



Pima County Clerk of the Board

Melissa Manriquez

Katrina Martinez
Deputy Clerk

Administration Division
130 W. Congress St., 1st Floor
Tucson, AZ 85701
Phone: (520)724-8449 • Fax: (520)222-0448

Management of Information & Records Division
1640 East Benson Highway
Tucson, Arizona 85714
Phone: (520) 351-8454 • Fax: (520) 791-6666

April 6, 2026

Bruce Robert Barro
Barro's Pizza
633 E. Ray Road, No. 116
Gilbert, AZ 85296

RE: Arizona Liquor License Job No.: 385068
d.b.a. Barro's Pizza

Dear Mr. Barro:

Enclosed is a copy of the Affidavit of Posting relative to your Liquor License Application for a Series 12, Restaurant, which was received in our office on March 3, 2026. The Hearing before the Pima County Board of Supervisors has been scheduled for Tuesday, April 21, 2026, at 9:00 a.m. or thereafter, at the following location:

Pima County Administration Building
Board of Supervisors Hearing Room
130 W. Congress, 1st Floor
Tucson, AZ 85701

Should you have any questions pertaining to this matter, please contact this office at (520)724-8449.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Manriquez", is written over the typed name.

Melissa Manriquez
Clerk of the Board

Enclosure



POSTING

Job# _____
DLLC use only

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

03/05/2026

03/25/26 (not removed by Process Server,
per construction staff last seen posted was
apprx. 03/21/26)

03/30/2026

04/03/2026

Date of Posting: ____/____/____

Date of Posting Removal: ____/____/____

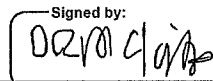
Applicant's Name: Barro's Pizza
Barro Bruce Robert
Last First Middle

Business Address: 1970 W. River Road, No. 100 Tucson 85704
Street City Zip

APR 06 26 AM 08:27 PC CLK OF BD
EW

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

PIMA COUNTY SHERIFF'S DEPARTMENT PROCESS SERVER (520) 351-6000
Print Name of City/County Official Title Phone Number

Posted on 03/30/26 to 04/03/26
 Badge8591 4/3/2026
signature badge Date Signed
Ross Mckillop

**Return this affidavit with your recommendations or any other related documents.
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.**

Posted 03/05/26 -03/25/2026
 9579 4/6/2026
signature badge
Kacy Colledge

03/25/26 (not removed by Process Server, per construction staff last seen posted was apprx. 03/21/26)



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TO: Development Services, Zoning Division
FROM: Gizelle Morales
Administrative Specialist I
DATE: March 3, 2026
RE: Zoning Report - Application for Liquor License

Attached is the application of:

Bruce Robert Barro
d.b.a. Barro's Pizza
1970 W. River Road, No. 100
Tucson, AZ 85704

Arizona Liquor License Job No. 385068
Series 12, Restaurant
New License
Person Transfer
Location Transfer

ZONING REPORT

DATE: 3/3/2026

Will current zoning regulations permit the issuance of the license at this location?

Yes No

If No, please explain:

M. Bocal
Pima County Zoning Inspector

When complete, please return to cob_mail@pima.gov

MAR 03 2026 03:58 PM CLK OF BD
EM

26-07-9569

State of Arizona
Department of Liquor Licenses and Control

Created 02/26/2026 @ 02:11:59 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	BARRO'S PIZZA		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	1970 W RIVER ROAD #100 TUCSON, AZ 85704 USA		
Mailing Address:	633 E RAY ROAD #116 GILBERT, AZ 85296 USA		
Phone:	(480)897-0521		
Alt. Phone:			
Email:	BRUCE@BARROSPIZZA.COM		

AGENT

Name:	BRUCE ROBERT BARRO
Gender:	Male
Correspondence Address:	633 E RAY ROAD #116 GILBERT, AZ 85296 USA
Phone:	(480)570-1836
Alt. Phone:	
Email:	BRUCE@BARROSPIZZA.COM

OWNER

98M
MAR 03 26#1000 PC CLK OF BD

60th day
05-02-2026

Name: A & D PIZZA INC
 Contact Name: BRUCE ROBERT BARRO
 Type: CORPORATION
 AZ CC File Number: 0141994-2 State of Incorporation: AZ
 Incorporation Date: 10/06/1981
 Correspondence Address: 633 E RAY ROAD
 #116
 GILBERT, AZ 85296
 USA
 Phone: (480)570-1836
 Alt. Phone:
 Email: BRUCE@BARROSPIZZA.COM

