



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 10/05/2021

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona State Parks Board

***Project Title/Description:**

Cienega Corridor Cultural Resources Survey

***Purpose:**

Identify and inventory cultural resources along the Cienega Corridor to better understand the prehistoric and historic times in this area.

***Procurement Method:**

Not applicable

***Program Goals/Predicted Outcomes:**

Evaluate impact of erosion on cultural resources, evaluate documented cultural resources for eligibility for listing on the Arizona and National Registers of Historic Places.

***Public Benefit:**

Preservation of cultural resources.

***Metrics Available to Measure Performance:**

Completion of research and evaluation by 9/30/2022

***Retroactive:**

No

G.M. Approved 9.30.2021 JLS

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____* ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☒ Award ☐ Amendment

Document Type: GTAW Department Code: SUS Grant Number (i.e., 15-123): 22*022
Commencement Date: 10/1/2021 Termination Date: 9/30/2022 Amendment Number: _____
☒ Match Amount: \$ 25000 ☒ Revenue Amount: \$ 20,000

***All Funding Source(s) required:** 45000

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Match funding from other sources?** ☒ Yes ☐ No If Yes \$ 25000 % 100

***Funding Source:** county fund for archeology and conservation

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Linda Mayro

Department: Office Conservation and Sustainability

Telephone: 724-6451

Department Director Signature: Linda Mayro

Date: 9/21/2021

Deputy County Administrator Signature: [Signature]

Date: 9/30/2021

County Administrator Signature: [Signature]

Date: 9/30/2021



State Historic Preservation Office
1110 W. Washington, #100 Phoenix, Arizona 85007
FEDERAL PASS-THROUGH PARTICIPANT AGREEMENT



This agreement is entered into by and between the Arizona State Parks Board and Pima County and becomes effective on the date of signature by the authorized representative of Arizona State Parks.

PROGRAM: Federal Historic Preservation Fund Certified Local Government Pass-Through

PROJECT TITLE: Cienega Corridor Cultural Resources Survey

PROJECT TYPE: Survey & Inventory

STATE PROJECT NUMBER: 442015

FEDERAL PROJECT NUMBER: AZ-21-10015

FFY OF REVENUE: 2021

NPS/HPF GRANT #: P21AF11004

CDFA NUMBER: 15-904

PROJECT PERIOD: Upon full execution through September 30, 2022

FEDERAL FUNDS: \$20,000.00 44%

PARTICIPANT MATCH: \$25,000.00 56%

TOTAL PROJECT COST: \$20,000.00 100%

**APPROVED SCOPE OF
WORK AND SPECIAL
CONDITIONS:** Attachment A

AUTHORITIES TO ENTER THE AGREEMENT: (statute, resolution, minutes, etc.)

STATE: A.R.S. §§ 41-511.04 (A) (8), 41-511.04 (D)(1) & 41-511.05 (2) and Resolution 11/2000.

FEDERAL: 36 CFR 61.7 (a).

AWARDING OFFICIALS ON BEHALF OF THE NATIONAL PARK SERVICE AND THE ARIZONA STATE PARKS BOARD:

Signature

Date

Signature

Date

Kathryn Leonard
State Historic Preservation Officer

Timothy Franquist
Deputy Director, Arizona State Parks

ACCEPTANCE OF ALL TERMS OF THIS AGREEMENT
AND ITS ATTACHMENTS IS ACKNOWLEDGED BY THE
PARTICIPANTS SIGNATURE BELOW.

PARTICIPANT ATTORNEY APPROVAL AS TO FORM AND
AS BEING WITHIN THE AUTHORITY OF THE PARTICIPANT.

Participant's Signature

Attorney's Signature

Sharon Bronson

Name (Typed)

Michael LeBlanc

Name (Typed)

Chair, Board of Supervisors

Deputy County Attorney

9/23/2021



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Title

Date

Title

Date

ATTACHMENT A
Approved Project Scope and Special Conditions

PARTICIPANT: Pima County
PROJECT TITLE: Cienega Corridor Cultural Resources Survey
STATE PROJECT NUMBER: 442115
FEDERAL PROJECT NUMBER: AZ-21-10015

STATE PLAN OBJECTIVES:

Goal 1: Better Resource Management
Goal 2: Effective Information Management
Goal 4: Integrated Preservation Planning
Goal 5: Proactive Partnerships
Goal 7: Policy Maker Support

APPROVED PROJECT SCOPE:

The Cienega Corridor Cultural Resources Survey will include identifying and inventorying cultural resources along the Corridor to gain a better understanding of prehistoric and historic times in this area. It will evaluate the impacts of erosion on cultural resources in this area, as well as the impact of human activities on cultural resources. Tasks of the project will include a pedestrian survey, ethnographic review, threat assessments, addressing research questions, a discussion of the geomorphological analysis, completing or updating Historic Property Inventory Forms for historic structures, and evaluation of any documented cultural resources for their eligibility for listing on the Arizona and National Registers of Historic Places. Project will be overseen by the Office of Sustainability and Conservation (OSC) and a qualified consultant.

SPECIAL CONDITIONS:

1. Major milestones to judge the project

Time Allotted	Task	Notes
Month 1	OSC finalizes scope of work and hires a qualified consultant	



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Months 1-4	Consultant completes all fieldwork	
Months 4-5	Consultant submits fieldwork results and draft report to OSC	
Months 5-6	Consultant revises report and submits second draft to OSC and submits draft to SHPO for review	
Months 6-8	OSC submits all final deliverables to SHPO	
Months 8-11	Project close out	

Any significant changes in timelines, deliverables, or budget as submitted in the application must be reported to the AZ SHPO grant coordinator immediately.

2. A copy of the RFP will be submitted to the AZ SHPO grant coordinator when issued.
3. Once a vendor is selected, a copy of the contract will be sent to the AZ SHPO grant coordinator.
4. Progress reports must be submitted at the following times:
 - a. 1st week of January 2022
 - b. 1st week of March 2022
 - c. 1st week of July 2022
 - d. Final Report, October 2022
5. To ensure that final deliverables meet with AZ SHPO approval in a timely manner, please submit drafts as they are available. AZ SHPO staff will review drafts and provide comments within 30 business days.
6. All work MUST be completed by September 30, 2022.