



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\*

Record Number: SC PO SC2500000623

Award Type: Contract

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 04/21/2026

Signature Only: NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Toshiba America Business Solutions Inc.

Project Title / Description: Toshiba Multi-Function Device Maintenance PC Owned Service

Purpose: Amendment of Award: Supplier Contract No. SC2500000623, Amendment No. 02. This amendment exercises the annual renewal option commencing on 06/01/2026 and terminating on 05/31/2027, adds a one-time increase in the amount of \$450,000.00, increases the annual award amount by \$90,000.00 from \$60,000.00 to \$150,000.00, and adds the revised annual award amount of \$150,000.00 for a cumulative not-to-exceed contract amount of \$660,000.00. Three (3) renewal options remain. This price increase is to support the Pima County Attorney's Office in upgrading and standardizing printer and scanner equipment to Toshiba models. Administering Department: Information Technology.

Procurement Method: Other

Insert additional Procurement Method info, if applicable: Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on 05/15/2025, the Procurement Director approved an award of contract for an initial term of 06/03/2025 to 05/31/2026 with an annual award amount of \$60,000.00 with four (4) one-year renewal options. Effective 06/01/2025, the Procurement Director approved Amendment No. 01, which revised the contract number from SC2500000164 to SC2500000623 to facilitate an administrative change in the County's ERP system. RQID: 2500007340 Attachments: Contract Amendment No. 02, County Attorney's Memorandum.

<b>Program Goals/Predicted Outcomes:</b>	Support and maintenance of County owned Toshiba Multi-Function Devices.
<b>Public Benefit and Impact:</b>	Continued functionality will allow Pima County to better utilize its resources and provide more efficient service to the public.
<b>Budget Pillar</b>	<ul style="list-style-type: none"> <li>Core functions &amp; excellent service</li> </ul>
<b>Support of Prosperity Initiative:</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Provide information that explains how this activity supports the selected Prosperity Initiatives</b>	N/A
<b>Metrics Available to Measure Performance:</b>	ITD will monitor the contractor's performance to ensure quality of service and compliance with contract specifications.
<b>Retroactive:</b>	NO

### Amendment / Revised Award Information

Record Number: SC PO SC2500000623	
<b>Document Type:</b>	SC
<b>Department Code:</b>	PO
<b>Contract Number:</b>	SC2500000623
<b>Amendment Number:</b>	02
<b>Commencement Date:</b>	06/01/2026
<b>Termination Date:</b>	05/31/2027
<b>Is the Termination Date new?</b>	YES
<b>Classification:</b>	Expense
<b>Adjust Level:</b>	Increase
<b>Prior Contract Number (If Applicable):</b>	SC2500000164
Amount This Amendment:	
\$600,000.00	
<b>Funding Source(s) required:</b>	10644CC PCA - Information Systems - General Funds
<b>Funding from General Fund?</b>	YES

If Yes Provide Total General Funds:

\$600,000.00

Percent General Funds 100

Contract is fully or partially funded with Federal Funds?

NO

Department: Procurement

Name: Brandon Morgan

Telephone: 5207249510

Add GMI Department Signatures

No

Division Manager/Procurement Officer Signature: Ana Wilber Digitally signed by Ana Wilber  
Date: 2026.04.01 13:36:31 -07'00' Date: \_\_\_\_\_

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins  
Date: 2026.04.02 09:43:12 -07'00' Date: \_\_\_\_\_

Department Director Signature: Javier Baca Digitally signed by Javier Baca  
DN: cn=Javier Baca, o=Pima County, ou=Information Technology Department, email=javier.baca@pima.gov, c=US  
Date: 2026.04.02 13:15:36 -07'00' Date: \_\_\_\_\_

Deputy County Administrator Signature:  Date: 4-2-2026

County Administrator Signature: \_\_\_\_\_ Date: 4/3/2026

**Pima County Procurement Department**

**Administering Department:** Information Technology

**Project:** Toshiba Multi-Function Device Maintenance PC Owned Service

**Contractor:** Toshiba America Business Solutions Inc.  
3845 N Business Center Dr., Ste 107  
Tucson, AZ 85705

**Contract No:** SC2500000623

**Contract Amendment No.:** 02

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Original Contract Term	6/3/2025 – 5/31/2026	Original Contract Amount:	\$	60,000.00
Prior Termination Date	5/31/2026	Prior Amendments Amount:	\$	0.00
New Termination Date	5/31/2027	This Amendment Amount:	\$	600,000.00
		Revised Total Amount:	\$	660,000.00

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**CONTRACT AMENDMENT**

**1. Parties, Background and Purpose.**

1.1. Background.

On June 3, 2025, County and Contractor entered into the above referenced agreement to provide Toshiba Multi-Function Device Maintenance PC Owned Services.