Officers / Stockholders

Name:	Title:	% Interest:
BRUCE BARRO GST EXEMPT TRUST	Stockholder	70.45
BRUCE BARRO S-CORP NON-EXEMPT TRUST	Stockholder	29.55
KELLY ANN BARRO	Treas	
REGINA SUE BARRO	Secretary	
BRUCE ROBERT BARRO	President	

BRUCE BARRO GST EXEMPT TRUST - Trustee
BRUCE BARRO S-CORP NON-EXEMPT TRUST -
Trustee

A & D PIZZA INC - President

Name: BRUCE ROBERT BARRO
 Gender: Male
 Correspondence Address: 633 E RAY ROAD
 #116
 GILBERT, AZ 85296
 USA
 Phone: (480)570-1836
 Alt. Phone:
 Email: BRUCE@BARROSPIZZA.COM

A & D PIZZA INC - Stockholder

Name: BRUCE BARRO S-CORP NON-EXEMPT TRUST
 Contact Name: BRUCE BARRO
 Type: TRUST
 AZ CC File Number: State of Incorporation:
 Incorporation Date:
 Correspondence Address: 633 E RAY ROAD
 #116
 GILBERT, AZ 85296
 USA
 Phone: (480)570-1836
 Alt. Phone:
 Email: BRUCE@BARROSPIZZA.COM

A & D PIZZA INC - Stockholder

Name: BRUCE BARRO GST EXEMPT TRUST
Contact Name: BRUCE BARRO
Type: TRUST
AZ CC File Number: State of Incorporation:
Incorporation Date:
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (480)570-1836
Alt. Phone:
Email: BRUCE@BARROSPIZZA.COM

A & D PIZZA INC - Treas

Name: KELLY ANN BARRO
Gender: Female
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (480)332-7841
Alt. Phone:
Email: KELLY@BARROSPIZZA.COM

A & D PIZZA INC - Secretary

Name: REGINA SUE BARRO
Gender: Female
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (480)516-2319
Alt. Phone:
Email: GINA@BARROSPIZZA.COM

MANAGERS

Name: LANDON SCOT NABLO
Gender: Male
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (480)641-1237
Alt. Phone: (480)466-1104
Email:

Name: TERRY LEE EISENHAUER
Gender: Male
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (602)357-2170
Alt. Phone:
Email:

Name: ERIC THOMAS WINKELMANN
Gender: Male
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (480)917-0111
Alt. Phone: (480)802-9521
Email:

Name: TODD ROSS CONNER
Gender: Male
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (602)803-1985
Alt. Phone:
Email:

Name: MICHAEL DAVID STEWART
Gender: Male
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (480)831-7676
Alt. Phone: (480)917-7603
Email:

Name: JEFFREY RYAN PHILLIPS
Gender: Male
Correspondence Address: 633 E RAY ROAD
#116
GILBERT, AZ 85296
USA
Phone: (480)710-0995
Alt. Phone:
Email: JEFF@BARROSPIZZA.COM

APPLICATION INFORMATION

Application Number: 385068
Application Type: New Application
Created Date: 02/19/2026

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
PROPERTY TENANT
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
DEFAULT
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
ZERO
- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
CONTIGUOUS PATIO
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
Yes
If yes, what is your estimated completion date?
05/2026
- 9) What type of business will this license be used for?
RESTAURANT

A&D Pizza Inc.

Directors: Bruce Robert Barro - President
Kelly Anne Barro - Treasurer
Regina Sue Barro - Secretary

