



BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 06/22/21

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Consultant Engineering, Inc. and HDR Construction Control Corporation

***Project Title/Description:**

Construction Surveillance and Inspection Services for Transportation Capital Improvement Projects

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-18-184, Amendment No. Six (6). This amendment increases the annual shared award amount from \$1,500,000.00 to \$3,000,000.00 due to an increase in the amount of road projects requiring these services and increases the amount of the agreement by \$1,500,000.00 for a cumulative not-to-exceed amount of \$5,500,000.00. Administering Department: Transportation.

***Procurement Method:**

Pursuant to Solicitation for Qualifications No. 271551, on 01/16/18, the Board of Supervisors awarded a shared master agreement for these services in the amount of \$500,000.00 for an agreement term of 01/16/18 to 01/15/19. Amendment No. One (1) was approved by the Procurement Director, on 12/21/18 to add the full annual shared award amount \$500,000.00 for a cumulative not-to-exceed amount of \$1,000,000.00 and extend the term of the agreement to 01/15/20.

Amendment No. Two (2) was approved by the Procurement Director, on 01/09/20, to add the full annual shared award amount of \$500,000.00 for a cumulative not-to-exceed amount of \$1,500,000.00, extend the term of the agreement to 01/15/21, update Article 1 to implement a revised contract amendment notification process for a more efficient way to effect future renewals, extensions and revisions, add Article 30 - Counterparts, and change Article 30 - Entire Agreement to Article 31 and update language.

Amendment No. Three (3) was approved by the Board of Supervisors, on 06/23/20, to increase the annual shared award amount by \$1,000,000.00 for a new annual shared award amount of \$1,500,000.00, and increase the amount of the agreement by \$1,000,000.00 for a cumulative not-to-exceed amount of \$2,500,000.00.

Amendment No. Four (4) was approved by the Procurement Director, on 02/04/21, to add a partial annual shared award amount of \$1,000,000.00 for a cumulative not-to-exceed amount of \$3,500,000.00, incorporate a revised rate schedule for HDR Construction Control Corporation, and extend the term of the agreement to 01/15/22.

Amendment No Five (5) was approved by the Procurement Director, on 05/19/21, to add the remaining annual shared award amount of \$500,000.00 for a cumulative not-to-exceed amount of \$4,000,000.00.

Attachments: Department Memo and Amendment No. Six (6)

***Program Goals/Predicted Outcomes:**

The Department of Transportation is able to utilize the Consultants' Inspection Services to quickly and efficiently inspect the planned pavement preservation work for the remainder of the agreement.

***Public Benefit:**

The Department of Transportation will have the appropriate number of inspectors, on any given project, assuring the contractor's work is being performed according to the plans and specifications.

***Metrics Available to Measure Performance:**

Performance will be measured by the department completing the Consultant Performance Evaluation Form in accordance with the Pima County Board of Supervisors Policy D 29.1(E).

***Retroactive:**

No.

TO: COB 6-8-21⁽¹⁾

Pgs: 6

Vers: 13

Revised 5/2020

06/11/2021 10:50 AM
JUN 08 2021 PM 02:28

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 18-184Amendment No.: Six (6) AMS Version No.: 13Commencement Date: 06/22/21 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 1,500,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** Various FundsFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Contact: Matthew Sage, CPPB Matthew Sage Digitally signed by Matthew Sage
Date: 2021.06.01 13:43:29 -07'00'Scott Loomis Digitally signed by Scott Loomis
Date: 2021.06.02 09:57:41 -07'00'Department: Procurement Terri Spencer Digitally signed by Terri Spencer
Date: 2021.06.02 13:26:02 -07'00'Telephone: 724-8586Department Director Signature/Date: Ana M. Olivares Digitally signed by Ana M. Olivares
DN: cn=Ana M. Olivares, o=Pima County, ou=Transportation,
email=ana.olivares@pima.gov, c=US
Date: 2021.06.02 14:21:06 -07'00'Deputy County Administrator Signature/Date: [Signature] 6/2/2021County Administrator Signature/Date: [Signature] 6/7/21
(Required for Board Agenda/Addendum Items)

