

**MEETING SUMMARY REPORT - THE MINUTES WILL BE POSTED  
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SUPERVISORS**

**Pima County Board of Supervisors' Meeting  
130 W. Congress St., Hearing Room, 1st Fl.  
September 20, 2022 9:00 a.m.**

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. LAND ACKNOWLEDGEMENT STATEMENT**

To be offered by Dr. Octaviana Trujillo, Professor of Applied Indigenous Studies at Northern Arizona University.

**4. PAUSE 4 PAWS**

**PRESENTATION/PROCLAMATION**

- 5.** Presentation of a proclamation to Dr. Shannon Roberts, Chief Executive Officer, Diaper Bank of Southern Arizona, proclaiming the week of September 24 through October 2, 2022 to be: "DIAPER NEED AWARENESS WEEK"  
approve

- 6.** Presentation of a proclamation to Nancy Hand, President, League of Women Voters of Greater Tucson, proclaiming the day of Tuesday, September 20, 2022 to be: "VOTER REGISTRATION DAY"  
approve

**7. CALL TO THE PUBLIC**

**Individuals wishing to participate telephonically at Call to the Public must contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information, by the deadline of Monday, September 19, 2022 at 5:00 p.m. Each speaker will be limited to 3 minutes and the number of speakers may be limited due to a high volume of requests. Please be aware that you may not be called upon to speak. eComments can also be submitted to [COB\\_mail@pima.gov](mailto:COB_mail@pima.gov).**

## **EXECUTIVE SESSION**

8. Pursuant to A.R.S. §38-431.03(A) (3) and (4), for legal advice and direction regarding a proposed settlement of a federal lawsuit and claim filed by Danna Whiting.  
**accept the recommendation**

## **BOARD OF SUPERVISORS SITTING AS OTHER BOARDS**

### **FLOOD CONTROL DISTRICT BOARD**

9. **Santa Cruz River Management Plan**  
RESOLUTION NO. 2022 - **FC3**, of the Pima County Flood Control District  
Board of Directors endorsing the Santa Cruz River Management Plan.  
**approve**

## **SITTING AS THE BOARD OF SUPERVISORS**

### **BOARD OF SUPERVISORS**

11. **Amended Board of Supervisors Meeting Schedule**  
Approval of the Board of Supervisors' Amended Meeting Schedule for the month of November, 2022, to include the November 22, 2022 Special Meeting for the Canvass of the General Election. This Special Meeting will be held virtually.  
**approve**

### **COUNTY ADMINISTRATOR**

12. **County Administrator's Update**  
**no Board action taken**

**13. Regional Prosperity Task Force to Address Poverty, Improve Opportunity, and Create Community Wealth**

Staff recommends the following:

1. The Board of Supervisors approve the formation of a Regional Prosperity Task Force as detailed in the County Administrator's Memorandum dated September 20, 2022.
2. The Chair of the Board and County Administrator make appointments to the Task Force as soon as possible.
3. The County Administrator, in coordination with the Tucson City Manager, solicit appointments to the Task Force by cities, towns, tribes, PAG and the State for ratification by the Board and Tucson Mayor and Council.
4. County staff be directed to begin working with City of Tucson staff, experts and practitioners to research and develop policy options, and prepare for initiation of the Task Force.

Meeting date: 11/1/2022

**continue**

**14. Fiscal Year 2023/24 Budget Process**

Staff recommends the Board include on the October 4, 2022 and November 1, 2022, Meeting Agendas, time to provide staff with strategic direction, general budget priorities, and guidance prior to the beginning of the Fiscal Year 2023/24 Budget Process.

**approve**

**15. COVID-19 Vaccination Requirements for Pima County Employees**

Staff recommends ending the administrative requirement for the documentation of COVID-19 vaccination status for employment with Pima County, effective September 24, 2022. At that time, the health insurance surcharge will also be eliminated. In its place, staff recommends that vaccinated employees who provide yearly documentation of COVID-19 booster vaccination status to Human Resources receive an additional 16 hours of paid leave to continue to incentivize a highly vaccinated workforce.

