

**MEETING SUMMARY REPORT - THE MINUTES WILL BE POSTED  
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SUPERVISORS**

**Pima County Board of Supervisors' Meeting  
130 W. Congress St., Hearing Room, 1st Fl.  
December 5, 2023 9:00 a.m.**

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. LAND ACKNOWLEDGEMENT STATEMENT**

To be offered by Lindsey Curley, Librarian, Valencia Library.

**4. PAUSE 4 PAWS**

**PRESENTATION**

- 5.** Presentation of the 2023 Small Business Commission Awards to:
- Vail Coffee Stop, Small Business Rural Award
  - HEM & HER Bridal, Small Business Urban Award
  - Sister Jose Women's Center, Small Business Nonprofit Award.

No Board action taken

**6. CALL TO THE PUBLIC**

Individuals wishing to participate telephonically at Call to the Public must contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information, by the deadline of Monday, December 4, 2023 at 5:00 p.m. Call to the Public shall be scheduled for one hour each meeting unless extended by a majority vote of the Board of Supervisors. Speakers shall have up to three minutes to speak. However, for any meeting where 20 or more individuals have submitted speaker cards, each speaker's time shall be limited to two minutes. Please be aware that you may not be called upon to speak if the time for Call to the Public expires and is not extended by a majority vote of the Board of Supervisors. eComments can also be submitted to [COB\\_mail@pima.gov](mailto:COB_mail@pima.gov).

## **BOARD OF SUPERVISORS SITTING AS OTHER BOARDS**

### **FLOOD CONTROL DISTRICT BOARD**

7. **Request for Drainage Easement**  
Staff recommends approval of a drainage easement to Tucson Electric Power Company, for property located along the alignment of the Santa Cruz River, lying within Section 26, T14S, R13E, G&SRM, Pima County, Arizona, \$500.00 revenue. (District 5)  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**
8. **Contract**  
Borderland Construction Company, Inc., Hunter Contracting Co., KE&G Construction, Inc., Rummel Construction, Inc. and SMS Construction, L.L.C., Amendment No. 2, to provide for a job order master agreement: flood control and drainage improvement services and amend contractual language, no cost (MA-PO-23-2) Administering Department: Regional Flood Control District  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**

## **SITTING AS THE BOARD OF SUPERVISORS**

### **BOARD OF SUPERVISORS**

10. **Outside Agency Program Funding**  
Discussion/Direction/Action: Increasing the overall budget for the Outside Agency Program social services category grants (CWD grants) for FY25 from the current \$3.26M to \$3.86M, an increase of \$600,000.00. As we know, the pandemic exacerbated long-standing inequalities in American society, including here in Pima County. Those who experienced the greatest hardship in terms of housing, employment, food insecurity and more, were those who already were among the most vulnerable in our community. The needs, therefore, for additional support for our community members who are low-income, elderly, disabled, and the young, are greater than ever before. The Outside Agency Program is funded through the General Fund. All programs are administered by nonprofit partners across the county through a competitive RFP process. (District 2)  
  
Meeting date: 1/9/2024  
  
**Substitute motion by Chair Grijalva, seconded by Supervisor Heinz, continued 3-1, Supervisor Christy voted nay.**
11. **Board of Supervisors, District 3**  
Discussion/Direction/Action regarding an update on the Board of Supervisors, District 3 vacancy.  
**Staff direction**

12. **Community Food Bank of Southern Arizona Presentation**  
Presentation by Malea Chavez, Chief Executive Officer of the Community Food Bank of Southern Arizona, to provide an update on the Community Food Bank and an overview of the services it offers. (District 5)  
**No Board action taken**

## **COUNTY ADMINISTRATOR**

13. **Medical and Dental Insurance for County Employees - Fiscal Year 2024/25**  
Staff recommends approval of the recommendations detailed in the County Administrator's Memorandum dated December 5, 2023.  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**
14. (Clerk's Note: This item will be heard at a time certain of 10:30 a.m.)  
**Prosperity Initiative Report and Proposed Board of Supervisors Policy**  
Staff recommends the following:  
1. Acceptance of the Prosperity Initiative Report.  
2. Adoption of Board of Supervisors Policy No. E 36.2 - Reducing Generational Poverty and Improving Individual and Community Wealth.  
**Motion by Chair Grijalva, seconded by Supervisor Scott. Upon roll call, approved 3-1, Supervisor Christy voted nay.**