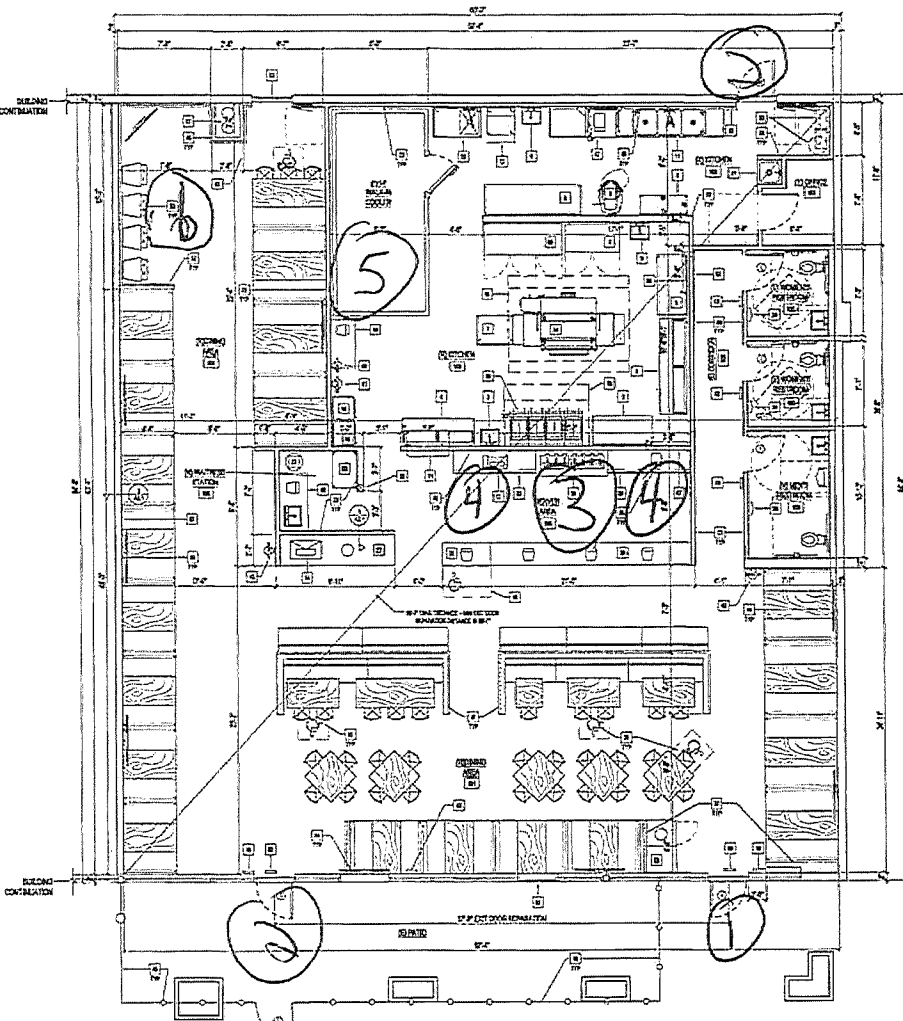


Bruce Barro GST
Exempt Trust
70.45%
Bruce Barro Trustee

Bruce Barro S-Corp.
Non-Exempt Trust
29.55%
Bruce Barro Trustee

18-113-25 1108-24

26 JAN 29 11:47, Lic. #78811



3700 Sq. Ft.

FLOOR PLAN
SCALE: 1/4" = 1'-0"

- 1.) Entrance
- 2.) Exit
- 3.) Beer Taps
- 4.) Under counter res. (Bottled beer/wine)
- 5.) Walk in - Keg Storage
- h.) 3 video games

FLOOR PLAN KEYED NOTES

- 1) NEW 1/2" LONG 3/16" DEEP - 2 DOOR REFRIGERATOR.
- 2) NEW 1/2" LONG 3/16" DEEP - 2 DOOR REFRIGERATOR.
- 3) NEW 1/2" LONG 3/16" DEEP - 2 DOOR REFRIGERATOR.
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- 100) NEW 1/2" LONG 3/16" DEEP - 2 DOOR REFRIGERATOR.

FINISH SCHEDULE

- | | |
|----------|-------------------------------------------|
| FLOOR: | CONCRETE TYP. |
| CEILING: | OPEN CEILING w/ BATT & GYPSUM INSULATION. |
| WALL: | 1/2" GYPSUM BOARD. |
| WALL: | SMOOTH TEXTURE, PAINTED CPT. 80. |
| FLOOR: | CONCRETE TYP. |
| CEILING: | OPEN CEILING w/ BATT & GYPSUM INSULATION. |
| WALL: | 1/2" GYPSUM BOARD. |
| WALL: | SMOOTH TEXTURE, PAINTED CPT. 80. |
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| CEILING: | OPEN CEILING w/ BATT & GYPSUM INSULATION. |
| WALL: | 1/2" GYPSUM BOARD. |
| WALL: | SMOOTH TEXTURE, PAINTED CPT. 80. |

