

# COB - BOSAIR FORM

12/19/2025 1:47 PM (MST)

Submitted by Maria Loya2@pima.gov



## BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number: SC HD SC2500000636

**Award Type:** Contract

**Is a Board Meeting Date Requested?** Yes

**Requested Board Meeting Date:** 01/20/2026

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** The State of Arizona - Arizona Department of Health Services

**Project Title / Description:** CHEMPACK Program

**Purpose:** Provides antidotes (three countermeasures used concomitantly) to nerve agents for pre-positioning by State, local, and/or tribal officials throughout the U.S. CHEMPACK Program is envisioned as a comprehensive capability for the effective use of medical countermeasures in the event of an attack on civilians with nerve agents. Housing a CHEMPACK will add another cache to Pima County giving first responders an additional location/option.

**Procurement Method:** IGAs: This IGA is a non Procurement contract and not subject to Procurement rules.

**Procurement Method Additional Info:** N/A

**Program Goals/Predicted Outcomes:**

- Provide, monitor and maintain a nationwide program for the forward placement of nerve agent antidotes.
- To provide local first responders a sustainable resource; and improve their capability to respond quickly to a nerve agent incident.

**Public Benefit and Impact:**

- Pre-position containers for faster response times during an emergency
- Extended shelf life of SNS-owned assets to save in overall costs
- Local control of critical life-saving assets to ensure assets are dispensed timely
- Federal management of product life cycle to ensure quality of products

**Budget Pillar** • Improve the quality of life

TO: COB, 1/6/26 (1)

VERSION: 0

PAGES: 27

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Support of Prosperity Initiative: • N/A

Provide information that explains how this activity supports the selected Prosperity Initiatives N/A

Metrics Available to Measure Performance: N/A

Retroactive:

YES

**Retroactive Description:** Yes, this IGA is retroactive to October 1, 2025. If not approved PCHD will not be able to partner with ADHS to support national preparedness and response efforts which place CHEMPAKS throughout Arizona. CHEMPACKS are necessary medical countermeasures that deploy antidotes in the event of nerve agent exposure or incident.

## Contract / Award Information

Record Number: SC HD SC2500000636

**Document Type:** SC

**Department Code:** HD

**Contract Number:** SC2500000636

**Commencement Date:** 10/01/2025

**Termination Date:** 09/30/2030

Total Expense Amount:

\$0.00

Total Revenue Amount:

\$0.00

**Funding Source Name(s) Required:** N/A

**Funding from General Fund?**

NO

**Contract is fully or partially funded with Federal Funds?**

NO

**Were insurance or indemnity clauses modified?**

NO

**Vendor is using a Social Security Number?**

NO

**Department:** Health

Name: Maria Loya

Telephone: 5207242877

Add Procurement Department Signatures

No

Add GMI Department Signatures

No

Department Director Signature: \_\_\_\_\_

Date: 12/19/2025

Deputy County Administrator Signature: \_\_\_\_\_

Date: 12/19/2025

County Administrator Signature: \_\_\_\_\_

Date: 12/19/2025

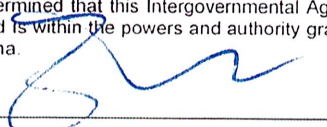
	<b>INTERGOVERNMENTAL AGREEMENT (IGA)</b>  <b>Contract No. CTR078947</b>	<b>ARIZONA DEPARTMENT OF HEALTH SERVICES</b> 150 North 18 <sup>th</sup> Avenue, Suite 530 Phoenix, Arizona 85007  Procurement Officer Hana Hehman
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Project Title: CHEMPACK ProgramBegin Date: October 1, 2025Geographic Service Area: Pima CountyTermination Date: September 30, 2030

Arizona Department of Health Services has authority to contract for services specified herein in accordance with A.R.S. §§ 11-951, 11-952, 36-104 and 36-132. The Contractor represents that it has authority to contract for the performance of the services provided herein pursuant to:

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <b>Counties:</b> A.R.S. §§ 11-201, 11-951, 11-952 and 36-182.  |
| <input type="checkbox"/>            | <b>Indian Tribes:</b> A.R.S. §§ 11-951, 11-952 and the rules and sovereign authority of the contracting Indian Nation. |
| <input type="checkbox"/>            | <b>School Districts:</b> A.R.S. §§ 11-951, 11-952, and 15-342.   |
| <input type="checkbox"/>            | <b>City of Phoenix:</b> Chapter II, §§ 1 & 2, Charter, City of Phoenix.  |
| <input type="checkbox"/>            | <b>City of Tempe:</b> Chapter 1, Article 1, §§ 1.01 & 1.03, Charter, City of Tempe.                                    |

Amendments signed by each of the parties and attached hereto are hereby adopted by reference as a part of this Contract, from the effective date of the Amendment, as if fully set out herein.

Arizona Transaction (Sales) Privilege:  Federal Employer Identification No.:  Tax License No.:  Contractor Name: Pima County Public Health  Address: 350 S Toole Ave, Tucson, AZ, 85702	<b>FOR CLARIFICATION, CONTACT:</b>  Name: Richard Sosa  Phone: 520-724-9390  FAX No:  E-mail: <a href="mailto:richard.sosa@pima.gov">richard.sosa@pima.gov</a>
<b>CONTRACTOR SIGNATURE:</b> The Contractor agrees to perform all the services set forth in the Agreement and Work Statement.  Signature of Person Authorized to Sign _____ Date _____  Print Name and Title _____	<b>This Contract shall henceforth be referred to as Contract</b>  <b>No. CTR078947</b> The Contractor is hereby cautioned not to commence any billable work or provide any material, service or construction under this Contract until Contractor receives a fully executed copy of the Contract.  <b>State of Arizona</b> Signed this _____ day of _____, 202__  Procurement Officer
<b>CONTRACTOR ATTORNEY SIGNATURE:</b> Pursuant to A.R.S. § 11-952, the undersigned Contractor's Attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona.   Signature of Person Authorized to Sign _____ Date <u>11/7/25</u>  <b>Jonathan Pinkney</b> , Dep. Clk. Atty. Print Name and Title _____	<b>Contract, No. CTR078947</b> , is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those parties to the Agreement represented by the Attorney General. <b>The Attorney General, BY:</b>  Signature _____ Date _____ Assistant Attorney General:

REVIEWED BY:

  
 Appointing Authority or Designee  
 Pima County Health Department



<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

**1. Definition of Terms** As used in this Contract, the terms listed below are defined as follows:

- 1.1. "AI" means the science and engineering of making machines capable of performing tasks that are typically associated with human intelligence, such as learning and problem-solving, and includes without limitation: AI systems, classic AI, external AI, generative AI, and large language model (LLM) AI.
- 1.2. "Attachment" means any item in the Contract which requires the Contractor to submit as part of the Offer.
- 1.3. "Contract" means the combination of the Contract documents, including the Terms and Conditions, and the Specifications and Statement or Scope of Work; and any Contract Amendments.
- 1.4. "Contract Amendment" means a written document signed by the Procurement Officer that is issued for the purpose of making changes in the Contract.
- 1.5. "Contractor" means any person who has a Contract with the State.
- 1.6. "Data" means recorded information, regardless of form or the media on which it may be recorded. The term may include technical data and computer software. The term does not include information incidental to contract administration, such as financial, administrative, cost or pricing, or management information.
- 1.7. "Days" means calendar days unless otherwise specified.
- 1.8. "Exhibit" means any item labeled as an Exhibit in the Contract generally containing maps, schematics, examples of reports, or other documents that will be used to perform the requirements of the Scope of Work after contract award.
- 1.9. "Gratuity" means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
- 1.10. "Materials" means all property, including equipment, supplies, printing, insurance and leases of property but does not include land, a permanent interest in land or real property or leasing space.
- 1.11. "Procurement Officer" means the person, or his or her designee, duly authorized by the State to enter into and administer Contracts and make written determinations with respect to the Contract.
- 1.12. "Services" means the furnishing of labor, time or effort by a Contractor or Subcontractor which does not involve the delivery of a specific end product other than required reports and performance, but does not include employment agreements or collective bargaining agreements.
- 1.13. "State" means any department, commission, council, board, bureau, committee, institution, agency, government corporation or other establishment or official of the executive branch or corporation commission of the State of Arizona that executes the Contract.
- 1.14. "State Fiscal Year" means the period beginning with July 1 and ending June 30.
- 1.15. "Subcontract" means any Contract, express or implied, between the Contractor and another party or between a Subcontractor and another party delegating or assigning, in whole or in part, the making or furnishing of any Materials or any Services required for the performance of the Contract.
- 1.16. "Subcontractor" means a person who contracts to perform work or render Services to a Contractor or to another Subcontractor as a part of a Contract with the State.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

**2. Contract Type**

2.1. This Contract shall be:

☒ No Cost

**3. Funding Type**

3.1. This Contract shall be funded utilizing:

☒ No Cost

**4. Contract Interpretation**

- 4.1. Arizona Law. The Arizona law applies to this Contract including, where applicable, the Uniform Commercial Code as adopted by the State of Arizona and the Arizona Procurement Code, Arizona Revised Statutes (A.R.S.) Title 41, Chapter 23, and its implementing rules, Arizona Administrative Code (A.A.C.) Title 2, Chapter 7.
- 4.2. Implied Contract Terms. Each provision of law and any terms required by law to be in this Contract are a part of this Contract as if fully stated in it.
- 4.3. Contract Order of Precedence. In the event of a conflict in the provisions of the Contract, as accepted by the State and as they may be amended, the following shall prevail in the order set forth below:
  - 4.3.1. Terms and Conditions.
  - 4.3.2. Statement or Scope of Work.
  - 4.3.3. Specifications.
  - 4.3.4. Attachments.
  - 4.3.5. Exhibits.
  - 4.3.6. Any other documents referenced or included in the Contract including, but not limited to, any documents that do not fall into one (1) of the above categories.
- 4.4. Relationship of Parties. The Contractor under this Contract is an independent Contractor. Neither party to this Contract shall be deemed to be the employee or agent of the other party to the Contract.
- 4.5. Severability. The provisions of this Contract are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Contract.
- 4.6. No Parol Evidence. This Contract is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this document and no other understanding either oral or in writing shall be binding.
- 4.7. No Waiver. Either party's failure to insist on strict performance of any term or condition of the Contract shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

## 5. Contract Administration and Operation

- 5.1. Term. As indicated on the signature page of the Contract, the Contract shall be effective as of the Begin Date and shall remain effective until the Termination Date.
- 5.2. Contract Renewal. This Contract shall not bind, nor purport to bind, the State for any contractual commitment in excess of the original Contract period. The term of the Contract shall not exceed five (5) years. However, if the original Contract period is for less than five (5) years, the State shall have the right, at its sole option, to renew the Contract, so long as the original Contract period together with the renewal periods does not exceed five (5) years. If the State exercises such rights, all terms, conditions and provisions of the original Contract shall remain the same and apply during the renewal period with the exception of price and Scope of Work, which may be renegotiated.
- 5.3. New Budget Term. If a budget term has been completed in a multi-term Contract, the parties may agree to change the amount and type of funding to accommodate new circumstances in the next budget term. Any increase or decrease in funding at the time of the new budget term shall coincide with a change in the Scope of Work or change in cost of services as approved by the Arizona Department of Health Services.
- 5.4. Records. Under A.R.S. § 35-214 and § 35-215, the Contractor shall retain and shall contractually require each Subcontractor to retain any and all Data and other "records" relating to the acquisition and performance of the Contract for a period of five (5) years after the completion of the Contract. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the Contractor shall produce a legible copy of any or all such records.
- 5.5. Non-Discrimination. The Contractor shall comply with State Executive Order Nos. 2023-09, 2023-01, 2009-09, and any and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act. Contractor shall include these provisions in contracts with Subcontractors when required by Federal or State law.
- 5.6. Audit. Pursuant to A.R.S. § 35-214, at any time during the term of this Contract and five (5) years thereafter, the Contractor's or any Subcontractor's books and records shall be subject to audit by the State and, where applicable, the Federal Government, to the extent that the books and records relate to the performance of the Contract or Subcontract.
- 5.7. Financial Management. For all contracts, the practices, procedures, and standards specified in and required by the Accounting and Auditing Procedures Manual for the ADHS funded programs shall be used by the Contractor in the management of Contract funds and by the State when performing a Contract audit. Funds collected by the Contractor in the form of fees, donations and/or charges for the delivery of these Contract services shall be accounted for in a separate fund.
  - 5.7.1. Federal Funding. Contractors receiving federal funds under this Contract shall comply with the certified finance and compliance audit provision of the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200) if applicable. The federal financial assistance information shall be stated in a Change Order or Purchase Order.
  - 5.7.2. State Funding. Contractors receiving state funds under this Contract shall comply with the certified compliance provisions of A.R.S. § 35-181.03.
- 5.8. Facilities Inspection and Materials Testing. The Contractor agrees to permit access to its facilities, Subcontractor facilities, and the Contractor's processes or services, at reasonable times for inspection of the facilities or Materials covered under this Contract as required under A.R.S. § 41-2547. The State shall also have the right to test, at its own cost, the Materials to be supplied under this Contract. Neither inspection of the Contractor's facilities nor Materials testing shall constitute final acceptance of the Materials or Services. If the State determines non-compliance of the Materials, the Contractor shall be responsible

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

for the payment of all costs incurred by the State for testing and inspection.

