

# COB - BOSAIR FORM

03/05/2026 3:10 PM (MST)



## BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number: SC CWD SC2500000020

**Award Type:** Contract

**Is a Board Meeting Date Requested?** Yes

**Requested Board Meeting Date:** 03/24/2026

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** Department of Veteran's Affairs

**Project Title / Description:** Co-location of services at Kino Veterans' Workforce Center

**Purpose:** This is a no-cost Memorandum of Understanding (MOU) between Kino Veterans' Workforce Center and Department of Veteran's Affairs HUD-VASH (Veterans Affairs Supportive Housing) Department. Kino Veterans' Workforce Center provides job training and employment services for eligible veterans and direct access to other veteran representatives. HUD-VASH of the Southern Arizona VA Health Care System works with eligible homeless veterans to achieve optimal occupational functioning through the provision of counseling, job search, job development, and job placement interventions and, through employer and community linkages, develops employment opportunities for veterans. This amendment extends the term of the MOU commencing on 04/01/2026 and terminating on 03/31/2027 and amends the Scope of Services to provide two (2) FTE HUD-VASH Vocational Development/Employment Specialists to be co-located at the Kino Veterans' Workforce Center.

**Procurement Method:** Misc. Contracts: This Contract is a non Procurement contract and not subject to Procurement rules.

**Procurement Method Additional Info:** N/A

**Program Goals/Predicted Outcomes:** The goal is to provide military veterans with easy access to training, benefits and employment services.

**Public Benefit and Impact:** This project supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

TO: COB, 3/10/26 (1)

VERSION: 1

PAGES: 3

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<b>Budget Pillar</b>	<ul style="list-style-type: none"> <li>Improve the quality of life</li> </ul>
<b>Support of Prosperity Initiative:</b>	<ul style="list-style-type: none"> <li>10. Prioritize Workforce Development for Underserved Populations</li> </ul>
<b>Provide information that explains how this activity supports the selected Prosperity Initiatives</b>	This MOU allows easy access to Pima County homeless veterans to obtain workforce development services provided by the Department of Veteran's staff at the Kino Veterans' Workforce Center.
<b>Metrics Available to Measure Performance:</b>	N/A
<b>Retroactive:</b>	NO

### Amendment / Revised Award Information

Record Number: SC CWD SC2500000020	
<b>Document Type:</b>	SC
<b>Department Code:</b>	CWD
<b>Contract Number:</b>	SC2500000020
<b>Amendment Number:</b>	4
<b>Commencement Date:</b>	04/01/2026
<b>Termination Date:</b>	03/31/2027
<b>Is the Termination Date new?</b>	YES
<b>Classification:</b>	Expense
<b>Adjust Level:</b>	No change
<b>Prior Contract Number (If Applicable):</b>	CTN-CR-22-102
<b>Amount This Amendment:</b>	\$0.00
<b>Funding Source(s) required:</b>	N/A
<b>Funding from General Fund?</b>	NO
<b>Contract is fully or partially funded with Federal Funds?</b>	NO
<b>Department:</b>	Community & Workforce Development

Name: Gabriel Lopez Jr Rise Hart

Telephone: 520-724-5723

Add GMI Department Signatures

No

Department Director Signature: *Gil* DEPUTY DIRECTOR FOR DIRECTOR Date: 3/6/2026

Deputy County Administrator Signature: *[Signature]* Date: 3-6-2026

County Administrator Signature: *Jur* Date: 3/4/2024

**Pima County Community & Workforce Development Department (Kino Veterans' Workforce Center)**

**Project:** Co-location of services at Kino Veterans' Workforce Center

**Agency:** Department Of Veteran's Affairs  
HUD-VASH Department  
4-116 G  
3601 S 6th Avenue  
Tucson, AZ 85723  
(520) 629-1821

**Contract No.:** SC2500000020 (formerly CTN-CR-22-102)

**Contract Amendment No.:** Four (4)

**Amount:** NO COST (\$0.00)

**Memorandum of Understanding (MOU) Amendment No. 4**

**1. BACKGROUND AND PURPOSE.**

1.1. Background. Pima County ("County") and HUD-VASH (Vocational Development/Employment Specialist VDS/ES) of the Southern Arizona VA Health Care System (Tucson, AZ), a division of the health care system of the United States Department of Veterans' Affairs ("Agency"), have entered into the above-referenced MOU to ensure easy access to training, benefits and employment services for military Veterans at Kino Veterans' Workforce Center.

1.2. Purpose. County operates a workforce development program for Veterans at the Kino Veterans' Workforce Center. HUD-VASH VDS/ES, part of the Social Work Care Line of the Southern Arizona VA Health Care System, works with eligible homeless Veterans to achieve optimal occupational functioning through the provision of counseling, job search, job development, and job placement interventions and, through employer and community linkages, develops employment opportunities for the Veterans. County finds that it is in the best interests of the Pima County residents to continue to make these workforce development services available to Veterans at the Kino Veterans' Workforce Center.

**2. TERM AND EXTENSIONS, SECTION 1.0.** Pursuant to paragraph 2.1, County is exercising the last extension option to renew the Agreement for one additional year. The commencement date for this Amendment No. 4 is April 1, 2026. This Agreement will terminate on March 31, 2027.

**3. SCOPE OF SERVICES, SECTION 3** is amended as follows:

3.1. Paragraph 3.1.1.1. is deleted in its entirety and replaced with the following:

Single furnished office space including a desk and chairs for two Agency U.S. Department of Housing and Urban Development – Veterans Affairs Supportive Housing ("HUD-VASH") Vocational Development/Employment Specialists

(individually or collectively "Agency staff") to conduct employment services to HUD-VASH Veterans.

3.2. Paragraph 3.2.1. is deleted in its entirety and replaced with the following:

Provide two (2) FTE HUD-VASH Vocational Development/Employment Specialists to be co-located at the Kino Veterans' Workforce Center.

**SIGNATURE PAGE TO FOLLOW**

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All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

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IN WITNESS THEREOF, the parties have affixed their signatures and do hereby agree to carry out the term of this Amendment and of the original MOU cited herein:

**PIMA COUNTY**

\_\_\_\_\_  
Jennifer Allen  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk, Board of Supervisors

**AGENCY**

JOHN  
KETTELLE  
Digitally signed by JOHN  
KETTELLE  
Date: 2026.03.05 13:23:54  
-07'00"  
\_\_\_\_\_  
Authorized Officer Signature

John B. Kettelle, MD, FACS

\_\_\_\_\_  
Please print name

Interim Director Southern Arizona VA Health Care System

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT**

  
\_\_\_\_\_  
Daniel Sullivan, Director  
Community & Workforce Development

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Kyle Johnson, Deputy County Attorney