


AGENDA MATERIAL
DATE 4/16/24 ITEM NO. RA 48



DATE: April 11, 2024
TO: Melissa Manriquez, Clerk of the Board
FROM: Thomas Drzazgowski, Deputy Planning Official/Chief Zoning Inspector 
SUBJECT: P23CA00004 - VICKERY - S OLD SPANISH TRAIL PLAN AMENDMENT

The above Comprehensive Plan Amendment is scheduled for the Board of Supervisors April 16, 2024 hearing. The applicant is requesting this case be continued to May 21, 2024, as they will be out of town.

APR 11 24 AM 09:18 PC CLK OF BD/CN

From: [Kimberly Schroeder](#)
To: [Anita McNamara](#)
Subject: RE: ASSISTANCE - P23CA00004 - 5400 S Old Spanish Trail Comp Plan Amendment
Date: Wednesday, April 3, 2024 6:48:29 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

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Anita,

I have been notified by the architect, they confirmed the owner is okay with the May 21st date. Please let me know if you need anything from me before the next meeting.

KIMBERLY SCHROEDER

Assistant Operations Manager



RANKING Ranked in the top for 2023:
The Best of Arizona Business
ARIZONA Best Workplace Culture
Best Structural Engineering
Best Civil Engineering

12409 W Indian School Rd, Ste C303
Avondale, AZ 85392
4655 N Flowing Wells Rd
Tucson, AZ 85705
Main Office: 623-536-1993 ext 200
kimberly.schroeder@kaekoinc.com

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From: Anita McNamara <Anita.McNamara@pima.gov>
Sent: Wednesday, April 3, 2024 3:17 PM
To: Kimberly Schroeder <kimberly.schroeder@kaekoinc.com>; Mark Holden <Mark.Holden@pima.gov>
Cc: John McColgin <john@forsarchitecture.com>; FORSmiguel <miguel@forsarchitecture.com>
Subject: RE: ASSISTANCE - P23CA00004 - 5400 S Old Spanish Trail Comp Plan Amendment

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Kimberley,

At this point, I am waiting to hear back regarding if the May 21 date works for the owner so that we can reschedule the Board of Supervisors hearing. Once I have that confirmation, that is all that is needed for now.

Anita

From: Kimberly Schroeder <kimberly.schroeder@kaekoinc.com>
Sent: Tuesday, April 2, 2024 2:56 PM
To: Anita McNamara <Anita.McNamara@pima.gov>; Mark Holden <Mark.Holden@pima.gov>
Cc: John McColgin <john@forsarchitecture.com>; FORSmiguel <miguel@forsarchitecture.com>
Subject: RE: ASSISTANCE - P23CA00004 - 5400 S Old Spanish Trail Comp Plan Amendment

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Anita,

Thank you for the information, that helps fill in the blanks. What if anything, do you need from me currently? I am trying to fill in the blanks on the projects not completed with Ross and Rachel's departure and doing my best not to let the clients down.

Any assistance or direction would be greatly appreciated.

KIMBERLY SCHROEDER
Assistant Operations Manager

 
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recipient, please email or telephone me immediately and delete this email communication from all data storage devices, and destroy all hard copies.

From: Anita McNamara <Anita.McNamara@pima.gov>

Sent: Tuesday, April 2, 2024 2:53 PM

To: Kimberly Schroeder <kimberly.schroeder@kaekoinc.com>; Mark Holden <Mark.Holden@pima.gov>

Cc: John McColgin <john@forsarchitecture.com>; FORSmiguel <miguel@forsarchitecture.com>

Subject: RE: ASSISTANCE - P23CA00004 - 5400 S Old Spanish Trail Comp Plan Amendment

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Hi Kimberley.

Thank you for the update on staffing changes at KAEKO. We were aware that Ross was no longer with your firm but did not know that Rachel had left also.

The Planning and Zoning Commission recommended approval of the Comprehensive Plan Amendment on February 28th. The Plan Amendment was originally scheduled for the Board of Supervisors on April 16th but will be placed on a May agenda instead due to the property owner being out of town. If the Board approves, the next step will be the Board of Supervisors approval of the Resolution, which will be the final step for the Comprehensive Plan Amendment. This will likely occur this summer.

After the Comprehensive Plan Amendment is approved, the next step is the rezoning process, which will consist of additional public hearings before both the Planning and Zoning Commission and the Board of Supervisors.

I have cc'd the folks from FORS architecture who have been involved thus far, for your information.

Please let me know if you have additional questions.

Thanks,
Anita

From: Kimberly Schroeder <kimberly.schroeder@kaekoinc.com>

Sent: Tuesday, April 2, 2024 2:29 PM

To: Anita McNamara <Anita.McNamara@pima.gov>; Mark Holden <Mark.Holden@pima.gov>

Subject: ASSISTANCE - P23CA00004 - 5400 S Old Spanish Trail Comp Plan Amendment

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Good Afternoon,

Rachel and Ross are no longer with KAEKO and I am trying to get up to speed on where the project currently stands and the next steps in the process. Can you please break it down in an email so I can move the project along.

KIMBERLY SCHROEDER

Assistant Operations Manager



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From: [FORSjohn](#)
To: [Anita McNamara](#)
Cc: [FORSmiguel](#)
Subject: RE: P23CA00004- VICKERY PLAN AMENDMENT
Date: Monday, April 1, 2024 11:07:23 AM

Anita,
FORS has learned that the client will be out of town on the 16th. He will be visiting family for the eclipse and has extended his visit.
Please allow us to reschedule for the following meeting.
Thank you.
John

-----Original Message-----

From: Anita McNamara <Anita.McNamara@pima.gov>
Sent: Thursday, March 28, 2024 11:28 AM
To: FORSjohn <john@forsarchitecture.com>
Cc: FORSmiguel <miguel@forsarchitecture.com>
Subject: RE: P23CA00004- VICKERY PLAN AMENDMENT

Hi John.

Yes, we have placed this amendment in the routing process for the April 16th Board meeting. Should anything change, we will let you know.

Anita

-----Original Message-----

From: FORSjohn <john@forsarchitecture.com>
Sent: Wednesday, March 27, 2024 1:41 PM
To: Anita McNamara <Anita.McNamara@pima.gov>
Cc: FORSmiguel <miguel@forsarchitecture.com>
Subject: RE: P23CA00004- VICKERY PLAN AMENDMENT

Anita,

Please confirm we are on the Board of Supervisor's April docket.
<https://pima.legistar.com/DepartmentDetail.aspx?ID=18461&GUID=75CFB4DA-490B-4C3C-BC9F-2E307113896B>

We are attempting to have the owner schedule meetings with the supervisor's staff prior to the meeting and have him walk them through his concept.
We were a surprised by a couple of items that came up in the last meeting and we want and open communication with the County. Regards,
John
