



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO SC2400001885

Award Type: Award

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 03/24/2026

Signature Only: NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Group 1: HVAC Parts and Supplies Refrigeration Supplies Distributor
Group 2: Refrigerants Refrigeration Supplies Distributor

Project Title / Description: HVAC Supplies and Refrigerants

Purpose: Amendment of Award: Supplier Contract No. SC2400001885, Amendment No. 04. This Amendment increases the annual award amount by \$100,000.00 from \$250,000.00 to \$350,000.00 for a cumulative not-to-exceed contract amount of \$600,000.00. This increase is driven by higher-than-average HVAC demands and critical repairs. Administering Department: Facilities Management.

Procurement Method: Other

Insert additional Procurement Method info, if applicable: Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 07/24/2024 the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$131,000.00 with four (4) one-year renewal options.

To: COB 3-4-26 (1)
Vers: 10
Pgs: 5

On 02/19/2025, the Procurement Director approved Amendment No. 01, which increased the annual award amount by \$69,000.00 from \$131,000.00 to \$200,000.00 for a cumulative not-to-exceed contract amount of \$200,000.00.

On 04/30/2025, the Procurement Director approved Amendment No. 02, which increased the annual award amount by \$50,000.00 from \$200,000.00 to \$250,000.00 for a cumulative not-to-exceed contract amount of \$250,000.00.

Effective 07/25/2025, the Procurement Officer processed Amendment No. 03, which extended the termination date to 07/24/2026, added the annual award amount of

\$250,000.00 for a cumulative not-to-exceed contract amount of \$500,000.00, and appended the contract with the Heat Injury and Illness Prevention and Safety Plan language to the contract, pursuant to Pima County Procurement Code 11.40.030. Three (3) renewals remained.

PRCUID: 521284

Attachments: Supplier Contract and Increase Memo.

Program Goals/Predicted Outcomes:	To provide HVAC parts and equipment on an as needed basis for maintenance and repair of all existing HVAC systems throughout Pima County. Failures with this critical equipment will be corrected quickly and proper maintenance can be performed to minimize failures and downtime.
Public Benefit and Impact:	HVAC is in use at all facilities used by the public. This will ensure a comfortable environment for public use. Proper maintenance of these systems will lengthen the life span of equipment and keep it operating at peak performance which will be a cost savings to taxpayers.
Budget Pillar	<ul style="list-style-type: none">• Core functions & excellent service
Support of Prosperity Initiative:	<ul style="list-style-type: none">• N/A
Provide information that explains how this activity supports the selected Prosperity Initiatives	N/A
Metrics Available to Measure Performance:	Delivery orders will be provided for each order and pricing will be consistently checked for compliance with all terms and conditions of the contract by County personnel.
Retroactive:	NO

Amendment / Revised Award Information

Record Number: SC PO SC2400001885

Document Type:	SC
Department Code:	PO
Contract Number:	SC2400001885
Amendment Number:	04
Commencement Date:	03/24/2026
Termination Date:	07/24/2026
Is the Termination Date new?	NO
Classification:	Expense

Adjust Level: Increase

Prior Contract Number (If Applicable): N/A

Amount This Amendment:

\$100,000.00

Funding Source(s) required: General Fund

Funding from General Fund?

YES

If Yes Provide Total General Funds:

\$100,000.00

Percent General Funds 100

Contract is fully or partially funded with Federal Funds?

NO

Department: Procurement

Name: Troy McMaster

Telephone: 520.724.8728

Add GMI Department Signatures

No

Division Manager/Procurement Officer Signature: Ana Wilber Digitally signed by Ana Wilber Date: 2026.02.26 08:19:24 -07'00' Date: _____

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins Date: 2026.02.26 15:38:06 -07'00' Date: _____

Department Director Signature: Tony Cisneros Digitally signed by Tony Cisneros DN: cn=Tony Cisneros, o=Pima County, ou=Facilities Management, email=Tony.Cisneros@pima.gov, c=US Date: 2026.03.02 13:00:51 -07'00' Adobe Acrobat version: 2025.001.21223 Date: _____

