

COB - BOSAIR FORM

03/12/2026 10:13 AM (MST)

Submitted by Rebecca.Collins@pcao.pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: PO PCA CT_24*233

Award Type: Contract

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 04/07/2026

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Community Bridges Inc./ Arizona Criminal Justice Commission Pre-Trial Intervention Funding

Project Title / Description: Implementation of the Felony Drug Diversion Program by ensuring access to needs-based treatment wraparound recovery support services.

Purpose: To provide a Case Manager who will coordinate referrals, procedure and deliver "wraparound recovery support services" that meet each Felony Drug Diversion Program participant's individual recovery needs, and keep detailed records of these referrals, procurements, and services delivered.

Procurement Method: Direct Select for Professional Services: Direct Select per Board of Supervisors Policy D29.6, III-C.

Procurement Method Additional Info: Direct Select: Board of Supervisors Policy D29.6 subsection C.

Program Goals/Predicted Outcomes: To identify the factors associated with the recidivism of each program participant, to coordinate referrals to and procurement and delivery of "wraparound support services" that meet the individual recovery needs for each program participant which will assist in the continued evaluation and development of this program

Public Benefit and Impact: The Felony Drug Diversion Program reduces recidivism, saves millions of taxpayer dollars, saves lives and reunites

Budget Pillar • Improve the quality of life

Support of Prosperity Initiative: • N/A

TO: BOS, 3/16/26 (1)

VERSION: 2

PAGES: 5

MAR12'26PM0208PO

Provide information that explains how this activity supports the selected Prosperity Initiatives n/a

Metrics Available to Measure Performance: The Pima County Attorney's Office will be reviewing and approving invoices to monitor services provided under this agreement required to meet the needs of the program.

Retroactive: YES

Retroactive Description: Contract began 01/01/2026. Yes, retroactive due to new Programmatic Manger for Felony Drug Diversion Program needing to meet with Contractor to ensure scope of work remained the same along with back and forth over insurance conditions with Community Bridges. If the contract is not approved, it would result causing strain to the General Fund.

Amendment / Revised Award Information

Record Number: PO PCA CT_24*233

Document Type: PO

Department Code: PCA

Contract Number: CT_24*233

Amendment Number: 2

Commencement Date: 01/01/2026

Termination Date: 12/31/2026

Is the Termination Date new? YES

Classification: Expense

Adjust Level: No change

Prior Contract Number (If Applicable): CT-PCA-24-233

Amount This Amendment:
\$0.00

Funding Source(s) required: Arizona Criminal Justice Commission Pre-Trial Intervention Funding

Funding from General Fund? NO

Contract is fully or partially funded with Federal Funds? NO

Department: PCAO
Name: Rebecca Collins
Telephone: 5207244790

Add GMI Department Signatures

No

Department Director Signature: *Spokane De Jester* Date: 03/06/26

Deputy County Administrator Signature: *JR* Date: _____

County Administrator Signature: _____ Date: 3/10/26



DATE: 03/05/2026
TO: Jan Leshner, County Administrator
FROM: Giuliano De Santis, Legal Administrator *GDS*
Cc: Bruce Collins, Procurement Director

SUBJECT: Request for Direct Selection of Professional Services from Community Bridges Inc for Implementation of the Felony Drug Diversion Program by ensuring access to needs-based drug treatment and wraparound recovery support services.

Pursuant to Board of Supervisors Policy D29.6 III C – Direct Selection and Procurement Procedure No. PO-50, this memorandum seeks approval to select Community Bridges Inc. to provide an experienced case manager to the Pima County Attorney's Felony Drug Diversion Program.

Background: The Pima County Attorney's Felony Drug Diversion Program has greatly benefitted from CBI's case management services over the last four years, which include helping the program to identify the criminogenic factors associated with the recidivism of each program participant, coordinating referrals, and delivering "wraparound support services" that meet the individual recovery needs for each program participant. These services are vital to the continued evaluation and development of this program, which helps reduce recidivism, saves millions of taxpayer dollars, saves lives and reunites families.

Requested Action: The Pima County Attorney's Office requests Community Bridges Inc. to be selected for Implementation of the Felony Drug Diversion Program by ensuring access to needs-based drug treatment and wraparound recovery support services with a not to exceed amount of \$100,000 for a contract term of one year, with four options to extend pursuant to the Direct Select provisions of Board of Supervisors Policy D29.6, III-C.

GDS

Approved as to Form: *Julie Burch* Date: 3/9/2026
For Bruce Collins, Procurement Director

Direct Select Approved: *[Signature]* Date: 3/10/2026
Jan Leshner, County Administrator

Pima County Department of Pima County Attorney's Office

Project: Implementation of the Felony Drug Diversion Program by ensuring access to needs-based drug treatment and wraparound recovery support services.

Contractor: Community Bridges Inc.
250 S. Toole Ave.
Tucson, AZ 85701

Contract No: CT_24*233 (fka CT-PCA-24-233)

Funding: Arizona Criminal Justice Commission-Pre-trial Intervention Funding

Contract Amendment No.: 2

Orig. Contract Term: 01/01/2024-12/31/2024	Orig. Amount:	\$100,000.00
Termination Date Prior Amendment: 12/31/2025	Prior Amendments Amount:	\$ 0.00
Termination Date This Amendment: 12/31/2026	This Amendment Amount:	\$ 0.00
	Revised Total Amount:	\$100,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On January 1, 2024, County and Contractor entered into the above referenced agreement to provide: Implementation of the Felony Drug Diversion Program by ensuring access to needs-based drug treatment and wraparound recovery support services

1.2. Purpose. County requires. continuing services.

2. Term. The parties agree to extend the contract term for one additional year commencing on January 1, 2026, and terminating on December 31, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Scope of Services. The parties have revised the Scope of Services as follows: The parties have revised the Scope of Services as described in the attached **Exhibit A** (2 pages).

