

**MEETING SUMMARY REPORT - THE MINUTES WILL BE POSTED  
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SUPERVISORS**

**Pima County Board of Supervisors' Meeting  
130 W. Congress St., Hearing Room, 1st Fl.  
January 21, 2025 9:00 a.m.**

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. LAND ACKNOWLEDGEMENT STATEMENT**

**To be offered by the Reverend D. Grady Scott, Chair, 2025 MLK Celebration  
Tucson Committee.**

**4. PAUSE 4 PAWS**

**5. AGENDA ADJUSTMENTS**

**PRESENTATION**

**6. Recognition of the "We A.R.E. Gems" Quarterly Recipients**  
Pursuant to Administrative Procedure 23-5, Employee Recognition  
Program, the following employees have been selected for the quarterly  
"We A.R.E. Gems" recognition:

- Luz Elias-Atkins - Assessor's Office
- Amy Belk - Conservation Lands & Resources
- Suzanne Castro-Fajardo - Finance & Risk Management
- Lauren Dinauer - Health Department
- Nicholas Ramirez - Health Department
- Chinyere Olumba - Library
- Karina Pacheco - Library
- Jodi Layton - Parks & Recreation
- Joe LaPare - Sheriff's Department

**No Board action**

**7. Recognition**

Recognition of the retirement of Ellen Moulton, Director, Finance & Risk  
Management, for 25 years of service.

**No Board action**

**8. CALL TO THE PUBLIC**

Individuals wishing to participate telephonically at Call to the Public must contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information, by the deadline of Friday, January 17, 2025 at 5:00 p.m. Call to the Public shall be scheduled for one hour each meeting unless extended by a majority vote of the Board of Supervisors. Speakers shall have up to three minutes to speak. However, for any meeting where 20 or more individuals have submitted speaker cards, each speaker's time shall be limited to two minutes. Please be aware that you may not be called upon to speak if the time for Call to the Public expires and is not extended by a majority vote of the Board of Supervisors. eComments can also be submitted to COB\_mail@pima.gov.

**BOARD OF SUPERVISORS SITTING AS OTHER BOARDS**

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**\*\*\* HEARINGS \*\*\***

Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.

**FLOOD CONTROL DISTRICT BOARD**

**9.**

**Hearing - Code Text Amendment**

ORDINANCE NO. 2025 - FC<sup>1</sup>, of the Board of Directors of the Pima County Flood Control District, amending the Floodplain Management Ordinance Chapter 16.36 (Subdivisions and Development) to allow the issuance of building permits in subdivisions and commercial development prior to the completion of drainage and grading improvements and to allow the District to approve rough grading statements.

**Motion by Chair Scott, seconded by Supervisor Grijalva, closed the public hearing and approved 4-0, Supervisor Allen absent.**

10. **Hearing - Rulemaking Enactment of Pima County Regional Flood Control Technical Procedure 111 and Amendments to the Design Standards for Stormwater Detention and Retention Manual**  
ORDINANCE NO. 2025 - FC<sup>2</sup>, of the Board of Directors of the Pima County Flood Control District, adopting new Technical Procedure 111 Interim Use of Rough Grading Statement in lieu of as-built certification and amending the Design Standards for Stormwater Detention and Retention Manual to conform to the Technical Procedure and Floodplain Management Ordinance.

Motion by Chair Scott, seconded by Supervisor Grijalva, closed the public hearing and approved 4-0, Supervisor Allen absent.

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### **WILDFLOWER COMMUNITY FACILITIES DISTRICT**

11. **Order and Call for Election**  
RESOLUTION NO. 2025 - WCFD<sup>1</sup>, of the District Board of Wildflower Community Facilities District, ordering and calling an election with respect to increasing the rate of levy of an ad valorem property tax attributable to the operation and maintenance expenses of the district.

Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.

