



BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: September 21, 2021- Addendum

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Sister Jose Women's Center

***Project Title/Description:**

Sister Jose Women's Center Emergency Shelter Renovation

This contract can be found in OnBase by searching Contracts CT-CR-21-344 in DOC_ID_AMS.

***Purpose:**

The Project purpose is to safely and effectively prepare and respond to the pandemic by providing increased emergency shelter services to chronically homeless women. Due to increase in material and unforeseen circumstances, subrecipient is requesting additional funding to complete the facility improvements at Sister Jose Women's Center.

Attachment: Contract Number CT-CR-21-344

***Procurement Method:**

Non-procurement contract awarded by the Board of Supervisors under the U.S. Department of Housing and Urban Development Annual Action Plan.

***Program Goals/Predicted Outcomes:**

Goal: The Project will prevent, prepare, and respond to the pandemic by safely increasing the shelter capacity for chronically homeless women.

Predicted outcome: Chronically homeless and transitionally homeless women will have increased access to a safe, stable, accessible, and secure environment.

***Public Benefit:**

The facility improvements are emergency shelter renovations for chronically homeless and transitionally homeless women. One facility will be renovated and improved to provide emergency shelter services to chronically homeless women.

***Metrics Available to Measure Performance:**

Subrecipient will renovate the facility and provide emergency shelter services to 400 eligible individuals.

***Retroactive:**

No.

TO: COB 9-15-21 Q
VERS: 3
PGS: 3

AP 1821W1214PCCLKFBD
AFS

Procure Insp 09/15/21 11:08:18

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-344
Amendment No.: 01 AMS Version No.: 02
Commencement Date: 04/01/2021 New Termination Date: 03/31/2022
Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 10,000.00 *PK*

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG)

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Joel Gastelum

Department: CWD Telephone: 724-6750

Department Director Signature/Date: *[Signature]* 9/10/21

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

Pima County Department of Community and Workforce Development

Project: Sister Jose Women's Center, *Emergency Shelter Renovation*
ESG Emergency Shelter Renovation Activity

Subrecipient: Sister Jose Women's Center
1050 South Park Avenue
Tucson, Arizona 85702

Contract No.: CT-CR-21-344

Contract Amendment No.: 01

Original Contract Term:	04/01/21-03/31/22	Orig. Contract Amount:	\$137,152.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	-0-
Termination Date This Amendment:	03/31/2022	This Amendment Amount:	\$10,000.00
		Total Amount:	\$147,152.00

DUNS No.: 080510029				
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Federal Contract No.: B-20-UW-04-0502				
Required Match:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Match Amount:				
Indirect Cost Rate:	<input type="checkbox"/> Federal	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis	<input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor		

CFDA	Program Description	Nation Funding	Pima County Award
14.218	CARES Act Emergency Solution Grant/Entitlement Communities (ESG-CV) Round 1	FY20 \$3,000,000,000.00	FY20 \$892,476.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1.0 Background and Purpose.

- 1.1. Background. On August 17, 2020, Pima County ("County") and Sister Jose Women's Center ("Subrecipient") entered into the above-referenced agreement to safely and effectively prevent, prepare, and respond to the pandemic by providing increased emergency shelter services to chronically homeless women.
- 1.2. Purpose. The Pima County Board of Supervisors approved an allocation of County's Coronavirus Aid Relief and Economic Security (CARES) Act Emergency Solutions Grant ("ESG-CV") Round 1 funds to Subrecipient in the amount of \$137,512.00 for Subrecipient's Shelter Renovation Project. County has ESG-CV funding that was not utilized as anticipated for other ESG-CV projects and programs. Having Subrecipient use these additional funds to cover unanticipated, increased material costs is in the best interests of the residents of Pima County.

- 2.0 Compensation and Payment.** The Maximum Allocated Amount County may pay Subrecipient in **Paragraph 5.1** is increased from \$137,152 to \$147,152.
- 3.0 Scope of Services.** The parties have revised the Scope of Services in **Exhibit A** as follows:
- 3.1. **Section 9 – Budget.** The budget in Exhibit A is deleted in its entirety and replaced with the following:

ESG Funded Activities	Budget
Demolition	\$852.00
Carpentry	\$17,000.00
Insulation	\$16,165.00
Plumbing/Mechanical	\$76,390.00
Electrical	\$36,745.00
Total	\$147,152.00

SIGNATURE PAGE TO FOLLOW

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

DATE: _____

ATTEST:

Clerk of the Board

DATE: _____

APPROVED AS TO CONTENT:



Director
Department of Community & Workforce
Development

APPROVED AS TO FORM:



Stacey Roseberry, Deputy County Attorney

SUBRECIPIENT



Authorized Signature

Jean Fedigan, Executive
Printed Name and Title Director

DATE: 9/7/2021