KEYED DOORS SCHEDULE

- 1) EXISTING 30" TALL GLASS DOOR w/ PUSH BAR, HANDRAIL & SELF-CLOSING DOOR DOG TO BE RELOCATED TO 2' 6" FROM WALL TO IMPROVE ENTRY AS WELL AS TO LATCH.
- 2) EXISTING 30" TALL GLASS DOOR w/ PUSH BAR, HANDRAIL & SELF-CLOSING DOOR DOG TO BE RELOCATED TO 2' 6" FROM WALL TO IMPROVE ENTRY AS WELL AS TO LATCH.
- 3) EXISTING 30" TALL GLASS DOOR w/ PUSH BAR, HANDRAIL & SELF-CLOSING DOOR DOG TO BE RELOCATED TO 2' 6" FROM WALL TO IMPROVE ENTRY AS WELL AS TO LATCH.
- 4) EXISTING 30" TALL GLASS DOOR w/ PUSH BAR, HANDRAIL & SELF-CLOSING DOOR DOG TO BE RELOCATED TO 2' 6" FROM WALL TO IMPROVE ENTRY AS WELL AS TO LATCH.
- 5) EXISTING 30" TALL GLASS DOOR w/ PUSH BAR, HANDRAIL & SELF-CLOSING DOOR DOG TO BE RELOCATED TO 2' 6" FROM WALL TO IMPROVE ENTRY AS WELL AS TO LATCH.
- 6) EXISTING 30" TALL GLASS DOOR w/ PUSH BAR, HANDRAIL & SELF-CLOSING DOOR DOG TO BE RELOCATED TO 2' 6" FROM WALL TO IMPROVE ENTRY AS WELL AS TO LATCH.

Tenant Improvement for:
Barro's Pizza
 1970 W River Rd, STE #100
 Tucson, AZ 85704

PDC
 PARAMOUNT DESIGN & CONSULTING, LLC
 8106 E Buhrman Dr., Suite #3
 Scottsdale, AZ 85260
 T: 480-382-7008 F: 480-478-0617
 E: pdc@pdcplanning.com



FLOOR PLAN

AS NOTED	12.22.25	A2
DATE	12.22.25	
BY	ML	ADD

18-FEB-26 09:24



Arizona Department of Liquor Licenses and Control
 https://www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

Job #:	385068
Date Accepted:	02-26-2026
LC:	SF
License #:	

RESTAURANT OPERATION PLAN
 RESTAURANT SERIES 12 AND
 HOTEL/MOTEL SERIES 11 ONLY

18-FEB-26 PM 08:24

1. Name of restaurant (Please print): Barro's Pizza

2. Must indicate the equipment below by Make, Model, and Capacity:

LIST ONLY THE FOLLOWING - NO ATTACHMENTS

Grill	NA
Oven	(3) "XLT" conveyor ovens
Freezer	(1) 3 door "Avantco"
Refrigerator	(1) walk in, (1) 2 door refrigerator, (2) 72" makelines "Avantco"
Sink	(1) 3 comp, 91) 1 comp produce, (4) hand sinks
Dish Washing Facilities	Commercial dishwasher "EnergyMizer"
Food Preparation Counter (Dimensions)	(3) 72" SS work tables (1) 96" SS work table
Other	

3. Attach a copy of your FULL menu with pricing INCLUDING NON-ALCOHOLIC BEVERAGES

4. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 65 %

5. Does your restaurant have a bar area that is distinct and separate from the dining area? YES No

(If yes, what percentage of the public floor space does this area cover?) _____ %

6. List the seating capacity for:

a) Restaurant dining area of your premises: [120]
 (DO NOT INCLUDE PATIO SEATING)

b) Bar area [+ 0]

TOTAL [= 120]

7. What type of dinnerware is primarily used in your restaurant? Reusable Disposable Both

8. Does your restaurant contain any **games, televisions, or any other entertainment**? Yes No
 If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

(12) TV's 3 video games


10-FEB-26 AM 08:24

9. Do you have live entertainment or dancing? Yes No
 If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. List number of employees for each position:

Position	How many
Cooks	10
Bartenders	0
Hostesses	0
Managers	2
Servers	10
Other (dish washer)	1
Other (delivery drivers)	6
Other ()	

I, (Print Full Name) Bruce Robert Barro, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 



Made-To-Order PIZZAS

All pizzas are available with original or thin crust.