### **SITTING AS THE BOARD OF SUPERVISORS**

#### **BOARD OF SUPERVISORS**

13. **Board of Supervisors Representative Updates on Boards, Committees and Commissions and Any Other Municipalities**  
Informational only

#### **COUNTY ADMINISTRATOR**

14. **Update on County Initiatives to Address Homelessness and Public Safety**  
Board discussion

## COMMUNITY AND WORKFORCE DEVELOPMENT

### 15. Revised Outside Agency Committee Funding Recommendations for Fiscal Year 2024/2025

#### Senior Support Category

##### Agency/Program/Contract/Current Award/Revised Recommendation

About Care, Inc., d.b.a. About Care/Empowering Independent Living/-/\$15,000/-  
Administration of Resources & Choices/Elder Shelter Coordination & Placement  
Program/PO2400013326/\$38,568/\$40,235

Arivaca Coordinating Council/Human Resource Group, Inc., d.b.a. Arivaca Human  
Resource/Senior Support/PO2400010322/\$21,881/\$23,548

Catholic Community Services of SO AZ, Inc./Quincie Douglas  
Breakfast/PO2400009557/\$33,005/\$34,672

Green Valley Assistance Services, d.b.a. Valley Assistance Services/Older Adult  
Resource Program Specialist/PO2400016157/\$15,000/\$15,000

Interfaith Community Services/ICS Mobile Meals/PO2400011831/\$30,895/\$32,562

Interfaith Community Services/Transportation Services for At-Risk

Seniors/PO2400011831/\$30,512/\$32,178

Mobile Meals of Southern Arizona, Inc./Mobile Meals of Southern Arizona Meal Delivery  
Program/PO2400016515/\$28,498/\$30,165

Southern Az Assoc for the Visually Impaired, d.b.a. Saavi Services for the Blind/Health  
and Wellness Program for Blind Seniors/PO2400016253/\$19,771/\$21,437

St. Luke's in the Desert, Inc., d.b.a. St. Luke's Home/The Stronger, Longer Senior  
Dietary Program/PO2400016958/\$24,374/\$26,041

YWCA of Southern Arizona/Las Comadritas/PO2400017222/\$26,100/\$27,766

**Service Category Total: \$283,604/\$283,604**

**Motion by Supervisor Grijalva, seconded by Chair Scott, approved 4-0,  
Supervisor Allen absent.**

## ELECTIONS

### 16. 2024 General Election After Action Report

Discussion/Direction/Action regarding the Pima County Elections  
Department 2024 General Election After Action Report.

Board discussion

## FINANCE AND RISK MANAGEMENT

### 17. Monthly Financial Update

Discussion/Direction/Action regarding a monthly financial update on the  
County's financial performance.

Board discussion

### 18. Contingency Request for Fleet Services

Staff recommends \$1,359,658.00 in budget authority from Non-General  
Fund Contingency be allocated to the Fleet Services Internal Service  
Fund, due to the rollover of expenses from the previous fiscal year.

**Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0,  
Supervisor Allen absent.**

- 19. Fiscal Year 2024 and 2025 Expenditure Limitation Report**  
RESOLUTION NO. 2025 - 2, of the Board of Supervisors, designating the Chief Fiscal Officer for officially submitting the Fiscal Year 2024 and 2025 Expenditure Limitation Reports to the Arizona Auditor General.
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

## **HUMAN RESOURCES**

- 20. Revisions to Personnel Policy**  
Staff recommends approval of the proposed revisions to Personnel Policy No. 8-117, Pay Plan.
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

## **CONTRACT AND AWARD**

### **Grants Management and Innovation**

- 21.** City of Tucson, Amendment No. 1, to provide for Fiscal Year 2024 Shelter and Services - Allocated (SSP-A), U.S. DHS/FEMA/Grant Programs Directorate Fund and extend contract term to 3/31/25, contract amount \$2,836,854.68 decrease, due to a decrease in Legally Processed Asylum Seekers needing medical assistance and isolated sheltering (PO2400004619)
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

### **Health**

- 22.** Arizona Superior Court in Pima County, Amendment No. 2, to provide for Supportive Treatment and Engagement Programs Peer Support Specialist, extend contract term to 12/19/25 and amend contractual language, no cost (SC2400000671)
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**
- 23.** The Arizona Partnership for Immunization, Amendment No. 3, to provide for third party billing, extend contract term to 12/1/25 and amend contractual language, contract amount \$1,100,000.00 revenue (CT2400000059)
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