Deputy County Administrator Signature: [Handwritten Signature] Date: 3-3-2026

County Administrator Signature: [Handwritten Signature] Date: 3/4/2026



Contract Number	SC2400001885- 10
Contract Start Date	07-25-2024
Contract End Date	07-24-2026
Payment Type	Warrant/Check
Buyer	Troy McMaster
Phone Number	
Email	

Supplier:	Contract Name:
Refrigeration Supplies Distributor 26021 Atlantic Ocean Dr	HVAC Supplies and Refrigerants - RSD

Supplier Contact and Payment Terms:	Shipping Method	Delivery Type	FOB
	Vendor Method	Standard Ground	FOB Dest, Freight Prepaid
	Phone: +1 (520) 6231553		
Email: jlambert@rsd.net			
Terms: 4de6e1fa41361006fc2bef2dd8490000			
Days:			
	Currency	NTE Amount	Used Amount
	USD	600,000.00	480,636.77

Contract/Amendment Description:

This Amendment No. 04 increases the annual award amount by \$100,000.00 from \$250,000.00 to \$350,000.00 for a cumulative not-to-exceed contract amount of \$600,000.00.

Catalog Items:						
Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN	
1	5/8 ODF 30 C.I. Liquid Line Filter Dryer SPOC-305-S 2	Each	40.13			
2	Copeland RST45C1E-CAA-901 R404A/407C Compressor 115v	Each	802.19			
3	Refrigerant Recycling 30lb container	Container	53.13			
4	Refrigerant Recycling 50lb container	Container	53.13			
5	New refrigerant container 50lb container	Container	156.58			
6	New refrigerant container 30lb container	Container	129.60			
7	R507 R-22 Replacement 25lb container	Container	577.50			
8	R-407C R-22 Replacement 25lb container	Container	412.50			
9	ICP 1192285 R410A 6 Ton TXV	Each	138.52			

This Supplier Contract incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this contract. All transactions and conduct are required to conform to these documents.

PIMA COUNTY

Pima County Procurement Department
 150 W. Congress St. 5th Fl
 Tucson AZ 85701

**Supplier Contract Amendment**

Contract Number	SC2400001885- 10
Contract Start Date	07-25-2024
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Payment Type	Warrant/Check
Buyer	Troy McMaster
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Email	

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Catalog Items:

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
10	R438A (MO99) R-22 Replacement 25lb container	Container	467.50		CLOSELY MIMICS R22 AS A REPLACEMENT REFRIGERANT AS FAR AS TEMP & PRESSURES. WORKS WITH MINERAL OIL
11	R134A 30lb container	Container	385.00		
12	R410A 25lb container	Container	324.50		
13	R-404A R-22 Replacement 24lb container	Container	514.80		
14	R-22 30lb container	Container	1,749.00		
15	Honeywell Redlink Sensor C7189R1004	Each	58.29		
16	5/8 ODF Sight Glass SPO SA-15s	Each	24.44		
17	7/8 ODF Sight Glass	Each	36.08		
18	JB A31999-100 1/4" Replacement Valve Core 100pk.	Each	67.42		
19	Belimo LF24-SR Spring Return Direct Coupled Actuator 35 in-lb.	Each	232.97		
20	Fujitsu 9379853019 Fan Motor	Each	145.49		
21	RayPak 007400F Hot Surface Ignitor	Each	57.22		
22	STAY-SILV 15% Silver 1/8" Flat. 28 Stick Tube	Each	127.77		
23	ADP 76777500 Control Board Kit	Each	372.52		
24	Lochinvar PLT3400 Hot Surface Ignitor	Each	69.08		
25	40amp 3 pole 460v Contactor Siemens 42CF35AH	Each	22.87		
26	Belimo TR24-SR Valve Actuator 24v 2-10v DC Control Input	Each	128.63		

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Catalog Items:

