

COB - BOSAIR FORM

06/25/2026 5:01 PM (MST)

Submitted by Jorden.Oliver@pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: PO FC PO2500010114

Award Type:	Contract
BOSAIR Activity:	Board Meeting Request
Requested Board Meeting Date:	07/28/2026
Supplier / Customer / Grantor / Subrecipient:	Stantec Consulting Services, Inc.
Project Title / Description:	Brawley Wash Watershed Plan
Purpose:	Amendment: Contract No. PO2500010114, Amendment No. 5. This amendment increases the Contract amount by \$16,200.16 for a cumulative not-to-exceed amount of \$991,652.55 to allow for an increase to the level of effort for additional project management activities. Administering Department: Regional Flood Control District.
Procurement Method:	Other

Insert additional Procurement Method info, if applicable:

Pursuant to Solicitation for Qualifications No. SFQ-PO-2200015, on 02/02/21, the Board of Directors awarded a Contract for this project in the amount of \$744,494.48 for a contract term of 02/02/21 to 06/30/23.

Amendment No. 1 was approved by the Procurement Director on 06/29/23 to extend the term of the contract to 06/30/25 due to multiple delays related to delivery of a new complex hydraulic model, change Fee Proposal Rates, and to add the Forced Labor of Ethnic Uyghurs clause to the Contract.

Amendment No. 2 was approved by the Board of Directors on 11/07/23 to increase the Contract amount by \$230,957.91 for a cumulative not-to-exceed amount of \$975,452.39 to allow further review of the flood plains models.

Amendment No. 3 was approved by the Board of Directors on 05/06/25 to change the contract number to PO2500010114 (formerly CT-FC-21-290) due to an internal system change, extend the term of the contract to 06/30/26 due to unforeseen delays with the delivery of the Cultural Resources reporting requirement to fully evaluate alternatives and their net benefits, and to add the Heat Injury and Illness Prevention and Safety Plan clause to the Contract.

Amendment No. 4 was approved by the Board of Directors on 06/23/26 to extend the term of the contract to 12/31/26 due to unforeseen delays with the National Water Management Center.

Attachment: Amendment No. 5.

Program Goals/Predicted Outcomes:

Project will develop a Watershed Plan that will identify ways to reduce flooding and erosion in the Brawley Wash resulting in improved public safety and reduced risk to infrastructure. It will also identify alternatives that will reduce long term maintenance, improve habitat for wildlife and have a net cost benefit for agriculture.

Public Benefit and Impact:

The plan will reduce risk to people and property from flooding and erosion, as well as improve wildland habitats.

Strategic Plan Pillar

- Sustainability & Conservation

Support of Prosperity Initiative:

- C-S 2. Address Climate Resilience and Environmental Justice

Provide information that explains how this activity supports the selected Prosperity Initiatives

The project will restore drylands to natural conditions by improving flood pathways, reducing erosion, increasing native vegetation, and enhancing water infiltration. Revegetating the watershed with native plants will increase carbon sequestration, while improved infiltration will allow water to replenish shallow aquifers.

Metrics Available to Measure Performance:

Availability of a plan suitable for additional funding from the USDA Natural Resources Conservation Service for implementation.

Retroactive:

NO

Amendment / Revised Award Information

Record Number: PO FC PO2500010114

Document Type:

PO

Department Code:	FC
Contract Number:	PO2500010114
Amendment Number:	5
Commencement Date:	07/28/2026
Termination Date:	12/31/2026
Supplier / Subrecipient Headquarters Location	Edmonton, Alberta, Canada

* Headquarters information is not a consideration for awards

Is the Termination Date new?	NO
Classification:	Expense
Adjust Level:	Increase
Prior Contract Number (If Applicable):	CT-FC-21-290, CT_21000000000000000290
Amount This Amendment:	
	\$16,200.16
Funding Source(s) required:	U.S. Dept. of Agriculture Grant
Funding from General Fund?	NO
Contract is fully or partially funded with Federal Funds?	YES
If Yes, is the Contract to a supplier or subrecipient?	Supplier
Enter CFDA #	10.904
and FAIN #	NR209457XXXXC001
Associated Euna Grant Record ID#	66009
Advantage Initial GTAW# (If Applicable):	N/A
Contract is fully or partially funded with Non-Federal Grant Funds?	NO
Department:	Procurement
Name:	Karrie Hixon <i>KEH</i>

