



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: September 21, 2021

** = Mandatory, information must be provided*

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

The Primavera Foundation, Inc.

***Project Title/Description:**

Emergency Services Network (ESN)

***Purpose:**

The Primavera Foundation, Inc., a subrecipient, assists households with emergency utility and rental/mortgage financial assistance through case management services including eligibility determination for several funding sources, as well as referral and advocacy services to eligible, low-income households experiencing a temporary financial crisis in order to prevent homelessness and utility disconnection. Funding is ultimately used to ensure households become and remain self-sufficient.

US Department of Health and Human Services funds were approved at the July 6, 2021 Pima County Board of Supervisors' Meeting. Short Term Crisis Services/Temporary Assistance for Needy Families (STCS/TANF) funds are to be used for eligibility determination and case management services for households with minors facing eviction or foreclosure. STCS/TANF funds can also be used to pay the following: delinquent utility bills to prevent utility shut off and work related expenses such as vehicle, dental and eye related services as needed to secure or maintain employment. This determination can be used to write vouchers to landlords or mortgage companies from Community Services Block Grant (CSBG) funds as well as STCS/TANF. Utility shut-off eligibility case management is conducted under LIHEAP. Based on review of the LIHEAP application, County guarantees payment and issues a voucher to the utility company.

This amendment will provide additional funding of \$52,800.00 for the period of July 1, 2021 to June 30, 2022.

Attachment: Contract Number CT-CR-21-053 (Amendment 6)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. CAA-ESN-2018-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

The Primavera Foundation, Inc. will provide emergency financial assistance to 118 eligible low-income households.

***Public Benefit:**

The benefit of the program is that it will help in alleviating poverty, prevent homelessness, prevent utility shutoffs while promoting self-sufficiency to Pima County residents.

***Metrics Available to Measure Performance:**

Monthly case management and service reports.

***Retroactive:**

Yes, due to budgets for subrecipients could not be written until the County received the executed funding agreement from the State which was July 28, 2021. The negative impact of not approving this amendment is low-income families will not receive emergency utility and rental/mortgage financial assistance for an additional year.

TO: COB 9-15-21 (1)

vers: 3 pgs: 7

Revised 5/2020

SEP 15 2021 12:14 PM PCD/KH/AFB

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-053
Amendment No.: 6 AMS Version No.: 3
Commencement Date: 07/01/21 New Termination Date: 06/30/22
Prior Contract No. (Synergen/CMS): CT-CS-18-403
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 52,800.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** AZ Dept of Economic Security/US Dept of Health & Human Services Short Term Crisis/Temporary Assistance to Needy Families; Community Services Block Grant; Low Income Home Energy Assist

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community & Workforce Development Telephone: 724-5723

Department Director Signature/Date: [Signature] 9/10/21

Deputy County Administrator Signature/Date: [Signature] 21 Sep 2021

County Administrator Signature/Date: [Signature] 9/14/21
(Required for Board Agenda/Addendum Items)

Pima County Community & Workforce Development – Community Action Agency Program**Project:** Emergency Services Network (ESN)**Subrecipient:** The Primavera Foundation, Inc.
702 S. 6th Avenue
Tucson, AZ 85713**Contract No.:** CT-CR-21-53**Contract Amendment No.:** Six

Original Contract Term:	07/01/18 – 06/30/19	Orig. Contract Amount:	\$124,010.00
Termination Date Prior Amendment:	06/30/21	Prior Amendments Amount:	\$274,950.00
Termination Date This Amendment:	06/30/22	This Amendment Amount:	\$52,800.00
		Revised Total Amount:	\$451,760.00

DUNS No.: 148847700	SAM Registration Date: 11/4/20		
Research or Development:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Federal or State Contract No.: D120-002265	Award Date:	2020	
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate: <input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis	<input checked="" type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
93.558	Arizona Department of Economic Security (ADES)/U.S. Department of Health and Human Services (USHHS) Short Term Crisis Services/Temporary Assistance to Needy Families (STCS/TANF)	\$13,122,810	\$436,654.00
93.569	ADES/USHHS Community Services Block Grant (CSBG)	\$674,000,000	\$815,539.00
93.568	ADES/USHHS Low Income Home Energy Assistance Program (LIHEAP)	\$3,255,435,546	\$3,637,670.00

GRANT FUNDED AGREEMENT – AMENDMENT SIX**1. BACKGROUND AND PURPOSE.**

1.1 **Background.** On July 3, 2018 Pima County ("County") and The Primavera Foundation, Inc. ("Subrecipient"), entered into the above referenced contract to provide supportive services and emergency assistance to the eligible low-income families in Pima County.

