

COB - BOSAIR FORM

07/29/2026 4:04 PM (MST)

Submitted by Ana.Basurto@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 82524GT

Award Type: Grant

BOSAIR Activity: Board Meeting Request

Requested Board Meeting Date: 08/25/2026

Supplier / Customer / Grantor / Subrecipient: Arizona Department of Housing (ADOH)

Project Title / Description: ADOH Department of Energy (DOE), Weatherization Assistance Program (WAP)-82524

Purpose: The Arizona Department of Housing Weatherization Assistance Program (ADOH WAP) award is comprised of Department of Energy (DOE) funding. Funds will allow Pima County to provide installation/repair and energy efficiency measures to dwellings occupied by low- income households in Pima County, Arizona excluding the city limits of the City of Tucson.

Amendment 2 is extending the term of the agreement to 12/31/2026. Amendment 1 was included in the original grant approved by BOS on March 24, 2026. Amendment 1 included an additional funding source, see grant record 82514.

Procurement Method: Grant: Not applicable

Procurement Method Additional Info: N/A

Program Goals/Predicted Outcomes: Installation or repairs of energy-efficiency measures to qualified low-income, owner-occupied households in Pima County outside of the City of Tucson city limits.

Public Benefit and Impact: The benefit of the program is qualifying low-income households will be assisted with home energy-efficiency, and health & safety installations or repairs will lower utility costs and make their homes safe, decent, and affordable, which will improve the overall housing stock in Pima County.

Strategic Plan Pillar

- Quality of Life

Support of Prosperity Initiative:

- 2. Improve Quality of Life and Opportunity in High Poverty Areas
- 3. Improve Housing Stability

Provide information that explains how this activity supports the selected Prosperity Initiatives

In support of the Pima County Property Initiative Pillar 2: Improve Quality of Life for Pima County Residents, Goal 2.2/Strategy 2.2.2/Tactic 2.2.2.3: Continue to support housing stability among low-income renters through the Emergency Eviction Legal Services (EELS) program, and other housing stabilization efforts. The funding will provide supplementary funding to the Department of Community & Workforce Development (CWD) Home Repair & Weatherization program and will assist in making home repairs that otherwise are not affordable for low-income households in rural and unincorporated areas of Pima County.

Metrics Available to Measure Performance:

Monthly performance reports will be submitted to ADOH.

Retroactive:

NO

Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Euna Grant Record Number: 82524GT

Type:

Amendment

Department Code:

CWD

Euna Grant Record Number:

82524GT

Amendment Number:

2

Commencement Date:

07/01/2025

Termination Date:

12/31/2026

Advantage Initial GTAW# (If Applicable):

N/A

Total Revenue Amount:

\$0.00

Total Match Amount

\$0.00

Advantage Grant ID # (If Applicable): N/A

All Funding Source(s) required: Arizona Department of Housing. Department of Energy (DOE), Weatherization Assistance Program (ADOH WAP)

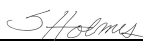
Does PCAO need to review the grant award (or grant amendment)?	YES
Does PCAO need to sign the grant award (or grant amendment)?	YES
Match funding from General Fund?	NO
Match funding from other sources?	NO
Are Federal Funds Involved?	YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)? All funds are passed through the Arizona Department of Housing. Department of Energy (DOE), Weatherization Assistance Program (ADOH WAP)- 82524

CFDA#	81.042
FAIN#	SE0001809
Department:	CWD
Name:	Joel Viers/ Joel Gastelum
Telephone:	520-724-6750/520-724-6767

GMI Director:  Date: 8/5/2026 | 5:01 PM MST

Department Director Signature: Terry Galligan Delegated Signer Date: 7/30/2026 | 1:24 PM MST

Deputy County Administrator Signature:  Date: 8/6/2026 | 8:34 AM MST

County Administrator Signature:  Date: 8/6/2026 | 9:49 AM MST

Contract No.: 218-26

Termination Date: 12/31/2026

Amendment No.: 002

**AMENDMENT TO A
FUNDING AGREEMENT
Between
ARIZONA DEPARTMENT OF HOUSING
and
*Pima County***

This **Agreement** is made and entered into by and between the **Arizona Department of Housing (ADOH)**, and *Pima County (Recipient)*.