## **ATTRACTIONS AND TOURISM**

15. **Board of Supervisors Policy**  
Staff recommends adoption of Board of Supervisors Policy No. D 31.2, Review of Requests and Monitoring of Contracts for Discretionary Funds Allocated to Outside Agencies for Attractions and Tourism.  
**Motion by Chair Grijalva, seconded by Supervisor Christy, approved 3-1, Supervisor Christy voted nay.**

## **COMMUNITY AND WORKFORCE DEVELOPMENT**

16. **One-Time-Only Outside Agency Award Request for Fiscal Year 2023/2024**  
Staff recommends approval of a one-time-only award increase of \$21,510.00 to Youth On Their Own (YOTO Stipends Program) in the Youth, Young Adult and Family Support Service category.  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**

17. **Revisions to Board of Supervisors Policy**  
Staff recommends approval of the proposed revisions to Board of Supervisors Policy No. E 36.1, Review of Requests and Monitoring of Contracts for Discretionary Funds Allocated to Outside Agencies for Economic Development, Health and Social Services.  
**Motion by Chair Grijalva, seconded by Supervisor Christy, approved 3-1, Supervisor Christy voted nay.**

## **DEVELOPMENT SERVICES**

18. **Final Plat Without Assurances**  
P23FP00012, Uptown, Lots 1, 2, 8, 10, 13, 20, 23, 26 and 29. (District 1)  
**Motion by Supervisor Scott, seconded by Chair Grijalva, approved 4-0.**

## **FINANCE AND RISK MANAGEMENT**

19. **Justice of the Peace - Judicial Productivity Credits**  
In accordance with A.R.S. §22-125, the Supreme Court has provided the Judicial Productivity Credits for Fiscal Year 2023. Staff recommends approval of the salary adjustments for the Justices of the Peace, effective January 1, 2024, as listed in the County Administrator's Memorandum dated November 13, 2023.  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**
20. **Quarterly Report on Collections**  
Staff recommends acceptance of the Quarterly Report on Collections for the period ending September 30, 2023.  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**

## **PROCUREMENT**

21. **UNFINISHED BUSINESS (11/21/23)**  
**Contract**  
ADP, Inc. (formerly ADP, L.L.C.), Amendment No. 11, to provide for HR/Payroll, benefits and eTime management, amend contractual language and scope of services, no cost (MA-PO-13-202) Administering Department: Human Resources  
**Motion by Chair Grijalva, seconded by Supervisor Christy, approved 4-0.**

## REAL PROPERTY

22. **Conveyance of Dedicated Drainageway**  
Staff recommends approval of conveyance of dedicated drainageway to the Town of Marana, for Ina Road to the Cañada Del Oro Wash located at Section 6, T13S, R13E, G&SRM, Pima County, Arizona. (District 3)  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**

## CONTRACT AND AWARD

### County Attorney

23. (Clerk's Note: This item will be heard at a time certain of 11:00 a.m.)  
Tucson Unified School District, to provide an intergovernmental agreement for firearm safety at TUSD schools, no cost  
(CTN-PCA-24-77)  
**Motion by Chair Grijalva, seconded by Supervisor Heinz, approved 4-0.**

### Facilities Management

24. Dave Eckenrode, d.b.a. Daveck Properties, L.L.C., Amendment No. 2, to provide a lease for Adult Probation West located at 3781 N. Highway Drive, extend contract term to 12/31/27 and amend contractual language, General Fund, contract amount \$516,325.96 (CT-FM-18-14)  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**

### Procurement

25. **Award**  
Amendment of Award: Master Agreement No. MA-PO-22-203, Amendment No. 2, Airwave Communication Enterprises, Inc. and Arizona Emergency Products, Inc., d.b.a. American Emergency Products, to provide for emergency code equipment parts and services. This amendment adds two (2) additional contractors, Lamoine Waterhouse, d.b.a. Complete Auto Restore, L.L.C. (Headquarters: Tucson, AZ) and The Specialist on Oracle, Inc. (Headquarters: Tucson, AZ) to this contract as backup providers. No cost. Administering Department: Fleet Services and Sheriff.  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**

