



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 11/16/21

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Kimbrell Electric, Inc., Mountain Power Electrical Contractor, Inc., Sellers & Sons, Inc.

**\*Project Title/Description:**

Park Lighting Installation and Repairs

**\*Purpose:**

Amendment of Award: Master Agreement No. MA-PO-21-083, Amendment No. One (1). This amendment increases the annual shared award amount from \$2,000,000.00 to \$3,000,000.00, increases the competition threshold from \$50,000.00 to \$100,000.00, increases the individual job order maximum from \$600,000.00 to \$1,500,000.00, and increases the contract amount by \$1,000,000.00 for a cumulative not-to-exceed amount of \$3,000,000.00, due to an increase in the number of projected projects and the associated costs of those projects. Administering Department: Capital Program Office.

This is an indefinite delivery/indefinite quantity job order master agreement. For projects estimated less than \$100,000.00, the department may select a contractor based on availability, specialty or other such basis as the department may determine in its sole discretion. For projects estimated at \$100,000.00 or more, all contractors will be given the opportunity to compete on the basis of cost or cost and schedule through a request for quotation. No individual job order may exceed \$1,500,000.00.

**\*Procurement Method:**

Pursuant to the Cooperative Procurement Authority of Procurement Code 11.24.010, on 12/15/20, the Board of Supervisors awarded a master agreement for these services in an annual shared award amount of \$2,000,000.00 for an agreement term of 12/15/20 to 12/14/21.

Attachments: Department Memorandum and Amendment No. One (1).

**\*Program Goals/Predicted Outcomes:**

The goal is to utilize pre-qualified electricians to accomplish new lighting installation and repairs according to industry and Park standards for highly specialized electrical work in sensitive areas with the outcome of providing expeditious response to emergency repairs and capital improvement projects relating to technical electrical assignments. In addition, it would complete electrical work while adhering to all safety and electrical standards provided.

**\*Public Benefit:**

To assure stakeholders and owners the installation and/or repair is accomplished by professionals in a safe and timely manner while adhering to standard details and specifications.

**\*Metrics Available to Measure Performance:**

The Job Order Contractors will be evaluated per BOS Policy D29.1(E) using the standard contractor evaluation forms that consider quality, cost, and construction management.

**\*Retroactive:**

No.

08-11 '21 PM02:27

**THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED**

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 21-083

Amendment No.: 1 AMS Version No.: 4

Commencement Date: 11/16/21

New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 1,000,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required: Various Funds**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

\*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_


\*Match funding from other sources? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Dawn Dargan, Procurement Officer Dawn Dargan  
Digitally signed by Dawn Dargan  
 DN: cn=Dawn Dargan, o=Pima County, ou=Procurement,  
 email=dawn.dargan@pima.gov, c=US  
 Date: 2021.10.28 15:24:13 -0700

Scott Loomis  
Digitally signed by Scott Loomis  
 Date: 2021.11.02 08:15:48 -0700

Department: Procurement Director  11/3/2021 Telephone: 724-9071

Department Director Signature: \_\_\_\_\_  Date: 11/4/21

Deputy County Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County Administrator Signature:  Date: 11/8/2021



# MEMORANDUM

## Capital Program Office

DATE: October 26, 2021

TO: Terri Spencer, Director  
Procurement Office

FROM: Nancy Cole, Director  
Capital Program Office

RE: Park Lighting Installation and Repair Master Agreement Increase

### Background

The Job Order Contract (JOC) Master Agreement (MA) for Park Lighting Installation and Repairs was awarded in December 2020, via a cooperative procurement for the use of the City of Tucson Contract No. 18136-01 which was awarded via a competitive procedure, for initial value of \$2 million dollars for one (1) year with up to four (4) additional one-year renewals. The solicitation was intended to provide Pima County pre-qualified electricians to facilitate highly specialized electrical installation and repair to park lighting systems via a single MA.

During the first year it became apparent the initial MA limit for a Job Order Contract (JOC) was not adequate to match the costs associated for new lighting installs or retrofitting outdated lighting systems as is planned for all Pima County Parks. Our most recent project, estimated at \$1.3M was procured via an open bid process for Michael Jacob Sports Park.

