

BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

← Award ← Contract ← Grant	Requested Board Meeting Date: 11/2/2021
* = Mandatory, information must be provided	or Procurement Director Award:
*Contractor/Vendor Name/Grantor (DBA):	

City of Tucson

*Project Title/Description:

Fiscal Agent Pima County/Emergency Food and Shelter to Families and Individuals encountered by the Department of Homeland Security (DHS).

*Purpose:

Increase the City's funding for emergency food and hotel shelter as well as to include reimbursement for transportation services provided by the City's Sun Tran bus service. Specifically, Sun Tran supports logisitics in shuttling asylum seekers between shelter sites and Tucson International Airport.

*Procurement Method:

This contract is not subject to Procurement rules.

*Program Goals/Predicted Outcomes:

Reimbursement of eligible expenditures in providing food, shelter, and transportation to asylum seekers.

*Public Benefit:

These services keep legally-present homeless, immigrant families off the streets and help them to reach their relatives or sponsors within the United States, improve community safety, and enhance the general and economic welfare of the inhabitants of the County and the City.

*Metrics Available to Measure Performance:

Daily logs of migrants served, daily logs of meals served, and spreadsheet reflecting actual expenses incurred.

*Retroactive:

Yes, the funding covers eligible expenses incurred June 1, 2021 – December 31, 2021.

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TO: COB 10-26-21 (1) vers: S ADDENDUM

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information	
Document Type: Department Code:	Contract Number (i.e., 15-123):
Commencement Date: Termination Date:	Prior Contract Number (Synergen/CMS):
ument Type:	
*Funding Source(s) required:	
Funding from General Fund?	%
Contract is fully or partially funded with Federal Funds? Yes If Yes, is the Contract to a vendor or subrecipient?	ſ No
Were insurance or indemnity clauses modified? If Yes, attach Risk's approval.	↑ No
Vendor is using a Social Security Number? If Yes, attach the required form per Administrative Procedure 22-10.	No No
Amendment / Revised Award Information	
Document Type: <u>CT</u> Department Code: <u>GMI</u>	Contract Number (i.e., 15-123): <u>21*0484</u>
Amendment No.: 1	AMS Version No.: <u>5</u>
Commencement Date: 9/1/2021	New Termination Date: 12/31/2021
	Prior Contract No. (Synergen/CMS):
	Amount This Amondments & 1 215 405 00
Is there revenue included?	Amount This Amenument. \$ <u>1,313,403.00</u>
	ional Board Program (EFSP), pursuant to the American Rescue
Funding from General Fund? Yes No If Yes \$	%
Grant/Amendment Information (for grants acceptance and award	s) — — — Award
Document Type: Department Code:	Grant Number (i.e., 15-123):
Commencement Date: Termination Date:	Amendment Number:
Match Amount: \$	Revenue Amount: \$
*All Funding Source(s) required:	
*Match funding from General Fund?	%
·	8%
*If Federal funds are received, is funding coming directly from the	Federal government or passed through other organization(s)?
Contact: Regina Kelly / Alicia Montoya (520) 724-4004	
Department: Grants Management & Innovation (GMI)	Telephone: (520) 724-6679
epartment Director Signature:	Date: /1/25/2/
eputy County Administrator Signature:	Date:
ounty Administrator Signature:	Date: 625 2021

Pima C	County, Grant	s N		t & Inno	vation ((GMI)	1				
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CONT	RACT AMEN	IDN	MENT NO.	: One (1)							
Termin	ontract Term ation Date Pr ation Date Th	ior	Amendme	nt: N/A	2021 '	Orig. Amoun Prior Amend This Amendn Revised Tota	ment Ament Amo	unt:	\$545,700.00 \$0 \$1,315,405.00 \$1,861,105.00		
DUNS	No.: 07245086		FEIN: 8	266		CAPIT.					
Researc	ch or Develop	me	nt:	□ Yes ⊠ No							
Award	Date: 04/09/2	021		L		· ···					
Require	ed Match:		□ Yes ⊠	No	Match Amount: \$0						
Indirec	t Cost Rate:	\boxtimes	None								
Status of Contractor:					Contractor						
CFDA	DA Grant Progr				'am		National Funding		ounty Award		
97.024	Emergency F Program (EF Rescue Plan), pursuant t	o the Am	erican		0,000.00		\$2,126,370.72			

AMENDMENT ONE

1. Background and Purpose.

1.1. Background. On June 22, 2021, Pima County ("County") and the City of Tucson ("City"), entered into the above-referenced Intergovernmental Agreement ("Agreement") to provide emergency food and shelter in local hotels for both COVID-19 positive and COVID-19 negative families and individuals encountered by DHS. County, as Grantee, received federal grant funding from the EFSP Supplemental Funding Program to provide services to asylum seekers. In addition, the Local Board identified Pima County Grants Management & Innovation (GMI) as the Fiscal Agent for the jurisdiction. The EFSP Supplemental Funds program grant ends on December 31, 2021.

- 1.2. Purpose. The parties want to increase the City's funding for emergency food and hotel shelter as well as to include reimbursement for transportation services provided by the City's Sun Tran bus service for expenses incurred from June 1, 2021 through December 31, 2021. These services keep legally-present, homeless, immigrant families off the streets and help them to reach their relatives or sponsors within the United States, improve community safety, and enhance the general and economic welfare of the inhabitants of the County and the City. Specifically Sun Tran transportation supports logistics in shuttling asylum seekers between shelter sites and Tucson International Airport.
- 2. Term. This Amendment No. 1 commences on September 1, 2021 and terminates on December 31, 2021. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.
- 3. City Responsibilities. City shall continue to provide the Program Services in Section 2 of fully executed agreement (06/22/2021) Exhibit A which is amended to also include local transportation via the City's Sun Tran bus services. In addition, the Budget in Section 4 is replaced in its entirety with the following:

Funded Services	Budget
Hotel	\$975,600.00
Meals	\$219,600.00
Local Transportation	\$120,205.00
Total	\$1,315,405.00

4. Financing.

- **4.1.** Funding for this Agreement comes from the Emergency Food and Shelter National Board Program (EFSP). County will only reimburse the City's costs if County continues to receive EFSP Supplemental Funding via advance or reimbursement. County may deny payment of services if County deems the cost ineligible or rejects the cost due to lack of additional EFSP Supplemental Funding.
- **4.2.** The NTE Amount in Section 6.1 of fully executed agreement (06/22/2021) is increased so that County may reimburse the City up to \$1,315,405.00 for food, shelter and local transportation including any sales taxes.
- **4.3.** Local transportation services must be documented on **Exhibit B-1** (1 page) based on actual costs using the City's allocation-based method (# Hours x \$87.38 Cost Per Hour). The following must be provided with the expenditures:
 - **4.3.1.** Daily logs of migrants served (Exhibit B-1).
 - **4.3.2.** Invoices for transportation services reflecting expenses incurred. (Exhibit B-2, 1 page).

All other provisions of the Agreement not specifically changed by this Amendment remain in effect and are binding upon the parties. **PIMA COUNTY:** CITY: Chair, Board of Supervisors Mayor Date Date **ATTEST ATTEST** Clerk of the Board City Clerk **Approval** The foregoing Intergovernmental Agreement Amendment between County and City has been reviewed by the undersigned and is hereby approved as to content. Regina Kelly, Director Pima County Grants Management & Innovation **Intergovernmental Agreement Determination** The foregoing Intergovernmental Agreement between County and the City has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents. **PIMA COUNTY: CITY** Slowy City Attorney Deputy County Attorney

5. Counterparts. This Amendment No. 1 may be executed in counterparts, each of which,

when taken together, will constitute one original contract.

EXHIBIT B-1 (1 page)

Emergency Food and Shelter Program American Rescue Plan Act of 2021 Humanitarian Relief Funding

TRANSPORTATION DAILY LOG

Jurisdiction ID (6 digits) and Name	
LRO ID (9 digits) and Name	
LRO Street Address, City, State, Zip	

Date (MM/DD/YY)	Number of Migrants Served

	<u>.</u>
Total Number of Migrants Served	
Total Number of Unduplicated Migrants Served	

Daily log must show a <u>daily</u> count. Sample daily logs and guidance are available on EFSP website at Supplemental Funding Information. Spreadsheets and daily logs must be submitted electronically on EFSP website. Spreadsheets and daily logs alone are not sufficient. Copies of supporting documentation (proof of payment or receipts/invoices) of eligible expenditures must be submitted.

Date road & submitted for payment/fritials

PIMA COUNTY INVOICE REQUEST Grants Management and Innovation-ARPA EFSP Supplemental Asylum Seekers

					hroke	for The Month Of											,2021
PILASE SEND INVOICE TO THE ATTENTION OF: AGINCY INVOICE INFORMATION:									FEDERAL FUNDI	VS INFORMATION	v						
Grants Management & Convenion City of Tutson, Alter Magne Convoles Attention A. Burin, & CP						RAY DATE				PLEASE MAKE SURE YOU ENTER AN INVOICE DATE IN SPACE L10 (date invoice is prepared, not month being billed)							
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PAYMENT AND REIMBURSEMENT

City will submit requests for reimbursement using the following invoicing template:

Date bil mid/Intiat