

COB - BOSAIR FORM

03/02/2026 7:19 PM (MST)

Submitted by Manira.Cervantes@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 82495

Award Type: Grant

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 03/24/2026

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Arizona Community Action Association dba Wildfire

Project Title / Description: 2025-26 Utility Assistance Programs

Purpose: This revenue is awarded to the County to administer energy program funding to eligible low-income clients for utility repair/replacement and utility deposits/bill assistance. Tucson Electric Power (TEP) Bill Assistance will increase from a total allocation of \$100,280 to \$130,280 (82495), to be fully expended by 6/30/2026.

Attachment: Amendment No. 1 to Contract 07012025-26

Indirect Cost does not apply.

Procurement Method: Grant: Not applicable

Procurement Method Additional Info: The grant award was reviewed and signed by the Pima County Attorney's Office.

Program Goals/Predicted Outcomes: The funds offer urgent financial support to qualifying low-income households facing a short-term financial crisis, aiming to avert utility disconnection and/or to fix or replace utility-related appliances and/or equipment. The goal is to meet basic energy needs, supplement currently existing energy assistance resources, and guide the household towards economic stability.

Public Benefit and Impact: The program will provide emergency assistance funds to eligible Pima County residents. The assistance will result in prevention of homelessness, continuation or restoration of utility services and/or maintain or replace utility-related apparatus to

ensure the safety and health of Pima County residents experience hardships and/or crisis.

Budget Pillar • Improve the quality of life

Support of Prosperity Initiative: • 3. Improve Housing Stability

Provide information that explains how this activity supports the selected Prosperity Initiatives This program and contract align with Pima County Budget Pillar 2- Improve the Quality of Life and Prosperity Initiative Policy 3 - Housing Stability, as well as the cross-policy strategy of Climate Resilience and Environmental Justice. By facilitating repair or replacement of HVAC units and payment of utility bills, this program reduces home energy and weatherization costs, reduces carbon emissions, and promotes climate resiliency.

Metrics Available to Measure Performance: Performance reports are delivered through the Emergency Services Network (ESN) database, the Wildfire Grants Management System (GMS) database, and the Pre/Post Assessment Tracker, ensuring that services are provided effectively.

Retroactive: YES

Retroactive Description: Yes, to July 1, 2025 to coincide with the term of the award. The County received the funding alert and amendment on February 26, 2026. The next available Pima County Board of Supervisors meeting the amendment could be placed on is March 24, 2026. If the amendment is not approved, eligible individuals and families would not receive emergency services to prevent utility disconnection.

Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 82495

Type: Amendment

Department Code: CWD

Amplifund Grant Record Number: 82495

Amendment Number: 1

Commencement Date: 07/01/2025

Termination Date: 06/30/2026

Advantage Initial GTAW# (If Applicable): N/A

Total Revenue Amount:

\$30,000.00

Total Match Amount

\$0.00

Advantage Grant ID # (if Applicable): N/A

All Funding Source(s) required: Utility Repair, Replacement & Deposit; SW Gas Energy Share Bill Assistance; Tucson Electric Power Bill Assistance; SW Gas Low Income Energy Conservation Bill Assistance; Global Water Bill Assistance; Heat Relief Initiative Replacement and Trico Assistance (82495). This amendment solely increases the TEP Bill Assistance total allocation from \$100,280 to \$130,280.

Does PCAO need to review the grant award (or grant amendment)?

YES

Does PCAO need to sign the grant award (or grant amendment)?

YES

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

NO

Department: CWD - Manira Cervantes

Name: Manira Cervantes

Telephone: 5207245710

GMI Director: *Ken Walker* for Ken Walker Date 3/5/26

Department Director Signature: *[Signature]* Date: 3.3.26

Deputy County Administrator Signature: *[Signature]* Date: 3-6-2026

County Administrator Signature: *[Signature]* Date: 3/4/2026

**Amendment No. 1 to the 2025-2026
Independent Contractor Agreement
Contract No. 07012025-26**

The Independent Contract Agreement dated 07/01/2025 between Arizona Community Action Association (dba Wildfire) and **Pima County, on behalf of the Pima County Community Action Agency** (hereinafter "Contractor") is hereby amended as follows:

Amendment to:

Section I. Services and Programs – 1.2 Fund Sources:

- **TEP Bill Assistance:** The Direct Service amount will **increase** from **\$83,566.67** to **\$108,566.67** and the Program Delivery amount will **increase** from **\$16,713.33** to **\$21,713.33**. The Total Allocation amount will **increase** from **\$100,280.00** to **\$130,280.00**.

Insert text here

Whole Agreement:

Unless otherwise noted herein, all other provisions of the original Agreement will remain in place for the duration of the original Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. 1, effective as of the effective date.

**Pima County, on behalf of the Pima County
Community Action Agency:**

Wildfire:

Signature: _____

Signature: _____

Name:
Title:

Name: Kelly McGowan

Date: _____

Title: Executive Director

Date: _____

Signature: _____

Address:
340 E Palm Lane, Suite 315
Phoenix, AZ 85004
Email: kmcgowan@wildfireaz.org

Name:
Title:

Date: _____

Signature: 

Name: Daniel Sallins
Title: Director

Date: 3.3.26

Signature: 

Name: Kyle Johnson
Title: Deputy County
Attorney

Date: 3/2/2026

Address:
801 W. Congress Street
Tucson, AZ 85745
Email: manira.cervantes@pima.gov