RECITALS

- 1) **ADOH** and **Recipient** have entered into a Contract, stipulating to an award through the State Housing Fund Program or Community Development Block Grant Programs by **ADOH** to **Recipient** for the purpose as outlined in the above referenced Funding Agreement; and
- 2) A revision to said Agreement is necessary, and;
- 3) **ADOH** and **Recipient** agree that the revision is in the best interest of all parties, including beneficiary low-income households; **ADOH** and **Recipient** hereby agree to amend the subject agreement as follows:

AGREEMENT

Due to allocation delays by DOE, the Annual WAP Formula Grant will not be provided by July 1, 2026. DOE has allowed for a One Time Extension to the existing FY 25-26 Grant through December 31, 2026 to ensure funding is available until the FY 26-27 DOE WAP Grant is distributed. Unspent LIHEAP and SRP (if applicable) after reimbursement of June completed jobs will no longer be available under this Contract. Request for payment of June completed jobs under this contract must be submitted no later than July 25, 2026

The agreement incorporates the Recital paragraphs set forth above.

The Following Attachments are amended and attached hereto:

- B Performance Report/Schedule of Completion**
- D. Request for Payment**

Any and all portions of subject Agreement that are not herein specifically amended shall remain unchanged.

In Witness Whereof, **ADOH** and **Recipient** have executed this Amendment that shall become effective when signed by ADOH.

**THE STATE OF ARIZONA,
DEPARTMENT OF HOUSING**

**Pima County
RECIPIENT**

BY: _____

Ruby Dhillon-Williams

TITLE: Director

BY: _____

Jennifer Allen

TITLE: Chair, Board of Supervisors

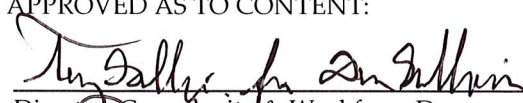
DATE: _____

DATE: _____

ATTEST:

APPROVED AS TO CONTENT:

Clerk of the Board



Director, Community & Workforce Dev.

APPROVED AS TO FORM:



Deputy County Attorney

Manager's Approval: 



WEATHERIZATION

2nd REVISED 7.13.2026

ATTACHMENT B

ADOH PERFORMANCE REPORT/SCHEDULE OF COMPLETION				Page 1 of 1
Recipient	Pima County		Date	
Contract No	218-26	Contract Period: from 7/1/2025 to 12/31/2026	Revision #	
Activity	Weatherization Assistance Program			
Recipient Address	Comm. Dev. & Neigh. Cons.Dept - 2797 E. Ajo Way, 3rd Floor		City	Tucson
Contact Person	Maria Rojas		Zip Code	85713
Phone	520-724-7705	Email	maria.rojas@pima.gov	Fax
Program Specialist	Gloria Castro	Email	gloria.castro@azhousing.gov	County
Indicate adherence to contract or schedule changes. Due by the 15th of each month for the previous month's activities.				
Contract Schedule		Contract Date	Complete Yes/No	Modification Date
Contract Execution		7/1/2025		
Completion of 1 DOE Unit & 0 LIHEAP Units		9/30/2025		
Completion of 4 DOE Units & 0 LIHEAP Units (all numbers cumulative)		12/31/2025		
Completion of 7 DOE Units & 3 LIHEAP Units (all numbers cumulative)		3/31/2026		
Completion of 9 DOE Units & 9 LIHEAP Units (all numbers cumulative)		6/30/2026		
Project Complete-Close Out (LIHEAP)		7/31/2026		
Completion of 10 DOE Units (all numbers cumulative)		9/30/2026		
Completion of 11 DOE Units (all numbers cumulative)		12/31/2026		
Project Complete-Contract Close Out (DOE)		1/31/2027		
Please provide a brief description of activities performed this three month period. Include occurrences that caused variation from schedule changes to plans, unforeseen circumstances, etc. Please be specific. Finally, answer questions at narrative section A. through H.				
A. # of DOE units 100% complete & QCI Passed?		E. # of LIHEAP units 100% complete?		
B. # of DOE units complete but need QCI?		F. # of LIHEAP units under construction?		
C. # of DOE units under construction?		G. # of LIHEAP Units out to bid?		
D. # of DOE units out to bid?		H.		
Recipient Authorized Signature		Date	Title	