Telephone: 520-724-3542

Add GMI Department Signatures

No

Division Manager/Procurement Officer Signature:  SL Date: 7/9/2026 | 10:24 AM MST

Procurement Director Signature: Bruce Collins Date: 7/9/2026 | 11:48 AM MST

Department Director Signature: Eric Shupp Date: 7/9/2026 | 12:09 PM MST

Deputy County Administrator Signature:  Date: 7/14/2026 | 10:19 AM MST

County Administrator Signature:  Date: 7/14/2026 | 10:20 AM MST

PIMA COUNTY REGIONAL FLOOD CONTROL DISTRICT

PROJECT: Brawley Wash Watershed Plan

CONSULTANT: Stantec Consulting Services, Inc.
5151 E. Broadway Blvd., Suite 400
Tucson, Arizona 85711

CONTRACT NO.: PO2500010114

AMENDMENT NO.: 5

FUNDING: U.S. Dept. of Agriculture Grant and Flood Control Tax Levy

CONTRACT TERM: 02/02/21 to 06/30/23	ORIGINAL CONTRACT AMOUNT:	\$	744,494.48
TERMINATION PRIOR AMENDMENT: 12/31/26	PRIOR AMENDMENT(S):	\$	230,957.91
TERMINATION THIS AMENDMENT: 12/31/26	AMOUNT THIS AMENDMENT:	\$	16,200.16
	REVISED CONTRACT AMOUNT:	\$	991,652.55

CONTRACT AMENDMENT

WHEREAS, DISTRICT and CONSULTANT have entered into the Contract referenced above; and

WHEREAS, DISTRICT intends to increase the level of effort for additional project management activities.

WHEREAS, DISTRICT and CONSULTANT have agreed to these modifications.

NOW, THEREFORE, it is agreed as follows:

1. CHANGE **ARTICLE 3 – COMPENSATION AND PAYMENT**, first paragraph as follows:

FROM: “In consideration of the services specified in this Contract, DISTRICT agrees to pay CONSULTANT Not to Exceed Nine Hundred Seventy-Five Thousand Four Hundred Fifty-Two Dollars and Thirty-Nine Cents (\$975,452.39). CONSULTANT’S fees will be as stated in EXHIBIT “B” - CONSULTANT FEE PROPOSAL (39 Pages), EXHIBIT B-1 – FEE PROPOSAL RATE CHANGE (1 Page), and EXHIBIT “B” - CONSULTANT FEE PROPOSAL, Attachment 1 (19 Pages), attached to this Contract. Hourly rates and all other rates included under this Contract will remain fixed throughout the term of the Contract. DISTRICT may consider adjustments to rates in connection with any extensions of the Contract term.”

TO: “In consideration of the services specified in this Contract, DISTRICT agrees to pay CONSULTANT Not to Exceed Nine Hundred Ninety-One Thousand Six Hundred Fifty-Two Dollars and Fifty-Five Cents (\$991,652.55). CONSULTANT’S fees will be as stated in EXHIBIT “B” - CONSULTANT FEE PROPOSAL (39 Pages), EXHIBIT B-1 – FEE PROPOSAL RATE CHANGE (1 Page), EXHIBIT “B” - CONSULTANT FEE PROPOSAL, Attachment 1 (19 Pages), and **EXHIBIT “B” - CONSULTANT FEE PROPOSAL, Attachment 2 (5 Pages)**, attached to this Contract. Hourly rates and all other rates included under this Contract will remain fixed throughout the term of the Contract. DISTRICT may consider adjustments to rates in connection with any extensions of the Contract term.”

ATTACH: **EXHIBIT “B” - CONSULTANT FEE PROPOSAL, Attachment 2 (5 Pages)**

Remainder of Page Intentionally Left Blank

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the Parties.