1.2. Purpose.

County is extending the contract for an additional one-year term and allocating additional funds to support the Pima County Attorney’s Office (PCAO) in acquiring upgraded equipment, enhancing operational efficiency and achieving cost savings through the replacement of outdated models.

**2. Term.**

County is exercising the first extension option to renew the contract for one-year commencing on June 1, 2026 and terminating on May 31, 2027. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Maximum Payment Amount.**

The maximum amount County will spend under this Contract, as set forth in Section 5.2, is increased by \$600,000.00. County’s total payments to Contractor under this Contract, including any sales taxes, will not exceed \$660,000.00.

***SIGNATURE PAGE TO FOLLOW***

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IN WITNESS WHEREOF, the parties have approved this Amendment and agree to be bound by the terms and conditions of the Contract on the dates written below.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

This contract template has been approved as to form by the Pima County Attorney's Office.

**Pima County**

**Toshiba America Business Solutions  
Inc.**

\_\_\_\_\_  
Chair, Board of Supervisors

  
\_\_\_\_\_  
Authorized Officer Signature

Michael Torcaso, Senior VP and CFO

3/26/26

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date



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**Administration**

MEMORANDUM

TO: Bruce Collins, Procurement Director  
FROM: Giuliano De Santis, Legal Administrator *GDS*  
DATE: March 25<sup>th</sup>, 2026  
SUBJECT: Request to increase SC2500000623 - Toshiba Multi-Function Device Maintenance PC Owned

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Pima County Attorney's Office (PCAO) requests to increase the annual award amount of \$382,000.00 for the first year, and \$38,000.00 for each subsequent year, for Supplier Contract SC – Toshiba Multi-Function Device Maintenance (PC Owned). The current yearly amount of the contract is \$31,738.49. The first-year total, beginning in Fiscal Year 2026, would increase to \$413,738.49, and each subsequent year would total \$69,738.49.

PCAO seeks to purchase and maintain a fleet of multifunction devices from Toshiba to support department-wide printing, copying, and scanning needs. The department currently operates a mixed fleet of Toshiba and other manufacturer devices, some of which must remain in service due to operational requirements. However, several existing devices are aging and approaching end-of-life, with limited parts availability. Replacing these devices will help maintain reliability and ensure continuity of operations without disruption.

This request will also allow for the implementation of software solutions to support improved document management, including enhanced scanning capabilities and Secure Print Option. Enhanced scan capabilities will provide integration with existing Information Technology systems such as OneDrive. Secure print functionality will support compliance with the Criminal Justice Information Services (CJIS) Security Policy

PCAO operates a primary office within the Legal Services Building, along with multiple satellite locations, including the Juvenile Division Office and offices in Ajo and Green Valley. This request supports the strategic deployment of updated devices across all sites while enabling the reallocation of existing equipment where appropriate. This approach ensures optimal utilization of current assets and enhances technology consistency and reliability agency-wide.

For the reasons stated above, PCAO requests an increase to the Supplier Contract to meet the current and anticipated operational needs of the department.

c: Chris Hernandez, Finance Analyst Supervisor, Pima county Attorney's Office  
Azhar Jamal, Finance Analyst, Pima County Attorney's Office

# **TOSHIBA**

## **BUSINESS SOLUTIONS**

1955 West Grant Road #190  
Tucson, Arizona 85745  
(520) 770-6111

Your Representative: Estevan Moreno  
[Estevan.Moreno@TBS.Toshiba.com](mailto:Estevan.Moreno@TBS.Toshiba.com)

Price Quotation for:



**PIMA COUNTY ATTORNEY**  

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**THE PEOPLE'S OFFICE**

**Attn: Brandon Morgan, Azhar Jamal**

Quote for High-Volume Mono Copier Options



# e-STUDIO5528A

- 55 PPM, Mono
- 1,200 – 5,200 Sheet Paper Capacity (Std./Max)
- Up to 240 Duplex Scans Per Minute
- Service Module Design

