



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: September 7, 2021

or Procurement Director Award: ☐

** = Mandatory, information must be provided*

***Contractor/Vendor Name/Grantor (DBA):**

National Association of County and City Health Officials (NACCHO)

***Project Title/Description:**

Addressing Needs of People with Disabilities in COVID-19 Local Preparedness Planning, Mitigation and Recovery Efforts

***Purpose:**

Up until now, most of the Pima County Health Department's (PCHD's) COVID-19 related outreach to the disabled community has focused on behavioral health. This grant provides an opportunity for PCHD to assess and modify their public health emergency plans, policies, programs and communications to improve accessibility and inclusion of people with physical disabilities as well.

Amendment #1 extends the term for 11 months, to June 30, 2022, and adds funding in the amount of \$33,203.79.

***Procurement Method:**

This grant agreement is a non-Procurement agreement and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

- Establish an interagency ethics committee with stakeholders from disability organizations, health providers, logistics and administration to guide resource distribution;
- Continue to address barriers for the disabled to receive COVID-19 testing, vaccines, use public transportation and access the in-person services they require;
- Analyze current emergency plans, policies, programs and communications for ADA compliance and make recommendations for improving accessibility; and
- Build linkages between PCHD and disability advocacy organizations to inform PCHD programming and ensure community support.

***Public Benefit:**

16% of Pima County residents live with at least one disability. This project aims to make emergency services, and eventually all PCHD programming, more accessible and responsive to disabled residents and their families.

***Metrics Available to Measure Performance:**

- Completion of baseline assessments
- Participation in monthly learning community meetings, technical assistance calls, and other phone calls
- Quarterly project reports

***Retroactive:**

Yes. The initial grant ended July 31, 2021. However, this amendment to extend the date and add funds was not received until the day before that. Sept. 7, 2021 is the first BOS meeting we could have the item ready for approval.

A.M. Approved 8/23/21 JLS

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☒ Amendment

Document Type: GTAM Department Code: HD Grant Number (i.e., 15-123): 22-012
Commencement Date: _____ Termination Date: 06/30/2022 Amendment Number: 01
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 33,203.79

***All Funding Source(s) required:** Centers for Disease Control and Prevention

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Federal funds received via NACCHO

Contact: Sharon Grant

Department: Health

Telephone: 724-7842

Department Director Signature: _____ Date: 08/19/21
Deputy County Administrator Signature: _____ Date: 15 Aug 2021
County Administrator Signature: C. R. Dubuque Date: 8/23/21

Modification of Agreement

This Modification of Agreement ("Modification") is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as "NACCHO"), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005, and the following Contractor, hereinafter referred to as "Contractor:"

Pima County on behalf of the Pima County
Health Department

86-6000543

Contractor

Federal Tax ID Number

3950 S. Country Club Rd. Suite 100

Address

Tucson, AZ 85714

(520) 724-7842

City, State and Zip

Phone

WHEREAS, the parties entered into Contract # 2020-121602 on the 22nd of February, 2021 ("Agreement") and,

WHEREAS, the general purposes of the Agreement are unchanged; and

WHEREAS, both parties wish to make modifications to the Agreement, as described below;

THEREFORE, for the mutual consideration described in the Agreement, the parties agree to the modifications below through the signatures of the person(s) who have the authority to bind the parties to the changes in the Modification:

1. Term of Agreement: Article I, Section 2 of the Agreement is modified and shall continue in effect until June 30th, 2022, unless earlier terminated in accordance with the terms herein. NACCHO and Contractor agree that the term of the Agreement may be extended to complete the project to June 30th, 2022, provided that NACCHO receives an extension of the programmatic activities of the related CDC GRANT # 6 NU38OT000306-02-10, CFDA # 93.421 and subject to CDC's acceptance and approval for NACCHO to continue work with contractor, applicable guidance and federal rules and regulations. NACCHO has been approved through "Expanded Authority" to temporarily continue the program while waiting for the extension approval. Both parties agree, NACCHO will not be obligated to continue the program or to make any payments for work without CDC's extension approval to continue the program. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.

2. Payment of Services: the updated payment schedule is as follows:

Payment of Services: Article I: Special Provisions, Clause 3 of the Agreement is modified to amend payment by NACCHO to Contractor for services performed as follows:

Original Contract Amount : \$49,778.19
 Mod I Amount : \$33,203.79
 Invoice paid up to 6/30/2021 : \$16,592.76

Total Contract Award Amount: \$82,981.98
NEW available Contract Amount: \$66,389.22