- 5.9. Notices. Notices to the Contractor required by this Contract shall be made by the State to the person indicated on the Offer and Acceptance form submitted by the Contractor unless otherwise stated in the Contract. Notices to the State required by the Contract shall be made by the Contractor stated in the Contract, or listed on the State's eProcurement system. An authorized Procurement Officer and an authorized Contractor representative may change their respective person to whom notice shall be given by written notice to the other and an amendment to the Contract shall not be necessary.
- 5.10. Advertising, Publishing and Promotion of Contract. The Contractor shall not use, advertise or promote information for commercial benefit concerning this Contract without the prior written approval of the ADHS. ADHS shall approve brochures, posters, public service announcements, paid media, videos, sponsorships, and other marketing materials paid with funds from this Contract prior to the development and use; including use of ADHS Logo.
- 5.11. Continuous Improvement. Contractor shall recommend continuous improvements on an on-going basis in relation to any Materials and Services offered under the Contract, with a view to reducing State costs and improving the quality and efficiency of the provision of Materials or Services. State may require Contractor to engage in continuous improvements throughout the term of the Contract.
- 5.12. Other Contractors. State may undertake on its own or award other contracts to the same or other suppliers for additional or related work. In such cases, the Contractor shall cooperate fully with State employees and such other suppliers and carefully coordinate, fit, connect, accommodate, adjust, or sequence its work to the related work by others. Where the Contract requires handing-off Contractor's work to others, Contractor shall cooperate as State instructs regarding the necessary transfer of its work product, Materials, Services, or records to State or the other suppliers. Contractor shall not commit or permit any act that interferes with the State's or other suppliers' performance of their work, provided that, State shall enforce the foregoing section equitably among all its suppliers so as not impose an unreasonable burden on any of them.
- 5.13. Ownership of Intellectual Property:
  - 5.13.1. Rights In Work Product. All intellectual property originated or prepared by Contractor pursuant to the Contract, including but not limited to, inventions, discoveries, intellectual copyrights, trademarks, trade names, trade secrets, technical communications, records reports, computer programs and other documentation or improvements thereto, including Contractor's administrative communications and records relating to the Contract, are considered work product and Contractor's property, provided that, State has Government Purpose Rights to that work product as and when it was delivered to State.
  - 5.13.2. "Government Purpose Rights" are:
    - 5.13.2.1. The unlimited, perpetual, irrevocable, royalty free, non-exclusive, worldwide right to use, modify, reproduce, release, perform, display, sublicense, disclose and create derivatives from that work product without restriction for any activity in which State is a party.
    - 5.13.2.2. The right to release or disclose that work product to third parties for any State government purpose.
    - 5.13.2.3. The right to authorize those to whom it rightfully releases or discloses that work product to use, modify, release, create derivative works from the work product for any State government purpose; such recipients being understood to include the federal government, the governments of other states, and various local governments.
  - 5.13.3. "Government Purpose Rights" do not include any right to use, modify, reproduce, perform,



<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

release, display, create derivative works from or disclose that work product for any commercial purpose, or to authorize others to do so.

- 5.13.4. Joint Developments. The Contractor and State may each use equally any ideas, concepts, know-how, or techniques developed jointly during the course of the Contract, and may do so at their respective discretion, without obligation of notice or accounting to the other party.
- 5.13.5. Pre-existing Material. All pre-existing software and other Materials developed or otherwise obtained by or for Contractor or its affiliates independently of the Contract or applicable Purchase Orders are not part of the work product to which rights are granted State under subparagraph 5.13.1 above, and will remain the exclusive property of Contractor, provided that:
  - 5.13.5.1. any derivative works of such pre-existing Materials or elements thereof that are created pursuant to the Contract are part of that work product.
  - 5.13.5.2. any elements of derivative work of such pre-existing Materials that was not created pursuant to the Contract are not part of that work product.
  - 5.13.5.3. except as expressly stated otherwise, nothing in the Contract is to be construed to interfere or diminish Contractor's or its affiliates' ownership of such pre-existing Materials.
- 5.13.6. Developments Outside of Contract. Unless expressly stated otherwise in the Contract, this Section does not preclude Contractor from developing competing Materials outside the Contract, irrespective of any similarity to Materials delivered or to be delivered to State hereunder.
- 5.14. Property of the State. If there are any materials that are not covered by Section 5.13 above created under this Contract, including but not limited to, reports and other deliverables, these materials are the sole property of the State. The Contractor is not entitled to a patent or copyright on those materials and may not transfer the patent or copyright to anyone else. The Contractor shall not use or release these materials without the prior written consent of the State.
- 5.15. Equipment. Except as provided above or otherwise agreed to by the parties, the title to any and all equipment acquired through the expenditure of funds received from the State shall remain the property of the State by and through the ADHS and, as such, shall remain under the sole direction, management and control of the ADHS. When this Grant is terminated, the disposition of all such property shall be determined by the ADHS. For Fixed Price contracts, when the Grantee provides the services/materials required by the Grant, any and all equipment purchased by the Grantee remains the property of the Grantee. All purchases of equipment need to be reported to the ADHS Office of Inventory Control.
- 5.16. Federal Immigration and Nationality Act. Contractor shall comply with all federal, state and local immigration laws and regulations relating to the immigration status of their employees during the term of the Contract. Further, Contractor shall flow down this requirement to all Subcontractors utilized during the term of the Contract. The State shall retain the right to perform random audits of Contractor and Subcontractor records or to inspect papers of any employee thereof to ensure compliance. Should the State determine that the Contractor or any Subcontractors be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default and suspension or debarment of the Contractor.
- 5.17. E-Verify Requirements. In accordance with A.R.S. § 41-4401, Contractor warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23- 214, Subsection A.
- 5.18. Offshore Performance of Work involving Data is Prohibited. Any Services that are described in the specifications or scope of work that directly serve the State of Arizona or its clients and involve access to

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

Data shall be performed within the defined territories of the United States.

- 5.19. Protection of State Cybersecurity Interests. The Contractor shall comply with State Executive Order No. 2023-10, which includes, but is not limited to, a prohibition against (a) downloading and installing of TikTok on all State-owned and State-leased information technology; and (b) accessing TikTok through State information technology.
- 5.20. Artificial Intelligence (AI) Prohibitions. Consistent with State policy, if Contractor supplies AI Services or Materials (either directly or through Subcontractors or the sale of licenses), such as research, development, training, implementation, deployment, maintenance, provision, or sale of AI systems, then Contractor is prohibited from using State of Arizona Materials or Data in generative AI queries or for building or training proprietary generative AI programs unless explicitly approved in advance by the State in writing.
  - 5.20.1. Contractor shall also disclose the utilization of generative AI before producing works owned by the State and/or integrating generative AI into Materials or Services used by the State.
  - 5.20.2. Contractor shall perform due diligence to ensure proper licensure of model training data for all generative AI services throughout the life of the Contract.
- 5.21. Certifications Required by State Law:
  - 5.21.1. If Contractor is a Company as defined in A.R.S. § 35-393, Contractor certifies that it is not currently engaged in a boycott of Israel as described in A.R.S. §§ 35-393 *et seq.* and will refrain from any such boycott for the duration of this Contract.
  - 5.21.2. Contractor further certifies that it shall comply with A.R.S. § 35-394, regarding use of the forced labor of ethnic Uyghurs, as applicable.
- 5.22. Protection of State Cybersecurity Interests. The Contractor shall comply with State Executive Order No. 2023-10, which includes, but is not limited to, a prohibition against (a) downloading and installing of TikTok on all State-owned and State-leased information technology; and (b) accessing TikTok through State information technology.

## **6. Costs and Payments**

- 6.1. Payments. Payments shall comply with the requirements of A.R.S. Titles 35 and 41, Net 30 days. Upon receipt and acceptance of Materials or Services, the Contractor shall submit a complete and accurate invoice for payment from the State within thirty (30) days.
- 6.2. Recoupment of Contract Payments.
  - 6.2.1. Unearned Advanced Funds. Any unearned State funds that have been advanced to the Contractor and remain in its possession at the end of each budget term, or at the time of termination of the Contract, shall be refunded to the ADHS within forty-five (45) days of the end of a budget term or of the time of termination.
  - 6.2.2. Contracted Services. In a fixed price contract, if the number of services provided is less than the number of services for which the Contractor received compensation, funds to be returned to the ADHS shall be determined by the Contract price. Where the price is determined by cost per unit of service or material, the funds to be returned shall be determined by multiplying the unit of service cost by the number of services the Contractor did not provide during the Contract term. Where the price for a deliverable is fixed, but the deliverable has not been completed, the Contractor shall be paid a pro rata portion of the completed deliverable. In a cost reimbursement contract, the ADHS shall pay for any costs that the Contractor can document as having been paid by the Contractor and approved by ADHS. In addition, the Contractor will be paid its reasonable actual costs for work

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

in progress as determined by Generally Accepted Accounting Procedures up to the date of contract termination.

- 6.2.3. Refunds. Within forty-five (45) days after the end of each budget term or of the time of termination of the Contract, the Contractor shall refund the greater of: i) the amount refundable in accordance with paragraph 6.2.1, Unearned Advanced Funds; or ii) the amount refundable in accordance with paragraph 6.2.2, Contracted Services.
- 6.2.4. Unacceptable Expenditures. The Contractor agrees to reimburse the ADHS for all Contract funds expended, which are determined by the ADHS not to have been disbursed by the Contractor in accordance with the terms of this Contract. The Contractor shall reimburse ADHS within 45 days of the determination of unacceptability.
- 6.3. Delivery. Unless stated otherwise in the Contract, per A.R.S. § 47-2319, all prices shall be F.O.B. ("free on board") Destination and shall include all freight delivery and unloading at the destination.
- 6.4. Firm, Fixed Price. Unless stated otherwise in the Special Terms and Conditions of the Contract, all prices shall be firm-fixed-prices.
- 6.5. Applicable Taxes:
  - 6.5.1. Payment of Taxes. The Contractor shall be responsible for paying all applicable taxes.
  - 6.5.2. State and Local Transaction Privilege Taxes. The State of Arizona is subject to all applicable state and local transaction privilege taxes. Transaction privilege taxes apply to the sale and are the responsibility of the seller to remit. Failure to collect such taxes from the buyer does not relieve the seller from its obligation to remit taxes.
  - 6.5.3. Tax Indemnification. Contractor and all Subcontractors shall pay all Federal, state and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall, and require all Subcontractors to hold the State harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal, and/or state and local laws and regulations and any other costs including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.
  - 6.5.4. IRS W9 Form. In order to receive payment the Contractor shall have a current I.R.S. W9 Form on file with the State of Arizona, unless not required by law.
- 6.6. Availability of Funds for the Next State Fiscal Year. Funds may not presently be available for performance under this Contract beyond the current State Fiscal Year. No legal liability on the part of the State for any payment may arise under this Contract beyond the current State Fiscal Year until funds are made available for performance of this Contract.
- 6.7. Availability of Funds for the Current State Fiscal Year. Should the State Legislature enter back into session and reduce the appropriations or for any reason and these Materials or Services are not funded, the State may take any of the following actions:
  - 6.7.1. Accept a decrease in price offered by the Contractor.
  - 6.7.2. Cancel the Contract.
  - 6.7.3. Cancel the Contract and re-solicit the requirements.

## **7. Contract Changes**

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

- 7.1. Amendments. This Contract is issued under the authority of the Procurement Officer who signed this Contract. The Contract may be modified only through a Contract Amendment within the scope of the Contract. Changes to the Contract, including the addition of Services or Materials, the revision of payment terms, or the substitution of Services or Materials, directed by a person who is not specifically authorized by the Procurement Officer in writing or made unilaterally by the Contractor are violations of the Contract and of applicable law. Such changes, including unauthorized written Contract Amendments shall be void and without effect, and the Contractor shall not be entitled to any claim under this Contract based on those changes.
- 7.2. Subcontracts. The Contractor shall not enter into any Subcontract under this Contract for the performance of this Contract without the advance written approval of the Procurement Officer as described in Arizona State Procurement Office Standard Procedure 002. The Contractor shall clearly list any proposed Subcontractors and the Subcontractor's proposed responsibilities. The Subcontract shall incorporate by reference the terms and conditions of this Contract.
- 7.3. Assignment and Delegation. The Contractor shall not assign any right nor delegate any duty under this Contract without the prior written approval of the Procurement Officer. The State shall not unreasonably withhold approval.

## **8. Risk and Liability**

- 8.1. Risk of Loss. The Contractor shall bear all loss of conforming Materials covered under this Contract until received by authorized personnel at the location designated in the purchase order or Contract. Mere receipt does not constitute final acceptance. The risk of loss for nonconforming Materials shall remain with the Contractor regardless of receipt.
- 8.2. Indemnification:
  - 8.2.1. Public Agency Language Only. Each party (as 'indemnitor') agrees to indemnify, defend, and hold harmless the other party (as 'indemnitee') from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as 'claims') arising out of bodily injury of any person (including death) or property damage but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers.
  - 8.2.2. Contractor/Vendor Indemnification (Not Public Agency). To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or Subcontractors. This indemnity includes any claim or amount arising out of, or recovered under, the Workers' Compensation Law or arising out of the failure of such Contractor to conform to any federal, state, or local law, statute, ordinance, rule, regulation, or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. In consideration of the award of this Contract, the Contractor agrees to waive all rights of subrogation Insurance and Indemnification Guidelines for State of Arizona Contracts Professional Service Contracts against the State of Arizona, its officers, officials,



<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

agents, and employees for losses arising from the work performed by the Contractor for the State of Arizona. This indemnity shall not apply if the Contractor or Subcontractor(s) is/are an agency, board, commission or university of the State of Arizona.

