



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: April 6, 2021

or Procurement Director Award ☐

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

Goodwill Industries of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Development Services. The contract and amendments can be found in OnBase by searching Contracts 20*418 in Doc_ID_AMS.

***Purpose:**

This amendment with subrecipient, Goodwill Industries of Southern Arizona, Inc. is to revise the Employment Outreach Specialist (EOS) full-time equivalent for the Adults and Dislocated Workers Workforce Development Services Program. The EOS will work part time on the Workforce Development Services program and part time on the H-1B program, a new grant the County received.

Attachment: Contract Number CT-CS-20-418 (Amendment 11)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WFS-2016-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Goodwill Industries of Southern Arizona, Inc. will submit monthly summary reports.

***Retroactive:**

Yes, due to language changes. The negative impact of this amendment not being approved is adult and dislocated worker job seekers would not continue to receive workforce development services.

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AM

TO: COB 4-1-2021 (4)
Vers: 7
PSS: 4
ADDENDUM

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-418
Amendment No.: 11 AMS Version No.: 7
Commencement Date: 2/1/21 New Termination Date: 6/30/21
Prior Contract No. (Synergen/CMS): _____
☒ Expense or ☐ Revenue ☐ Increase ☒ Decrease Amount This Amendment: \$ <20,810.27>

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Amendment 11 funding source is the U.S. Department of Labor - Workforce Innovation and Opportunity Act

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community & Workforce Development Telephone: 724-5723

Department Director Signature/Date: [Signature] 3/24/21

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: [Signature] 28 March 21
(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services, Employment and Training Department**Project:** Workforce Development Services**Awardee:** Goodwill Industries of Southern Arizona, Inc.
1940 E. Silverlake Rd., Suite 405
Tucson, AZ 85713**Contract No.:** CT-CR-20-418**Contract Amendment No.:** Eleven (11)

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$264,311.00
Termination Date Prior Amendment:	06/30/21	Prior Amendments Amount:	\$1,511,036.08
Termination Date This Amendment:	06/30/21	This Amendment Amount:	<\$20,810.27>
		Revised Contract Amount:	\$1,754,536.81

DUNS No.: 074458654		SAM Registration Date: 12/12/19	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		DI21-002286 PC2020-2021	Award Date: 2020 2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input checked="" type="checkbox"/> Federal 16.33%	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	Federal Funding	Pima County Award
17.258	U.S. Department of Labor ("DOL")/Arizona Department of Economic Security ("ADES") Workforce Innovation and Opportunity Act (WIOA)-Adult	\$854,649,000.00	\$3,183,523.00
17.278	WIOA-Dislocated Worker	\$1,322,912,000.00	\$4,353,722.00
17.259	WIOA-Youth	\$913,130,000.00	\$3,167,684.00
93.093	Health Profession Opportunity Grant (HPOG)	\$85,000,000.00	\$601,926.00

GRANT FUNDING AGREEMENT – AMENDMENT ELEVEN (11)**1. BACKGROUND AND PURPOSE.**

- 1.1. **Background.** On June 7, 2016, Pima County ("County") and Goodwill Industries of Southern Arizona, Inc. ("the Subrecipient"), entered into the above-referenced contract to provide workforce development services for adult, dislocated worker and youth job seekers. County, as Grantee, receives federal WIOA grant funds and provides them to subrecipients, including Subrecipient, to provide eligible workforce development services. The WIOA grant ends June 30, 2025.
- 1.2. **Purpose.** County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop. This amendment is to revised the Employment Outreach Specialist full-time equivalent (FTE) for Employer Outreach services for Adults and Dislocated Workers due to changing the focus to the

H-1B Workforce Program. County has reviewed Subrecipient's performance of the services and finds it satisfactory.

