



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 6/22/2021

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

City Of Tucson

***Project Title/Description:**

Agreement for the maintenance of City of Tucson premises located at 201 N. Stone

***Purpose:**

Pima County will at the request and expense of the City of Tucson, maintain and repair the property (exterior, interior, major building systems except for the City's cooling tower), in addition to providing other contracted services to the City of Tucson premises.

***Procurement Method:**

"Exempt pursuant to Pima County Code section 11.04.020.D."

***Program Goals/Predicted Outcomes:**

Ongoing maintenance of building located at 201 N. Stone for the mutual benefit of City of Tucson and Pima County

***Public Benefit:**

The City of Tucson will continue to offer development, planning, real estate and transportation services to the public from 201 N. Stone.

***Metrics Available to Measure Performance:**

Properly functioning building and associated systems. Pima County will be reimbursed for all costs, including administrative costs, for providing services to the City of Tucson.

***Retroactive:**

Yes. Services have continued to be provided during the period being renewed.

TO: COB 6-2-21 (1)
VERS: 3
PGS: 2

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CTN Department Code: FM Contract Number (i.e., 15-123): 17*221Amendment No.: 1 AMS Version No.: 3Commencement Date: 6/21/2019 New Termination Date: 6/21/2022

Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☒ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 375,000.00Is there revenue included? ☐ Yes ☐ No If Yes \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Kevin ButtonDepartment: Facilities Management Telephone: 520-724-8230Department Director Signature/Date:  5/28/21

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date:  5/28/21

(Required for Board Agenda/Addendum Items)

Pima County Department of Facilities Management

**Project: Agreement for the Maintenance of the City of Tucson
premises located at 201 N Stone**

Contractor: City of Tucson

Contract No.: CTN-FM-17*221 (Revenue)

Contract Amendment No.: 01

Orig. Contract Term:	6/22/2017 - 06/21/2019	Orig. Amount:	\$ 276,786.40
Termination Date Prior Amendment:	NA	Prior Amendments Amount:	\$ 0.00
Termination Date This Amendment:	06/21/2022	This Amendment Amount:	\$ 375,000.00
		Revised Total Amount:	\$ 651,786.40

CONTRACT AMENDMENT

THIS FIRST AMENDMENT is made by and between Pima County, a political subdivision of the State of Arizona ("**County**") and the City of Tucson, a municipal corporation ("**City**") who together are referred to as the "**Parties**".

1. Background and Purpose.

- 1.1. The City purchased a portion (the "**City Property**") of the building (the "**Building**") located at 201 N. Stone. The City and the County recorded a Declaration of Easements in the office of the Pima County Recorder, Sequence Number 20171810061. Under Section 5.01 of the Declaration the City is responsible for the repair and maintenance of the City Property.
- 1.2. Contemporaneously with the sale, the County and City entered into the above referenced agreement (the "**Contract**") under which the County has repaired and maintained the City Property at the City's expense. Capitalized terms that aren't defined in this Amendment have the meanings assigned in the original Contract.
- 1.3. The original term of the Contract expired on June 21, 2019, but the Parties have continued to perform under it. Under Section 4 of the Contract, the term can be extended by the Parties for up to 3 additional one-year periods.
- 1.4. City requires continued maintenance services from the County as described in the Contract.

2. **Term.** The Parties hereby extend the term of the Contract to June 21, 2022. The Parties may further extend the term of the Contract for one (1) additional one (1) year period on such terms and conditions as the Parties may agree.

3. **Holdover.** If the Term ends, but the County continues in good faith to provide Services while the Parties discuss whether to extend the Contract, the City will continue to pay for those services as provided in the Agreement and this Amendment, including the 10% administrative fee, until the County chooses to stop providing them or the City formally notifies County that the Services are no longer desired.
4. **Capital Improvement Expenditures.** For the purposes of invoicing and annual reconciliation of Maintenance Expenses under Section 2.2 of the Contract, County will separately list capital improvement expenditures and maintenance expenditures.
5. **Effective Date.** Regardless of the date that the Parties approve and execute this Amendment, it will be deemed to have been effective as of June 21, 2019. All provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY, a political subdivision of
the State of Arizona

CITY OF TUCSON, a municipal corporation

Chairman, Board of Supervisors

Date

ATTEST:

Julie Castaneda, Clerk of the Board

Authorized Officer Signature

Carlos De La Torre, P.E. EGSD Director
Printed Name and Title

5/28/2021
Date

APPROVED AS TO CONTENT

Lisa Josker, Director, Facilities Management

5/28/21
Date

APPROVED AS TO FORM

Victoria Buchinger
Victoria Buchinger, Deputy County Attorney

May 28, 2021
Date