**approve**

**COMMUNITY AND WORKFORCE DEVELOPMENT**

**16. UNFINISHED BUSINESS (9/6/22)**

**Contract**

Our Family Services, Inc., Amendment No. 1, to provide for U.S. Housing and Urban Development Continuum of Care Program - Project Advent, extend contract term to 6/30/23, amend contractual language and scope of work, USHUD-CoC Fund, contract amount \$182,747.50

(CT-CR-21-421)

**approve**

## COUNTY ATTORNEY

17. UNFINISHED BUSINESS (9/6/22)  
**Contract**  
Bosse Rollman, P.C., Amendment No. 6, to provide for Pima County Sheriff's Department employee disciplinary matters, extend contract term to 9/19/23 and amend contractual language, ~~County Administrator's Fund~~ **Contingency Fund**, contract amount \$25,000.00 (CT-FNC-21-197)  
approve as amended

## DEVELOPMENT SERVICES

18. **Final Plat With Assurances**  
P22FP00012, Senita Crossing, Lots 1-63 and Common Area "A".  
(District 2)  
approve

## ELECTIONS

19. **Vote Centers**  
Pursuant to A.R.S. §16-411, designation of vote centers for the November 8, 2022 General Election.  
approve

## HUMAN RESOURCES

20. **Revisions to Personnel Policy**  
Staff recommends approval of the proposed revisions to Personnel Policy No. 8-102, Premium Pay.  
approve
21. **Revisions to Personnel Policy**  
Staff recommends approval of the proposed revisions to Personnel Policy No. 8-108, Leaves of Absence Without Pay.  
approve

## RECORDER

22. UNFINISHED BUSINESS (9/6/22)  
**Contract**  
Theelios, L.L.C., to provide for database management, Special Revenue Fund, contract amount \$90,000.00 (CT-RE-23-77)  
approve

**\*\*\* HEARINGS \*\*\***

Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.

**DEVELOPMENT SERVICES**

23. **Hearing - Type II Conditional Use Permit**  
P22CU00006, TK FAMILY, L.L.C. - E. TANQUE VERDE ROAD  
Rory Juneman, on behalf of TK Family, L.L.C., requests a Type II Conditional Use Permit for commercial/retail use in a new small neighborhood scale building, in accordance with Section 18.41.040.A of the Pima County Zoning Code on property located on the north side of E. Tanque Verde Road, at the northeast corner of the intersection of E. Tanque Verde Road and N. Tanque Verde Loop Road and addressed as 11101 E. Tanque Verde Road, in the RVC (Rural Village Center) zone. The Hearing Administrator recommends **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. Staff recommends **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. (District 4)  
approve
24. **ADJOURNMENT**

## **ADDENDUM 1**

### **PRESENTATION/PROCLAMATION**

1. Presentation of a proclamation to Chad Shoopman, Director, University of Arizona Marching Band, proclaiming the day of Tuesday, September 20, 2022 to be: "BEAR DOWN, ARIZONA, DAY"  
**approve**

### **BOARD OF SUPERVISORS**

2. **2022 General Election**  
Discussion/Direction/Action regarding Election Day activities conducted by the Elections Director. With just 7 weeks until the General Election on Nov. 8, 2022, discussion to include, but not be limited to, the steps being taken to correct the political affiliation imbalance of Vote Center staffing during the Primary Election, as well as the status of additional materials (i.e., printer carts, additional ePoll Books) identified as needed, given supply chain issues. (District 4)  
**no Board action taken**

### **HUMAN RESOURCES**

3. **Meet and Confer Memorandum of Understanding**  
Staff recommends approval of the Memorandum of Understanding with American Federation of State, County and Municipal Employees Arizona Local 449.  
**approve**

## **CONSENT CALENDAR**

### **Approval of the Consent Calendar**

see items below

## **CONTRACT AND AWARD**

### **Attractions and Tourism**

1. Metropolitan Tucson Convention and Visitors Bureau, d.b.a. Visit Tucson, Amendment No. 1, to provide for Pima County CSLFRF Funds to restore tourism, extend contract term to 6/30/23, amend contractual language and scope of services, CSLFRF Funds, contract amount \$1,250,000.00 (CT-ED-22-232)  
**approve on the Consent Calendar**

### **Community and Workforce Development**

2. Sunnyside Unified School District Foundation, to provide for the Emergency Rental Assistance Program, U.S. Department of Treasury, Emergency Rental Assistance 2 Fund, contract amount \$110,127.00 (CT-CR-23-46)  
**approve**
3. Family Housing Resources, to provide for the Emergency Rental Assistance Program, U.S. Department of Treasury, Emergency Rental Assistance 2 Fund, contract amount \$533,856.00 (CT-CR-23-45)  
**approve**