WEATHERIZATION

2nd REVISED 7.13.2026

Attachment D

ARIZONA DEPARTMENT OF HOUSING REQUEST FOR PAYMENT SUMMARY SHEET PAGE 1 OF 2

Recipient	Pima County	Date	
Contract No	218-26	Contract Period: from 7/1/2025 to 12/31/2026	Pay Req. No/Mo
Activity	Weatherization Assistance Program		Direct Wire Dep
Recipient Address	Comm. Dev. & Neigh. Cons.Dept - 2797 E. Ajo Way, 3rd Floor		City Tucson
Contact Person	Maria Rojas		ZIP 85713
Phone	520-724-7705	Email maria.rojas@pima.gov	Fax 520-243-7997
Program Specialist	Gloria Castro	Email gloria.castro@azhousing.gov	County Pima

Itemized Payment Statement (Sheet 2 of 2) must accompany this form. Include copies of invoices, cashed checks, and other back-up documentation. SIGNATURES are required for processing.

a	b	c	d	d	e	f	g	h
Budget Line Item or Activity No.	ASAP No.	DOE FFY2025	DOE WRF FY2025	LIHEAP SFY2026	Total Amount Req. to Date	Balance in Account	Amount of this Request	New Balance
1. DOE Administration		\$ 18,975.00				\$ 18,975.00		\$ 18,975.00
2. DOE Training & TA		\$ 8,782.00				\$ 8,782.00		\$ 8,782.00
3. DOE Program Ops		\$ 86,878.00				\$ 86,878.00		\$ 86,878.00
4. DOE Health & Safety		\$ 13,031.00				\$ 13,031.00		\$ 13,031.00
5. DOE Financial Audit		\$ -				\$ -		\$ -
6. DOE Liability Ins		\$ -				\$ -		\$ -
7. DOE Total Draw					\$ -	\$ 127,666.00	\$ -	\$ 127,666.00
8. DOE WRF Prg. Ops.			\$21,060.00			\$ 21,060.00		\$ 21,060.00
9. DOE WRF Total Draw					\$ -	\$ 21,060.00	\$ -	\$ 21,060.00
10. LIHEAP Admin.				\$ 10,094.00		\$ 10,094.00		\$ 10,094.00
12. LIHEAP Program Ops				\$ 181,725.00		\$ 181,725.00		\$ 181,725.00
13. LIHEAP Total Draw					\$ -	\$ 191,819.00	\$ -	\$ 191,819.00
Total		\$ 127,666.00	\$ 21,060.00	\$ 191,819.00	\$ -	\$ 340,545.00	\$ -	\$ 340,545.00

LIHEAP available until all June jobs are fully invoiced. Final invoice for June jobs is due no later than 7/25/2026

Recipient Authorized Signature	Date	Title
Recipient Authorized Signatory certifies that all activities undertaken by the contractor with funds provided under this contract have been carried out in accordance with the contract. Attach wiring information if not previously submitted. Attach alternate mailing address if necessary.		
Performance Reports	Current ☐	Not Current ☐
ADOH Program Specialist Approval		Date
For ADOH Use Only		ADOH Program Administrator Appr
		Date

REV. 1-2014