- 26. Award**  
Amendment of Award: Master Agreement No. MA-PO-18-349, Amendment No. 7, Senergy Petroleum, L.L.C., to provide for gasoline, diesel and diesel exhaust fluid. This amendment extends the termination date to 2/29/24. No additional funds are required. The cumulative not-to-exceed contract amount of \$12,478,384.58 remains the same. Administering Department: Fleet Services.  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**
- 27.** Brown and White, Inc. and Canyon Fence Company, Inc., to provide for a job order master agreement: fencing services, Various Funds, contract amount \$750,000.00 (MA-PO-24-70) Administering Department: Facilities Management  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 4-0.**
- 28.** Arizona Communications Experts, Inc., to provide for Pima County Elections 114SM Fiber Connection (CLMP24) Project, American Rescue Plan Act Coronavirus State & Local Fiscal Recovery Fund, contract amount \$953,809.00 (CT-IT-24-246) Administering Department: Information Technology  
**Motion by Chair Grijalva, seconded by Supervisor Christy, approved 4-0.**

### **Real Property**

- 29.** Lazy C. Water Service, to provide for a Non-Exclusive Right-of-Way Use License for Public Utility Facilities, no cost/25 year term (CTN-RPS-24-71)  
**Motion by Supervisor Christy, seconded by Supervisor Scott, approved 4-0.**
- 30.** LS Cattle Company, L.L.C., Amendment No. 2, to provide for the Sands Ranch Management Agreement (File LCP-0085), extend contract term to 12/15/28 and amend contractual language, no cost (CTN-RPS-24-72)  
**Motion by Supervisor Christy, seconded by Supervisor Scott, approved 4-0.**

### **Regional Wastewater Reclamation**

- 31.** Robson Ranch Quail Creek, L.L.C., Amendment No. 2, to provide an agreement for Effluent Reuse, extend contract term to 11/25/43 and amend contractual language, contract amount \$10,320,000.00/revenue (CTN-WW-22-19)  
**Motion by Supervisor Christy, seconded by Supervisor Scott, approved 4-0.**

## GRANT APPLICATION/ACCEPTANCE

- 32. Acceptance - Behavioral Health**  
Department of Justice, Bureau of Justice Assistance, Amendment No. 1, to provide for improving substance use disorder treatment and recovery outcomes for adults in reentry and amend grant language, no cost (GTAM 24-34)  
**Motion by Supervisor Christy, seconded by Supervisor Scott, approved 4-0.**
- 33. Acceptance - Environmental Quality**  
United States Environmental Protection Agency, Amendment No. 1, to provide for the EPA-R-OAR-CAA-23-09 Clean Air Act/Inflation Reduction Act Funding, extend grant term to 6/30/25 and amend grant language, no cost (GTAM 24-30)  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 3-1, Supervisor Christy voted nay.**
- 34. Acceptance - Grants Management and Innovation**  
U.S. Department of Homeland Security Federal Emergency Management Agency/Grant Programs Directorate, to provide for the Fiscal Year 2023 Shelter and Services Program (EMW-2023-SP-05067), \$12,093,182.00 (GTAW 24-39)  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 3-1, Supervisor Christy voted nay.**
- 35. Acceptance - Grants Management and Innovation**  
Arizona Department of Emergency and Military Affairs, FY23 2023 Border Security Fund, to provide for the Pima County Drexel Congregate Facility, \$3,100,000.00 (GTAW 24-79)  
**Motion by Chair Grijalva, seconded by Supervisor Scott, approved 3-1, Supervisor Christy voted nay.**

## \*\*\* HEARINGS \*\*\*

**Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.**

## FRANCHISE/LICENSE/PERMIT

- 36. Hearing - Liquor License**  
Job No. 263166, Jui Hui Kuang, Mr. An's Teppan Steak & Seafood, 6091 N. Oracle Road, Tucson, Series 12, Restaurant, New License.  
**Motion by Chair Grijalva, seconded by Supervisor Scott, closed the public hearing and approved 4-0.**

## DEVELOPMENT SERVICES

37. **Hearing - Type III Conditional Use Permit**  
P23CU00013, TIN CUP PROPERTIES, L.L.C. - S. BROADMONT DRIVE  
Tin Cup Properties, L.L.C., represented by Ross Guenther, request a Type III Conditional Use Permit for a Marijuana Product Manufacturing Location, in accordance with Sec. 18.43.030.B of the Pima County Zoning Code, on property at 3450 S. Broadmont Drive, in the CI-2 (General Industrial) Zone. On motion, the Planning and Zoning Commission voted 7-0 (Commissioners Maese, Cook, and Gungle were absent) to recommend **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. The Hearing Administrator recommends **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. (District 2)
- Motion by Supervisor Heinz, seconded by Chair Grijalva, closed the public hearing and approved 4-0.

