

# COB - BOSAIR FORM

02/12/2026 2:22 PM (MST)

Submitted by Autumn.OConnor@pima.gov (Autumn.Oconnor@pima.gov)



## BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number: PO CA CT\_2400000000000000435

**Award Type:** Contract

**Is a Board Meeting Date Requested?** Yes

**Requested Board Meeting Date:** 03/03/2026

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** United Way of Tucson and Southern Arizona, Inc.

**Project Title / Description:** Employees Care About Pima County (ECAP) Campaign

**Purpose:** United Way administers Pima County's ECAP campaign by providing agency education, ECAP trainings, and materials as well as the accounting and distribution of County employees' financial contributions to charitable agencies and organizations. These contributions include a onetime donations and/or payroll deduction of funds from participating employees. Employees participation is voluntary. These employee-selected agencies will receive 100 percent of the employees ECAP contributions.  
Original Contract amount with up to four (4) extensions.  
\$38,337.60 original amount  
\$47,737.00 amendment 01  
\$33,151.65 amendment 02 requested amount  
\$119,226.25 Total if approved

**Procurement Method:** Direct Select for Professional Services: Direct Select per Board of Supervisors Policy D29.6, III-C.

**Procurement Method Additional Info:** N/A

**Program Goals/Predicted Outcomes:** United Way will provide County agency information and associated informational and fiscal administrative services for the 2026 ECAP Campaign and defined contribution period. Pima County employee selected charitable agencies will receive donations from employees through United Way.

**Public Benefit and Impact:** For 56 years, the ECAP program has provided funding for various assistance to our community. Pima County residents will continue to receive much needed assistance

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through donated by County that is distributed by the United Way to employee selected charitable organizations.

**Budget Pillar**

- Improve the quality of life

**Support of Prosperity Initiative:**

- 12. Improve Financial Capability

**Provide information that explains how this activity supports the selected Prosperity Initiatives**

The United Way is Pima County's ECAP program partner to assist our employees to care for our community by donating to non-profits active within our County. The United Way coordinates our ECAP program that has raised more than \$7 million over the last two decades, investing in agencies that are creating a better future for all Pima County Residents.

Each year, United Way and their partner agencies impact more than 233,721 lives in Southern Arizona, improving their financial capability. Through this program:

1. 174,757 books distributed to families, along with tips for reading to their children.
2. 13,030 families have become more financially stable and meet their basic needs.
3. 15,175 seniors were able to stay at home and age with dignity.

**Metrics Available to Measure Performance:**

United Way will provide quarterly, mid-year, and annual reports including:

1. Total dollar amounts collected from County employees and distributed to employee selected charitable agencies and organizations.
2. Total numbers and percentages of participating employees by County Department.
3. Total Amounts of funding distributed to each agency within Pima County.

**Retroactive:**

YES

**Retroactive Description:**

The addendum requires retroactive approval as United Way was unable to provide finalized 2026 funding values until January. The amendment is being executed prior to the first scheduled payment and ensures the agreement accurately reflects the confirmed amounts.

**Amendment / Revised Award Information**

Record Number: PO CA CT\_2400000000000000435

**Document Type:** PO

**Department Code:** CA

**Contract Number:** CT\_2400000000000000435

**Amendment Number:** 02

**Commencement Date:** 01/01/2026

**Termination Date:** 12/31/2026

**Is the Termination Date new?**

YES

**Classification:** Expense

**Adjust Level:** Increase

**Prior Contract Number (If Applicable):** N/A

Amount This Amendment:

\$33,151.65

**Funding Source(s) required:** General Fund 10000FD

**Funding from General Fund?**

YES

If Yes Provide Total General Funds:

\$33,151.65

**Percent General Funds** 100%

**Contract is fully or partially funded with Federal Funds?**

NO

**Department:** Human Resources

**Name:** Autumn O'Connor

**Telephone:** 520-724-2732

**Add GMI Department Signatures**

No

Department Director Signature: \_\_\_\_\_

Date: 2/12/2026

Deputy County Administrator Signature: \_\_\_\_\_

Date: 2-12-2026

County Administrator Signature: \_\_\_\_\_

Date: 2/12/2024

**Pima County Department of County Administration**

**Project: Employees Care About Pima County (ECAP) Campaign**

**Contractor: UNITED WAY OF TUCSON AND SOUTHERN ARIZONA, INC.**  
 330 N Commerce Park Loop, Suite 200  
 Tucson, Arizona 85754

**Contract No.: CT\_24000000000000000435 (FKA CT-CA-24\*435)**

**Contract Amendment No.: 02**

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<b>Orig. Contract Term:</b> 01/01/2024 – 12/31/2024	<b>Orig. Amount:</b>	\$ 38,337.60
<b>Termination Date Prior Amendment:</b> 12/31/2025	<b>Prior Amendments Amount:</b>	\$ 47,737.00
<b>Termination Date This Amendment:</b> 12/31/2026	<b>This Amendment Amount:</b>	\$ 33,151.65
	<b>Revised Total Amount:</b>	\$119,226.25

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**CONTRACT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

1.1. Background. On January 1, 2024, County and Contractor entered into the above referenced agreement to administer the Employees Care about Pima County (ECAP) Campaign.

1.2. Purpose. County requires additional organization, publicity, associated information services and fiscal administrative services for the 2026 defined contribution period.

**2. Term.** The County is exercising the second extension option to renew the contract for one additional year commencing on January 1, 2026, and terminating on December 31, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 5, is increased by \$33,151.65. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$119,226.25

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

**CONTRACTOR**

Contract No.: CT\_24000000000000000435

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO FORM

  
\_\_\_\_\_  
Deputy County Attorney

Yvette Patterson  
\_\_\_\_\_  
Print DCA Name

1/9/26  
\_\_\_\_\_  
Date

*Vanecia Kerr*

*Amika T. 1/13/2026*

\_\_\_\_\_  
Authorized Officer Signature

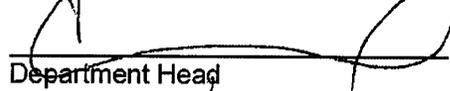
Vanecia Kerr President & CEO

\_\_\_\_\_  
Printed Name and Title

1/30/2026

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT

  
\_\_\_\_\_  
Department Head

1/9/26  
\_\_\_\_\_  
Date