	Mini 8"	Small 10"	Medium 12"	Large 14"	X-Large 16"	10" Gluten-Free Thick or Thin Crust
Cheese	\$7.00	\$9.00	\$11.00	\$13.25	\$15.00	\$10.75
Additional Toppings	\$1.00	\$1.25	\$1.50	\$1.75	\$2.00	\$1.25

Custom TOPPINGS

Pepperoni, Ham, Salami, Onions, Anchovies, Olives, Fresh Garlic, Pineapple, Bacon, Italian Sausage, Tomato, Mushroom, Meatball, Green Pepper, Jalapeño, Ricotta Cheese, Spinach, Chicken (Additional charge), Dairy-Free Vegan Cheese (Additional charge)

Specialty PIZZAS

Mini 8"	Small 10"	Medium 12"	Large 14"	X-Large 16"	10" Gluten-Free Thick or Thin Crust
\$11.00	\$14.00	\$17.00	\$20.25	\$23.00	\$15.75

- Barro's Special** Pepperoni, Ham, Mushroom, Green Pepper & Onion
- Mega Meat** Pepperoni, Ham, Meatball, Bacon & Sausage
- Vegetarian Special** Mushroom, Onion, Green Pepper, Black Olive & Tomato
- BBQ Chicken** BBQ Sauce, Chicken, Mozzarella & Cheddar Cheese
- Chicken Supreme** Chicken, Mushroom, Green Pepper, Onion, Mozzarella & Cheddar Cheese
- Spicy Southwestern** Chicken, Spicy BBQ Sauce, Mozzarella & Cheddar Cheese
- Kona Pizza** Teriyaki Sauce, Chicken, Pineapple, Mozzarella & Cheddar Cheese
- Hot Wing** Chicken, Hot Wing Sauce, Mozzarella & Cheddar Cheese
- White Pizza** Brushed with Oil, Fresh Garlic, Italian Seasoning, Parmesan, Mozzarella & Ricotta Cheese, & Tomato

Lunch SPECIALS

Available 10:30am to 3pm daily

ONE SLICE	\$3.00
ONE SLICE & Small Drink	\$4.75
SMALL SALAD & Small Drink	\$5.00
TWO SLICES & Small Drink	\$6.75
ONE SLICE Salad & Small Drink	\$7.00
THREE SLICES & Small Drink	\$8.75
TWO SLICES Salad & Small Drink	\$8.75



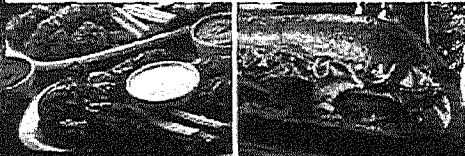
WINGS

All of our signature wing flavors come with ranch or bleu cheese and celery sticks.

	Boneless	Traditional
6 Wings	\$6.99	\$7.99
12 Wings	\$13.99	\$16.99
24 Wings	\$26.99	\$32.99

Wing FLAVORS

- Mild, Medium, Hot, Fire, BBQ, Honey Hot, Honey BBQ, Spicy BBQ, Teriyaki, Mango Habanero, Garlic Parmesan, Sweet Red Chili, Chipotle Raspberry (Dry Seasoning), **NEW!** Salt & Vinegar (Dry Seasoning) **NEW!** Lemon Pepper (Dry Seasoning) **NEW!**



SANDWICHES

All of our fresh deli-style sandwiches are available either hot or cold with a choice of white or wheat bread and are served with chips.

12" Sub White or Wheat Bread \$11.99
Gluten-free Bread add \$2.00
Double Meat add \$3.00

- Turkey** Mozzarella, Lettuce, Tomato, Mayo & Mustard
- Roast Beef** Mozzarella, Lettuce, Tomato, Mayo & Mustard
- Ham & Cheese** Mozzarella, Lettuce, Tomato, Mayo & Mustard
- Italian** Pepperoni, Ham, Salami, Lettuce, Tomato, Mozzarella and Italian Dressing
- Meatball** Mozzarella & Marinara Sauce
- Club** Ham, Turkey, Roast Beef, Mozzarella, Lettuce, Tomato, Mustard & Mayo

SALADS

Dressing options include Ranch, Italian, Balsamic Vinaigrette, Caesar, Honey Mustard, Bleu Cheese, Poppyseed, and 1000 Island.