### **County Administrator**

4. Racy Associates, Inc., Amendment No. 5, to provide for federal legislative representation services, extend contract term to 2/3/24 and amend contractual language, General Fund, contract amount \$175,000.00 (CT-CA-18-203)  
**approve**
5. Racy Associates, Inc., Amendment No. 3, to provide for state legislative representation services, extend contract term to 12/1/24 and amend contractual language, General Fund, contract amount \$280,000.00 (CT-CA-17-157)  
**approve**

## Facilities Management

6. Health Net Access, Inc., d.b.a. Arizona Complete Health - Complete Care Plan, Amendment No. 3, to provide for an Operating Agreement - Crisis Response Center, extend contract term to 9/30/24 and amend contractual language, no cost (CTN-FM-19-25)  
**approve on the Consent Calendar**

## Procurement

7. **Award**  
Amendment of Award: Master Agreement No. MA-PO-17-71, Amendment No. 6, CDW Government, L.L.C., to provide for software value added reseller services. This amendment extends the termination date to 4/7/23, increases the not-to-exceed contract amount by \$1,500,000.00 for a cumulative not-to-exceed contract amount of \$26,850,000.00, and appends the Forced Labor of Ethnic Uyghurs provision to the contract, pursuant to A.R.S. §35-394. Funding Source: General Fund. Administering Department: Information Technology.  
**approve on the Consent Calendar**
8. **Award**  
Amendment of Award: Master Agreement No. MA-PO-17-229, Amendment No. 10, Amazon.com, L.L.C., to provide for On-Line Marketplace for the purchase of products. This amendment is for a one-time increase in the amount of \$2,000,000.00 for a cumulative not-to-exceed contract amount of \$4,650,000.00. Funding Source: General Fund. Administering Department: Procurement.  
**approve on the Consent Calendar**
9. **Award**  
Amendment of Award: Master Agreement No. MA-PO-19-104, Amendment No. 6, Climatec, L.L.C. and Advanced Controls Corporation, to provide for energy management and temperature control services. This amendment is for a one-time increase in the shared amount of \$200,000.00 for a cumulative not-to-exceed contract amount of \$934,352.00. Funding Source: General Fund. Administering Department: Facilities Management.  
**approve on the Consent Calendar**



- 10. Award**  
Award: Master Agreement No. MA-PO-23-52, Central Pet Partners, L.L.C. (Headquarters: Tucson, AZ), to provide for shelter cleaning and pet care services. This master agreement is for an initial term of one (1) year in the annual award amount of \$1,135,000.00 and includes four (4) one-year renewal options. Funding Source: General Fund.  
Administering Department: Pima Animal Care Center.  
**approve**
- 11.** Westland Resources, Inc., Amendment No. 2, to provide for SELC-Water District Formation, amend contractual language and scope of services, General Fund, contract amount \$162,194.00 (CT-PW-21-161) Capital Program Office  
**approve**
- 12.** Borderland Construction Company, Inc., Amendment No. 3, to provide for design-build services - Continental Ranch Regional Pump Station Force Main Augmentation Project (3CFS15), amend contractual language and scope of services, RWRD Obligations Fund, contract amount \$1,559,823.93 (CT-WW-20-272) Regional Wastewater Reclamation  
**approve on the Consent Calendar**

### **Real Property**

- 13.** NT Properties, L.L.C., to provide for Sales Agreement No. Sale-0105 and Special Warranty Deed for property located at 199 W. Florine Dr., Lot 133, Sycamore Vista No. 10N, Tax Parcel No. 305-37-1330, contract amount \$6,000.00 revenue (CTN-RPS-23-35)  
**approve on the Consent Calendar**
- 14.** Global Water - Francesca Water Company, Inc., to provide for a Nonexclusive Right-of-Way Use License for public utility facilities (Lic-0339), no cost/25 year term (CTN-RPS-23-9)  
**approve on the Consent Calendar**
- 15.** Global Water - Lyn Lee Water Company, Inc., to provide for a Nonexclusive Right-of-Way Use License for public utility facilities (Lic-0338), no cost/25 year term (CTN-RPS-23-12)  
**approve on the Consent Calendar**
- 16.** Global Water - Mirabell Water Company, Inc., to provide for a Nonexclusive Right-of-Way Use License for public utility facilities (Lic-0340), no cost/25 year term (CTN-RPS-23-11)  
**approve on the Consent Calendar**

17. Arizona Water Company, Amendment No. 1, to provide for a public utility license agreement (Lic-0192), and extend contract term to 12/12/47, no cost (CTN-RPS-23-21)  
**approve on the Consent Calendar**

### **Sheriff**

18. Town of Sahuarita, to provide for incarceration of municipal prisoners, contract amount \$146,000.00 estimated revenue (CTN-SD-22-174)  
**approve on the Consent Calendar**