## Procurement

24. Line and Space, L.L.C., Amendment No. 4, to provide for Architectural and Engineering Design Services: Northwest County Service Center (XNWHLC) and extend contract term to 2/3/26, no cost (PO2400016471) Administering Department: Project Design and Construction.
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 3-1, Supervisor Christy voted nay, Supervisor Allen absent.**

## Transportation

25. Federal Highway Administration, Amendment No. 2, to provide for AZ FLAP PIM FR510(1) Sabino Canyon Park Road; Carter Canyon Road to USFS Gate Project (44SCPRD), extend contract term to 12/31/27 and amend contractual language, County HURF Fund, contract amount \$185,000.00 (PO2500000397) Former Contract No. CT-21-196, Amendment No. 2, was approved on December 3, 2024. This is a revised version due to vendor modifications.
- Motion by Supervisor Christy, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

## GRANT APPLICATION/ACCEPTANCE

26. **Acceptance - Community and Workforce Development**  
Arizona Department of Economic Security, Amendment No. 12, to provide for the Community Action Services Program and amend grant language, \$2,378,438.85 (GA-CWD-70943)
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 3-1, Supervisor Christy voted nay, Supervisor Allen absent.**
27. **Acceptance - Community and Workforce Development**  
Tucson Electric Power Company (TEP), Amendment No. 3, to provide for TEP Low Income Weatherization Program services, extend grant term to 12/31/25 and amend grant language, \$150,000.00 (GA-CWD-65929)
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**
28. **Acceptance - Community and Workforce Development**  
Arizona Department of Economic Security, Amendment No. 5, to provide for the WIOA Title 1-B - Adult and Dislocated Worker Programs Transfer of Funds Request - Dislocated and amend grant language, no cost (GA-CWD-73016)
- Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

29. **Acceptance - Community and Workforce Development**  
Arizona Department of Economic Security, Amendment No. 5, to provide for the WIOA Title 1-B - Adult and Dislocated Worker Programs Transfer of Funds Request - Adult and amend grant language, no cost (GA-CWD-70928)  
**Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

30. **Acceptance - Information Technology**  
State of Arizona Department of Homeland Security, to provide for the FFY2024 State of Arizona cyber security protection for local and tribal governments, \$116,616.00 (G-ITD-79008-3)  
**Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

**\*\*\* HEARINGS \*\*\***

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**DEVELOPMENT SERVICES**

31. **Hearing - Specific Plan Rezoning**  
P24SP00005, DMCI ENTERPRISES, L.L.C. - W. VALENCIA ROAD  
SPECIFIC PLAN REZONING  
DMCI Enterprises, L.L.C., represented by Lazarus & Silvyn, P.C., request a specific plan rezoning for approximately 14 acres (Parcel Codes 137-22-026E and 137-22-0270) from the CB-2 © (General Business - Conditional) and the TR (Transitional) zones to the SP (Specific Plan) zone, located at the northeast corner of S. Camino De La Tierra and W. Valencia Road. The proposed rezoning conforms to the Pima County Comprehensive Plan which designates the property for Multifunctional Corridor. On motion, the Planning and Zoning Commission voted 9-0 (Commissioner Hook was absent) to recommend **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. Staff recommends **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. (District 5)  
**Motion by Supervisor Grijalva, seconded by Supervisor Christy, closed the public hearing and approved 4-0, Supervisor Allen absent.**

**32.**

**Hearing - Rezoning Ordinance**

ORDINANCE NO. 2025 - 1, P24RZ00004, Sonora Behavioral Health Hospital, L.L.C., et al. - N. Corona Road Rezoning. Owner: Sonora Behavioral Health Hospital, L.L.C., et al. (District 1)

**Motion by Chair Scott, seconded by Supervisor Grijalva, closed the public hearing and approved 4-0, Supervisor Allen absent.**

