

**\*Public Benefit:**

Research shows that investing in high quality preschool, especially for economically disadvantaged, minority, and dual language children, provides both short-term and lasting benefits to the children enrolled, their families, employers, taxpayers and the community.

**\*Metrics Available to Measure Performance:**

Total number of children receiving scholarships, demographic information of children receiving scholarships, quality rating of classes and parent satisfaction surveys.

**\*Retroactive:**

No.

TO COB 5-7-24(1)  
vers: 12  
pgs: 5

MAY07'24AM1054 PD

6MI oppm's  
M 5/3/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ \* Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 22-385

Amendment No.: 01 AMS Version No.: 12

Commencement Date: 10/01/2024 New Termination Date: 12/31/2025

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense Revenue Increase Decrease

Amount This Amendment: \$ 11,738,092.00

Is there revenue included? Yes No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: US Department of Treasury American Rescue Plan Act-Coronavirus State & Local Recovery Funds

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Nicole Scott

Department: Community & Workforce Development

Telephone: 724-2696

Department Director Signature: [Signature] Date: 4/30/2024

Deputy County Administrator Signature: [Signature] Date: 6 May 2024

County Administrator Signature: [Signature] Date: 5/6/2024

<b>Pima County Department of Community &amp; Workforce Development</b>	
<b>Project: Pima Early Education Program Scholarships</b>	
<b>Subrecipient name and address:</b> State of Arizona Early Childhood Development and Health Board dba First Things First	
<b>Amount:</b> \$11,738,092.00	
<b>Contract No.:</b> CT-CR-22-385	<b>Amendment No.:</b> 1

<b>Subrecipient Unique Entity Identifier (UEI):</b>	X4K2J75KFDN4	<b>SAM expiration date (if applicable):</b>	04/03/2024
<b>Federal Award Identification Number (FAIN)</b>	SLFRP0180	<b>Federal award date</b>	03/11/2021
<b>Subaward term/ period of performance start and end date</b>	07/01/2022 - 12/31/2025	<b>Subaward budget period start and end date</b>	07/01/2022 - 12/31/2025
<b>Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this amendment)</b>			(\$1,885,108.00)
<b>Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of original agreement, plus any prior amendments, including this amendment)</b>			\$11,738,092.00
<b>Total amount of the federal award committed to the subrecipient by the pass-through entity (amount of original agreement, plus any prior amendments, plus any match, plus any future budget periods, if applicable)</b>			\$13,623,200.00
<b>Federal award project description (descriptive project title)</b>		American Rescue Plan Act – Coronavirus State & Local Recovery Funds	
<b>Funding agency</b>		U.S. Department of Treasury	
<b>Pass-through entity (primary recipient)</b>		Pima County	
<b>Pass-through entity (secondary recipient, if applicable)</b>		State of Arizona Early Childhood Development and Health Board dba First Things First	
<b>Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)</b>		21.027 American Rescue Plan Act – Coronavirus State & Local Recovery Funds	
<b>Is this subaward for research and development?</b>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Subrecipient indirect cost rate and methodology</b>		<input type="checkbox"/> Negotiated Indirect Cost Rate Agreement	<input checked="" type="checkbox"/> De minimis rate
<b>Required match</b>		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Match amount</b>
			N/A

## SUBAWARD AMENDMENT

### 1. BACKGROUND AND PURPOSE.

1.1. Background. On July 1, 2022, County and Subrecipient (collectively "Parties") entered into the above referenced agreement to provide Pima Early Education Program Scholarships.

1.2. Purpose. County requires the subrecipient to continue to provide Pima Early Education Program Scholarships; however, the funding amount will be decreased by \$1,885,108.00. The funds are being reduced due to lower funds being used in FY23 and the expected need for funds for FY25 being less than originally contracted. County's total payments to Subrecipient under this contract, including any sales taxes, will not exceed \$11,738,092.00.

2. **TERM**. The Parties agree to extend the contract for fifteen months commencing on 10/01/2024 and terminating on 12/31/2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. **NOTICE**. Jenifer Darland has been replaced by Rhonda Piña.

4. **EXHIBIT A**. The parties have revised the original scope of services and replaced **Exhibit A** with the attached **Exhibit A - Scope of Services** (2 pages).

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK**

This amendment may be executed in counterparts, each of which, when taken together, will constitute one original amendment.

