



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 4/06/2021

**\* = Mandatory, information must be provided**

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Grantor -- Institute of Museum and Library Services (IMLS) CARES Act award, funds passed through the Arizona State Library.

**\*Project Title/Description:**

Cares Act Calling

**\*Purpose:**

Pima County Public Library (PCPL) will receive LibraryCall set up assistance and 1700 monthly minutes for Dial-a-Story Calendar Events, and Resource Hot-line.

**\*Procurement Method:**

Not Applicable to grant awards.

**\*Program Goals/Predicted Outcomes:**

PCPL will be able to provide Dial-A-Story and other phone-based services to residents of Pima County who might not otherwise be able to utilize the Internet or other means to access library programs and services.

**\*Public Benefit:**

PCPL will offer access to dial-a-story and other phone-based information services to everyone in the community, even those without smartphones, computers, or home Internet service.

**\*Metrics Available to Measure Performance:**

Surveys will measure the success of the desired outcome this service. PCPL will also collect data related to use which can be used to inform future retention and purchasing decisions.

**\*Retroactive:**

Yes. PCPL was one of 20 Arizona Libraries to be accepted based on Census and Broadband Access data. PCPL's application was approved March 1 2021. PCPL has started the setup and orientation process. This non-cash award is a subscription to LibraryCall service to be piloted through September of 2021.

Gill Approved 3/30/21 JSS  
Revised 5/2020

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards)☐ Award ☐ Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e., 15-123): 21\*130

Commencement Date: 3/1/2021 Termination Date: 9/30/2021 Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*All Funding Source(s) required:** The CARES Act LibraryCall subscription service is a non cash award that is funded through the Arizona State Library.**\*Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:****\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

This is federal funding passed through the Arizona State Library.

Contact: Beth Matthias-Loghry

Department: Library

Telephone: 520-594-5613

Department Director Signature/Date:

*Beth Matthias-Loghry 3/18/21*

Deputy County Administrator Signature/Date:

County Administrator Signature/Date:

(Required for Board Agenda/Addendum Items)

*C. R. Deibelberg 3/18/21*

Congratulations! Your **CARES Act Calling** application has been approved.

### **Program Objectives**

The purpose of the CARES Act funding is to prevent, prepare for, and respond to coronavirus, including by expanding digital network access, purchasing Internet accessible devices, and providing technical support services to their communities. All CARES Act funding administered by the Arizona State Library adheres to the Grants to States program as outlined in our Five Year Plan. The same cost principles and other regulations found in the LSTA guidelines apply to the CARES Act funding.

Your library will receive LibraryCall setup assistance and minutes for Dial-a-Story, Calendar Events, and/or Resource Hotline at the amount you requested in your initial application. The service will be paid by the State Library through September 30, 2021.

### **Evaluation and Reporting**

We will request a brief final report by August 6, 2021. We will want to know how well the resources provided met library needs and improved library services to your users.

### **"As Is" Disclaimer**

All services are provided "AS IS". The State Library makes no other warranties, express or implied, and hereby disclaims all implied warranties. It is the user's responsibility to seek resolution through any warranties provided by the provider.

### **Acknowledging IMLS and the Arizona State Library**

All promotional materials resulting from the grant project must contain the following statement:

*This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal CARES Act funds from the Institute of Museum and Library Services.*

Whenever possible, use the IMLS, Arizona Secretary of State, and State Library logos to help spread the word about your grant project. Be sure to save copies of your publicity to include with your final report.

### **Monitoring**

We may follow up with you via email or phone call to see how your programs are going.

Feel free to reach out to Donna Throckmorton [dthrockmorton@azlibrary.gov](mailto:dthrockmorton@azlibrary.gov) with questions or comments. Congratulations again on your award!



Janet "Jaime" Ball  
Library Development Administrator  
Arizona State Library Archives & Public Records

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*This message and any messages in response to the sender of this message may be subject to a public records request.*

Ken

Ken Zambos (he/him/his) | Program Manager | Workforce and Economic Development  
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520.594.5573 | [ken.zambos@pima.gov](mailto:ken.zambos@pima.gov) | [www.library.pima.gov](http://www.library.pima.gov)

**From:** Donna Throckmorton <[dthrockmorton@azlibrary.gov](mailto:dthrockmorton@azlibrary.gov)>

**Sent:** Monday, March 1, 2021 9:19 AM

**Cc:** Stacy Nykorchuk <[snykorchuk@azlibrary.gov](mailto:snykorchuk@azlibrary.gov)>

**Subject:** Congratulations - CARES Act Calling

**CAUTION:** This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Congratulations on being awarded the CARES Act Calling opportunity made possible with CARES Act funding from the Institute of Museum and Library Services. Please find attached your Award Notification.

Your library will receive LibraryCall setup assistance and minutes for Dial-a-Story, Calendar Events, and/or Resource Hotline at the amount you requested in your application. The service will be paid by the State Library through September 30, 2021.

1. **Acceptance**

First - Complete the [CARES Act Calling acceptance form](#) to acknowledge and accept this award.

2. **Set-up**

Orientation, support and step by step assistance is available to help you get your services activated. **Important!** Go to <https://librarycall.com/arizona> for next steps on set-up.

3. **Network**

Let me know if you would like to connect with any of your fellow libraries to brainstorm promotion ideas, compare strategies for implementation and/or share ideas.

The libraries that will participate in CARES Act Calling pilot are:

- Ak-Chin Indian Community Library
- Apache County Library District
- Avondale Public Library
- Chino Valley Public Library
- Cochise County Library District
- Copper Queen Library

Douglas Public Library  
Fernando Escalante Tribal Library- Pascua Yaqui Tribe  
Fort McDowell Tribal Library  
Hopi Public Library  
Kaibab Paiute Tribal Library  
Patagonia Public Library  
Pima County Public Library  
Prescott Valley Public Library  
Sierra Vista Public Library  
Vista Grande Public Library  
Whiteriver Public Library  
Yuma County Library District

Please let me know if you have any questions.