In the past year we have also seen new Energy Policies being implemented throughout Pima County Departments to consolidate and reduce energy consumption. Natural Resources, Parks & Recreation's (NRPR) long term plan to reduce electrical consumption identified specific energy savings by replacing existing Metal Halide Sports Lighting systems with new LED Sports lighting technology.

The table below identifies 14 Parks equipped with sports lighting on 66 fields and the proposed year planned to retrofit with LED lighting. Upgrade cost range from \$400,000 to \$1,600,000. Approximate average cost per Park is \$950,000. In addition to these, the Kino Stadium District will also require similar replacement projects.

Pima County Park	Year	No. of fields	Total No. Poles	Upgrade Cost	proposed upgrade year	age of system at upgrade
Mike Jacob Sports Park	2009	7	28	\$ 1,400,000	2022	13
Thomas Jay Regional Park	1977	3	16	\$ 800,000	2023	46
McDonald Park	1984	8	26	\$ 1,300,000	2024	40
Lawrence Park	1998	3	19	\$ 950,000	2025	27
Mehl Family Foothills Park	2001	7	25	\$ 1,250,000	2026	25
Three Points Veterans Memorial	2001	3	16	\$ 800,000	2027	26

Memo to

Re:

<date>

E.S. "Bud" Walker Park	2003	2	12	\$	600,000	2028	25
Flowing Wells Park	2005	2	8	\$	400,000	2029	24
Rillito Regional Park	2005	10	32	\$	1,600,000	2030	25
Dan Felix Memorial Park	2006	4	12	\$	600,000	2031	25
Curtis Park	2007	3	13	\$	650,000	2032	25
Brandi Fenton Memorial Park	2008	2	8	\$	400,000	2033	25
Arthur Pack Regional Park	2011	7	31	\$	1,550,000	2034	23
Winston Reynolds-Manzanita	2011	5	22	\$	1,100,000	2035	24
				66	\$ 13,400,000		

### Recommendation

The current scope of services for the Lighting Installation and Repair is an efficient method to procure projects within a pre-qualified list of contractors. This reduces risk to the County for miscommunication or unfamiliarity with our standards, while also reducing staff time and effort needed to procure and manage the work. Pima County projects apply standard details and specifications, and utilize price competition for the larger delivery order projects within the agreement. This minimizes staff resource allocation while still ensuring good value is provided for use of public funds.

We recommend that this MA be amended prior to the current annual term, to increase the competition threshold to \$100,000, increase the JOC award limit to \$1,500,000 and annual award value to \$3,000,000. This would allow for NRPR to consider potential acceleration of two projects per year; or to accommodate both NRPR and Kino simultaneously.

Distribution: Scott Loomis, Division Manager Design & Construction, Procurement  
Chris Cawein, Director, Natural Resources, Parks and Recreation  
Reenie Ochoa, Director, Kino Stadium District

**PIMA COUNTY CAPITAL PROGRAM OFFICE**

**PROJECT:** Park Lighting Installation and Repairs

**CONTRACTORS:** Kimbrell Electric, Inc.  
7593 North 73<sup>rd</sup> Drive  
Glendale, Arizona. 85303

Mountain Power Electrical Contractor, Inc.  
4301 South Country Club  
Tucson, Arizona 85726

Sellers & Sons, Inc.  
PO Box 26374  
Tucson, Arizona 85726

**CONTRACT NO.:** MA-PO-21-083

**AMENDMENT NO.:** One (1)

**FUNDING:** Various Funds

<b>MASTER AGREEMENT TERM:</b> 12/15/20 - 12/14/21	<b>ORIGINAL AMOUNT:</b>	\$	2,000,000.00
<b>TERMINATION PRIOR AMENDMENT:</b> N/A	<b>PRIOR AMENDMENTS:</b>	\$	-
<b>TERMINATION THIS AMENDMENT:</b> 12/14/21	<b>AMOUNT THIS AMENDMENT:</b>	\$	1,000,000.00
	<b>REVISED AMOUNT:</b>	\$	3,000,000.00

**MASTER AGREEMENT AMENDMENT**

**WHEREAS,** COUNTY and CONTRACTORS entered into a Master Agreement (Agreement) for these services, as referenced above; and