Updated Invoice Schedule

Invoice No.	Amount	Due date	Deliverable
Invoice I	\$24,889.10 (Partially Paid \$16,592.76)	March 20, 2021	As stated in Attachment 1, deliverables to Participate in project kick-off call with NACCHO, CDC and selected grantees on November 19 th , 2020; Participate in disability specialist orientation call; Participate in monthly Learning Community meetings; and Complete quarterly project report.
Invoice II	\$20,740.90	July 15, 2021	As stated in Attachment 1, deliverables to Support or hire disability specialist who will coordinate project activities; Complete first baseline assessment; Participate in monthly learning community meeting; Complete second baseline assessment; Participate in 1 one-on-one technical assistance call with NACCHO staff/TA consultant; Develop implementation plan based on results of baseline assessment results; and Complete quarterly project report.
Invoice III	\$4,148.19	July 31, 2021	As stated in Attachment I, deliverables for Participate in monthly learning community meeting
Year 2 invoice schedule – period of performance between August 1, 2021 to June 30, 2022			
Invoice IV	\$16,601.88	January 20, 2022	As stated in Attachment I, deliverables to Participate in monthly Learning Community meetings; Participate in 1 one-on-one technical assistance call with NACCHO staff/TA consultant, Complete quarterly project report (e.g., providing updates to implementation plan progress).

Invoice V	\$16,601.91	June 30, 2022	As stated in Attachment I, deliverables to Participate in monthly Learning Community meetings (to end in March 2022); Participate in 1 one-on-one technical assistance call with NACCHO staff/TA consultant; Complete sustainability plan, Complete end of project report to articulate challenges, lessons learned, successes, and future needs and final evaluation measures; and Participate in wrap-up meeting with project partners to share lessons learned.
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3. Scope of Work: The Scope of Work attached hereto as Attachment I to the Modification is incorporated into the Agreement and made a part thereof.
4. All other terms and conditions of the Agreement remain unchanged.

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

NACCHO:

CONTRACTOR:

By: _____

By: _____

Name: Jerome Chester

Name: _____

Title: Chief Financial Officer

Title: _____

Date: _____

Date: _____

REVIEWED BY: _____

Appointing Authority or Designee
Pima County Health Department

APPROVED AS TO FORM: _____

Deputy County Attorney

NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS

MODIFICATION OF AGREEMENT– ATTACHMENT I

SCOPE OF WORK

With recent CDC approval, NACCHO intends to amend the current contract for the Addressing the Needs of People with Disabilities in COVID-19 project. The scope of work and timeline of the project have remained the same and the contract end date now aligns with the project end date (June 30th, 2022).

This project was originally written as a two-year work plan for the awardees to have ample time to address COVID-19 as well as other emergency preparedness activities among people with disabilities.

COVID-19 and Disability Deliverable Budget				
Pima County Health Department				
Expected Invoice Period	Deadline	Deliverable	Cost	Total Invoice Amount
Activities Through July 31, 2021				
Invoice 1: November 2020 – February 28, 2021 Invoice due March 20, 2021	November 19 th , 2020	Participate in project kick-off call with NACCHO, CDC and selected grantees on November 19 th , 2020.	\$4,148.19	\$24,889.10 (Partially Paid \$16,592.76)
	22-Jan-21	Support or hire disability specialist who will coordinate project activities.	\$4,148.19	
	Week of January 25 th , 2021	Participate in disability specialist orientation call	\$4,148.18	
	Dates TBD	Participate in monthly Learning Community meetings	\$4,148.18	
	Feb-21	Complete first baseline assessment	\$4,148.18	
	Feb-21	Complete quarterly project report	\$4,148.18	
Invoice 2: March 1-June 30, 2021 Invoice due July 15, 2021	Dates TBD	Participate in monthly Learning Community meetings	\$4,148.18	\$20,740.90
	April 1, 2021	Complete second baseline assessment	\$4,148.18	
	Date TBD	Participate in 1 one-on-one technical assistance call with NACCHO staff/TA consultant	\$4,148.18	

	May 1, 2021	Develop implementation plan based on results of baseline assessment results	\$4,148.18	
	June 1, 2021	Complete quarterly project report	\$4,148.18	
Invoice 3: July 1 – July 31, 2021 Invoice due August 20, 2021	Date TBD	Participate in monthly Learning Community meetings	\$4,148.19	\$4,148.19
				\$49,778.19
Activities August 1, 2021 through June 30, 2022				
Invoice 4: August 1-December 31, 2021 Invoice due January 20, 2022	Dates TBD	Participate in monthly Learning Community meetings	\$4,150.47	\$16,601.88
	Dates TBD	Participate in 1 one-on-one technical assistance call with NACCHO staff/TA consultant	\$4,150.47	
	Dec-21	Complete quarterly project report (e.g., providing updates to implementation plan progress)	\$8,300.94	
Invoice 5: January 1, 2022 – June 30, 2022 Invoice due June 30, 2022	January 2022-March 2022	Participate in monthly Learning Community meetings (to end in March 2022)	\$2,075.24	\$16,601.91
	Dates TBD	Participate in 1 one-on-one technical assistance call with NACCHO staff/TA consultant	\$2,075.24	
	Apr-22	Complete sustainability plan.	\$4,150.49	
	May-22	Complete end of project report to articulate challenges, lessons learned, successes, and future needs and final evaluation measures.	\$4,150.47	
	Jun-22	Participate in wrap-up meeting with project partners to share lessons learned.	\$4,150.47	
				\$33,203.79
TOTAL BUDGET				\$82,981.98