4. Rates. The Parties have revised the Rates as follows:
The Parties have revised the Rates as described in the attached **Exhibit B** (1 Page)

Contract No.: CT_24*233 (fka CT-PCA-24-233)

5. **Heat Injury and Illness Prevention and Safety Plan.** Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors


Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Kyle Johnson

Print DCA Name

2/20/2026

Date

Contract No.: **CT_24*233 (fka CT-PCA-24-233)**

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CONTRACTOR



Authorized Officer Signature

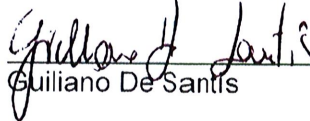
John Hogeboom President/CEO

Printed Name and Title

03/03/2026

Date

APPROVED AS TO CONTENT



Guiliano De Santis

02/12/2026

Date

Exhibit A (2 pages)
Scope of Services
Commencement Date: January 1, 2026

Community Bridges, Inc. (CBI) will employ and supervise an experienced case manager (the "Case Manager") dedicated to serving the Pima County Attorney's Felony Drug Diversion Program.

CBI will partner with the Pima County Attorney's Office and will communicate regularly with the Program Coordinator to ensure that the Case Manager is performing his or her duties as outlined in the attached program description.

Once employed, the Case Manager will, in consultation with the Felony Drug Diversion Program Coordinator, identify factors associated with recidivism of each Felony Drug Diversion program participant. He or she will then coordinate referrals to and procurement and delivery of "wraparound recovery support services" that meet each participant's individual recovery needs, and keep detailed records of these referrals, procurements, and services delivered.

The specific program duties of the Case Manager are set forth on page eleven (11) which may be amended from time to time as approved in writing by the Chief Executive Officer of CBI and the Felony Drug Diversion Program Coordinator.

CBI will provide an average of \$800 in wraparound services to each of 100 Felony Drug Diversion Program participants. Wraparound services related to participant's individual factors may include, but are not limited to, one or more of the following: **Transportation** (bus passes, bicycles, etc.); **Employment** (help getting or keeping a job, uniforms, clothing, tools, etc.); **Identification** (ID documents, forms, driver's license fees, etc.); **Medical Care** (HIV/AIDS testing, vaccines, eyeglasses, dental, etc.) **Education** (GED fees, literacy tutoring, family education, etc.); **Child Care; Help staying clean and sober**, including referrals to self-help groups, peer-to-peer recovery support, addiction recovery support programs, recovery coaching; substance abuse intervention or brief treatment, etc.); **Counseling** (individual, group, family, etc.); **Food** (food boxes and assistance securing food stamps, etc.); **Housing** (transitional drug-free, assistance finding permanent housing, assistance establishing a household, emergency rent or utility assistance, etc.).

PROGRAM DESCRIPTION

PROGRAM STAFF TITLE: Case Manager for Felony Drug Diversion Program

SUMMARY: The Case Manager will facilitate the wrap-around recovery support services for the Program Participants in the Felony Drug Diversion. In consultation with the Felony Drug Diversion Program Coordinator, the Case Manager will: (a) identify the factors associated with the recidivism of each program participant; (b) coordinate referrals to and procurement and delivery of "wraparound support services" that meet the individual recovery needs for each program participant; and (c) assist in the continued evaluation and development of this program.

Contract No.: **CT_24*233 (fka CT-PCA-24-233)**

DUTIES/RESPONSIBILITIES:

The Case Manager will:

- Meet in person or by telephone at least weekly with the Felony Drug Diversion Coordinator at which the progress and recovery support needs of individual Diversion participants is discussed without disclosure of medical information.
- Receive referrals from the Pima County Attorney's Office Felony Drug Diversion Program of up to 100 participants in the program each year who qualify and could benefit from wraparound recovery support services.
- Conduct an initial, private, one-on-one interview with each Diversion participant.
- Based upon the one-on-one interview, as well as upon information obtained from the Felony Drug Diversion Program Coordinator and the participant's defense attorney identify his or her potential recidivism factors, establish trust, develop an individual wraparound recovery support service plan, and built a sense of ownership by the participant in his or her recovery plan.
- For each Diversion participant, in accordance with the individual wraparound recovery support service plan and available budget, make appropriate referrals to free and/or fee-based wraparound recovery support services, procure and deliver wraparound recovery support services, and track expenditures.
- Continue to communicate with each Diversion participant (in person, by telephone or via email) at least monthly for the duration of his or her participation (six months or less) concerning the services he or she obtained and his or her ongoing needs.

Contract No.: CT_24*233 (fka CT-PCA-24-233)

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Revised 9/19/24

**Exhibit B (1 page)
Rates**

Administration of Case Management:	\$20,000.00
Wrap-Around Services:	\$80,000.00
Payment Terms:	Net 30 days

Contract No.: CT_24*233 (fka CT-PCA-24-233)

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Revised 9/19/24