38. **ADJOURNMENT**



## Approval of the Consent Calendar

Motion by Supervisor Scott, seconded by Supervisor Heinz, approved 3-0, Chair Grijalva not present.

## CONSENT CALENDAR

### BOARD, COMMISSION AND/OR COMMITTEE

- Tucson-Pima County Historical Commission**  
Appointment of Julia Date, to fill a vacancy created by Norma Niblett.  
Term expiration: 12/31/24. (District 1)  
  
This item was approved on the Consent Calendar.

### SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/ PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT APPROVED PURSUANT TO RESOLUTION NO. 2019-68

- Special Event**
  - Aaron Michael Cooper, International Sonoran Desert Alliance, Parjaro Street, Ajo, December 2, 2023.
  - Edward Lucero, Roman Catholic Church of St. Elizabeth Ann Seton - Tucson, Gym and Parish Hall, 8650 N. Shannon Road, Tucson, February 10, 2024.  
This item was approved on the Consent Calendar.
- Temporary Extension**  
06100203, Jeffrey Craig Miller, Hot Rods Old Vail, 10500 E. Old Vail Road, Tucson, January 18-21, 25-28 and February 1-2, 2024.  
  
This item was approved on the Consent Calendar.

## ELECTIONS

- Precinct Committeemen**  
Pursuant to A.R.S. §16-821B, approval of Precinct Committeemen resignations and appointments:  
  
RESIGNATION-PRECINCT-PARTY:  
Dawn Barkman-009-REP, Patricia Wilkinson-046-REP, Madeleine Beiser-096-REP, Leslie Call-127-REP, Terry Chick-127-REP, Barbara Hall-163-REP, Daniel Seifried-172-REP, Tracy Seifried-172-REP, Monica Hills-178-REP, John Holley-184-REP, Sean Makens-195-REP, Neville Campbell-213-REP, Faith Partington-218-REP, Jeanne Cates-229-REP, Raymond Cossette-252-REP, David Thomas-146-LBT  
  
APPOINTMENT-PRECINCT-PARTY:  
David Ladow-012-DEM, John Ling-012-DEM, Gretchen Winters-012-DEM, Cynthia Daulton-013-REP, Harry Denton-092-REP,

Andrew Dockery-106-REP, Scott Parfrey-127-REP, Thomas Campbell-158-REP, Duane Janssen-165-REP, Patti Julagay-175-REP, Monica Hills-177-REP, Julie Harrod-184-REP, Edna Eavenson-208-REP, Stephen Eavenson-208-REP, Robyn Nicholson-212-REP, Leonor Peterson-214-REP, Douglas Everett-241-REP, Faith Bright-262-REP, David Thomas-060-LBT, Sue Ann Christenson-146-LBT

**This item was approved on the Consent Calendar.**

## **SUPERIOR COURT**

5. **Judge Pro Tempore Appointment**  
Appointment of Judges Pro Tempore of the Superior Court for the period of November 1, 2023 through March 31, 2024: Hon. Susan A. Kettlewell (Ret.)  
**This item was approved on the Consent Calendar.**

## **TREASURER**

6. **Fill the Gap**  
Staff requests approval of the annual certification, as directed by A.R.S. §42-2421, that the five percent set-aside "Fill-the-Gap" funds in the amount of \$1,067,913.89, be transferred to the Local Courts Assistance Fund for supplemental aid to Superior and Justice Courts for processing of criminal cases.  
**This item was approved on the Consent Calendar.**
7. **Duplicate Warrants - For Ratification**  
Tax Lien Capital Investment Club \$856.40.  
**This item was approved on the Consent Calendar.**

## **RATIFY AND/OR APPROVE**

8. Minutes: September 19, 2023  
Warrants: November, 2023  
**This item was approved on the Consent Calendar.**