**WHEREAS,** COUNTY has an increased need for job order park lighting installation and repair services; and

**WHEREAS,** COUNTY intends to increase the annual shared award amount to \$3,000,000.00, increase the competition threshold to \$100,000.00, and increase the Individual Job Order maximum to \$1,500,000.00, due to an increase in the number of projected projects and the associated costs of those projects; and

**WHEREAS,** COUNTY and CONTRACTORS have agreed to the above modifications.

**NOW, THEREFORE,** it is agreed as follows:

1. This Amendment increases the annual shared award amount from \$2,000,000.00 to \$3,000,000.00 and increases the contract amount by \$1,000,000.00 for a cumulative not-to-exceed amount of \$3,000,000.00.
2. **CHANGE: ARTICLE 1 – BASIC TERMS, RENEWALS, EXTENSIONS AND REVISIONS**, paragraphs four, five, and seven, respectively, as follows:

**FROM:** "For projects less than \$50,000.00, the COUNTY may select a CONTRACTOR based on availability, specialty, or such other basis as the COUNTY may determine in its sole discretion."

**TO:** "For projects less than \$100,000.00, the COUNTY may select a CONTRACTOR based on availability, specialty, or such other basis as the COUNTY may determine in its sole discretion."

**FROM:** "For projects of \$50,000.00 or more, the CONTRACTORS will compete on the basis of cost or cost and schedule through a simplified request for quotation procedure. Price may be either fixed price or a guaranteed maximum price."



TO: "For projects of \$100,000.00 or more, the CONTRACTORS will compete on the basis of cost or cost and schedule through a simplified request for quotation procedure. Price may be either fixed price or a guaranteed maximum price."

FROM: "No individual Job Order may exceed \$600,000.00."

TO: "No individual Job Order may exceed \$1,500,000.00."

**3. CHANGE: EXHIBIT "C" – SPECIAL CONDITIONS MULTIPLE AWARD JOB ORDER CONTRACT, Article 1, A., paragraph 2, as follows:**

FROM: "The Contract Price for each Job Order shall not exceed \$600,000.00, including any Change Orders."

TO: "The Contract Price for each Job Order shall not exceed \$1,500,000.00, including any Change Orders."

**4. CHANGE: EXHIBIT "C" – SPECIAL CONDITIONS MULTIPLE AWARD JOB ORDER CONTRACT, Article 2, paragraph 1 and 2 respectively, as follows:**

FROM: "For Projects estimated under \$50,000.00, COUNTY will notify selected CONTRACTOR..."

TO: "For Projects estimated under \$100,000.00, COUNTY will notify selected CONTRACTOR..."

FROM: "For Projects estimated at \$50,000.00 or greater, the COUNTY will notify ALL CONTRACTORS..."

TO: "For Projects estimated at \$100,000.00 or greater, the COUNTY will notify ALL CONTRACTORS..."

All other provisions of the Agreement, not specifically changed by this Amendment, shall remain in effect and be binding upon the Parties.

IN WITNESS WHEREOF, the Parties have affixed their signatures to this Amendment on the dates written below.

**PIMA COUNTY**

**CONTRACTOR**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

**ATTEST:**

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**



\_\_\_\_\_  
Deputy County Attorney

Stacey Roseberry

\_\_\_\_\_  
Name (Please Print)

11/5/2021

\_\_\_\_\_  
Date

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Chair, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**CONTRACTOR**

  
\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Joshua Beck, President

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Mountain Power Electrical Contractor, Inc.  
Contractor Name

\_\_\_\_\_  
11/8/2021

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Deputy County Attorney

\_\_\_\_\_  
Stacey Roseberry

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
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\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**CONTRACTOR**

\_\_\_\_\_  
Authorized Officer Signature

Brian Kimbrell V.P.  
\_\_\_\_\_  
Printed Name and Title

Kimbrell Electric  
\_\_\_\_\_  
Contractor Name

11/18/21  
\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Deputy County Attorney  
Stacey Roseberry

\_\_\_\_\_  
Name (Please Print)

11/5/2021

\_\_\_\_\_  
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Date

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\_\_\_\_\_  
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\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Deputy County Attorney

Stacey Roseberry

\_\_\_\_\_  
Name (Please Print)

11/5/2021

\_\_\_\_\_  
Date