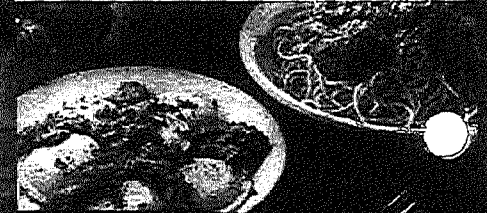
Caesar	\$8.99	Garden ... Sm	\$4.99	Lg	\$7.99
Antipasto	\$11.99	Apple Cranberry			
Veggie	\$8.99	Walnut			\$7.99

While we attempt to identify ingredients that may cause allergic reactions for those with food allergies, potential allergens are present in our kitchen and there is a risk of cross-contamination.

PASTA

All pasta dishes come with our flavorful marinara sauce and garlic bread.

Spaghetti	\$8.99
Cheese Ravioli	\$8.99
Add Cheese	\$2.00
Add Meatball	\$2.00



SIDES

Add an order of our freshly baked bread sticks or delicious mozzarella sticks to your meal.

Mozzarella Sticks ...6pc	\$4.49	12pc	\$7.99
Bread Sticks	\$6.49		
Bread Sticks with Cheese	\$7.99		
Garlic Bread	\$1.99		
Garlic Bread with Cheese	\$2.99		
Extra Ranch	\$0.75		
Extra Marinara	\$0.50		



DRINKS

We have a wide variety of cold beverages for you to enjoy with your meal including Pepsi & Dr Pepper products, Infusion Iced Tea, beer & wine.

Fountain Drinks	Sm	\$2.49	Lg	\$2.99
To-Go/Delivery 2 Liter	\$3.99			
Bottle Beer	Domestic	\$3.99	Premium	\$4.99
Draft Beer Pint	Domestic	\$4.99	Premium	\$5.99
Brewski Beer ...	Domestic	\$5.99	Premium	\$6.99
Pitcher Beer ...	Domestic	\$12.99	Premium	\$14.99
Glass of Wine	\$6.00			

DESSERT

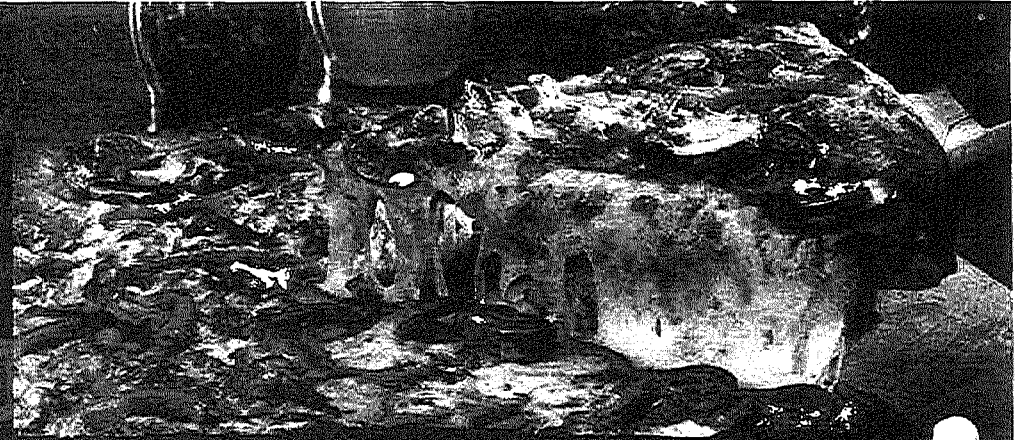
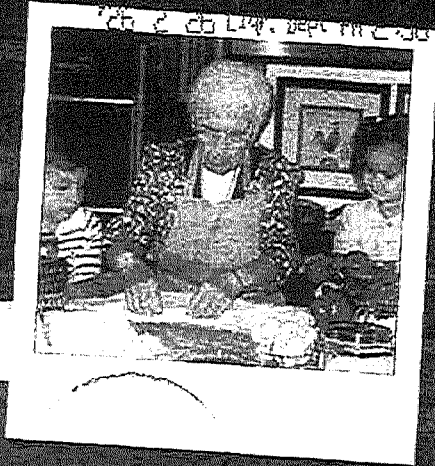
Cookie Sundae	\$6.99
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YEARS

OF FAMILY TRADITION

**Barro's
Pizza**

Grandma
Angelina Barro



A Family Tradition. Make it Yours!

Arizona's best pizza for 40 years!

Barro's Pizza can only be described as an original combination of thick & fluffy crust, paired with a perfected tangy and sweet, spiced sauce - a Barro's Pizza family secret. Add generous amounts of the highest quality mozzarella for the flawless trifecta of pizza ingredients.