8.3. Indemnification - Patent and Copyright. The Contractor shall indemnify and hold harmless the State against any liability, including costs and expenses, for infringement of any patent, trademark or copyright arising out of Contract performance or use by the State of Materials furnished or work performed under this Contract. The State shall reasonably notify the Contractor of any claim for which it may be liable under this paragraph. If the Contractor is insured pursuant to A.R.S. § 41-621 and § 35-154, this paragraph shall not apply.

8.4. Force Majeure:

8.4.1. Except for payment of sums due, neither the Contractor nor State shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes: acts of God, acts of the public enemy, war, riots, strikes, mobilization, labor disputes, civil disorders, fire, flood, lockouts, injunctions-intervention-acts, failures or refusals to act by government authority, and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence.

8.4.2. Force Majeure shall not include the following occurrences:

8.4.2.1. Late delivery of equipment, Materials, or Services caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market.

8.4.2.2. Late performance by a Subcontractor unless the delay arises out of a force majeure occurrence in accordance with this force majeure term and condition.

8.4.2.3. Inability of either the Contractor or any Subcontractor to acquire or maintain any required insurance, bonds, licenses or permits.

8.4.3. If either the Contractor or State is delayed at any time in the progress of the work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as is practicable and no later than the following working day, of the commencement thereof and shall specify the causes of such delay in such notice. Such notice shall be delivered or mailed certified-return receipt and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time of completion shall be extended by Contract Amendment for a period of time equal to the time that results or effects of such delay prevent the delayed party from performing in accordance with this Contract.

8.4.4. Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that such delay or failure is caused by force majeure.

8.5. Third Party Antitrust Violations. The Contractor assigns to the State any claim for overcharges resulting from antitrust violations to the extent that those violations concern Materials or Services supplied by third parties to the Contractor, toward fulfillment of this Contract.

## **9. Warranties**

9.1. Liens. The Contractor warrants that the Materials supplied under this Contract are free of liens and shall

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

remain free of liens.

- 9.2. Quality. Unless otherwise modified elsewhere in the Terms and Conditions, the Contractor warrants that, for one (1) year after acceptance by the State of the Materials, they shall be:
  - 9.2.1. Of a quality to pass without objection in the trade under the Contract description.
  - 9.2.2. Fit for the intended purposes for which the Materials are used.
  - 9.2.3. Within the variations permitted by the Contract and are of even kind, quantity, and quality within each unit and among all units.
  - 9.2.4. Adequately contained, packaged, and marked as the Contract may require.
  - 9.2.5. Conform to the written promises or affirmations of fact made by the Contractor.
- 9.3. Conformity to Requirements:
  - 9.3.1. Contractor warrants that, unless expressly provided otherwise elsewhere in the Contract, the Materials and Services will for one (1) year after acceptance and in each instance:
    - 9.3.1.1. Conform to the requirements of the Contract, which by way of reminder include without limitation all descriptions, specifications, and drawings identified in the Scope of Work and any and all Contractor affirmations included as part of the Contract.
    - 9.3.1.2. Be free from defects of material and workmanship.
    - 9.3.1.3. Conform to or perform in a manner consistent with current industry standards.
    - 9.3.1.4. Be fit for the intended purpose or use described in the Contract.
  - 9.3.2. Mere delivery or performance does not substitute for express acceptance by the State. Where inspection, testing, or other acceptance assessment of Materials or Services cannot be done until after installation or invoicing, the forgoing warranty will not begin until State's explicit acceptance of the Materials or Services.
- 9.4. Inspection/Testing. The warranties set forth in this Section 9 [Warranties] are not affected by inspection or testing of or payment for the Materials or Services by the State.
- 9.5. Contractor Personnel. Contractor warrants that its personnel will perform their duties under the Contract in a professional manner, applying the requisite skills and knowledge, consistent with industry standards, and in accordance with the requirements of the Contract. Contractor further warrants that its key personnel will maintain any and all certifications relevant to their work, and Contractor shall provide individual evidence of certification to State's authorized representatives upon request.
- 9.6. Compliance With Applicable Laws. The Materials and Services supplied under this Contract shall comply with all applicable federal, state, and local laws and policies (including, but not limited to, information technology policies, standards, and procedures available on the State's website and/or the website of any department, commission, council, board, bureau, committee, institution, agency, government corporation or other establishment or official of the executive branch or corporation commission of the State of Arizona). Federal requirements may be incorporated into this Contract, if required, pursuant to A.R.S. § 41-2637. Contractor shall maintain any and all applicable license and permit requirements. This requirement includes, but is not limited to, any and all Arizona state statutes that impact state contracts, regardless of whether those statutory references have been removed during the course of contract negotiations; this is notice to Contractors that the State does not have the authority to modify Arizona state

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
CTR078947	

law by contract.

- 9.7. Intellectual Property. Contractor warrants that the Materials and Services do not and will not infringe or violate any patent, trademark, copyright, trade secret, or other intellectual property rights or laws, except only to the extent the Specifications do not permit use of any other product and Contractor is not and cannot reasonably be expected to be aware of the infringement or violation.
- 9.8. Licenses and Permits. Contractor warrants that it will maintain all licenses required to fully perform its duties under the Contract and all required permits valid and in force.
- 9.9. Operational Continuity. Contractor warrants that it will perform without relief notwithstanding being sold or acquired; no such event will operate to mitigate or alter any of Contractor's duties hereunder absent a consented delegation under paragraph 7.3. [Assignment and Delegation] that expressly recognizes the event.
- 9.10. Performance in Public Health Emergency. Contractor warrants that it will:
  - 9.10.1. Have in effect, promptly after commencement, a plan for continuing performance in the event of a declared public health emergency that addresses, at a minimum:
    - 9.10.1.1. Identification of response personnel by name.
    - 9.10.1.2. Key succession and performance responses in the event of sudden and significant decrease in workforce.
    - 9.10.1.3. Alternative avenues to keep sufficient product on hand or in the supply chain.
  - 9.10.2. Provide a copy of its current plan to State within three (3) business days after State's written request. If Contractor claims relief under paragraph 8.4 [Force Majeure] for an occurrence of force majeure that is a declared public health emergency, then that relief will be conditioned on Contractor having first implemented its plan and exhausted all reasonable opportunity for that plan implementation to overcome the effects of that occurrence, or mitigate those effects to the extent that overcoming entirely is not practicable.
  - 9.10.3. A request from the State related to this paragraph 9.10.2 does not necessarily indicate that there has been an occurrence of force majeure, and the Contractor will not be entitled to any additional compensation or extension of time by virtue of having to implement a plan.
  - 9.10.4. Failure to have or implement an appropriate plan will be a material breach of contract.
- 9.11. Lobbying:
  - 9.11.1. Prohibition. Contractor warrants that it will not engage in lobbying activities, as defined in 40 Code of Federal Regulations (CFR) part 34 and A.R.S. § 41-1231, *et seq.*, using monies awarded under the Contract, provided that, the foregoing does not intend to constrain Contractor's use of its own monies or property, including without limitation any net proceeds duly realized under the Contract or any value thereafter derived from those proceeds; and upon award of the Contract, it will disclose all lobbying activities to State to the extent they are an actual or potential conflict of interest or where such activities could create an appearance of impropriety. Contractor shall implement and maintain adequate controls to assure compliance with above. Contractor shall obtain an equivalent warranty from all Subcontractors and shall include an equivalent no-lobbying provision in all Subcontracts.
  - 9.11.2. Exception. This paragraph 9.11.1 does not apply to the extent that the Services are defined in the Contract as being lobbying for State's benefit or on State's behalf.

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
CTR078947	

- 9.12. Covered Telecommunications or Services. Contractor warrants that the Materials and Services rendered under this Agreement will not require Contractor to use for the State, or provide to the State to use, "covered telecommunications equipment or Services" as a substantial or essential component of any system, or as critical technology as part of any system, within the meaning of Federal Acquisition Regulation ("FAR") Section 52.204-25.
- 9.13. Debarment, Suspension, U.S. Government Restricted Party Lists. Contractor warrants that it is not, and its Subcontractors are not, on the U.S. government's Denied Parties List, the Unverified List, the Entities List, the Specially Designated Nationals and Blocked Parties List, and neither the Contractor nor any Subcontractors are presently debarred, suspended, proposed for debarment or otherwise declared ineligible for award of federal contracts or participation in federal assistance programs or activities.
- 9.14. False Statements. Contractor represents and warrants that all statements and information Contractor prepared and submitted in response to the Solicitation or as part of the Contract documents are current, complete, true, and accurate. If the Procurement Officer determines that Contractor submitted an Offer or Bid with a false statement, or makes material misrepresentations during the performance of the Contract, the Procurement Officer may determine that Contractor has materially breached the Contract and may void the submitted Offer or Bid and any resulting Contract.
- 9.15. Survival of Rights and Obligations after Contract Expiration or Termination:
- 9.15.1. Survival of Warranty. All representations and warranties made by Contractor under the Contract will survive the expiration or earlier termination of the Contract,
- 9.15.2. Contractor's Representations and Warranties. All representations and warranties made by the Contractor under this Contract shall survive the expiration or termination hereof. In addition, the parties hereto acknowledge that pursuant to A.R.S. § 12-510, except as provided in A.R.S. § 12-529, the State is not subject to or barred by any limitations of actions prescribed in A.R.S., Title 12, Chapter 5.
- 9.15.3. Purchase Orders. The Contractor shall, in accordance with all terms and conditions of the Contract, fully perform and shall be obligated to comply with all purchase orders received by the Contractor prior to the expiration or termination hereof, unless otherwise directed in writing by the Procurement Officer, including, without limitation, all purchase orders received prior to but not fully performed and satisfied at the expiration or termination of this Contract.

## 10. State's Contractual Remedies

- 10.1. Right to Assurance. If the State in good faith has reason to believe that the Contractor does not intend to, or is unable to perform or continue performing under this Contract, the Procurement Officer may demand in writing that the Contractor give a written assurance of intent to perform. Failure by the Contractor to provide written assurance within the number of Days specified in the demand may, at the State's option, be the basis for terminating the Contract under the Uniform Terms and Conditions or other rights and remedies available by law or provided by the Contract.
- 10.2. Stop Work Order:
- 10.2.1. The State may, at any time, by written order to the Contractor, require the Contractor to stop all or any part of the work called for by this Contract for period(s) of days indicated by the State after the order is delivered to the Contractor. The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.



<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

10.2.2. If a stop work order issued under this clause is canceled or the period of the order or any extension expires, the Contractor shall resume work. The Procurement Officer shall make an equitable adjustment in the delivery schedule or Contract price, or both, and the Contract shall be amended in writing accordingly.

10.3. Non-exclusive Remedies. The rights and the remedies of the State under this Contract are not exclusive;

10.4. Nonconforming Tender. Materials or Services supplied under this Contract shall fully comply with the Contract. The delivery of Materials or Services or a portion of the Materials or Services that do not fully comply constitutes a breach of contract. On delivery of nonconforming Materials or Services, the State may terminate the Contract for default under applicable termination clauses in the Contract, exercise any of its rights and remedies under the Uniform Commercial Code, or pursue any other right or remedy available to it.

10.5. Right of Offset. The State shall be entitled to offset against any sums due the Contractor, any expenses or costs incurred by the State, or damages assessed by the State concerning the Contractor's non-conforming performance or failure to perform the Contract, including expenses, costs and damages described in the Uniform Terms and Conditions.

## **11. Contract Termination**

11.1. Cancellation for Conflict of Interest. Pursuant to A.R.S. § 38-511, the State may cancel this Contract within three (3) years after Contract execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the State is or becomes at any time while the Contract or an extension of the Contract is in effect an employee of or a consultant to any other party to this Contract with respect to the subject matter of the Contract. The cancellation shall be effective when the Contractor receives written notice of the cancellation unless the notice specifies a later time. If the Contractor is a political subdivision of the State, it may also cancel this Contract as provided in A.R.S. § 38-511.

11.2. Gratuities. The State may, by written notice, terminate this Contract, in whole or in part, if the State determines that employment or a Gratuity was offered or made by the Contractor or a representative of the Contractor to any officer or employee of the State with the purpose of influencing the outcome of the procurement or securing the Contract, an amendment to the Contract, or favorable treatment concerning the Contract, including the making of any determination or decision about contract performance. The State, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three (3) times the value of the Gratuity offered by the Contractor.

11.3. Suspension or Debarment. The State may, by written notice to the Contractor, immediately terminate this Contract if the State determines that the Contractor has been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a Subcontractor of any public procurement unit or other governmental body. Submittal of an offer or execution of a contract shall attest that the Contractor is not currently suspended or debarred. If the Contractor becomes suspended or debarred, the Contractor shall immediately notify the State.

11.4. Termination for Convenience. The State reserves the right to terminate the Contract, in whole or in part at any time when in the best interest of the State, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work, as directed in the notice, notify all Subcontractors of the effective date of the termination and minimize all further costs to the State. In the event of termination under this paragraph, all documents, Data and reports prepared by the Contractor under the Contract shall become the property of and be delivered to the State upon demand. The Contractor shall be entitled to receive just and equitable compensation for work in progress, work completed, and Materials or Services accepted before the effective date of the termination. The cost principles and procedures provided in A.R.S. § 41-2543 and A.A.C. Title 2, Chapter 7, Article 7, shall apply.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

**11.5. Termination for Default:**

11.5.1. In addition to the rights reserved in the Contract, the State may terminate the Contract in whole or in part due to the failure of the Contractor to comply with any term or condition of the Contract, to acquire and maintain all required insurance policies, bonds, licenses and permits, or to make satisfactory progress in performing the Contract. The Procurement Officer shall provide written notice of the termination and the reasons for it to the Contractor.

11.5.2. Upon termination under this paragraph, all goods, Materials, documents, Data, and reports prepared by the Contractor under the Contract shall become the property of and be delivered to the State on demand.

11.5.3. The State may, upon termination of this Contract, procure, on terms and in the manner that it deems appropriate, Materials or Services to replace those under this Contract. The Contractor shall be liable to the State for any excess costs incurred by the State in procuring Materials or Services in substitution for those due from the Contractor.

**11.6. Continuation of Performance Through Termination.** The Contractor shall continue to perform, in accordance with the requirements of the Contract, up to the date of termination, as directed in the termination notice.

**12. Contract Claims**

All contract claims or controversies under this Contract shall be resolved according to A.R.S. Title 41, Chapter 23, Article 9, and rules adopted thereunder.

**13. Arbitration**

The parties to this Contract agree to resolve all disputes arising out of or relating to this Contract through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes (A.R.S. Title 41).

**14. Communication**

14.1. Program Report. When reports are required by the Contract, the Contractor shall provide them in the format approved by ADHS.

14.2. Information and Coordination. The State will provide information to the Contractor pertaining to activities that affect the Contractor's delivery of services, and the Contractor shall be responsible for coordinating their activities with the State's in such a manner as not to conflict or unnecessarily duplicate the State's activities. As the work of the Contractor progresses, advice and information on matters covered by the Contract shall be made available by the Contractor to the State throughout the effective period of the Contract.

**15. Client Grievances**

If applicable, the Contractor and its subcontractors shall use a procedure through which clients may present grievances about the operation of the program that result in the denial, suspension or reduction of services provided pursuant to this Contract and which is acceptable to and approved by the State.

**16. Sovereign Immunity**

Pursuant to A.R.S. § 41-621(O), the obtaining of insurance by the State shall not be a waiver of any sovereign immunity defense in the event of suit.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

## **17. Administrative Changes**

The Procurement Officer, or authorized designee, reserves the right to correct any obvious clerical, typographical or grammatical errors, as well as errors in party contact information (collectively, "Administrative Changes"), prior to or after the final execution of a Contract or Contract Amendment. Administrative Changes subject to permissible corrections include: misspellings, grammar errors, incorrect addresses, incorrect Contract Amendment numbers, pagination and citation errors, mistakes in the labeling of the rate as either extended or unit, and calendar date errors that are illogical due to typographical error. The Procurement Office shall subsequently send to the Contractor notice of corrections to administrative errors in a written confirmation letter with a copy of the corrected Administrative Change attached.

## **18. Health Insurance Portability and Accountability Act of 1996 (HIPAA)**

- 18.1. The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Contract. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Contract so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Department of Administration-Arizona Strategic Enterprise Technology (ADOA-ASET) Office, the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements.
- 18.2. If requested by the ADHS Procurement Office, Contractor agrees to sign a "Pledge To Protect Confidential Information" and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who has been approved by the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator.

## **19. Fraud, Waste, or Abuse**

- 19.1. ADHS requires all employees to abide by the State's Personnel System Rules, R2-5A-501; Standards of Conduct which includes maintaining high standards of honesty, integrity, and impartiality, free from personal considerations and/or favoritism, and Code of Conduct for individuals engaged in Accounting, Financial and Budgeting Activities which depicts the moral, ethical, legal and professional aspects of personal conduct. ADHS requires the same conduct of its consultants, vendors, contractors, subrecipients, or persons doing business with the agency.
- 19.2. Any State employee, consultant, vendor, contractor or subrecipient or person doing business with the Agency who receives a report of improper activity must report the information within one (1) business day. Note: Federal Award policy denotes awardees must disclose, in a timely manner, in writing to ADHS all violations of Federal Criminal Law, involving fraud, bribery, or gratuity violations potentially affecting Federal Awards.
- 19.3. Anyone suspecting Fraud, Waste, or Abuse related to ADHS activities are required to report Fraud, Waste, or abuse through any of the following reporting channels:
  - 19.3.1. ADHS Ethics Action Hotline at (602) 542-2347.

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
CTR078947	

19.3.2. ADHS Ethics Action Email at [reportethics@azdhs.gov](mailto:reportethics@azdhs.gov).

19.3.3. General Accounting Office (GAO) Fraud Reporting Email at [reportfraud@azdoa.gov](mailto:reportfraud@azdoa.gov) to report Fraud, Waste, or Abuse incidents.

## 20. Authorization for Provision of Services

Authorization for purchase of services under this Agreement shall be made only upon ADHS issuance of a Purchase Order that is signed by an authorized agent. The Purchase Order will indicate the Agreement number and the dollar amount of the funds authorized. The Contractor shall only be authorized to perform services up to the amount of the Purchase Order. ADHS shall not have any legal obligation to pay for services in excess of the amount indicated on the Purchase Order. No further obligation for payment shall exist on behalf of ADHS unless the Purchase Order is changed or modified with an official ADHS Procurement Change Order, and/or an additional Purchase Order is issued for purchase of services under this Agreement.

## 21. Technology Replacement

In any event where product is discontinued, no longer available or technically inferior to newly developed product, the Contractor shall provide an equivalent replacement model at no additional cost and shall honor the original contract terms.

**Additional Terms and Conditions for Title 2, Subtitle A, Chapter II, Part 200, Subpart C: §200.201 USE OF GRANT AGREEMENTS (INCLUDING FIXED AMOUNT AWARDS), COOPERATIVE AGREEMENTS AND CONTRACT**

## 22. Unique Entity Identifier (UEI) Requirement

Pursuant to 2 CFR 25.100 et seq., no entity (defined as a Governmental organization, which is a State, local government, or Indian tribe; foreign public entity; domestic or foreign nonprofit organization; domestic or foreign for-profit organization; or Federal agency, but only as a sub-recipient under an award or sub-award to a non-Federal entity) may receive a sub-award from ADHS unless the entity provides its Unique Entity Identifier Number to ADHS. The number can be created in SAM.gov. If already registered the UEI has been assigned and can be viewed in SAM.gov.

## 23. The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L.109-282, as amended by section 6202(a) of P.L. 110-252), found at <https://www.fsrc.gov/>

23.1. If applicable, the subrecipient or sub-awardee is required to abide by the Federal Funding Accountability and Transparency Act (FFATA or Transparency Act – P.L. 109-282, as amended by section 6202(a) of P.L. 110-252), found at <https://www.fsrc.gov/>. The associated Grant Reporting Certification Form and completion instructions will be sent to the subrecipient from ADHS Program(s) responsible for the specific contract. The subrecipient or sub-awardee must return the completed form to ADHS Program(s) by the 15<sup>th</sup> of the month following that in which the award was received. Failure to complete a required Grant Reporting Certification Form may result in loss of funding.

23.2. The Contractor and Subcontractors are subject to Title VI of the Civil Rights Act of 1964, Section 504 of Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Title IX of the Education Amendment of 1972, and offers all persons the opportunity to participate in programs or activities regardless of race, color, national origin, age, sex, or disability. Further, it is agreed that no individual will be turned away from or otherwise denied access to or benefit from any program or activity that is directly associated with a program of the RECIPIENT on the basis of race, color, national origin, age, sex (in educational activities) or disability.

## 24. Americans With Disabilities Act of 1990



<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

- 24.1. The Contractor shall comply with the Americans With Disabilities Act of 1990 (Public Law 101-336) and the Arizona Disability Act of 1992 (A.R.S § 41-1492 et. seq.), which prohibits discrimination on the basis of physical or mental disabilities in delivering contract services or in the employment, or advancement in employment of qualified individuals.
- 24.2. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contracting the Contract Manager for the Contract. Request should be made as early as possible to allow time to arrange the accommodation.

**25. Federal Funding (if applicable)**

- 25.1. Funding for these services is contingent upon the availability of federal government funding. No commitment of any kind is made by the State concerning this Grant unless there are monies provided by a federal grant. The Grantee should take this fact into consideration.
- 25.2. For the purposes of this Grant, a capital expenditure means expenditures to acquire capital assets, as defined in 2 C.F.R. 200.12, or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life, with a cost of \$250 or greater.
- 25.3. Grantee agrees to maintain property records for equipment purchased with grant funds and perform a physical inventory and reconciliation with property records at least every year. Grantee agrees that funds will not be used for the construction of new facilities.
- 25.4. Grantee agrees to follow equipment disposition policies as determined by the Federal Awarding Agency at Award Completion or as depicted in the State of Arizona Accounting Manual. Grantee also agrees to follow the directives in ADHS Property and Procedure Policy FIN 111.
- 25.5. Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must: Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated; Be incorporated into the official records of the non-Federal entity; Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities (for IHE, this per the IHE's definition of IBS); Encompass both federally assisted and all other activities compensated by the non-Federal entity on an integrated basis, but may include the use of subsidiary records as defined in the non-Federal entity's written policy; Comply with the established accounting policies and practices of the non-Federal entity (See paragraph above for treatment of incidental work for IHEs.; and Support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one (1) Federal award; a Federal award and non-Federal award; an indirect cost activity and a direct cost activity; two (2) or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity. Budget estimates (i.e., estimates determined before the services are performed) alone do not qualify as support for charges to Federal awards, but may be used for interim accounting purposes only.
- 25.6. Grantee understands that financial reports are required as an accounting of expenditures for either reimbursement or ADHS-approved advance payments.
- 25.7. The final request for reimbursement of grant funds must be received by the ADHS no later than sixty (60) days after the last day of the award period.
- 25.8. All goods and services must be received or have reasonable expectations thereof and placed in service by Grantee by the expiration of this award.
- 25.9. Grantee agrees that all encumbered funds must be expended and that goods and services must be paid

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
CTR078947	

by GRANTEE within sixty (60) days of the expiration of this award unless funding guidelines permit funds to be used at a future date.

- 25.10. Grantee agrees to remit all unexpended grant funds to the ADHS within thirty (30) days of written request from the ADHS.
- 25.11. Grantee agrees to account for interest earned on federal grant funds and shall manage interest income in accordance with the Cash Management Improvement Act of 1990 and as indicated in the State of Arizona Accounting Manual (SAAM) located at the following website: <https://gao.az.gov/publications/saam> Interest earned in excess of allowable limits must be remitted to the ADHS within thirty (30) days after receipt of a written request from the ADHS.
- 25.12. Grantee agrees not to use grant funds for food and/or beverage unless explicitly approved in writing by the ADHS.
- 25.13. Grantee agrees to comply with all applicable laws, regulations, policies and guidance (including specific cost limits, prior approvals and reporting requirements, where applicable) governing the use of grant funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events unless explicitly approved in writing by the ADHS.
- 25.14. No funds shall be used to supplant federal, state, county or local funds that would otherwise be made available for such purposes. Supplanting means the deliberate reduction of state or local funds because of the existence of any grant funds.
- 25.15. Grantee agrees that grant funds are not to be expended for any indirect costs that may be incurred by Grantee for administering these funds unless explicitly approved in writing by the ADHS. This may include, but is not limited to, costs for services such as accounting, payroll, data processing, purchasing, personnel, and building use which may have been incurred by the Grantee.
- 25.16. Grantee will comply with the audit requirements of OMB Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards and provide the ADHS with the Single Audit Report and any findings within ninety (90) days of receipt of such finding(s). If the report contains no findings, the Grantee must provide notification that the audit was completed. All completed Single Audits should be uploaded in the format specified to the Federal Audit Clearinghouse no later than nine (9) months after the entities fiscal year-end at the attached **Link:** <https://harvester.census.gov/facweb/default.aspx/>.
- 25.17. Grantee understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.
- 25.18. Grantee agrees not to do business with any individual, agency, company or corporation listed in the Excluded Parties Listing Service.
  - 25.18.1. **Link:** *System for Award Management* <https://sam.gov/content/home>.
- 25.19. Grantee agrees to ensure that, no later than the due date of the Grantee's first financial report after the award is made, Grantee and any subgrantees have a valid UEI profile and active registration with the System for Award Management (SAM) database.
- 25.20. GRANTEE certifies that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS</b>
<b>CTR078947</b>	

25.21. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees) Grantee must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

25.22. GRANTEE certifies to comply with the Drug-Free Workplace Act of 1988, and implemented in 28 CFR Part 83, Subpart F, for grantees, as defined in 28 CFR, Part 83 Sections 83.620 and 83.650.

**26. Comments Welcome**

The ADHS Procurement Office periodically reviews the Uniform Terms and Conditions and welcomes any comments you may have. Please submit your comments to: ADHS Procurement Administrator, Arizona Department of Health Services, 150 North 18<sup>th</sup> Avenue, Suite 530, Phoenix, Arizona 85007.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK</b>
<b>CTR078947</b>	

## **SCOPE OF WORK**

### **1. Background**

- 1.1. The CHEMPACK program is a federal program overseen by the Administration for Strategic Preparedness and Response (ASPR) Strategic National Stockpile (SNS) program. CHEMPACK assets are pre-positioned throughout Arizona to allow for forward placement of nerve agent antidotes in the event of a nerve agent exposure. The Arizona Department of Health Services Bureau of Operational Readiness and Response (ADHS BORR) oversees these federal assets and works in collaboration with local jurisdictional partners to house these assets locally in order to support response efforts for all of Arizona. This Memorandum of Agreement (MOA) establishes the terms, conditions, and responsibilities between ADHS and the CHEMPACK Host Sites (here within referred to as Contractor) for deployment, management, and maintenance of this federally owned asset.
- 1.2. CHEMPACK means the sustainable repository of nerve agent antidotes and other necessary and certain supporting equipment to care for individuals exposed to nerve agents, including but not limited to auto-injectors, bulk symptomatic treatment supplies, and self-monitoring storage containers. CHEMPACK is a component of the Strategic National Stockpile (SNS) Program, which is part of the federal medical response infrastructure. The CHEMPACK Project provides two (2) types of containers:
  - 1.2.1. The Emergency Medical Service (EMS) container that is designed for use by emergency responders (materiel packaged primarily in auto-injectors).
  - 1.2.2. The Hospital container that is designed for hospital dispensing (materiel packaged primarily in multi-dose vials for precision dosing and long-term-care).