DATE: May 25, 2021



TO: Terri Spencer 
Procurement Director

FROM: Ana M Olivares, P.E.
Director

SUBJECT: Contract Amendment MA-PO-18-184

The above referenced contract, Construction Surveillance and Inspection Services, awarded on January 16, 2018 for \$500K, has been extended three times annually and will be eligible for one additional renewal. In June 2020, the Board of Supervisors (BOS) approved a contract amendment to add an additional \$1M to the current term, as well as add \$1M to subsequent renewals. The current authorization, is not to exceed \$4,000,000. We have encumbered a total of \$3,499,253.74 to date and have a remaining amount of \$500,746.26 available for additional work prior to the annual contract extension/renewal.

At the May 18, 2021 BOS meeting, the BOS tentatively approved the County's FY21/22 budget and it includes increasing DOT's FY21/22 Road Pavement Repair and Preservation Program (RPRPP) to a total of \$85.5M and a Capital Improvement Program of \$52M.

In order to deliver these programs successfully in FY 21/22, the department will need additional inspection services. Since we have struggled to fill existing inspection positions and since this year's and next year's RPRPP is larger than anticipated in future years, it is recommended to use this Construction Surveillance and Inspection Services Contract to provide additional staffing during the peak periods, rather than hiring more staff than needed in the future. To complete the work, it is requested that an additional \$1.5M be added to the current contract term, as well as add \$1.5M to the subsequent \$1.5M renewal for a total renewal of \$3M on January 16, 2022. These amounts should be adequate to complete planned work in the remainder of FY 20/21 and FY21/22.

Projects Current Term (January 16, 2021 through January 15, 2022)	Inspection Budget
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Pavement Repair and Preservation Program	1,000,000
Kolb Road	\$500,000
Total	\$1,500,000

Projects Current Term (January 16, 2021 through January 15, 2022)	Inspection Budget
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Pavement Repair and Preservation Program	\$2,500,000
Kolb Road	\$250,000
Total	\$2,750,000

Terri Spencer, Procurement Director

SUBJECT: Contract Amendment MA-PO-18-184

May 25, 2021

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Issued Work: From: 1/16/2018 - 01/15/2022
Total Amount Ordered: \$3,499,253.74
Current Balance: \$500,746.26

MA 18-184		Procurement ID				
Doc Type	Award Doc ID - Description	Line No	Date	Dept Code	Line Description	Amount Paid
DO	19*3186	1	7/31/2018	TR / 2854	Professional Engineering Services	\$ 78,294.72
DO	19*4869	1	11/14/2018	TR / 2854	Senior Project Engineer	\$ 77,375.35
DO	19*6472	1	8/29/2018	TR / 2854	Sr. Construction Inspector	\$ 80,069.27
DO	19*8797	1	9/21/2018	TR / 2854	Sr Construction Inspector - CIP	\$ 78,622.65
DO	19*11056	1	10/11/2018	TR / 2854	Sr Construction Inspector - CIP	\$ 96,845.21
DO	19*23828	1	2/26/2019	TR / 2854	Sr Construction Inspector - CIP	\$ 92,309.20
DO	19*32068	1	5/17/2019	TR / 2855	Inspector's for Construction Surveillance & Inspections-CIP	\$ 122,469.83
DO	20*8011	1	9/13/2019	TR / 2851	Construction Surveillance & Inspection Serv. for DOT	\$ 308,527.21
DO	20*9843	1	10/1/2019	TR / 2854	Construction Surveillance & Inspection Services -4RTVW	\$ 166,280.77
DO	20*23802	1	2/25/2020	TR / 2851	Pavement Management Inspector	\$ 99,029.73
DO	20*26274	1	3/26/2020	TR / 2854	Office Manager to oversee Contract Adm. Duties	\$ 5,611.20
DO	20*27564	1	4/2/2020	TR / 2854	Wilmot Rd. - Valencia Rd. to DMAFB	\$ 159,971.68
DO	20*28628	1	4/15/2020	TR / 2851	PCDOT - DO5 - Pavement Preservation - Inspection	\$ 40,202.58
DO	20*32301	1	5/28/2020	TR / 2851	Construction Surveillance & Inspection Serv. for Pavement	\$ 665,333.30
DO	20*35143	1	7/1/2020	TR / 2851	Construction Surveillance & Services for CIP	\$ 323,504.08
DO	21*8794	1	9/28/20	TR / 2854	Sr. Inspector - (4KSCSD)	\$ 364,728.00
DO	21*12674	1	11/06/2020	TR / 2854	Construction Surveillance & Inspection - Kolb Road	\$ 281,493.00
DO	21*18307	1	1/19/2021	TR / 2851	JOC - Pavement Preservation - 2021 Construction Surveillance	\$ 458,585.96
					Total	\$ 3,499,253.74