1.2 **Purpose.** County through its Community Action Agency, as Grantee, is the recipient of State and Federal Grants for operating the local Emergency Services Network ("ESN") to provide emergency financial assistance for qualified households to prevent homelessness or utility disconnection. County is the Subrecipient of USHHS funds and is authorized to pass those funds along to other entities, including Subrecipient, for eligible services. County wishes to continue the ESN services provided by Subrecipient for an additional year.

2. **TERM, EXTENSIONS and AMENDMENTS.** Pursuant to Paragraph 1.2, County exercises the third of four available extension options. This Contract will terminate on June 30, 2022.

3. **SCOPE OF SERVICES.** The Commencement Date for this Amendment No. 6 is July 1, 2021.

4. **COMPENSATION AND PAYMENT.** Paragraph 3.1 is amended to increase "the Maximum Allocated Amount" from \$398,960.00 to \$451,760.00. In addition, the table in Paragraph 3.2 is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated				Total Anticipated Expenditure per Funding Source
	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22	
STCS/TANF (pursuant to A.R.S. § 46-421 <i>et seq.</i>)	\$79,110.00	\$79,110.00	\$52,751.00	\$25,400.00	\$236,371.00
CSBG (from HHS/OCS through ADES/DAAS)	\$30,000.00	\$30,000.00	\$30,000.00	\$20,000.00	\$110,000.00
LIHEAP (from HHS/OCS through ADES/DAAS)	\$8,000.00	\$8,000.00	\$8,600.00	\$7,400.00	\$32,000.00
EEIP	\$6,900.00	-0-	-0-	-0-	\$6,900.00
HTP	\$5,495.00	\$60,994.00	-0-	-0-	\$66,489.00
Anticipated Allocations TOTAL	\$129,505.00	\$178,104.00	\$91,351.00	\$52,800.00	\$451,760.00

5. **EXHIBIT A1 – SCOPE OF WORK** is amended as follows:

5.1 **GENERAL PROVISIONS** are amended as follows:

- 5.1.1. **PROGRAM OVERVIEW.** The table in Paragraph 1.2 is deleted in its entirety and replaced with the following:

Work Statement	Program Title	Allocated Amount			
		7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22
1	Emergency Services	\$125,910	\$127,010	\$116,925	\$52,800
2	Eviction Prevention	\$38,240	\$61,493	-0-	-0-

- 5.1.2 **SERVICE SUMMARY.** The table is deleted in its entirety and replaced with the following:

CLIENT FUNDING SOURCE	ESN Code	NUMBER OF HOUSEHOLDS			
		7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21	7/1/21-6/30/22
STCS/TANF	49	63	52	60	26
CSBG	97	35	24	31	33
EEIP	66	7	-0-	-0-	-0-
LIHEAP	77	200	130	300	59
HTF	46	30	45	-0-	-0-
TOTAL		335	251	391	118

- 5.2 **WORKSTATEMENT NO. 1 – EMERGENCY SERVICES PROGRAM** is amended as follows:

- 5.2.1 **CLIENT INCOME GUIDELINES.** Exhibits B-1, B-2, and B-3 income requirements are replaced with the updated guidelines attached to this Amendment No. 6.

- 5.2.2 **BUDGET.** The table is deleted in its entirety and replaced with the following:

For services provided July 1, 2021 through June 30, 2022.

Budget Line Item	Projected STCS/TANF	Projected CSBG	Projected LIHEAP	TOTAL
Operating Budget				
Salaries/Fringe Benefits	\$5,000.00	-0-	\$6,400.00	\$11,400.00
Rent/Utilities	-0-	-0-	-0-	-0-
Travel	-0-	-0-	-0-	-0-
Materials & Supplies	-0-	-0-	-0-	-0-
Operating Services	-0-	-0-	-0-	-0-
Administrative Expenses (10% limit)	\$400.00	-0-	\$1,000.00	\$1,400.00
Total Operating Budget	\$5,400.00	-0-	\$7,400.00	\$12,800.00
Other Allocation(s)				
*Client Vouchers	\$20,000.00	\$20,000.00	-0-	\$40,000.00
TOTAL BUDGET	\$25,400.00	\$20,000.00	\$7,400.00	\$52,800.00

*STCS/TANF funds will be used to administer client vouchers.

SIGNATURE PAGE TO FOLLOW

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

SUBRECIPIENT

Sharon Bronson
Chair, Board of Supervisors

Peggy Hutchison
Authorized Officer Signature

Date

Peggy Hutchison
Please print name

ATTEST

CEO
Title

Clerk, Board of Supervisors

Date 9/3/2021

APPROVED AS TO CONTENT

Daniel Sullivan
Daniel Sullivan, Director or designee
Community & Workforce Development

APPROVED AS TO FORM

Stacey Roseberry
Stacey Roseberry, Deputy County Attorney

EXHIBIT B-1

SPY 2022 DES/DAAS Community Action Programs and Services Income Limits, Energy Points and Poverty Interval Reporting Factors Effective July 1 2021 through June 30 2022

ALERT SFY-22-KA1

30-DAY INCOME LIMITS FOR COMMUNITY ACTION PROGRAMS						LIHEAP ENERGY POINTS FOR HOUSEHOLD INCOME				FY - POVERTY INTERVAL SCALES FOR REFERENCE OR REPORTING HOUSEHOLD POVERTY LEVELS - VARIOUS PROGRAMS						
HH SIZE	30 DAY INCOME LIMIT FOR LIHEAP	STCS - TANF - HHIN 125% OF FPL	STCS - TANF - HHIN 150% FPL FOR VULNERABLE - SENIORS OR DISABLED	HHIN - 125% OF FPL NO VULNERABLE	CHGO 200%	A	B	C	D	A	B	C	D	E	F	G
1	\$2,201	\$1,342	\$1,810	\$1,342	\$2,147	\$550	\$1,100	\$1,650	\$2,201	\$268	\$537	\$805	\$1,073	\$1,342	\$1,610	\$2,147
2	\$2,878	\$1,815	\$2,178	\$1,815	\$2,903	\$719	\$1,439	\$2,158	\$2,878	\$363	\$726	\$1,089	\$1,452	\$1,815	\$2,178	\$2,903
3	\$3,556	\$2,288	\$2,745	\$2,288	\$3,660	\$889	\$1,778	\$2,667	\$3,556	\$458	\$915	\$1,373	\$1,830	\$2,288	\$2,745	\$3,660
4	\$4,233	\$2,760	\$3,313	\$2,760	\$4,417	\$1,058	\$2,116	\$3,174	\$4,233	\$552	\$1,104	\$1,656	\$2,208	\$2,760	\$3,313	\$4,417
5	\$4,910	\$3,233	\$3,880	\$3,233	\$5,173	\$1,227	\$2,455	\$3,682	\$4,910	\$647	\$1,293	\$1,940	\$2,587	\$3,233	\$3,880	\$5,173
6	\$5,588	\$3,706	\$4,448	\$3,706	\$5,930	\$1,397	\$2,794	\$4,191	\$5,588	\$741	\$1,483	\$2,224	\$2,965	\$3,706	\$4,448	\$5,930
7	\$5,715	\$4,179	\$5,015	\$4,179	\$6,687	\$1,428	\$2,857	\$4,286	\$5,715	\$826	\$1,672	\$2,508	\$3,343	\$4,179	\$5,015	\$6,687
8	\$5,842	\$4,652	\$5,583	\$4,652	\$7,443	\$1,460	\$3,021	\$4,381	\$5,842	\$930	\$1,861	\$2,791	\$3,722	\$4,652	\$5,583	\$7,443
9	\$6,150	\$5,125	\$6,150	\$5,125	\$8,200	\$1,537	\$3,075	\$4,612	\$6,150	\$1,025	\$2,050	\$3,075	\$4,100	\$5,125	\$6,150	\$8,200
10	\$6,717	\$5,598	\$6,717	\$5,598	\$8,957	\$1,679	\$3,358	\$5,037	\$6,717	\$1,120	\$2,239	\$3,359	\$4,478	\$5,598	\$6,717	\$8,957
11	\$7,285	\$6,071	\$7,285	\$6,071	\$9,713	\$1,821	\$3,642	\$5,463	\$7,285	\$1,214	\$2,428	\$3,643	\$4,857	\$6,071	\$7,285	\$9,713
12	\$7,852	\$6,544	\$7,852	\$6,544	\$10,470	\$1,963	\$3,926	\$5,889	\$7,852	\$1,309	\$2,618	\$3,926	\$5,235	\$6,544	\$7,852	\$10,470
13	\$8,420	\$7,017	\$8,420	\$7,017	\$11,227	\$2,105	\$4,210	\$6,315	\$8,420	\$1,403	\$2,807	\$4,210	\$5,613	\$7,017	\$8,420	\$11,227
14	\$8,987	\$7,490	\$8,987	\$7,490	\$11,983	\$2,146	\$4,493	\$6,740	\$8,987	\$1,498	\$2,996	\$4,494	\$5,992	\$7,490	\$8,987	\$11,983
15	\$9,555	\$7,963	\$9,555	\$7,963	\$12,740	\$2,388	\$4,777	\$7,166	\$9,555	\$1,593	\$3,185	\$4,778	\$6,370	\$7,963	\$9,555	\$12,740
16	\$10,122	\$8,436	\$10,122	\$8,436	\$13,497	\$2,530	\$5,061	\$7,501	\$10,122	\$1,688	\$3,374	\$5,062	\$6,748	\$8,436	\$10,122	\$13,497
17	\$10,690	\$8,909	\$10,690	\$8,909	\$14,254	\$2,672	\$5,345	\$7,817	\$10,690	\$1,783	\$3,563	\$5,346	\$7,126	\$8,909	\$10,690	\$14,254
OVER 17	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL	EACH ADDL
	\$588	\$473	\$568	\$473	\$757	\$142	\$284	\$426	\$568	\$95	\$189	\$284	\$378	\$473	\$568	\$757

SPY 2022 DES/DAAS Community Action Programs and Services Income Limits, Energy Points and Poverty Interval Reporting Factors Effective July 1 2021 through June 30 2022



COMMUNITY ACTION AGENCY

SFY 2022 Federal Poverty Income Guidelines

To be used to determine eligibility for Community Services Block Grant Funds (CSBG)

Effective July 1, 2021

Household Size	125%	150% 60 & Older or Disabled in the household
1	\$1,342	\$1,610
2	\$1,815	\$2,178
3	\$2,288	\$2,745
4	\$2,760	\$3,313
5	\$3,233	\$3,880
6	\$3,706	\$4,448
7	\$4,179	\$5,015
8	\$4,652	\$5,583
9	\$5,125	\$6,150
10	\$5,598	\$6,717
11	\$6,071	\$7,285
12	\$6,544	\$7,852
Each Additional	\$473	\$568

Figures derived from Alert SFY – 22-K, A1 information from Arizona Department of Economic Security, Division of Aging & Adult Services Community Services Unit.

I, _____, declare that I meet the above income guidelines under Household Size _____. I am also aware of the Agency's Grievance Procedures, Confidentiality Policy, and Release of Information Policy.

Signature & Date

Community Services • Pima County Housing Center
801 W. Congress St., Tucson AZ 85745 • Phone: 520-724-2460

Revised 8/26/2021

**COMMUNITY ACTION AGENCY**

SFY 2021 Simplified LIHEAP Income Chart

Effective July 1, 2021 through June 30, 2022

**60 percent of State Median Income (SMI) is used for households
sized 7 and under**

**150 percent of Federal Poverty Guideline (FPL) is used for
households sized 8 and over**

Household Size**30 Day Gross Income Limit**

(Dollar Amount)

1	\$2,201
2	\$2,878
3	\$3,556
4	\$4,233
5	\$4,910
6	\$5,588
7	\$5,715
8	\$5,842
9	\$6,150
10	\$6,718
11	\$7,285
12	\$7,852

For each additional household member, add \$560

Figures derived from information dated May 14, 2021 from Arizona Department of Economic Security, Division of Aging & Adult Services Community Services Unit.

I, _____, declare that I meet the above income guidelines under Household Size _____. I am also aware of the Agency's Grievance Procedures, Confidentiality Policy, and Release of Information Policy.

Signature & Date

Community Services • Pima County Housing Center
801 W. Congress St., Tucson AZ 85745 • Phone: 520-724-2460