### **2. Objective**

The CHEMPACK asset is a federally owned asset and this MOA authorizes the Contractor to manage, use, store, monitor, maintain, dispose of, transport, and inventory CHEMPACK material.

### **3. Scope of Service**

- 3.1. The purpose of this MOA is to ensure both ADHS and the Contractor maintain the CHEMPACK asset locally for advantageous placement given geographical/population need should a nerve agent exposure occur. These assets are to be used as a final effort or relief aid if local resources are depleted in the event of a real-world scenario.
- 3.2. Through the Shelf Life Extension Program (SLEP) CHEMPACK assets received extended shelf life as they are still effective. SLEP is the Food and Drug Administration's (FDA) shelf life extension program designed to maintain the readiness and effectiveness of pharmaceuticals over extended periods of time. The SLEP defers costs by extending the expiration date of stored pharmaceuticals, rather than replacing stocks that have reached a set expiration date. SNS staff shall oversee the CHEMPACK unit's automated monitoring devices, to ensure that conditions of CHEMPACK materiel comply with SLEP guidelines, thus enabling CHEMPACK to provide the State a long-term capability.

### **4. Requirements**

- 4.1. The ASPR shall at all times retain ownership of all CHEMPACK materials. Subject to the terms of this MOU, ASPR grants ADHS and the designated contractor permission to use CHEMPACK materials in the event of an accidental or intentional nerve agent release that threatens the medical security of the community, is beyond local emergency response capabilities, and the materiel is medically necessary to save lives.
- 4.2. State and local agencies shall only store the materiel provided as part of the CHEMPACK units in the SNS-provided containers. State-owned and SNS Program-owned nerve agent antidotes may not be co-mingled



CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT
CTR078947	SCOPE OF WORK

in storage containers since co-mingled storage will compromise the SNS Program's ability to maintain the materiel under the SLEP. The Contractor may, however, store ADHS-owned materiel at the same cache location as the CHEMPACK container(s).

- 4.3. The ASPR authorizes ADHS, and ADHS authorizes the Contractor to move CHEMPACK assets for State-designated special events (e.g., National Special Security Events, Super Bowl, World Series, major political conventions, state fair, major concerts, and key summits) on a temporary basis of no more than five (5) days. The temporary movement of CHEMPACK assets is subject to the following requirements:
  - 4.3.1. The Contractor shall email both the ADHS Point of Contact (POC) ([MCM@azdhs.gov](mailto:MCM@azdhs.gov)) and the ASPR Regional Coordinator ([Ray.Royal@hhs.gov](mailto:Ray.Royal@hhs.gov)) with a request to move the CHEMPACK, on a temporary basis, at a minimum of forty-eight (48) hours in advance and include the following information:
    - 4.3.1.1. Container number(s).
    - 4.3.1.2. Reason for relocation.
    - 4.3.1.3. Proposed Date(s).
  - 4.3.2. The Contractor shall ensure that environmental and security requirements are maintained throughout transport and deployment.
  - 4.3.3. Any movement of CHEMPACK materiel not specifically directed in advance by ADHS and the SNS Program shall be funded by the Contractor.
- 4.4. All assistance provided under this MOA shall comply with applicable laws, regulations, and agency policies.
- 4.5. Compliance with U.S. Drug Enforcement Agency (DEA) Requirements:
  - 4.5.1. The Contractor agrees to comply with all applicable federal, state, and local requirements regarding storage, use, and handling of controlled substances. A non-exclusive list of federal requirements regarding the storage, use, and handling of these substances may be found at Title 21 Code of Federal Regulations, Part 1301-END. The website is located at: <https://www.ecfr.gov/current/title-21/chapter-II/part-1301>.
  - 4.5.2. In addition, the Contractor agrees to designate a pharmaceutical or medical professional with a DEA registration who will sign for and accept custody for controlled substances and other pharmaceuticals in CHEMPACK containers at each cache location.
    - 4.5.2.1. The designee shall be responsible for the storage and safeguarding of controlled substances within the CHEMPACK container and ensure compliance with federal, state, and local requirements.
- 4.6. Requests for Information:
  - 4.6.1. To the extent permitted by law, the parties agree that neither shall disclose the nature of this effort and the terms of this agreement to any person or entity, except as may be necessary to fulfill its mission and statutory and regulatory responsibilities. The parties agree to notify one another before releasing materials or information relating to CHEMPACK or this MOA pursuant to federal or state Freedom of Information Act statutes or similar provisions in law.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK</b>
<b>CTR078947</b>	

4.7. No Private Right Created:

4.7.1. This document is an internal agreement between ADHS and the Contractor and does not create or confer any right or benefit on any other person or party, private or public. Nothing in this agreement is intended to restrict the authority of either signatory to act as provided by law or regulation, or to restrict any agency from enforcing any laws within its authority or jurisdiction.

4.8. Contractor agrees to use appropriate safeguards to prevent use or disclosure of confidential medical information or personally identifying information other than as provided by this MOA.

4.9. Contractor agrees to mitigate, to the extent practicable, any harmful effect that is known to Contractor from a use or disclosure of confidential medical information or personally identifying information other than as provided by this MOA.

4.10. Contractor agrees to report to the ADHS any use or disclosure of confidential medical information or personally identifying information not provided in this MOA of which it becomes aware.

4.11. Contractor agrees to ensure that any agent, including a subcontractor, to whom Contractor provides confidential medical information or personally identifying information received from the ADHS or created or received by Contractor on behalf of the ADHS agrees to the same restrictions and conditions that apply through this MOA to Contractor with respect to such information.

**5. Funding Restrictions**

5.1. This is a no-cost agreement.

**6. Tasks**

The Contractor shall:

6.1. Authorize breaking the CHEMPACK container seal and use the packaged products only when it has been determined that an accidental or intentional nerve agent release has threatened the medical security of the community; has put multiple lives at a risk; is beyond local emergency response capabilities; and the materiel is medically necessary to save lives.

6.2. Provide the address of the CHEMPACK cache storage location (cache location) and ensure pre-coordinated access for SNS Program personnel to cache location as needed to monitor CHEMPACK materiel and provide this information to ADHS at least sixty (60) days prior to the expected date of delivery.

6.2.1. The date of delivery may be provided by either ADHS or SNS staff.

6.3. Ensure that the cache location meets the following criteria:

6.3.1. Provide a secured access room or cage for storage of CHEMPACK Containers and CHEMPACK assets for the purpose of controlling access capabilities and ensuring compliance with applicable ASPR, ADHS, and local regulations.

6.3.2. Install and monitor on a twenty-four (24)-hour basis an intrusion detection device that alerts the contractor's designated personnel of intrusions or attempted intrusions into the secure storage area.

6.3.3. Conduct and record monthly security checks to visually inspect and confirm the integrity of CHEMPACK container seals.

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT
CTR078947	SCOPE OF WORK

- 6.3.3.1. The Contractor shall complete the CHEMPACK monthly quality assurance assessment during this inspection. The contractor shall then send that document to ADHS POC no later than the 15<sup>th</sup> of the following month.
- 6.3.4. Ensure each CHEMPACK Container is locked with an ASPR-provided padlock and key and access is limited to personnel authorized by the Contractor.
- 6.3.5. Maintain minimum aisle widths of seventy-two inches (72"), door widths of thirty-four inches (34"), and other clearances to allow easy access to and maneuvering of CHEMPACK containers.
- 6.3.6. Store CHEMPACK containers in a thermostatically temperature-controlled environment meeting the current United States Pharmacopeia definition of Controlled Room Temperature that encompasses the usual and customary working environment of 20°C to 25°C (68°F to 77°F).
- 6.3.7. For use with the temperature and security monitoring device, maintain:
  - 6.3.7.1. One (1) dedicated 120VAC, 60HZ, 10W, UL-listed power outlet connected to an existing facility emergency generator or other Uninterrupted Power Supply (UPS) device.
  - 6.3.7.2. Dedicated Wireless network connectivity. CHEMPACK units are outfitted with a Temperature Monitoring System (STMS) that utilizes a secure, HTTPS connection (port 443) for all communication with the server and can be hosted through Long-Term Evolution Machine Type Communication (LTE-M) cellular connection.
  - 6.3.7.3. One (1) dedicated Category 5 (CAT 5) internet access line to use as back up connectivity for the ASPR provided temperature and security monitoring device should there be weak Wi-Fi signals or loss of Wi-Fi connectivity.
- 6.3.8. Maintain the CHEMPACK containers and CHEMPACK assets in buildings and facilities that provide proper design and construction, lighting, ventilation, air filtration, and air heating and cooling, plumbing; sewage and refuse, washing and toilet facilities, sanitation, and maintenance in accordance with [21 CFR §§ 211.42 - 211.58](#).
- 6.3.9. Maintain fire detection and alarm systems, and fire suppression systems as required by federal, state, and local pharmaceutical regulations and fire codes.
- 6.3.10. Ensure standard lighting is provided so CHEMPACK personnel can clearly see lot numbers and product expiration dates as required by applicable federal, state and local pharmaceutical regulations.
- 6.3.11. Store only ASPR-provided CHEMPACK assets in CHEMPACK containers.
  - 6.3.11.1. Storage of non-ASPR-provided assets in CHEMPACK containers, including state-owned nerve agent antidotes, is not permitted.
- 6.4. Ensure proper disposal in accordance with applicable federal, state, and local regulations of expired CHEMPACK medical materiel and provide copies of the destruction documentation to ADHS POC within seventy-two (72) hours of destruction. The Contractor is responsible for disposing in accordance with applicable federal, state and local regulations.
- 6.5. Conduct quality control checks at each cache location to ensure the facility's climate is within acceptable environmental limits.
- 6.6. Coordinate adequate transportation of CHEMPACK materiel in the event of an emergency with state and local officials, assisting in the use of vehicles, freeway routes, and airfields.



CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK
CTR078947	

- 6.7. Ensure the storage facility has the capability to rapidly move CHEMPACK materiel as required. This may include, but is not limited to, hydraulic lifts, forklifts, loading docks, or ramps.
- 6.8. Ensure cache storage locations correct non-compliant environmental and security conditions identified by CHEMPACK Program POC in a timely manner (within one (1) hour). When conditions cannot be corrected within twelve (12) hours, the Contractor shall coordinate with the ADHS CHEMPACK POC to move CHEMPACK container(s) to an alternate location to maintain program integrity for the assets.
- 6.9. Notify the ASPR CHEMPACK Logistics Team by emailing the CHEMPACK Regional Coordinator at [Ray.Royal@hhs.gov](mailto:Ray.Royal@hhs.gov) as well as ADHS at [MCM@azdhs.gov](mailto:MCM@azdhs.gov) within two (2) hours if a cache location loses climate control.
  - 6.9.1. Any reports of material stored outside of the accepted storage temperature range shall be handled on a case-by-case basis.
- 6.10. Coordinate with ADHS POC to ensure the maintenance of proper security and environmental conditions for CHEMPACK materiel during any non-emergency movement (to include pre-positioning assets for special events).
- 6.11. Immediately notify the Department of Public Safety (DPS) through established procedures that personnel are opening a CHEMPACK container for emergency deployment.
- 6.12. In the event of non-emergency use or compromise of CHEMPACK materiel, Contractor shall report the loss to ADHS/SNS Program personnel as soon as possible following discovery.
  - 6.12.1. Within forty-eight (48) hours of the discovery of the loss the Contractor shall submit a report to ADHS at [MCM@azdhs.gov](mailto:MCM@azdhs.gov) documenting the circumstances resulting in the loss and providing an inventory of materiel lost or destroyed.
- 6.13. Provide the SNS Program CHEMPACK Monthly Quality Assurance Assessment no later than the fifteenth (15<sup>th</sup>) of the following month to [MCM@azdhs.gov](mailto:MCM@azdhs.gov). This assessment includes monthly security checks to visually inspect the CHEMPACK unit to ensure the storage room and unit are in working condition.
- 6.14. At a minimum, every January, April, July, and October by the end of month, provide to ADHS a list of personnel with access to the CHEMPACK container(s) and the contractor shall provide updates to ADHS regarding any personnel changes that occur during those operating periods.
  - 6.14.1. Email POC information to [MCM@azdhs.gov](mailto:MCM@azdhs.gov)
- 6.15. Complete and submit to ADHS a deployment report to identify the amount of CHEMPACK assets expended and the amount of materiel returned to the container within twenty-four (24) hours of an emergency deployment.
- 6.16. If there is an emergent need to move the container due to environmental factors such as power/Air Conditioning (AC) outages, the Contractor shall provide the ADHS POC an update and status of the container's conditions and product integrity as well as provide an update on timeline to return the container back to its holding location.
- 6.17. Perform inventory management to ensure any CHEMPACK assets are swapped, replenished, and/or updated as needed.
  - 6.17.1. ASPR shall notify ADHS of any expired items. ADHS will email a virtual quarantine placard for the contractor to print and place on the CHEMPACK unit alerting what items are not safe for use.



CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT
CTR078947	SCOPE OF WORK

6.17.2. ASPR shall provide guidance to the ADHS POC or Contractor of any expected new inventory shipment or incoming assets.

6.17.2.1. UPS will be used to coordinate the return of any products back to ASPR.

6.17.3. In the event of stock being taken from the CHEMPACK container, the Contractor will NOT return items to the unit. All assets removed shall be absorbed into the Contractor's local inventory. The contractor shall submit a CHEMPACK Emergency Response Situation Report (Form 1807A) to the ADHS POC within forty-eight (48) hours.

## 7. State-Provided Items

ADHS will provide:

- 7.1. Exhibit One (1) [SNS Program CHEMPACK Monthly Quality Assurance Assessment](#).
- 7.2. Exhibit Two (2) [ADHS CHEMPACK Field Operating Guide \(FOG\)](#).
- 7.3. Exhibit Three (3) [CHEMPACK Flowchart](#).
- 7.4. Exhibit Four (4) [Chempack Fact Sheet](#).
- 7.5. Exhibit Five (5) [CHEMPACK Emergency Response Situation Report \(Form 1807A\)](#).

## 8. Approvals

The ADHS will require prior notification within forty-eight (48) hours of:

- 8.1. Pre-staging the CHEMPACK unit for a pre-determined event.
- 8.2. Rehousing the CHEMPACK unit at another facility.

## 9. Deliverables

The Contractor shall submit:

- 9.1. The SNS Program CHEMPACK Monthly Quality Assurance Assessment for the previous month, no later than the fifteenth (15<sup>th</sup>) of the current month.
- 9.2. Within forty-eight (48) hours, any known personnel changes to [MCM@azdhs.gov](mailto:MCM@azdhs.gov)
- 9.3. The CHEMPACK Emergency Response Situation Report (Form 1807) to ADHS at [MCM@azdhs.gov](mailto:MCM@azdhs.gov) within forty-eight (48) hours of opening the CHEMPACK unit.

## 10. Notices, Correspondence, and Reports

- 10.1. Notices, correspondence, reports, supporting documentation from the Contractor to ADHS shall be sent to:

Bureau of Operational Readiness and Response (BORR)  
 Attn: MCM Coordinator  
 Arizona Department of Health Services  
 150 N 18th Avenue, Suite 300  
 Phoenix, AZ 85007-3242  
 Email: [mcm@azdhs.gov](mailto:mcm@azdhs.gov)  
 Phone: 602-364-3289

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK
CTR078947	

10.2. Notices, correspondence, and reports from ADHS to the Contractor shall be sent to:

Richard Sosa  
Logistics Manager  
Pima County Public Health  
350 S Toole Ave  
Tucson, AZ, 85702  
Email: [richard.sosa@pima.gov](mailto:richard.sosa@pima.gov)  
Phone: 520-724-9390

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT PRICE SHEET
CTR078947	

PRICE SHEET  
NO COST AGREEMENT

Effective Date:

CHEMPACK Quality Assurance/  
Quality Control Assessment

Page 1 of 2

December 26, 2018 [MC Effective Date]

Version: 006

DR1804D

Site Name	Evaluator Name (Print and Sign)	Date	Time
<p>The CHEMPACK Program will use this assessment checklist to evaluate CHEMPACK storage sites for ongoing maintenance of medical materiel.</p> <p>Survey Checklist and Information Sheet will be used if information has changed from the original survey.</p> <p>All sections within this document cover areas that the Program deems essential for maintaining high quality standards as stated within *reference documents.</p> <p>* References: Memorandum of Agreement with Project Area, CHEMPACK Guide, and Code of Federal Regulations Title 21.</p>			
QUALITY ASSURANCE/ QUALITY CONTROL ASSESSMENT			
REQUIREMENT		NOTE	
1. Temperature maintained continuously between 68° to 77° F with monitoring or verification being conducted on a routine basis?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
2. Are sanitary conditions being maintained to prevent the product from being adulterated or compromised? (i.e. Entry points protected from vermin and humidity controlled to prevent visible mold growth)	<input type="checkbox"/> YES <input type="checkbox"/> NO		
3. Power/electrical outlet(s) maintained and operational with adequate backup?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
4. Key to container lock is verified available and is stored in designated location?"	<input type="checkbox"/> YES <input type="checkbox"/> NO		
5. Storage area being maintained clear and accessible to allow for ease of inventorying, stock replenishment, and rapid mobilization?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
6. Is security access limited to designated staff?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
7. Are security systems in place, operational, and tested on a routine basis?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
8. Does the facility have adequate lighting, ventilation and protection from flood damage?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
9. Are other products being stored in cache room or other processes taking place at the facility that could contaminate the medical material?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
10. Are fire suppression systems and fire/smoke alarms maintained and operational?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
11. The CHEMPACK containers remain sealed (the Program seal intact) with no indication of tampering?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
12. Has cache storage room changed from previous survey?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, complete new survey and sketch (DR1803A & DR1803B)	

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Effective Date:

CHEMPACK Quality Assurance/Quality  
Control Assessment  
Version: 006

Page 2 of 2

December 26, 2018 MC EffectiveDate

DR1804D

<b>«Site Name»</b>	
Primary and Alternate 24/7 POCs are required; please complete all applicable	
<b>Primary Point of Contact (POC)</b>	<b>Tertiary Point of Contact (POC)</b>
Name:	Name:
Title:	Title:
Office:	Office:
Mobile: Home:	Mobile: Home:
Pager: E-mail:	Pager: Email :
<b>Secondary Point of Contact (POC)</b>	<b>Quaternary Point of Contact (POC)</b>
Name:	Name:
Title:	Title:
Office:	Office:
Mobile: Home:	Mobile: Home:
Pager: Email :	Pager: Email:
<b>Security - 24 hour Number</b>	<b>Pharmacy / Main Facility - 24 hour Number</b>
Phone:	Phone:
*****Please circle primary 24hr contact for Sensaphone Alerts*****	

I have been provided a copy of this Quality Assurance/Quality Control Assessment.

\_\_\_\_\_  
Signing on behalf of the Cache Location

Name:

Title:

\_\_\_\_\_  
Signing on behalf of CHEMPACK

Name:

Title:

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

For Official Use Only



# Exhibit Two (2)

## MOU2026-04

### CHEMPACK

### Field Operating

### Guide

Arizona Department of Health Services

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# Table of Contents

Background	5
Purpose	5
Scope	5
Planning Assumptions	5
Concept of Operations	6
Federal Responsibilities	6
State Roles and Responsibilities	6
CHEMPACK Host Site Responsibilities	6
Accessing the Inventory	6
CHEMPACK Host Sites - Hospital	6
CHEMPACK Host Sites - EMS	7
Opening CHEMPACK Asset	7
CHEMPACK Host Site (Hospital and EMS):	7
Non-CHEMPACK Host Site	7
Pre-Deployment and Staging	8
Post Incident	8
Appendix A: CHEMPACK Monthly Quality Assurance Assessment	9
Appendix B: ASPR Form 1807	10
Appendix C: Alternative or Contingency Countermeasures for Acetylcholinesterase Inhibiting Agents	11
Appendix D: Contingency Medical Countermeasures for Treating Nerve Agent Poisoning	16
Appendix E: Temporary Container Movements	17



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## Background

### Purpose

This Field Operating Guide (FOG) is intended to assist local public health, emergency response agencies, and hospitals in establishing the policies and procedures that will enable CHEMPACK materiel to be placed, maintained, and distributed in the event of an emergency involving nerve agent exposure.

CHEMPACK is a program for the forward placement of nerve-agent antidotes across the country. This program began as an initiative of the Center of Disease Control's (CDC) Division of Strategic National Stockpile (SNS) and then oversight of the program transitioned to the Administration for Strategic Preparedness and Response (ASPR).

Exposure to nerve agents requires timely administration of chemical antidotes to mitigate illness and injury from exposure. The distribution of these caches provides a sustainable and reliable resource for nerve-agent treatment supplies. It also enhances local responders' ability to respond quickly to a nerve-agent attack when available supplies are insufficient for the response.

### Scope

Arizona maintains 27 CHEMPACK Host Sites which includes both hospital and EMS CHEMPACK units. Hospital CHEMPACK units hold enough supplies to treat approximately 1,000 doses and EMS CHEMPACK units hold enough supplies to treat approximately 454 doses. These units are strategically staged to ensure statewide coverage.

### Planning Assumptions

- An area within the State of Arizona may be the site of an intentional or accidental large-scale release of nerve agents into the environment. An individual and group of individuals may have been exposed to nerve agents.
- Emergency responders and medical personnel will use local resources prior to accessing the CHEMPACK asset. They will use CHEMPACK asset only when local resources are depleted.
- Communications pathways exist between hospitals, local health departments, local emergency management, law enforcement, and fire services to coordinate the use of CHEMPACK asset.
- The response, assessment and on-going management of an incident involving a nerve agent release will require the coordinated efforts of local, regional, tribal, state and/or federal partners to include fire, emergency medical services, law enforcement, public health, emergency management, and hospitals.
- Regardless of the storage location, the Administration for Strategic Preparedness and Response (ASPR) retains ownership of the CHEMPACK asset. ASPR ownership ensures that CHEMPACK asset are subject to the federal Shelf Life Extension Program (SLEP).

- Specific requirements for cache locations must be met to ensure the accessibility and security of the CHEMPACK asset.

## Concept of Operations

### Federal Responsibilities

- Provide guidance on the management of the program.
- Procure, ship, and transfer custody of the CHEMPACK asset, while retaining ownership.
- Centrally manage and sustain all CHEMPACK inventory.

### State Roles and Responsibilities

ADHS is the primary agency to coordinate with ASPR regarding:

- Inventory sustainment efforts
- Relaying information to/from ASPR and partner locations
- Maintaining the network of communication with law enforcement, local emergency management, and local public health

### CHEMPACK Host Site Responsibilities

- Monthly Quality Assurance (QA) report
- Utilize local resources prior to deploying the CHEMPACK asset
- Local coordination of inventory exchange
- Provide to the Arizona Department of Health Services (ADHS) a Primary, Secondary, and Tertiary point of contact (POC) including and not limited to name: first and last, phone, as well as email.
- Providing pharmacy or medical professional, with a U.S. Drug Enforcement Administration (DEA) registration, to sign for the receipt of controlled substances

## Accessing the Inventory

CHEMPACK resources are intended to serve the needs of the hosting facility. Incident commander and/or first responders are authorized to open the CHEMPACK container based on the presenting signs and symptoms of incoming patients to the extent that local resources will be exhausted. Each hosting facility will determine specific internal policies and procedures for CHEMPACK access.

Any questions or concerns can be directed to the ADHS Medical Countermeasures (MCM) Coordinator at [MCM@azdhs.gov](mailto:MCM@azdhs.gov) or (480) 253-8374. Within a target time of 24 hours of the incident, the responsible facility is required to fill out form 1807 (justification of use) and submit it to [MCM@azdhs.gov](mailto:MCM@azdhs.gov).

### CHEMPACK Host Sites - Hospital

Hospital CHEMPACK asset is primarily intended to serve the needs of the hosting facility. Emergency department physicians, administration, or designees are authorized



to open the CHEMPACK container based on the presenting signs and symptoms of incoming patients and local resources are exhausted.

Each hospital will determine specific policies and procedures for CHEMPACK access. CHEMPACK assets may be transported to nearby medical facilities.

### CHEMPACK Host Sites - EMS

EMS CHEMPACK assets are primarily intended to serve the needs of the hosting facility. Incident commander and/or first responders are authorized to open the CHEMPACK container based on the presenting signs and symptoms of incoming patients. The on-scene incident commander or their authorized designee may determine the needed CHEMPACK asset based upon initial assessment of the incident and EMS/Medical Director recommendation.

CHEMPACK is considered a mutual aid resource, much the same as a HAZMAT team. *All CHEMPACK locations are available in the majority of Computer Aided Dispatch (CAD) systems throughout the state.*

### Opening CHEMPACK Asset

#### CHEMPACK Host Site (Hospital and EMS):

Once the container is opened, the Department of Public Safety (DPS) must be notified by contacting the Duty Officer at (602) 223-2212. ASPR Division of Strategic National Stockpile (DSNS) must also be contacted at 866-672-6215. Provide:

- Nature of the call
- Name of the location
- Name/Title of caller
- Contact phone number
- Name of individual authorizing opening of asset
- Type of agent (if known)
- Number of exposed at the site
- Time first patient presented

#### Non-CHEMPACK Host Site

If there is suspected nerve agent exposure and all local resources have been exhausted, non-CHEMPACK host sites should call DPS at 602-223-2212. DPS has all CHEMPACK Host Sites listed within their CAD system. Dispatch relays the request to the nearest ChemCHEMPACK pack storage site. The local resources determine how to access/move the CHEMPACK resource. DPS will contact ADHS to notify of the request to move/open a CHEMPACK asset. ADHS will help coordinate the asset movement, as needed.

## Pre-Deployment and Staging

Coordination between ASPR, Law Enforcement, EM, and Public Health (state and local) is required to pre-stage a CHEMPACK asset for a planned major event.

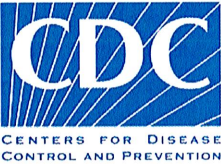
- Cost consideration
- Maintain security
- Maintain environmental controls
- Utilize temporary container movement checklist (See Appendix E)

## Post Incident

- Unused inventory is collected centrally and stored until ASPR provides direction on collection and replacement.
- Incident report
- Replenishment of used inventory
- Assuming ownership of inventory

## Appendix A: CHEMPACK Monthly Quality Assurance Assessment

This form must be submitted once a month to [MCM@azdhs.gov](mailto:MCM@azdhs.gov).

		<b>STRATEGIC NATIONAL STOCKPILE PROGRAM</b> <b>CHEMPACK Monthly Quality Assurance Assessment</b>	
<b>Site Name</b> _____		<b>Evaluator Name</b> _____	
<b>Date</b> _____		<b>Time</b> _____	
<p>The CDC/SNS Program will use this survey to evaluate CHEMPACK storage sites for ongoing maintenance of medical materiel.</p> <p>The BT Project area's designated site representative will conduct monthly assessments at each CHEMPACK storage area.</p> <p>The all sections within this document covers those areas the SNS Program deems essential for maintaining a high level of quality standards stated within the reference documents</p> <p><b>Note: any 'No' responses recorded below must be explained (for the last question; explain for a yes response). Attach additional sheets as required.</b></p>			
QUALITY ASSURANCE/ QUALITY CONTROL ASSESSMENT			
REQUIREMENT		COMMENTS	
Temperature maintained continuously between 59° to 86 ° F with monitoring or verification being conducted on a routine basis?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are sanitary conditions being maintained to prevent the product from being adulterated or compromised? (i.e. Entry points protected from vermin and humidity controlled to prevent visible mold growth)	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Power/electrical outlet(s) maintained operational with adequate capabilities.	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Analog phone line(s) maintained, and operational?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Storage area being maintained clear and accessible to allow for ease of inventorying, stock replenishment, and rapid mobilization?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Is security access limited to designated staff?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are other products being stored in cache room or other processes taking place at the facility that could contaminate the medical material?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Does the facility have adequate lighting, ventilation and protection from water damage?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are eating, drinking and smoking prohibited in the immediate product storage area?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are security systems in place, operational, and tested on a routine basis?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are fire suppression systems and alarms maintained and operational?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
The CHEMPACK containers remain sealed (the SNS Program seal intact) with no indication of tampering?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are all the forms, Cube I.Q., and Loan Agreements in the document pouch attached to the Chempack containers?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Have the containers been moved or forward deployed? Please explain if yes	<input type="checkbox"/> YES <input type="checkbox"/> NO		

Appendix B: ASPR Form 1807

Effective Date

14 June 2019

CHEMPACK Emergency  
Response Situation Report  
Version: 005

Page 1 of 1  
DR1807A

Cache Site Name:

City and State:

Time of Incident:

Date of Incident:

Container Number(s):

Summary:  
Provide detailed description of incident  
(Who, What, When, Where, Why).

click (+) or (-) to add/delete rows

(+)	Product Name:	NDC/NSN:	Product Lot #:	Quantity of Cases Open
(-)				

Comments:

Cache Site Contact Name  
and Phone Number:

\*CHEMPACK Review  
Signature:

\*Provide completed form to CHEMPACK inventory to perform Sales Order of used product.



## Appendix C: Alternative or Contingency Countermeasures for Acetylcholinesterase Inhibiting Agents

### ACMT Position Statement: Alternative or Contingency Countermeasures for Acetylcholinesterase Inhibiting Agents

#### **Disclaimer**

The position of the American College of Medical Toxicology (ACMT) is as follows:

First responders and health care providers must prepare to provide care for patients poisoned by acetylcholinesterase (AChE) inhibitor chemical warfare agents or pesticides. However, pre-deployed medical countermeasures (MCMs) may not be sufficient due to production and delivery interruption, rapid depletion of contents during a response, expiration of MCM components, or lack of local availability of approved MCMs. To augment supplies of community-based and forward-deployed nerve agent countermeasures, the American College of Medical Toxicology (ACMT) supports several strategies:

1. The use of expired atropine, diazepam, and pralidoxime auto-injectors and vials if non-expired drugs are unavailable;
2. Investigation, development, and identification of alternative countermeasures- commonly stocked drugs that are not approved for nerve agent poisoning but are in the same therapeutic class as approved drugs.

While individual practices may differ, this is the position of the American College of Medical Toxicology (ACMT) at the time written, after a review of the issue and pertinent literature.

#### **Background**

First responders and health care providers must prepare to provide care for patients poisoned by acetylcholinesterase (AChE) inhibitor chemical warfare agents or pesticides. Response preparation has relied on community-based, capacity-limited, pre-deployed forward medical countermeasure (MCM) caches (e.g., "CHEMPACK."). CHEMPACK containers are specifically designated for use during mass exposures to acetylcholinesterase inhibitors ("nerve agent") (1). However, pre-deployed MCMs may not be sufficient due to production and delivery interruption, rapid depletion of contents during a response, expiration of MCM components, or lack of local availability of approved MCMs (2).

Community-based, pre-deployed MCMs were never intended to be the primary (or sole) MCM capability available to a community. These stocks may be further limited as a



resource due to logistical challenges (e.g., timely mobilization) or delayed recognition of an AchE-inhibitor poisoning event.

### **Use of Expired Medications**

The American College of Medical Toxicology supports the use of expired atropine auto-injectors and vials if non-expired drug is not available. The Shelf Life Extension Program (SLEP), established in 1986, provides a mechanism where the labeled shelf life of emergency preparedness drugs can be extended based on FDA stability testing (3).

Through the use of Emergency Use Authorizations, FDA can allow use of specific drugs beyond expiration in chemical, biological, radiation, and nuclear emergencies (3). If all other contingency measures have been exhausted in an AchE-inhibitor poisoning event, the use of expired antidotes such as atropine, diazepam, and pralidoxime may be appropriate even in the absence of FDA SLEP approval.

In March 2016, FDA issued a memorandum supporting use of atropine, diazepam, and pralidoxime auto-injectors for up to two years beyond the manufacturer's initial expiration date. We strongly agree with this recommendation (4). A drug is not necessarily unstable or degraded after the expiration date (5).

The expiration date indicates the limit of available stability testing. Even after some drug degradation, a vial may still contain significant concentrations of active drug years after expiration (5). An expired auto-injector may deliver less than the labeled amount of drug if there is a failure of the auto-injector mechanism or degradation of drug (6). However, because anticholinergics and anticonvulsants are titrated to clinical effect in AchE inhibitor poisoning, clinicians can simply administer more medication until the desired clinical effect is observed (7.)

### **Alternative Countermeasures**

In a large mass casualty event, the supply of MCMs at the point of care may be insufficient, even with the authorized use of expired medications. Therefore, we also support investigation, development, and identification of alternative sources of nerve agent MCMs. Ideally, alternative MCMs are drugs that are FDA-approved for other indications and are already commonly stocked in community clinics, hospitals, pharmacies, prehospital care systems, and government agencies. Alternative MCMs should also be members of the same pharmaceutical class as traditional MCMs and have appropriate bioavailability and pharmacokinetics for use in AchE inhibitor-poisoned patients. Alternative routes of administration should be considered. For example, medications approved for intravenous (IV) route can generally be administered by the intraosseous route when IV access is delayed or impractical (8).

Another example is, sublingual or intranasal (IN) atropine. The 1% formulation may be considered as a substitute for intramuscular atropine when the latter is not available (9,10). Atropine is already formulated in this concentration for ophthalmologic use and is readily bioavailable by sublingual route. Ipratropium, approved for asthma and COPD, may be used by inhalation (inh) route as supplemental treatment for cholinergic pulmonary manifestations (11). Alternative benzodiazepines, such as

lorazepam, may substitute for FDA-approved AchE inhibitor antidotes diazepam and midazolam for treating seizures in AchE inhibitor-poisoned patients. Lorazepam is FDA-approved for management of seizures, belongs to the same medication class as diazepam and midazolam, and is widely available and familiar to practitioners. At this time, there are no FDA-approved alternatives to pralidoxime, so efforts should be made to maintain availability of that drug and investigate the efficacy of other oximes, such as obidoxime.

Further work should focus on developing AchE-inhibitor treatment strategies using MCMs. We urge development of model treatment guidelines and algorithms using alternative drugs based on availability, pharmacokinetics, and bioavailability.

**Table 1**

Selected Alternative Countermeasures for Acetylcholinesterase Inhibitory Agents (Not comprehensive)

<b>Clinical Manifestations</b>	<b>Approved Measure</b>	<b>Alternative Countermeasure</b>
Muscarinic-General	Atropine IM auto-injector	Atropine 1% IN
		Atropine 1% SL
		Glycopyrrolate IM/IO/IV (Arendse)
Muscarinic-Pulmonary	Atropine IM auto-injector	Ipratropium inh

		Glycopyrrolate IM/IO/IV
Seizures	Diazepam IM auto-injector	Lorazepam IM/IN(Jain)/IV

## References

1. United States Department of Health and Human Services. Chemical Hazards. Emergency Medical Management. <https://chemm.nlm.nih.gov/chempack.htm>
2. Borron SW. Checklists for hazardous materials emergency preparedness. Emerg Med Clin North Am. 2015; 33:213-232.
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4. United States Department of Health and Human Services (Food and Drug Administration.) Memorandum Expiry Dating Extension Update for AtroPen (atropine), CANA (diazepam), Morphine Sulfate, and Pralidoxime Chloride Auto-Injectors. <https://www.fda.gov/downloads/Drugs/DrugSafety/UCM496442.pdf> March 2, 2016
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8. Murray DB, Eddleston M, Jefferson TS, Thompson A, Dunn, M, Vidler DS, Clutton RE, Blain PG. Rapid and complete bioavailability of antidotes for organophosphorus nerve agent and cyanide poisoning in minipigs after intraosseous administration. Ann Emerg Med. 2012; 60:424-430.
9. Raipal S, Ali R, Bhatnagar A, Bhandari SK, Mittal G. Clinical and bioavailability studies of sublingually administered atropine sulfate. Am J Emerg Med. 2010;28:143-150.

10. Raipal S, Mittal G, Sachdeva R, Chhillar M, Ali R, Agrawal SS, Kashyap R, Bhatnagar A. Development of atropine sulphate nasal drops and its pharmacokinetic safety evaluation in healthy human volunteers. *Environ Toxicol Pharmacol*. 2009;27:206-211.
11. Perrone J, Henretig F, Sims M, Beers M, Grippi MA. A role for ipratropium in chemical terrorism preparedness. *Acad Emerg Med*. 2003;10:290.
12. Arendse R, Irusen E. An atropine and glycopyrrolate combination reduces mortality in organophosphate poisoning. *Human Exp Toxicol*. 2009;11:715-720.
13. Jain P, Sharma S, Dua T, Barbui C, Das RR, Aneja S. Efficacy and safety of anti-epileptic drugs in patients with active convulsive seizures when no IV access is available: Systematic review and meta-analysis. *Epilepsy Res*. 2016; 122:47-55.



## Appendix D: Contingency Medical Countermeasures for Treating Nerve Agent Poisoning

The guidelines below represent a subject matter expert (SME) panel consensus of contingency i) anticholinergic medications and ii) benzodiazepine anticonvulsant medications that could be substituted for conventional therapies. This information is intended to augment decision making in a low resource state when faced with patients who are deemed in need of treatment for nerve agent toxicity. However, conventional therapies should be administered if adequate supplies are available.

[December 20, 2018 Contingency Medical Countermeasures for Treating Nerve Agent Poisoning Goal](#)

## Appendix E: Temporary Container Movements

### Restrictions

The conditions for such temporary container movement(s) are that:

1. The storage location is able to maintain temperature between 68° to 77° Fahrenheit;
2. Maintain around-the-clock on-site physical security for the container(s). Acceptable forms of security include:
  1. A locked cache room or cage with monitored security system (as identified in the MOA, the Cache Site Survey, and Appendix A of this Guide);
  2. Security provided by the contract carrier (e.g., dual driver team with one person located with truck at all times, with lock and seal on truck door);
  3. Direct observation of security personnel;
3. The storage location can supply an electrical outlet for the Sensaphone®;
4. The storage location can supply an analog telephone line for the Sensaphone®;
5. You coordinate your proposed temporary container movement(s) with our CDC DSNS CHEMPACK Team far in advance of the event.

