



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 09/07/21

\* = Mandatory, Information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Bosse Rollman PC

**\*Project Title/Description:**

Pima County Sheriff's Department Employee Disciplinary Matters

**\*Purpose:**

To Continue to provide legal advice to, and legal representation of, the Pima County Sheriff's Department regarding employee disciplinary matters.

**\*Procurement Method:**

Legal services for pending or anticipated litigation are exempt under Procurement code 11.04.020(c).

**\*Program Goals/Predicted Outcomes:**

Contractor will continue to provide legal advice to, and legal representation of, the Pima County Sheriff regarding disciplinary matters pertaining to Pima County Sheriff's Department Employees when such advice or legal representation cannot be provided by the Pima County Attorney's Office due to a conflict of interest.

**\*Public Benefit:**

Contractor will be available in the event of a conflict of interest.

**\*Metrics Available to Measure Performance:**

Contractor will continue to submit invoices to the County on a monthly basis or upon completion of a specific task, whichever is sooner. Contractor will provide County with a letter report detailing activities performed as a part of each invoice.

**\*Retroactive:**

No.

TO: COB 8-25-21 (6)  
Vers.: 5  
pgs.: 2

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_  
Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No  
If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_  
Were insurance or indemnity clauses modified? ☐ Yes ☐ No  
If Yes, attach Risk's approval.  
Vendor is using a Social Security Number? ☐ Yes ☐ No  
If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: FNC Contract Number (i.e., 15-123): 21\*197  
Amendment No.: 4 AMS Version No.: 115 bc  
Commencement Date: 9/20/2021 New Termination Date: 9/19/2022  
Prior Contract No. (Synergen/CMS): CT-FN-17\*123  
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_  
Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_  
**\*Funding Source(s) required:** County Administrator's Contingency Fund

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_  
\*Match funding from other sources? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_  
\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Deimos Thorne  
Department: PCAO Civil Division - BTU Telephone: (520) 724-8274  
Department Director Signature/Date: [Signature] 08/17/2021  
Deputy County Administrator Signature/Date: [Signature]  
County Administrator Signature/Date: [Signature] 8/20/21  
(Required for Board Agenda/Addendum Items)

**Pima County Attorney's Office**

**Project: Pima County Sheriff's Department Employee Disciplinary Matters**

**Contractor: Bossé Rollman, PC**  
**3507 North Campbell Ave, Ste 111**  
**Tucson AZ 85719**

**Contract No.: CT-FNC-21\*197**

**Contract Amendment No.: 04**

<b>Orig. Contract Term:</b> 9/20/16 – 9/20/18	<b>Orig. Amount:</b>	<b>\$ 50,000.00</b>
<b>Termination Date Prior Amendment:</b> 9/19/21	<b>Prior Amendments Amount:</b>	<b>\$ 0.00</b>
<b>Termination Date This Amendment:</b> 9/19/22	<b>This Amendment Amount:</b>	<b>\$ 0.00</b>
	<b>Revised Total Amount:</b>	<b>\$ 50,000.00</b>

#### **CONTRACT AMENDMENT #4**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

**1.1. Background.** On September 20, 2016, County and Contractor entered into the above referenced agreement to provide legal advice to and legal representation of the Pima County Sheriff regarding disciplinary matters pertaining to Pima County Sheriff's Department Employees.

**1.2. Purpose.** County requires continuing services from Contractor for the provision of legal advice and representation.

**2. Term.** The County is exercising the fourth Extension Option to renew the contract for one additional year commencing on September 20, 2021 and terminating on September 19, 2022. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

**Contract No.: CT-FNC-21\*197**

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**CONTRACTOR**

  
Authorized Officer Signature

Richard M. Rollman  
Printed Name and Title

8-20-2021  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

  
Deputy County Attorney

Victoria Buchinger  
Print DCA Name

August 18, 2021  
Date

**APPROVED AS TO CONTENT**

  
Deputy County Attorney

Christopher Straub  
Print DCA Name

08/17/2021  
Date