The Barro's Pizza family recipe goes back to when Grandma Angelina Barro was making pizza and pasta in her own home back in Italy. Her recipes were passed down through the generations and turned into what is today the family business that has committed itself to customer satisfaction and community relationships.

50 locations across Arizona

4625 E. Ray Rd.
(480) 751-4996

Cortaro Rd. & AZ Pavilions Dr.
(520) 622-3905

Queen Creek Marketplace
(Rittenhouse & Ellsworth)
(480) 937-6384

Indian School & 32nd Street
(602) 936-1239

Brown Rd. & Gilbert Rd.
(480) 834-1541

Hunt Hwy. & Copper Mine Rd.
(480) 457-1117

Pinal Ave. & McCartney Rd.
(602) 336-6900

Power Rd. & McDowell Rd.
(480) 985-2020

Indian Bend Rd. & 101
(480) 392-6935

1-10 and Florence Blvd.
(520) 457-1833

Power Rd. & Baseline
(480) 641-1237

Signal Butte Rd. & Baseline
(480) 277-3500

Baseline Rd. & Rural Rd.
(480) 820-9282

Market St. & Williams Field Rd.
(480) 947-0111

Central Ave. & Virginia
(602) 274-0104

Kyrene Rd. & Warner Rd.
(480) 831-7676

Baseline Rd. & Gilbert Rd.
(480) 493-6205

Baseline & 24th St.
(602) 268-4200

Queen Creek Rd. & Higley Rd.
(480) 379-4044

35th Ave. & Bethany Home Rd.
(602) 296-7300

Wilmot Rd. & Carondelet Dr.
(520) 296-0616

Baseline & 51st Ave.
(602) 283-0747

19th Ave. & Northern
(602) 283-9998

Est. AZ 1980

Barro's Pizza

A FAMILY TRADITION

Online Ordering is **HERE!**

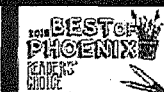


Download Our
BARRO'S PIZZA APP!
Visit BARROSPIZZA.COM for details

YEARS

OF FAMILY TRADITION

**Barro's
Pizza**



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Arizona Department of Liquor Licenses and Control
https://www.azliquor.gov
(602) 542-5141

18-FEB-26 AM 08:25

DLLC USE ONLY

Job #:	385068
Date Accepted:	02-26-2026
LC:	SG
License #:	

**RECORDS REQUIRED FOR AUDIT
RESTAURANT/HOTEL/MOTEL**

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine Compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

1. Name of restaurant (Please print): Barro's Pizza

2. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
3. A list of *all* food and liquor vendors
4. The restaurant menu used during the audit period
5. A price list for alcoholic beverages during the audit period
6. Mark-up figures on food and alcoholic products during the audit period
7. A recent, *accurate* inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
8. Monthly Inventory Figures - beginning and ending figures for food and liquor
9. Chart of accounts (copy)
10. Financial Statements-Income Statements-Balance Sheets

11. General Ledger

A. Sales Journals/Monthly Sales Schedules

- 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
- 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
- 3) Dated Guest Checks
- 4) Coupons/Specials/Discounts
- 5) Any other evidence to support income from food and liquor sales

B. Cash Receipts/Disbursement Journals

- 1) Daily Bank Deposit Slips
- 2) Bank Statements and canceled checks

12. Tax Records

- A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
- B. Income Tax Return - city, state and federal (copies)
- C. Any supporting books, records, schedules or documents used in preparation of tax returns

13. Payroll Records

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- A. Copies of all reports required by the State and Federal Government
- B. Employee Log (A.R.S. §4-119)
- C. Employee time cards (actual document used to sign in and out each workday)
- D. Payroll records for all employees showing hours worked each week and hourly wages

14. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents that support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).

A.R.S. §4-210(A) 7

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

A.R.S. §4-205.02(M)

For the purpose of this section:

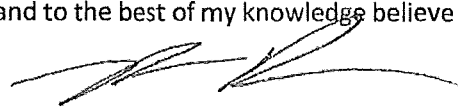
Restaurant: an establishment that derives **at least forty percent (40%)** of its gross revenue from the sale of food

Gross revenue: the revenue derived from all sales of food and spirituous liquor on the licensed premises regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

Declaration:

I, (Print Name) Bruce Robert Barro, declare under penalty of perjury that I am authorized to submit this application. I have read the contents and to the best of my knowledge believe all statements made on this application to be true, correct, and complete.

Signature: _____



MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE