



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS**

Award  Contract  Grant

**Requested Board Meeting Date:** October 19, 2021

**or Procurement Director Award:**

*\* = Mandatory, information must be provided*

**\*Contractor/Vendor Name/Grantor (DBA):**

US Elections Assistance Commission, passed through Office of Arizona Secretary of State

**\*Project Title/Description:**

2018 HAVA Election Security Grant

**\*Purpose:**

These 2018 Help America Vote Act (HAVA) funds will be spent on cameras and associated materials necessary to livestream ballot hand counts.

**\*Procurement Method:**

This grant award is not subject to Procurement rules

**\*Program Goals/Predicted Outcomes:**

Providing greater transparency in Federal elections

**\*Public Benefit:**

The project will benefit registered voters in Federal elections by increasing voter confidence in the integrity of elections.

**\*Metrics Available to Measure Performance:**

Procurement, installation, and use of security cameras; invoices and final reporting to the funder

**\*Retroactive:**

The period of performance for 2018 HAVA grant funds is Mar 2018 through Mar 2023; Board of Supervisor decision not to accept the funds likely will result either in Pima County taxpayers paying the costs of this necessary project or lack of a vital elections security measure in Pima County.

*Full Approved 10.14.21 LLS*

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Commencement Date: Termination Date: Prior Contract Number (Synergen/CMS):
Expense Amount \$ Revenue Amount: \$

\*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):

Amendment No.: AMS Version No.:

Commencement Date: New Termination Date:

Prior Contract No. (Synergen/CMS):

Expense Revenue Increase Decrease

Amount This Amendment: \$

Is there revenue included? Yes No If Yes \$

\*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: GTAW Department Code: EL Grant Number (i.e., 15-123): 22\*036

Commencement Date: 3/23/2018 Termination Date: 3/22/2023 Amendment Number: none

Match Amount: \$ none Revenue Amount: \$ 15,000

\*All Funding Source(s) required: US Election Assistance Commission passed through Arizona Secretary of State Office

\*Match funding from General Fund? Yes No If Yes \$ %

\*Match funding from other sources? Yes No If Yes \$ %

\*Funding Source:

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
These federal funds are passed through the Office of the Arizona Secretary of State

Contact: Brad Nelson, Director

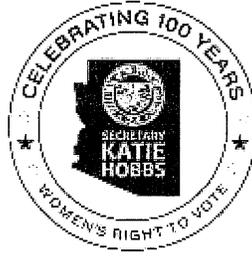
Department: Pima County Elections

Telephone: (520) 724-6868

Department Director Signature: Brad Nelson Date: 10-12-21

Deputy County Administrator Signature: Date: 10/13/21

County Administrator Signature: C. R. ... Date: 10/13/21



## NOTICE OF SUB-GRANT AWARD LETTER

March 30, 2020

**Federal Sub-Grant:** 2018 HAVA Election Security Grant  
**CFDA Number:** 90.404  
**Agreement Number:** AZ18101001  
**Federal Awarding Agency:** US Election Assistance Commission

**Project Period:** 03/23/2018 – 03/22/2023  
**Fiscal Year Award:** 2020  
**Award Amount:** \$251,036.38

**Sub-Grantee County:** Pima County  
**Sub-Grantee Address:** 240 N Stone Ave, Tucson, Arizona 85701 and 6550 South Country Club Road, Tucson, Arizona 85756

The Arizona Secretary of State's Office is pleased to inform you that your county has been awarded a 2018 HAVA Election Security subgrant. This sub-grant is made on the basis of submitting an application and making expenditures that fall under the following HAVA guidelines:

- Replace voting equipment that only records a voter's intent electronically with equipment that utilizes a voter verified paper record;
- Implement a post-election audit system that provides a high level of confidence in the accuracy of the final vote tally;
- Upgrade election-related computer systems to address cyber vulnerabilities identified through Department of Homeland Security, or similar scans or assessments of, existing election systems;
- Facilitate cybersecurity training for the state chief election official's office and local election officials;
- Implement established cybersecurity best practices for election systems;
- Fund other activities that will improve the security of elections for Federal office.
- Complying with the requirements under title III;
- Improving the administration of elections for Federal office;
- Educating voters concerning voting procedures, voting rights, and voting technology;
- Training election officials, poll workers, and election volunteers;

- Developing the State plan for requirements payments to be submitted under part 1 of subtitle D of title II;
- Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes;
- Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing nonvisual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language;
- Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.

The sub-grant requirements are contained in the Code of Federal Regulations, 2 C.F.R. 200. Sub-grant recipients must follow all federal HAVA laws and any state applicable laws relating to grants.

Sub-grant recipients must also provide the Secretary of State's Office with invoices and payment receipts for any purchases within 30 days of purchase. If funds are not spent within 30 days, they must be placed in an interest-bearing account. Quarterly reports should be submitted if funds are not fully expended within 30 days, in which the reports shall include the interest earned, the amount spent and current balance, at minimum. Please refer to the sub-grant guidelines packet for further information and requirements.

By submitting an application with HAVA approved expenditures to the Secretary of State's Office, you are confirming your county's acceptance of this award. The award disbursement is contingent on Secretary of State's review and approval of your application.

Thank you,

A handwritten signature in black ink, appearing to be 'KH', with a long horizontal flourish extending to the right.

Arizona Secretary of State  
Katie Hobbs