### **Transportation**

19. State of Arizona, Department of Transportation, Amendment No. 1, to provide for the U.S. Army Corps of Engineers to conduct an expedited review and provide a 408 permit and amend contractual language, Impact Fees and County HURF Fund, contract amount \$70,440.00 (CT-TR-22-365)  
**approve**

### **GRANT APPLICATION/ACCEPTANCE**

20. **Acceptance - Community and Workforce Development**  
U.S. Department of Housing and Urban Development, Amendment No. 2, to provide for the CARES Act Emergency Solutions Grant and extend grant term to 9/30/23, no cost (GTAM 23-16)  
**approve on the Consent Calendar**
21. **Acceptance - Community and Workforce Development**  
U.S. Department of Treasury, Amendment No. 2, to provide for Emergency Rental Assistance 1 and extend grant term to 12/29/22, \$6,000,000.00 (GTAM 23-17)  
**approve**
22. **Acceptance - Community and Workforce Development**  
State of Arizona Department of Housing, to provide for the Weatherization Assistance Program, \$101,363.00 (GTAW 23-26)  
**approve on the Consent Calendar**
23. **Acceptance - Community and Workforce Development**  
State of Arizona Department of Housing, to provide for the Weatherization Assistance Program, \$102,259.00 (GTAW 23-27)  
**approve on the Consent Calendar**

24.

**Acceptance - Health**

Arizona Department of Health Services, Amendment No. 2, to provide for the Public Health Emergency Preparedness Program and amend scope of work, \$691,245.00/\$69,124.50 Health Special Revenue Fund Match (GTAM 23-15)

approve

**BOARD, COMMISSION AND/OR COMMITTEE**

25.

**Metropolitan Education Commission**

Reappointment of Monica Brinkerhoff, At-Large Commission Appointee. Term expiration: 9/4/24. (Commission recommendation)

approve on the Consent Calendar

**SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/  
PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT  
APPROVED PURSUANT TO RESOLUTION NO. 2019-68**

26.

**Special Event**

- William Dean Woodruff, Corpus Christi Roman Catholic Parish-Tucson, 300 N. Tanque Verde Loop Road, Tucson, September 24, 2022.
- Brenda J. Goldsmith, El Rio Health Center Foundation, The Westin La Paloma Resort and Spa, 3800 E. Sunrise Drive, Tucson, October 22, 2022.

approve on the Consent Calendar

27.

**Temporary Extension**

- 07100326, Thomas Robert Aguilera, Tucson Hop Shop, 3230 N. Dodge Boulevard, Tucson, September 30 and October 1, 2022.
- 06100203, Jeffrey Craig Miller, Hot Rods Old Vail, 10500 E. Old Vail Road, Tucson, October 5-9, 12-16, 19-23, 26-30, November 2-6, 9-13, 16-20, 23-27, 30, December 1-4, 7-11, 14-18, 21-25, 28-31, 2022, January 1 and 4-8, 2023.

approve on the Consent Calendar

## **FINANCE AND RISK MANAGEMENT**

- 28. Duplicate Warrants - For Ratification**  
Polly Daws \$202.50; O'Rielly Chevrolet, Inc. \$255.07; Gustavo Alejandro Lopez Osuna \$363.78; Molly Pettry \$56.96; Green Valley-Marana Auto Supply, Inc. \$1,692.84; The State of Arizona \$67.00; First Avenue Investment, d.b.a. Batteries Plus Bulbs No. 101 \$85.26; First Avenue Investment, d.b.a. Batteries Plus Bulbs No. 101 \$1,067.18; First Avenue Investment, d.b.a. Batteries Plus Bulbs No. 101 \$545.15; Wick Communications Co. \$141.75; RDM Tucson, L.L.C. \$5,514.00; Atlas Real Estate, L.L.C. \$10,810.75; PSOMAS, Inc. \$28,162.42; HDR Construction Control Corp. \$262,991.64; Republic Services, Inc. \$7,170.74; Republic Services, Inc. \$1,241.69  
**approve on the Consent Calendar**

## **TREASURER**

- 29. Duplicate Warrants - For Ratification**  
Title Security Agency \$137.82; Stewart Title Company \$549.44; The Daniel Limited Partnership, L.L.P. \$917.62.  
**approve on the Consent Calendar**

## **RATIFY AND/OR APPROVE**

- 30. Minutes: August 2, 2022**  
**approve on the Consent Calendar**