IN WITNESS WHEREOF, the Parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

Chair, Board of Directors

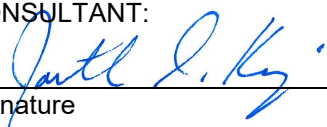
Date

ATTEST:

Clerk of the Board

Date

CONSULTANT:



Signature

Jonathan Keeling, Senior Principal

Name and Title (Please Print)

July 7, 2026

Date

This contract template has been approved as to form by the Pima County Attorney's Office.

EXHIBIT "B" - CONSULTANT FEE PROPOSAL, Attachment 2 (5 Pages)



Stantec Consulting Services Inc.
One South Church Avenue, Suite 2100
Tucson AZ 85701-1635

June 25, 2026

Project/File: 181301206

Pima County Regional Flood Control District

201 North Stone Avenue Suite 9
Tucson, Arizona 85701

Dear Pima County Regional Flood Control District,

**Reference: Brawley Wash Watershed Plan-EA, CT-FC-21-290
Amendment/Change Order No. 5**

Additional Funding for Project Management and Administration of Project

Due to the required time extension as discussed in Amendment/Change Order No. 4, extending the project schedule (now ending December 31, 2026) also results in a need to conduct additional project management activities related to the administration of the project, conducting project progress/coordination meetings, documenting meetings and conducting follow up actions, and coordination with project team partners and stakeholders. As was discussed with the District in 2023 as part of Amendment/Change Order No.2, additional funding was included for Stantec's project management support of the project through June of 2025. At that time, it was acknowledged that additional budget may be needed beyond July of 2025 after review of available budgets and understanding of the revised project schedule, and if necessary a follow up request would be made.

Stantec has been able to extend remaining project management budget beyond June of last year; however, our remaining budget at this time is projected to only be enough to cover necessary project management and completion of the project's Administrative Record through June of 2026. With the current project schedule projected to end in December of 2026, this means that an additional six (6) months of project management services require funding. The total requested additional funding is \$16,200.15 and a detailed breakdown of this amount is provided in the attached budget derivation.

June 25, 2026
Pima County Regional Flood Control District
Page 2 of 2

Reference: Brawley Wash Watershed Plan-EA, CT-FC-21-290

If you have any questions regarding this request, please feel free to contact me at 859-940-2854.

Sincerely,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in blue ink, appearing to read "Jon L. Keeling".

Jon Keeling, PE
Senior Principal
Phone: (859) 422-3054
jon.keeling@stantec.com

Attachment: Amendment 5 Budget Derivation

Brawley Wash Watershed Plan - Environmental Assessment**April 15, 2026****CT-FC-21-290**

Change Order (Amendment) No. 5 Budget Derivation			
Stantec Consulting Services Inc.			
DIRECT LABOR			
Labor Classification	Man Hours	Hourly Rates	Labor Cost
Principal	16	\$ 88.15	\$ 1,410.40
Senior Project Manager	0	\$ 88.15	\$ -
QAQC Manager	0	\$ 77.73	\$ -
Project Manager	0	\$ 77.73	\$ -
Senior Engineer	0	\$ 77.73	\$ -
Project Engineer	26	\$ 64.64	\$ 1,680.64
Senior Structural Engineer	0	\$ 79.54	\$ -
Structural Engineer	0	\$ 51.41	\$ -
Structural EIT	0	\$ 36.33	\$ -
Engineer	0	\$ 49.52	\$ -
Junior Engineer	0	\$ 41.58	\$ -
Engineer In Training	66	\$ 38.85	\$ 2,564.10
Senior Agricultural Engineer	0	\$ 65.00	\$ -
Agricultural Engineer	0	\$ 49.52	\$ -
Technician/Designer	0	\$ 41.86	\$ -
CADD	0	\$ 40.65	\$ -
GIS Specialist	0	\$ 40.65	\$ -
Engineering Intern	0	\$ 20.01	\$ -
Secretary/Clerical	0	\$ 29.93	\$ -
Peer/Independent Review	0	\$ 77.73	\$ -
Survey Manager	0	\$ 65.00	\$ -
Survey Crew (1 man/GPS)	0	\$ 42.00	\$ -
Survey Crew (2 man/GPS)	0	\$ 58.00	\$ -

108.0

Consultant's Subtotal Direct Labor	\$	5,655.14
Consultant's Overhead @ <u>165.248%</u> of Direct Labor	\$	9,345.01
Consultant's Profit @ <u>8.0%</u> of Direct Labor plus Overhead	\$	1,200.01
Consultant's Total Direct Labor	\$	16,200.16

Total Requested for Change Order No. 5: \$ 16,200.16

Current Contract End Date (per Amendment No. 4): 12/31/2026

Brawley Wash Watershed Plan - Environmental Assessment

April 15, 2026

CT-FC-21-290

Change Order (Amendment) No. 5

Stantec Consulting Services Inc.												
Task	TASK DESCRIPTION	Principal	Project Manager	Project Engineer	Engineer	Junior Engineer	Engineer in Training	Technician / Designer	CADD	GIS Specialist	Secretary / Clerical	Stantec Total
	PROJECT ADMINISTRATION/PROJECT COORDINATION	16	0	26	0	0	66	0	0	0	0	108
	Progress Reports and Invoicing (6 mos. Apr. 26 through Sept. 26)	6		6			6					12
	Monthly Meetings (6 total conduct and prep; 1 hour duration)	6		12			6					24
	Administrative Record - add'l. Organizing, updating, and filing	4		8			60					72
												0
	Total Hours without Optionals	16	0	26	0	0	66	0	0	0	0	108
	Bill Rates	\$ 88.15	\$ 77.73	\$ 64.64	\$ 49.52	\$ 41.58	\$ 38.85	\$ 41.86	\$ 40.65	\$ 40.65	\$ 29.93	
	Direct Labor Subtotal	\$ 1,410.40	\$ -	\$ 1,680.64	\$ -	\$ -	\$ 2,564.10	\$ -	\$ -	\$ -	\$ -	\$ 5,655.14
	Overhead	\$ 2,330.66	\$ -	\$ 2,777.22	\$ -	\$ -	\$ 4,237.12	\$ -	\$ -	\$ -	\$ -	\$ 9,345.01
	Profit	\$ 299.28	\$ -	\$ 356.63	\$ -	\$ -	\$ 544.10	\$ -	\$ -	\$ -	\$ -	\$ 1,200.01
	Total Labor	\$ 4,040.34	\$ -	\$ 4,814.49	\$ -	\$ -	\$ 7,345.32	\$ -	\$ -	\$ -	\$ -	\$ 16,200.16
	Direct Expenses											\$ -
	Total Stantec Costs	\$ 4,040.34	\$ -	\$ 4,814.49	\$ -	\$ -	\$ 7,345.32	\$ -	\$ -	\$ -	\$ -	\$ 16,200.16

Brawley Wash Watershed Plan - Environmental Assessment
April 15, 2026 **SFQ-PO-2100003**

Stantec Consulting Services Inc.				
	Unit Price		Quantity	Amount
B&W Copies 8 1/2 x 11	\$	0.06 each	0	\$ -
Color Copies 8 1/2 x 11	\$	0.25 each	0	\$ -
B&W Copies 11 x 17	\$	0.13 each	0	\$ -
Color Copies 11 x 17	\$	0.50 each	0	\$ -
Large B&W Plots	\$	0.10 sq ft	0	\$ -
Large Color Plots	\$	2.50 sq ft	0	\$ -
Binding Spiral	\$	3.50 each	0	\$ -
Binding 3-Ring	\$	8.50 each	0	\$ -
Report Pockets	\$	0.48 each	0	\$ -
DVDs	\$	4.00 each	0	\$ -
Thumb Drives (256 GB)	\$	39.00 each	0	\$ -
Misc. Special Printing/Supplies/Delivery	\$	500.00 job	0	\$ -
				\$ -
Hotel	\$	100.00 night	0	\$ -
Per Diem/Incidentals	\$	49.00 day	0	\$ -
Mileage	\$	0.45 mile	0	\$ -
Rental Vehicle (SUV/Truck)	\$	45.00 day	0	\$ -
Rental Vehicle Gas (assume \$3/gal)	\$	3.00 gal	0	\$ -
Direct and Outside Expenses				\$ -

End of EXHIBIT "B" - CONSULTANT FEE PROPOSAL, Attachment 2