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
27	7/8" x 3/8" x 6' armaflex insulation	Each	6.00		1/2" THICKNESS ON THE WALL TO COMPLY WITH LOCAL BUILDING CODES.
28	5/8" x 3/8"x 6' armaflex insulation	Each	5.40		1/2" THICKNESS ON THE WALL TO COMPLY WITH LOCAL BUILDING CODES.
29	Honeywell V5863A2004 3 Way Valve 1/2 FPT . 29CV	Each	105.88		
30	5/8"OD x 50' AC refrigeration soft copper Tubing	Roll	163.48		
31	1/2"OD x 50' AC refrigeration soft copper Tubing	Roll	122.14		
32	No Rinse Coil Cleaner Nu-Calgon 4168-08 Gallon	Gallon	21.55		
33	IMS III Sanitizer Nu-Calgon 4211-34	Each	9.80		
34	Acid Scavenger Nu-Calgon 4301-02	Each	24.79		
35	Honeywell V5863A2038 3 Way Valve 1/2 FPT 1.2 CV	Each	107.57		
36	Honeywell V5863A1006 3 way Valve 3/4 FPT	Each	135.24		
37	7/8"OD x 50' AC refrigeration soft copper Tubing	Roll	289.49		
38	RX-11 System Flush Nu-Calgon 4300-11 19.5 fl. Oz.	Each	112.17		
39	7 oz Cal-Blue plus Gas Leak Detector	Each	7.90		
40	COND MOTOR 115V M#CO530MA-1C	Each	435.70		
41	Honeywell TH8321WF1001 Vision Pro Thermostat	Each	239.34		

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Catalog Items:

Line #	Item Description	UOM	Unit Price	Stock Code	MPN/VPN
42	Honeywell programmable digital touchscreen thermostat TH8000	Each	211.47		
43	Dual Run Capacitor 40/5 MFD 440v	Each	13.02		
44	RL68H 1 GAL EMKARATE Refrigeration Oil	Each	142.35		
45	FOLETT 0106470 Control Board	Each	559.30		
46	MARLEY 3900-2014-004OEM 25W 208/240/277V 1650 RPM Motor	Each	339.50		
47	Nickel safe 16 oz. Nu Calgon 4287-34	Each	12.59		
48	Ice Machine Cleaner Nu-Calgon 4207-08	Gallon	97.54		
49	Refrigeration thermostat Johnson Controls A-19ABC-24C	Each	84.33		
50	T6 PRO Programmable Thermostat 2H/1C HP OR 2HT/2CL CONV	Each	105.79		
51	5 ton reversing valve Ranco V10-414120-170	Each	307.07		
52	GREENHECK 311559, OEM 1/40 HP 115v 1.1a Motor	Each	350.00		
53	GREENHECK 301461 OEM 1/15 HP115V 3 SP 1550 RPM Motor	Each	330.00		
54	Scroll Compressor R410A 38K btu 208/230 3ph ZP38K5E-TF5-830	Each	851.29		
55	Condenser Fan Motor 1/4hp 208/230v 1075 rpm Rev 5.5" DI	Each	71.14		

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MEMORANDUM

Date: February 24, 2026



To: Bruce Collins
Procurement Director

From: Tony Cisneros
Director

Re: Request to Increase SC2400001885 Refrigeration Supplies Distributor

Facilities Management (FM) requests to increase the annual award amount of \$100,000.00, from \$250,000.00 to \$350,000.00, for Supplier Contract SC2400001885 HVAC Supplies and Refrigerants.

FM continues to experience higher-than-average air conditioning and related equipment repair issues and anticipates the need for additional funds necessary to maintain and repair critical HVAC equipment in Pima County-owned facilities and cooling centers throughout the upcoming hot summer months. FM HVAC staff are continually working on Pima County's aging HVAC units on an as-needed and emergency basis. Having internal staff do this work is more cost-effective and provides a quicker turnaround of work orders, as opposed to utilizing JOCs that will significantly increase costs to taxpayers.

FM maintains HVAC equipment on buildings overseen by other County departments, including Regional Wastewater Reclamation and Parks and Recreation, Stadium District, and PCWIN, all of which rely on FM HVAC staff to complete their HVAC repairs and maintenance.

For FY2025, FM had a total of approximately \$240,000.00 in HVAC related expenses. For FY2026, FM has spent a year-to-date total of approximately \$215,000.00 and, in anticipation of another hot summer, FM expects more repair issues, as well as regular maintenance.

For the reasons stated above, FM requests an increase to the Supplier Contract to continue to meet the current needs of the HVAC equipment around the County.

TC/eg/lsm

c: Ana Wilber, Division Manager, Procurement Department
Troy McMaster, Procurement Officer I, Procurement Department