AMO:MM:dg



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 18000000000000000184

Description: CONSTRUCTION SURVEILLANCE AND
INSPECTION SERVICES FOR TRANSPORTATION
CAPITAL IMPROVEMENT PROJECTS

MA Version: 13

Page: 1 of 4

I S S U E R	<p>Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701</p> <p>Issued By: MATTHEW SAGE Phone: 5207248586 Email: matthew.sage@pima.gov</p>
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T E R M S	<p>Initiation Date: 01-16-2018 Expiration Date: 01-15-2022</p> <table><tr><td>NTE Amount:</td></tr><tr><td>Used Amount: \$2,116,179.29</td></tr></table>	NTE Amount:	Used Amount: \$2,116,179.29
NTE Amount:			
Used Amount: \$2,116,179.29			

V E N D O R	<p>HDR CONSTRUCTION CONTROL CORP 1 S Church Avenue Tucson AZ 85701</p> <p>Contact: Virginia Wein Phone: 602-474-3955 Email: virginia.wein@hdrinc.com Terms: 0.00 % Days: 30</p>
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Shipping Method:

Delivery Type:

FOB:

Modification Reason
Amendment No. 6 increases the annual shared award amount from \$1,500,000.00 to \$3,000,000.00 and increases the amount of the agreement by \$1,500,000.00 for a cumulative not-to-exceed amount of \$5,500,000.00.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 18000000000000000184

MA Version: 13

Page: 2 of 4

Line	Description		
1	Service Contract Amt (Not-To-Exceed) 0.00	Service From 2018-01-16	Service To 2022-01-15



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 18000000000000000184

Description: CONSTRUCTION SURVEILLANCE AND
INSPECTION SERVICES FOR TRANSPORTATION
CAPITAL IMPROVEMENT PROJECTS

MA Version: 13

Page: 3 of 4

I S S U E R	Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701 Issued By: MATTHEW SAGE Phone: 5207248586 Email: matthew.sage@pima.gov	T E R M S	Initiation Date: 01-16-2018 Expiration Date: 01-15-2022 <div>NTE Amount: Used Amount: \$1,383,009.43</div>
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V E N D O R	CONSULTANT ENGINEERING INC 10625 N 25TH AVE STE 200 PHOENIX AZ 85029	Contact: JOHN PATTERSON Phone: 602-866-5090 Email: aconnelly@cei-az.com Terms: 0.00 % Days: 30
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Shipping Method:

Delivery Type:

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Modification Reason

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MASTER AGREEMENT DETAILS

Master Agreement No: 18000000000000000184

MA Version: 13

Page: 4 of 4

Line	Description		
1	CONSTRUCTION SURVEILLANCE		
	Service Contract Amt (Not-To-Exceed)	Service From	Service To
	0.00	2018-01-16	2022-01-15