## Model #6: Toshiba e-Studio5528A (55 ppm BW)

### Pima County Contract SC2500000165:

Proposed Solution:

*Includes: 55 PPM BW Digital Multifunction Product,  
300 Sheet Dual Scan Document Feeder - BW/color scans up to 240 IPM  
10.1" color WVGA Touch Screen Tilting Display, 223K max duty cycle  
(2) 550 sheet paper trays + 2,000 sheet LCF + 100 sheet bypass,  
6GB RAM main memory; 128 GB Solid State Drive (SSD)  
standard Auto Duplexing, USB printing and scanning  
Omnia Partners #R191103 Cooperative Pricing*

Model #	MA Line Item #	Description	Contract Purchase Price	60 Month Lease Payment
e-Studio5528A	43	Toshiba e-Studio5528A BW Multifunction Printer	<b>\$5,480.00</b>	<b>\$140.33</b>
MR4010	44	300 Sheet Dual Scan Document Feeder	<b>\$854.00</b>	<b>\$21.87</b>
KD1073LT	49	2,000 Sheet (LTR) Large Capacity Paper Feeder	<b>\$461.00</b>	<b>\$11.80</b>
GD1370N	54	Fax Board	<b>\$428.00</b>	<b>\$10.96</b>
W1500-15-120	46	Power Filter 120V/15A (req'd w maint.)	<b>\$318.00</b>	<b>\$8.14</b>
<b>Total (plus applicable tax)</b>			<b>\$7,541.00</b>	<b>\$193.10</b>

### Optional Accessories

Model #	MA Line Item #	Accessory	Contract Purchase Price	60 Month Lease Payment
MJ1113	52	65-Sheet Multi-Staple Finisher	<b>\$861.00</b>	<b>\$22.05</b>
MJ6107N	53	Hole Punch for MJ1113 & MJ1114 Finisher	<b>\$319.00</b>	<b>\$8.17</b>
KN5005	51	Bridge Kit ( <i>required to install MJ1113/MJ1114 Finisher</i> )	<b>\$105.00</b>	<b>\$2.69</b>
GR1320	300	Card Reader Holder	<b>\$78.00</b>	<b>\$2.00</b>
T4BT-FB4BTH6-PI	300	Card Reader	<b>\$178.00</b>	<b>\$4.56</b>

### Maintenance Agreement & Supplies\*:

Includes all Parts, Labor, Drums and Consumable Supplies (only paper excluded)  
Pima County Contract SC2500000165

7,500 B/W Page Allowance	<b>MA line item #205</b>	\$48.75 per month
Additional B/W Pages	<b>MA line item #218</b>	\$0.0065 per page

(Note: Pima County Maintenance is Billed Quarterly; expect invoices and allowances x 3)

For product information, or to download a brochure on this model, you can go here:

<http://business.toshiba.com/products/mfps/details.jsp?model=e-STUDIO5528A>

Prices include delivery, setup, networking assistance, user training resources

Quote prepared 03/11/2026

# e-STUDIO7529A

- 75 PPM, Mono
- 3,520/8,020 Paper Capacity (Std./Max)
- 240 Duplex Scans Per Minute
- Customizable Workflow

## Model #7: Toshiba e-Studio7529A (75 ppm BW)

### Pima County Contract SC2500000165:

Proposed Solution:

*Includes: 45 PPM BW Digital Multifunction Product,  
300 Sheet Dual Scan Document Feeder - BW/color scans up to 240 IPM  
10.1" color WVGA Touch Screen Tilting Display, 660K max duty cycle  
(2) 550 sheet paper trays + 2,000 sheet LCF + 100 sheet bypass,  
4GB RAM main memory; 128 GB Solid State Drive (SSD)  
standard Auto Duplexing, USB printing and scanning  
Omnia Partners #R191103 Cooperative Pricing*