2. **TERM AND EXTENSIONS.** The commencement date for this Amendment No. 11 is February 1, 2021.
3. **COMPENSATION AND PAYMENT.** Paragraph 3.1 is amended to decrease "the Maximum Allocated Amount" from \$1,775,347.08 to \$1,754,536.81. In addition, the table in Paragraph 3.2 is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated					Total Anticipated Expenditure per Funding Source
	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19	7/1/19 – 6/30/20	7/1/20 – 6/30/21	
U.S. Dept. of Labor/AZ Dept. of Economic Security (WIOA)	\$306,100.60	\$316,679.00	\$319,899.26	\$382,234.11	\$322,623.84	\$1,647,536.81
Pima Community College HPOG	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$7,000.00	\$107,000.00
Anticipated Allocations TOTAL	\$331,100.60	\$341,679.00	\$344,899.26	\$407,234.11	\$329,623.84	\$1,754,536.81

4. **Exhibit A-1 – Scope of Work** is amended as follows:

- 4.1. **PROGRAM COMPONENTS, SECTION 3.0** is deleted in its entirety and replaced with the following:

Work Statement	Workforce Development Services	Amount Allocated				
		7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021
1	Adults	\$94,832.60	\$80,550.00	\$81,933.80	\$83,345.34	\$83,345.34
2	Youth	\$131,505.00	\$136,445.00	\$117,637.90	\$175,654.65	\$118,854.65
3	Employer Outreach – Adults and Dislocated Workers	\$69,842.00	\$71,248.00	\$72,663.78	\$74,117.06	\$53,306.79
4	Employer Outreach – Youth	\$34,921.00	\$53,436.00	\$72,663.78	\$74,117.06	\$74,117.06

- 4.2. **WORK STATEMENT NO. 3 – EMPLOYMENT OUTREACH SERVICES FOR ADULTS AND DISLOCATED WORKERS – BUDGET, SECTION 3.0** is amended as follows:

- 4.2.1. Paragraph 3.1, the table is deleted in its entirety and replaced with the following:

Budget Line Item	Amount Allocated				
	7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021
Operating Budget					
Salary and ERE (No overtime)	\$62,752.00	\$64,016.00	\$65,287.14	\$66,592.88	\$45,782.61
Travel	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,122.42
Equipment	-0-	-0-	-0-	-0-	-0-
Supplies	-0-	-0-	-0-	-0-	-0-
Communications	\$600.00	\$612.00	\$624.24	\$636.72	\$636.72
Other Operating	\$4,490.00	\$4,580.00	\$4,671.60	\$4,765.04	\$4,765.04
Total Operating Budget	\$69,842.00	\$71,248.00	\$72,663.78	\$74,117.06	\$53,306.79

4.2.2. **Paragraph 3.4** is revised to read:

The projected use of WIOA Adult, WIOA Dislocated Worker and HPOG funds, by activity is set forth in **Exhibit A** of this Amendment 11.

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Sharon Bronson
Chair, Pima County Board of Supervisors

Date: _____

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:

Daniel Sullivan, Director
Community & Workforce Development

APPROVED AS TO FORM:

Stacey Roseberry, Deputy County Attorney

SUBRECIPIENT:

Elizabeth Gault
Authorized Signature

Elizabeth Gault Co-President/CEO
Printed Name & Title

Date: 3-19-21

EXHIBIT A TO AMENDMENT NO. 11

PROJECTED LINE ITEM EXPENDITURES BY FUNDING SOURCE

JULY 1, 2020 – JUNE 30, 2021

WORK STATEMENT NO. 3 EMPLOYMENT OUTREACH SERVICES FOR ADULTS and DISLOCATED WORKERS, the table is deleted in its entirety and replaced with the following:

July 1, 2020 – June 30, 2021			
Budget Line Item	Projected WIOA Adults	Projected WIOA Dislocated Workers	TOTAL
Salary and ERE (No overtime)	\$31,733.31	\$14,049.30	\$45,782.61
Travel	\$1,471.11	\$651.31	\$2,122.42
Equipment	-0-	-0-	-0-
Supplies	-0-	-0-	-0-
Communications	\$441.33	\$195.39	\$636.72
Other Operating	\$3,302.80	\$1,462.24	\$4,765.04
Total Operating Budget	\$36,948.55	\$16,358.24	\$53,306.79

END OF EXHIBIT A OF AMENDMENT 11