**PIMA COUNTY**

**SUBRECIPIENT**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Authorized Officer Signature

*[Handwritten Signature]*  
Josh Allen, CFO/COD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

4/22/2024

\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

**APPROVED AS TO CONTENT**

*[Handwritten Signature]*  
\_\_\_\_\_  
Deputy County Attorney

*[Handwritten Signature]*  
\_\_\_\_\_  
Department Head

Kyle Johnson  
\_\_\_\_\_  
Print DCA Name

4/30/2024  
\_\_\_\_\_  
Date

4/5/2024  
\_\_\_\_\_  
Date

**Exhibit A (2 pages)**  
**Scope of Services**

Pima County wants to expend \$11,738,092.00 over state fiscal years 2023, 2024, and 2025 for an estimated 600 childcare scholarships per fiscal year for low-income preschool children aged 3 to 5. FTF already administers a childcare scholarship program in Pima County called Quality First Scholarships for children whose family household income is at or below 300% of the Federal Poverty Level. Pima County wishes to expand this system to help address the negative economic impacts of COVID-19 and their disproportionate impacts on low-income families with young children. Pima County and FTF have agreed to use FTF's existing Quality First Scholarships system and infrastructure to administer these Pima Early Education Program Scholarships funded by Pima County. FTF contracts with Valley of the Sun United Way (VSUW) to manage the Quality First Scholarship system and infrastructure. FTF passes through the entirety of Pima County funding to VSUW as FTF's grantee for scholarships, with the exception of FTF's direct administrative costs that are determined by Pima County to be reasonable, allocable, and allowable per federal grant regulations.

**Project Services:** FTF will administer the Pima Early Education Program Scholarships in the same way that it administers Quality First Scholarships except as described here:

- A. Pima Early Education Program Scholarships will be funded with money received from Pima County.
- B. Pima Early Education Program Scholarships will be limited to children aged 3 to 5, not yet eligible for kindergarten.
- C. Pima Early Education Program Scholarships will be limited to Pima County, including tribal lands and cities and towns within Pima County's geographic boundaries.
- D. Childcare and preschools located in Pima County with a valid Quality First star rating of 3-5 stars will be eligible to receive Pima County Scholarships. This includes Quality First participants rated at 3-5 stars and already receiving Quality First Scholarships, as well as Quality First participants rated at 3-5 stars and not currently receiving Quality First Scholarships. This also includes former Quality First participants that still have a valid 3-5 star rating.
- E. A family can have up to two Pima Early Education Program Scholarships in addition to two Quality First Scholarships.
- F. Reimbursement rate per scholarship will be \$12,600 for full time 12 month for 3-5 star providers.
- G. Pima County and FTF will draft guidance for providers on the use of Pima Early Education Program Scholarships versus Quality First scholarships.

By way of example, FTF will administer the Pima Early Education Program Scholarships in the same way that it administers Quality First Scholarships with respect to families qualifying for the scholarships, the use of full time and part time scholarships, allocation of scholarships among the providers, and reallocation of unused scholarships to different providers. With respect to allocation of scholarships among the providers, this means the number of scholarships offered to each provider will be based on the provider's star rating and licensed capacity for children up to age 5, with larger programs and higher rated programs being initially offered more combined Quality First and Pima Early Education Program Scholarships than smaller programs and lower rated programs. Allocation of scholarships will also be based on the type of program (home or center) and the ability and willingness to use the scholarships.

FTF will establish and maintain a budget for the Pima Early Education Program Scholarships in the same way it maintains a budget for the Quality First Scholarship Program. FTF will also adjust the number of Pima Early Education Program Scholarships, if necessary, to prevent the program from going over budget for the fiscal year.

**Reports:** FTF will provide monthly performance reports to Pima County that include, as applicable:

- For childcare providers receiving Pima Early Education Program Scholarships slots, the providers' name, address, star rating, program type (center or home) and size;
- For Pima Early Education Program Scholarships slots, the number of initially allocated, the number currently allocated, and the number filled with enrolled children by each provider;
- The number of unique children enrolled with Pima Early Education Program Scholarships in a month and year to date by each provider;
- The amount paid out for Pima Early Education Program Scholarships in a month and year to date by each provider;
- Countywide totals of Pima Early Education Program Scholarships allocated, children enrolled, and money spent; and
- For Quality First Scholarships slots in Pima County, the number initially allocated, the number currently allocated, the number used, the number used for 3-5 year olds, current month unique 3-5 year olds, and total 3-5 year olds.

The parties understand that data about scholarships usage and payouts will refer to an earlier month. For example, the September 1 report will include data for the month of July because the July data is collected during the month of August.

**END OF EXHIBIT A**