Model #	MA Line Item #	Description	Contract Purchase Price	60 Month Lease Payment
e-Studio7529A	55	Toshiba e-Studio7529A BW Multifunction Printer w/ DSDF & 2,000 Sheet LCF	<b>\$10,945.00</b>	<b>\$280.27</b>
GD1370N	62	Fax Board	<b>\$428.00</b>	<b>\$10.96</b>
W1500-15-120	56	Power Filter 120V/15A (req'd w maint.)	<b>\$318.00</b>	<b>\$8.14</b>
<b>Total (plus applicable tax)</b>			<b>\$11,691.00</b>	<b>\$299.37</b>

### Optional Accessories

Model #	MA Line Item #	Accessory	Contract Purchase Price	60 Month Lease Payment
MJ1115	59	65-Sheet Multi-Staple Finisher	<b>\$1,150.00</b>	<b>\$29.45</b>
MJ6108N	60	Hole Punch for MJ1115 & MJ1116 Finisher	<b>\$319.00</b>	<b>\$8.17</b>
GR1320	300	Card Reader Holder	<b>\$78.00</b>	<b>\$2.00</b>
T4BT-FB4BTH6-PI	300	Card Reader	<b>\$178.00</b>	<b>\$4.56</b>

### Maintenance Agreement & Supplies\*:

Includes all Parts, Labor, Drums and Consumable Supplies (only paper excluded)  
Pima County Contract SC2500000165

10,000 B/W Page Allowance      **MA line item #206**      \$44.00 per month  
Additional B/W Pages              **MA line item #219**      \$0.0044 per page

(Note: Pima County Maintenance is Billed Quarterly; expect invoices and allowances x 3)

For product information, or to download a brochure on this model, you can go here:  
<http://business.toshiba.com/products/mfps/details.jsp?model=e-STUDIO7529A>

Prices include delivery, setup, networking assistance, user training resources  
Quote prepared 03/11/2026

# TOSHIBA

## BUSINESS SOLUTIONS

1955 West Grant Road #190  
Tucson, Arizona 85745  
(520) 770-6111

Your Representative: Estevan Moreno  
[Estevan.Moreno@TBS.Toshiba.com](mailto:Estevan.Moreno@TBS.Toshiba.com)

Price Quotation for:



**PIMA COUNTY ATTORNEY**  

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**THE PEOPLE'S OFFICE**

**Attn: Brandon Morgan, Azhar Jamal**

Quote for High-Volume Color Copier Options



# e-STUDIO5525AC

- 55 PPM, Color / Mono
- 1,200 – 5,200 Sheet Paper Capacity (Std./Max)
- Up to 240 Duplex Scans Per Minute
- Service Module Design

## Model #11: Toshiba e-Studio5525AC (55 ppm BW / Color)

### Pima County Contract SC2500000165:

Proposed Solution:

*Includes: 55 PPM Color Digital Multifunction Product,  
300 Sheet Dual Scan Document Feeder - BW/color scans up to 240 IPM  
10.1" color WVGA Touch Screen Tilting Display, 660K max duty cycle  
(2) 550 sheet paper trays + 2,000 sheet LCF + 100 sheet bypass,  
6GB RAM main memory; 128 GB Solid State Drive (SSD)  
standard Auto Duplexing, USB printing and scanning  
Omnia Partners #R191103 Cooperative Pricing*

Model #	MA Line Item #	Description	Contract Purchase Price	60 Month Lease Payment
e-Studio5525AC	94	Toshiba e-Studio5525AC Color/BW Multifunction Printer	<b>\$7,952.00</b>	<b>\$203.63</b>
MR4010	95	300 Sheet Dual Scan Document Feeder	<b>\$854.00</b>	<b>\$21.87</b>
KD1073LT	101	2,000 Sheet (LTR) Large Capacity Paper Feeder	<b>\$461.00</b>	<b>\$11.80</b>
GD1370N	105	Fax Board	<b>\$428.00</b>	<b>\$10.96</b>
W2250-15-120	97	Power Filter 120V/15A (req'd w maint.)	<b>\$318.00</b>	<b>\$8.14</b>
<b>Total (plus applicable tax)</b>			<b>\$10,013.00</b>	<b>\$256.40</b>

