



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: April 20, 2021

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Goodwill Industries of Southern Arizona, Inc.

***Project Title/Description:**

Youth - Workforce Development Services. The contract and amendments can be found in OnBase by searching Contracts CR-21*205 in Doc_ID_AMS.

***Purpose:**

Contractor will provide workforce services to youth to ensure attainment of skills needed to successfully obtain and retain employment and encourage, at a minimum, graduation from high school. The program will improve prospects for future employability for youth participating in the program. This amendment will provide additional funding for extra hours of work experience for participants currently enrolled in the program.

Attachment: Contract Number CT-CR-21-205 (Amendment 4)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-YSY-2016-02 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

Contractor will serve up to 57 youth for 170 hours in the Work Experience Program.

Participants will successfully complete at least 95% of scheduled work hours.

Participant will increase work readiness and occupational skills as measured through pre- and post- testing and assessment of performance.

***Public Benefit:**

The benefit of the program is it supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Reports on the number of youth participating in the program, outcome of pre- and post-testing, and completion results.

***Retroactive:**

No.

TO: COB 4-7-2021 (1)
Vers: 3
pgs: 3

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-205
Amendment No.: 4 AMS Version No.: 3
Commencement Date: 5/1/21 New Termination Date: _____
Prior Contract No. (Synergen/CMS): 19-232
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 27,049.85
Is there revenue included? ☐ Yes ☒ No If Yes \$ _____
***Funding Source(s) required:** Pima County General Funds

Funding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community & Workforce Development Telephone: 724-5723

Department Director Signature/Date: [Signature] 3/31/21

Deputy County Administrator Signature/Date: [Signature] 7 April 2021

County Administrator Signature/Date: [Signature] 4/7/21
(Required for Board Agenda/Addendum Items)

PIMA COUNTY COMMUNITY & WORKFORCE DEVELOPMENT DEPARTMENT

Project: Youth – Workforce Development Services

Contractor: Goodwill Industries of Southern Arizona, Inc.
1940 E. Silverlake Rd., Suite 405
Tucson, AZ 85713

Contract No.: CT-CR-21-205

Contract Amendment No.: Four (4)

Original Contract Term:	01/01/19 – 12/31/19	Orig. Contract Amount:	\$160,898.10
Termination Date Prior Amendment:	12/31/21	Prior Amendments Amount:	\$301,151.53
Termination Date This Amendment:	12/31/21	This Amendment Amount:	\$27,049.85
		Revised Total Amount:	\$489,099.48

AMENDMENT FOUR (4)

1. BACKGROUND AND PURPOSE.

- 1.1. **Background.** On November 20, 2018, Pima County (“County”) and Goodwill Industries of Southern Arizona, Inc. (“Contractor”), entered into the above-referenced contract to provide workforce development services to Pima County youth.
- 1.2. **Purpose.** Funds are available to add extra hours of work experience for participants currently enrolled in the program. County has reviewed Contractor’s performance of the services and finds it satisfactory.

2. TERMS AND EXTENSIONS. The commencement date for this Amendment No. 4 is May 1, 2021.

3. COMPENSATION AND PAYMENT. Paragraph 3.1 is amended to decrease “the Maximum Allocated Amount” from \$462,049.63 to \$489,099.48. In addition, the table in Paragraph 3.2 is deleted in its entirety and replaced with the following:

Expenditure Period	Maximum Allocated Amount
January 1, 2019 – December 31, 2019	\$160,898.10
January 1, 2020 – December 31, 2020	\$149,990.19
January 1, 2021 – August 31, 2021	\$178,211.19
TOTAL	\$489,099.48

4. EXHIBIT A – SCOPE OF WORK is amended as follows:

- 4.1. **PROGRAM ACTIVITIES.** The table in Paragraph 5.1 is deleted in its entirety and replaced with the following:

Activity	Date of Activity	Hours of Service Provided per Participant	Maximum Number of Youth Served
WEX	January 1 through May 31, 2019	160 hours of work experience	58
	2020 – on dates as directed in writing by County	130 hours of work experience	58
	January 1 through August 31, 2021	170 hours of work experience	57

4.2. **BUDGET.** The table in Paragraph 9.1 is deleted in its entirety and replaced with the following:

Budget Line Item	Maximum Allocated Amount		
	Amount allocated for 1/1/19-5/31/19	Amount allocated for 1/1/20-5/31/20	Amount allocated for 1/21/21-8/31/21
Operating Budget			
Salary and Fringe (No overtime)	\$49,074.63	\$50,056.12	\$50,056.12
Staff Development	-0-	-0-	-0-
Travel	\$1,768.68	\$1,804.05	\$1,804.05
Equipment	-0-	-0-	-0-
Supplies	\$442.17	\$451.01	\$451.01
Communications	\$442.17	\$451.01	\$451.01
Other Operating	\$3,466.61	\$3,535.96	\$3,535.96
Total Operating Budget	\$55,194.26	\$56,298.15	\$56,298.15
Other Allocation(s)			
Work Experience for Youth	\$105,703.84	\$93,692.04	\$121,913.04
Total Other Allocation(s)	\$105,703.84	\$93,692.04	\$121,913.04
TOTAL BUDGET	\$160,898.10	\$149,990.19	\$178,211.19

SIGNATURE PAGE TO FOLLOW

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

Sharon Bronson
Chair, Board of Supervisors

Date

ATTEST

Clerk, Board of Supervisors

CONTRACTOR

Authorized Officer Signature

Please print name

Co-President / CEO

Title

March 30, 2021

Date

APPROVED AS TO CONTENT

Daniel Sullivan, Director
Community & Workforce Development

APPROVED AS TO FORM

Stacey Roseberry, Deputy County Attorney