**33.**

**ADJOURNMENT**



## **ADDENDUM 1**

### **PRESENTATION**

- 1. Recognition**  
Recognition of the retirement of Sharon Zaher, Information Technology Applications Developer II, Information Technology Department, for 40 years of service.  
**No Board action**

### **PRESENTATION/PROCLAMATION**

- 2.** Presentation of a proclamation to Sandra Franco and Isabel Franco, La Estrella Bakery, proclaiming the day of Tuesday, January 21, 2025 to be: "LA ESTRELLA BAKERY APPRECIATION DAY IN PIMA COUNTY"  
**Motion by Chair Scott, seconded by Supervisor Grijalva, approved 3-0, Supervisor Heinz not present, Supervisor Allen absent.**

### **EXECUTIVE SESSION**

- 3.** Pursuant to A.R.S. §38-431.03(A)(3) and (4), for legal advice and direction, regarding the Receipt, Release, and Approval of Accounting submitted by Bogutz & Gordon, P.C., on behalf of the Estate of Paula Lowe for the distribution of funds to the Pima Animal Care Center.  
**Informational only**

### **COUNTY ATTORNEY**

- 4. Distribution of Funds to Pima Animal Care Center from the Estate of Paula Lowe**  
Discussion/Direction/Action regarding the Receipt, Release, and Approval of Accounting submitted by Bogutz & Gordon, P.C., on behalf of the Estate of Paula Lowe for the distribution of funds to the Pima Animal Care Center.  
**Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

## **RECORDER**

5. **2024 General Election After Action Report**  
Discussion/Direction/Action regarding the Pima County Recorder's Office 2024 General Election After Action Report.  
**No Board action**

## **CONTRACT AND AWARD**

## **FINANCE AND RISK MANAGEMENT**

6. Hale International Recruitment U.S., L.L.C., to provide a Hale Finance and Human Resources Staffing Consulting Services Agreement for professional services with expertise in Workday, General Fund, contract amount \$250,000.00 (SC2500000019)  
**Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0, Supervisor Allen absent.**

## **BOARD, COMMISSION AND/OR COMMITTEE**

7. **Election Integrity Commission**  
Appointment of Cam Juarez, to replace Barbara Tellman. Term expiration: 1/20/27. (District 5)  
**Motion by Supervisor Grijalva, seconded by Chair Scott, approved 4-0, Supervisor Allen absent.**

## CONSENT CALENDAR

### Approval of the Consent Calendar

Motion by Chair Scott, seconded by Supervisor Grijalva, approved 4-0,  
Supervisor Allen absent.

### BOARD, COMMISSION AND/OR COMMITTEE

1. **Building Code Committee/Board of Appeals**  
Appointment of Dave Gibbens, to replace Brent Woods. Term expiration:  
1/20/29. (Staff recommendation)  
  
This item was approved on the Consent Calendar.
2. **Self-Insurance Trust Fund Board**  
Appointment of Art Cuaron, to replace Ellen Moulton. Term expiration:  
12/31/28. (Staff recommendation)  
  
This item was approved on the Consent Calendar.

### SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/ PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT APPROVED PURSUANT TO RESOLUTION NO. 2019-68

3. **Special Event**
  - Peter Lynn Schultz, San Xavier Lodge No. 1964, Loyal Order of Moose, Inc., 9022 S. Nogales Highway, Tucson, January 25, 2025.
  - Alejandro Torres, Corpus Christi Roman Catholic Parish - Tucson, 300 N. Tanque Verde Loop Road, Tucson, January 25, 2025.  
This item was approved on the Consent Calendar.

### TREASURER

4. **Request to Waive Interest**  
Pursuant to A.R.S. §42-18053, staff requests approval of the Submission of Request to Waive Interest Due to Mortgage Satisfaction in the amount of \$126.58.  
  
This item was approved on the Consent Calendar.
5. **Certificate of Removal and Abatement - Certificate of Clearance**  
Staff requests approval of the Certificates of Removal and Abatement/Certificates of Clearance in the amount of \$101,917.38.  
  
This item was approved on the Consent Calendar.

## **RATIFY AND/OR APPROVE**

**6.** Minutes: October 15, 2024

**This item was approved on the Consent Calendar.**