### Optional Accessories

Model #	MA Line Item #	Accessory	Contract Purchase Price	60 Month Lease Payment
MJ1113	103	65-Sheet Multi-Staple Finisher	<b>\$861.00</b>	<b>\$22.05</b>
KN5005	102	Bridge Kit ( <i>required to install MJ1113 Finisher</i> )	<b>\$105.00</b>	<b>\$2.69</b>
MJ6107N	104	Hole Punch for MJ1113 & MJ1114 Finisher	<b>\$319.00</b>	<b>\$8.17</b>
GR1320	300	Card Reader Holder	<b>\$78.00</b>	<b>\$2.00</b>
T4BT-FB4BTH6-PI	300	Card Reader	<b>\$178.00</b>	<b>\$4.56</b>

### Maintenance Agreement & Supplies\*:

Includes all Parts, Labor, Drums and Consumable Supplies (only paper excluded)  
Pima County Contract SC2500000165

7,500 B/W Page Allowance	<b>MA line item #210</b>	\$49.50 per month
Additional B/W Pages	<b>MA line item #223</b>	\$0.0066 per page
All Color Pages	<b>MA line item #229</b>	\$0.0357 per page

(Note: Pima County Maintenance is Billed Quarterly; expect invoices and allowances x 3)

For product information, or to download a brochure on this model, you can go here:

<http://business.toshiba.com/products/mfmps/details.jsp?model=e-STUDIO5525AC>

Prices include delivery, setup, networking assistance, user training resources

Quote prepared 03/11/2026

# e-STUDIO6527ACT

- 65 PPM, Color / 75 PPM, Mono
- 3,520/8,020 Paper Capacity (Std./Max)
- 240 Duplex Scans Per Minute
- Customizable Workflow

## Model #13: Toshiba e-Studio6527ACT (75 ppm BW / 65 Color)

### Pima County Contract SC2500000165:

Proposed Solution:

*Includes: 75 PPM BW / 65 PPM Color Digital Multifunction Product,  
300 Sheet Dual Scan Document Feeder - BW/color scans up to 240 IPM  
10.1" color WSVGA Touch Screen Tilting Display, 540K max duty cycle  
(2) 540 sheet paper trays + 2,320 sheet tandem drawers + 120 sheet bypass,  
6 GB main memory; 128 GB Solid State Drive (SSD)  
standard Auto Duplexing, USB printing and scanning  
Omnia Partners #R191103 Cooperative Pricing*

Model #	MA Line Item #	Description	Contract Purchase Price	60 Month Lease Payment
e-Studio6527AC	115	Toshiba e-Studio6527AC Color/BW Multifunction Printer w/ DSDf & 2,000 Sheet LCF	<b>\$10,572.00</b>	<b>\$270.72</b>
GD1370N	122	Fax Board	<b>\$428.00</b>	<b>\$10.96</b>
W1500-15-120	116	Power Filter 120V/20A (req'd w maint.)	<b>\$318.00</b>	<b>\$8.14</b>
<b>Total (plus applicable tax)</b>			<b>\$11,318.00</b>	<b>\$289.82</b>

### Optional Accessories

Model #	MA Line Item #	Accessory	Contract Purchase Price	60 Month Lease Payment
MJ1115	119	65-Sheet Multi-Staple Finisher	<b>\$1,150.00</b>	<b>\$29.45</b>
MJ6107N	120	Hole Punch Unit for MJ1115	<b>\$319.00</b>	<b>\$8.17</b>
KN1103	121	Finisher Guide Rail	<b>\$29.00</b>	<b>\$0.74</b>
GR1320	300	Card Reader Holder	<b>\$78.00</b>	<b>\$2.00</b>
T4BT-FB4BTH6-PI	300	Card Reader	<b>\$178.00</b>	<b>\$4.56</b>

### Maintenance Agreement & Supplies\*:

Includes all Parts, Labor, Drums and Consumable Supplies (only paper excluded)  
Pima County Contract SC2500000165

7,500 B/W Page Allowance	<b>MA line item #212</b>	\$42.00 per month
Additional B/W Pages	<b>MA line item #225</b>	\$0.0056 per page
All Color Pages	<b>MA line item #231</b>	\$0.0327 per page

(Note: Pima County Maintenance is Billed Quarterly; expect invoices and allowances x 3)

For product information, or to download a brochure on this model, you can go here:

<http://business.toshiba.com/products/mfps/details.jsp?model=e-STUDIO6527AC>

Prices include delivery, setup, networking assistance, user training resources

Quote prepared 03/11/2026