



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: June 22, 2021

* = Mandatory, Information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Education - Title IV

***Project Title/Description:**

Homeless Liaison - Pima Vocational High School (PVHS) Irvington Campus

***Purpose:**

Title IV funds will be utilized to pay a portion of the salary and benefits for the Homeless Liaison at Pima Vocational High School - Irvington Campus for SY21-22. Thus providing homeless students with valuable community resources.

Indirect cost is 10.00%. +

***Procurement Method:**

Not applicable

***Program Goals/Predicted Outcomes:**

Title IV funds will be utilized to pay a portion of the salary and benefits for the Homeless Liaison at Pima Vocational High School - Irvington Campus for SY21-22. Thus providing homeless students with valuable community resources.

Indirect cost is 10.00%. +

***Public Benefit:**

Having a homeless liaison on site at Pima Vocational High School - Irvington Campus, a high poverty area, will give support to our students that lack stable housing and are economically disadvantaged in order to be able to attend school and increase their chances of obtaining a fully accredited high school diploma.

***Metrics Available to Measure Performance:**

National Assessment of Educational Progress which is a nationwide school requirement and create written procedures for the program, which can be continued from previous years.

***Retroactive:**

No.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
 Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No
 If Yes, is the Contract to a vendor or subrecipient? _____
 Were insurance or indemnity clauses modified? ☐ Yes ☐ No
 If Yes, attach Risk's approval.
 Vendor is using a Social Security Number? ☐ Yes ☐ No
 If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Amendment No.: _____ AMS Version No.: _____
 Commencement Date: _____ New Termination Date: _____
 Prior Contract No. (Synergen/CMS): _____
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____
 Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)☐ Award ☐ Amendment

Document Type: GTAW Department Code: CR Grant Number (i.e., 15-123): 21*173
 Commencement Date: 07/01/2021 Termination Date: 09/30/2022 Amendment Number: _____
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 10,000.00

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____
 *Match funding from other sources? ☐ Yes ☒ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Irene MorenoDepartment: Community & Workforce DevelopmentTelephone: 724-9745Department Director Signature/Date: [Signature] 6/18/21

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: C. [Signature] 6/17/21

(Required for Board Agenda/Addendum Items)

Budget

Pima County (108601000) Charter District - FY 2022 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

By checking this box the LEA is waiving allocation for this grant and acknowledges that choosing to waive this grant will result in the reallocation of these funds.

Indirect Cost

Total Allocation	\$10,000.00
Budgeted Amount	\$9,090.91
Excludable Costs	\$0.00
Indirect Cost Rate	10.08%
Max Indirect Cost based on Budgeted Amount	\$915.69
Max Indirect Cost based on Total Allocation	\$915.69

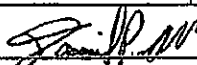
Budget By Function Codes


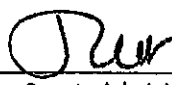
Object Code	Total
6100 - Salaries	\$6,357.28
6200 - Employee Benefits	\$2,733.63
6300 - Purchased Professional Services	\$0.00
6400 - Services	\$0.00
6500 - Other Purchased Services	\$0.00
6600 - Supplies	\$0.00

6731 - Supplies (Under \$5,000)	\$0.00
6732 - Supplies (Under \$5,000)	\$0.00
6734 - Supplies (Under \$5,000)	\$0.00
6735 - Supplies (Under \$5,000)	\$0.00
6737 - Supplies (Under \$5,000)	\$0.00
6738 - Supplies (Under \$5,000)	\$0.00
6733 - Capital (\$5,000 or Above)	\$0.00
6736 - Capital (\$5,000 or Above)	\$0.00
6739 - Capital (\$5,000 or Above)	\$0.00
6800 - Other Expenses	\$0.00
6910 - Indirect Cost Recovery	\$909.09
0190 - Capital Outlay	\$0.00
Total	\$10,000.00
Adjusted Allocation	\$10,000.00
Remaining	\$0.00

GRANT APPLICATION APPROVAL REQUEST

Instructions: Fill out the top section of this form completely. Contact the program Grants Management & Innovation (GMI) Lead if you require assistance (724-2240). Email your completed request to: GMI@pima.gov. Your request will be forwarded to County Administration for review. Notification of approval requests should be submitted at least 15 business days prior to the application's submission deadline (AP 5-1 Procedure).

Requesting department or entity:	Community Workforce & Development Date: 5/4/21		
Contact Information:	Name: Leslie Laird-Lynch Telephone: 724-9015		
Funding opportunity title:	Elementary and Secondary Education Act - Title IV		
Link to opportunity:	There is no notice of opportunity funding for this grant		
Funding agency:	Arizona Department of Education		
Amount to be requested:	\$ 10,000.00		
Due date and time:	5/1/2021		Select One
What are you going to spend the money on?	Title IV funds will be utilized a portion of the salary and benefits of a homeless liaison at our Irvington campus.		
What will be the benefit to Pima County?	Title IV Provides funding for a portion of the salary and benefits of a homeless liaison at our Irvington campus. The homeless liaison works with our low income and homeless students to ensure they have a safe place to learn.		
Indirect costs – check one:	<input checked="" type="checkbox"/> I will be requesting indirect costs. Indirect-cost rate to be requested: 10 % <input type="checkbox"/> I have attached a request for waiver of indirect costs (GMI Intranet) <input type="checkbox"/> I need help understanding indirect costs		
By: 	Date: 5/4/21		
Department Director or Designee			

GRANT COST/BENEFIT ANALYSIS To be completed by GMI staff	
CFDA No.	84.424A
Competitive Criteria:	Pima Vocational High School receives this funding based on the number of low income students enrolled during the previous school year. Thus, funding is affected by school trends during the pandemic. This is an entitlement grant.
Other Factors:	Period of performance is 7.1.2021 through 9.30.2022.
Number of Awards:	Total amount to be awarded:
Match Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If required what is the amount/percent: _____
Terms Notes (e.g. unusual restrictions, reporting burdens, etc.):	This program falls under 2CFR-200, with very few burdensome assurances from the "Assurances" agreement document. Assurances worth noting: the requirement to participate in the National Assessment of Educational Progress (a nation-wide school requirement), and the requirement to create written procedures for the program which can be continued from previous years.
Will this project require additional office/project space?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will this project require staff time that cannot be paid for by the grant?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will your project require any equipment items over \$5,000 per item?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the proposal use a fixed price contract?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is this project subject to Human Subjects compliance?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does this project involve subrecipients?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is there a Statutory Funding Preference from the funding agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Allowable Indirect Rate: <u>10</u> If Indirect is not allowed, attach documentation.	
List any other proposal or funder specific requirements:	Additional requirements include: provide services to eligible children, serve "migratory children," collaborate with state welfare agency, coordinate with other educational services, develop procedures (which can be carried over from previous years).
GMI notes & recommendations: This grant helps to fund a position to support students experiencing homelessness, with its inherent barriers to learning. Josh Cohn, DH	
By: 	Date: <u>5/13/2021</u>
County Administrator Approval Request	
Approved: <u>1</u> Not Approved: _____ Subject to Further Review: <input type="checkbox"/> Yes <input type="checkbox"/> No	
If your project is subject to further review, please contact your GMI Lead to discuss necessary revisions prior to resubmission of the Grant Approval Application Request.	
By: 	Date: <u>5/14/2021</u>
County Administrator or Designee	