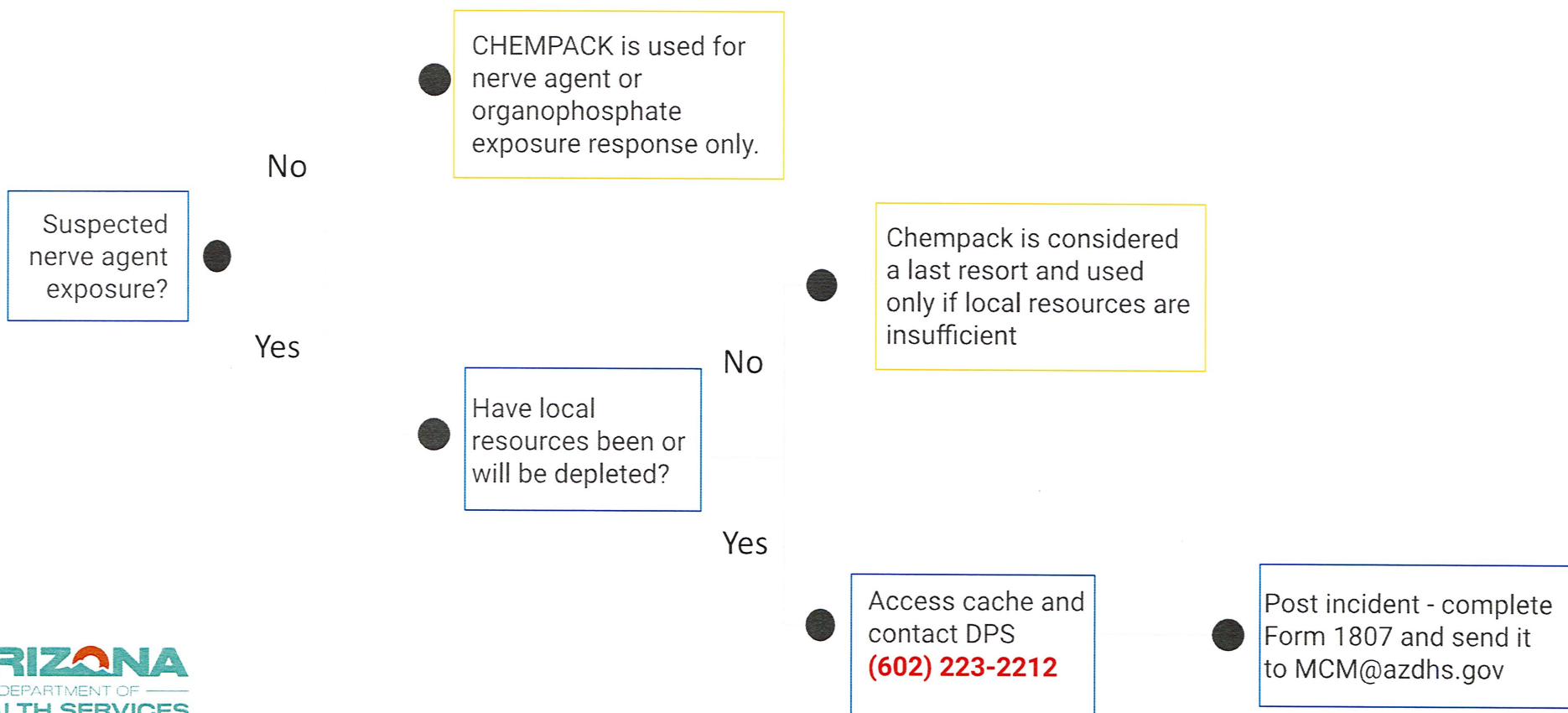
***It is critical that this coordination occur, as DSNS CHEMPACK maintenance staff will outline specific instructions as they pertain to the affected container(s).***

### Container Movement Procedures

For Temporary movements of a CHEMPACK container(s) by non-CDC CHEMPACK personnel, provide the following information to your Regional Team Coordinator at least 48 hours prior to the planned movement of the containers:

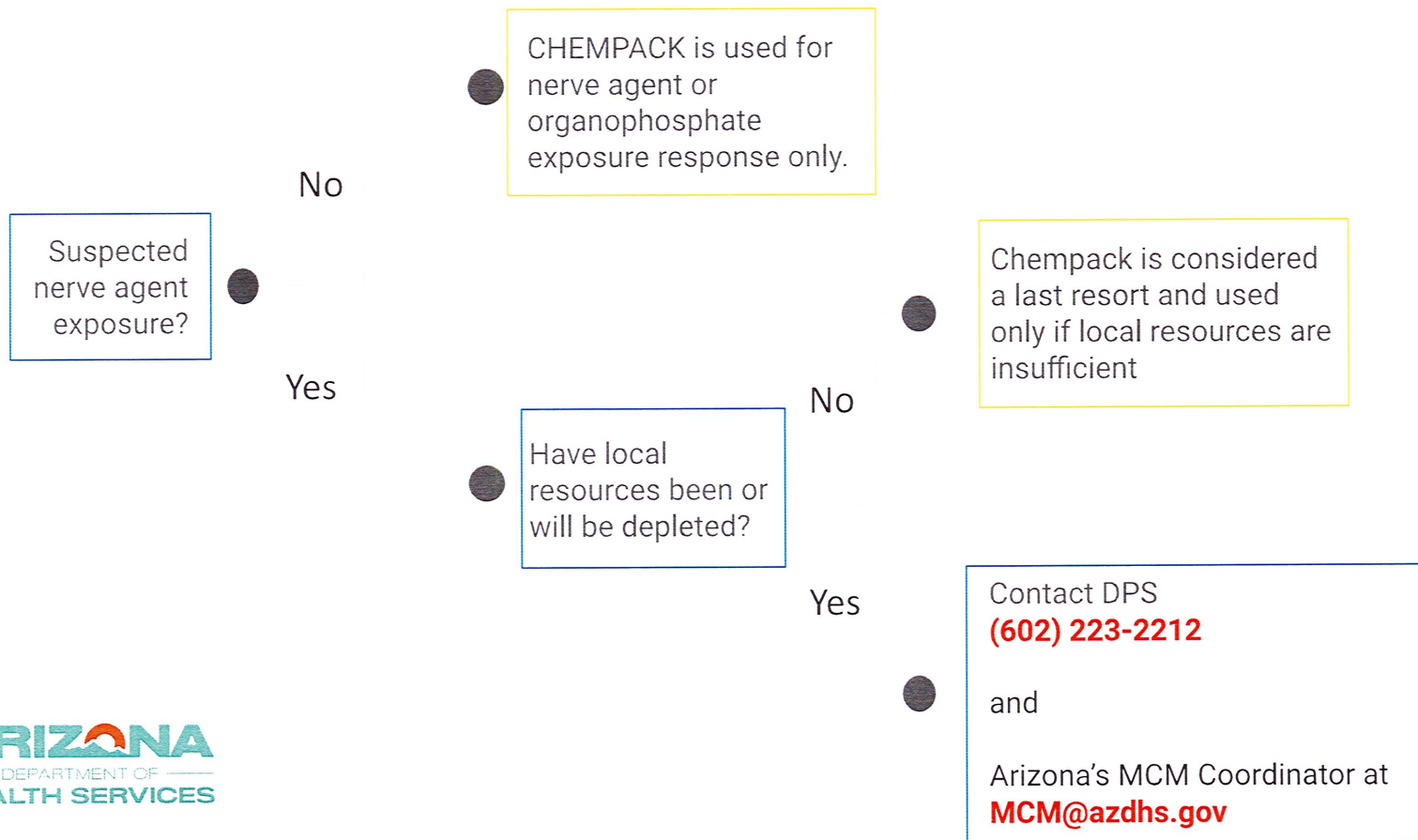
1. Notify the CHEMPACK Program of proposed Container(s) relocation a minimum of 48 hours prior:
  1. Container number(s)
  2. Reason for relocation
  3. Proposed Date(s)
2. The Project Area representative's notification must be made telephonically or in writing to the designated CDC CHEMPACK Program Preparedness Branch program consultant AND the CHEMPACK Regional Team Coordinator.
3. The Project Area representative must maintain temperature and security requirements described in the above listed restrictions.
4. Complete a [Container Movement Plan](#) and forward to your Regional Team Coordinator

## Exhibit Three (3) MOU2026-04 - CHEMPACK Host Sites





## Non-CHEMPACK Host Sites



# Exhibit Four (4) MOU2026-04 CHEMPACK

## FACT SHEET

The Administration for Strategic Preparedness and Response (ASPR) oversees the CHEMPACK program. CHEMPACKs are containers of nerve agent antidotes that are housed in secure locations within local jurisdictions. The federal CHEMPACK team maintains approximately 1,960 containers placed in more than 1,340 cache locations around the United States.

More than 90% of the United States population is within one hour of a CHEMPACK location. Most are located in hospitals or fire stations that are selected by local authorities to support rapid hazmat response and can be accessed quickly if hospitals or first responders need them.

Arizona maintains 37 CHEMPACK cases staged throughout Arizona.

For more information, visit the Human Health Services (HHS) CHEMPACK webpage at:

<https://chemm.hhs.gov/chempack.htm>

OR

Contact the State of Arizona's Medical Countermeasures Coordinator (MCM) at (480) 253-8374 or by email at [MCM@azdhs.gov](mailto:MCM@azdhs.gov)



## What is CHEMPACK?

A component of the federal Strategic National Stockpile (SNS) program with the mission to quickly provide nerve agent antidotes in the event of a deliberate or accidental release.

## Why do we need it?

Local CHEMPACK caches increase the capability of local/state governments to provide for an immediate response to a chemical event.

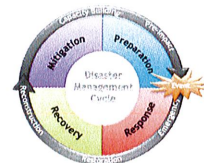


## Where are the cache sites?

The CHEMPACK assets have been pre-positioned in strategic locations across Arizona and are maintained in climate controlled conditions that are monitored 24/7 by the Administration for Strategic Preparedness and Response (ASPR).

## How will CHEMPACK be used?

While a response to an event may not always look the same, it is expected that a nerve agent incident will be identified locally. CHEMPACK will likely be used by first responders in the field and by health care professionals in hospitals. In addition to a local response and through coordination with State and federal partners, CHEMPACK containers may be forward deployed to plan for large events.



## Training and Information

### **CDC Train**

Provides access to over 1,300 courses developed by the CDC.

<https://cdc.train.org/DesktopShell.aspx>

### **Technical Resources, Assistance Center, and Information Exchange (TRACIE)**

Addresses information and technical assistance needs of healthcare system preparedness partners.

<https://asprtracie.hhs.gov/>

### **MCM Newsletter**

Regular email updates from the Strategic National Stockpile

<https://www.cdc.gov/phpr/stockpile/>

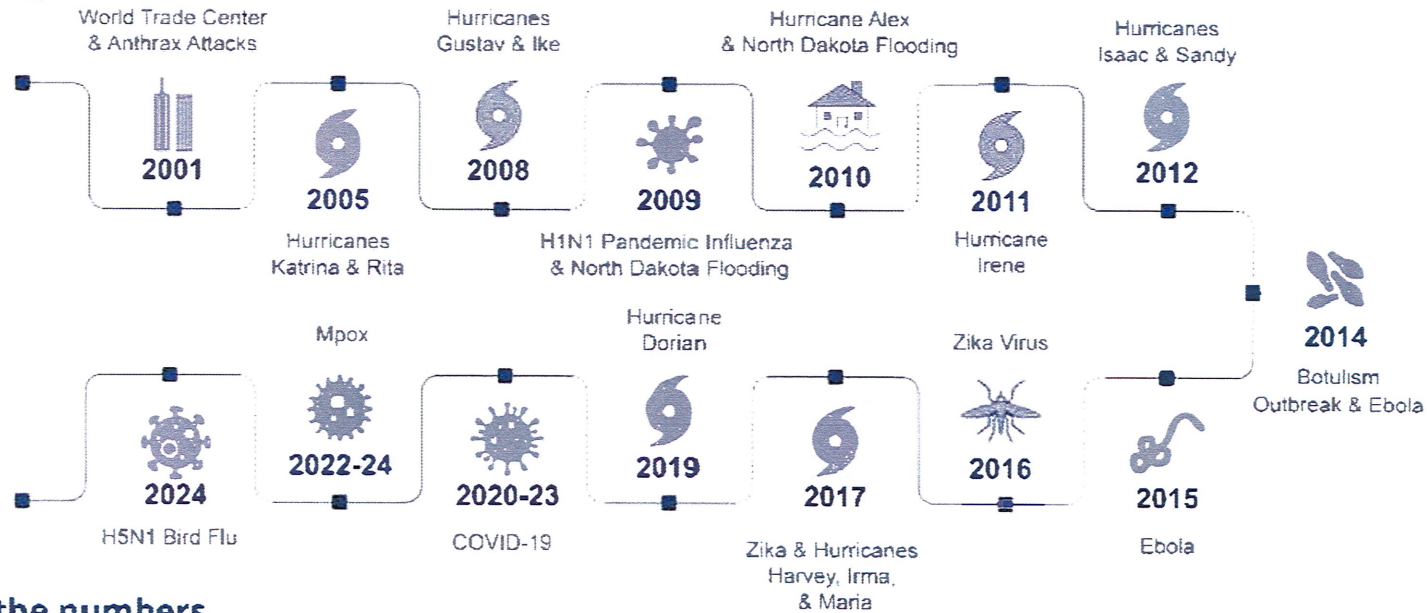
### **Arizona Healthcare Coalitions**

Healthcare coalitions facilitate preparedness planning at the local level and integrate a broad network of state, county, tribal city and private partners to build and sustain healthcare specific capabilities. Simply put, strong and resilient healthcare coalitions are the key to an effective state and local ESF #8 (Health/Medical) responses to an event-driven medical surge.

<https://www.azhha.org/>

## SNS response history

Since its founding in 1999, the stockpile has responded to multiple large-scale emergencies including emerging diseases, natural disasters, and pandemics. It has also supported various small-scale deployments for the treatment of individuals with life-threatening infectious diseases like anthrax and botulism as well as adverse reactions to the smallpox vaccine.



## Stockpile by the numbers

- Currently \$18 billion of lifesaving medicines and supplies
- More than 65 public health emergency responses spanning 25 years
- A total of 141 FMS provided to support non-acute health care needs
- More than 1,900 CHEMPACK containers strategically placed in approximately 1,300 unique locations
- About 4,000 state and local responders trained each year to receive and distribute stockpiled medicines and supplies

June 2019

DR1807A

Cache Site Name:

City and State:

Time of Incident:

Date of Incident:

Container Number(s):

**Summary:**Provide detailed description of incident  
(Who, What, When, Where, Why):

click (+) or (-) to add/delete rows

(+)	Product Name:	NDC/NSN:	Product Lot #:	Quantity of Cases Open
(-)				
(-)				
(-)				
(-)				
(-)				
(-)				
(-)				
(-)				
(-)				
(-)				

Cache Site Contact Name  
and Phone Number:

Comments:

\*CHEMPACK Review

Signature:

\*Provide completed form to CHEMPACK inventory to perform Sales Order of used product.

Email

Print

For Official Use Only

Reset

Save

For QC