



BOARD OF SUPERVISORS AGENDA ITEM REPORT

CONTRACTS / AWARDS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 03/02/21

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

The Ashton Company, Inc., Contractors and Engineers; Borderland Construction Company, Inc.; Granite Construction Company; Sunland Asphalt & Construction, Inc.; Tucson Asphalt Contractors, Inc.

***Project Title/Description:**

Job Order Master Agreement for Paving Services

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-208, Amendment No. Five (5). This amendment increases the annual shared award amount by \$1,000,000.00 for a new annual shared award amount of \$4,000,000.00 due to an increase in yearly projects for these services. The revised cumulative not-to-exceed amount is \$13,000,000.00. Administering Department: Public Works.

This is an indefinite delivery/ indefinite quantity job order master agreement. For projects estimated less than \$50,000.00, the department may select a contractor based on availability, specialty or other such basis as the department may determine in its sole discretion. For projects estimated between \$50,000.00 and \$499,999.99, COUNTY may select a Contractor based on the responses through a request for quotation covering cost or cost and schedule from a minimum of one-half (1/2) of the Job Order Contractors. For projects anticipated to be valued at \$500,000.00 or more, all Contractors will be given the opportunity to compete on the basis of cost or cost and schedule through a request for quotation. No individual job order may exceed \$1,000,000.00.

***Procurement Method:**

Pursuant to Solicitation for Qualifications No. 244493, on 04/04/17, the Board of Supervisors awarded a Master Agreement for these services in an annual shared amount of \$1,500,000.00 for an Agreement term of 04/04/17 to 04/03/18. Amendment No. One (1) was approved by the Board of Supervisors, on 11/21/17, to increase the annual shared award amount to \$3,000,000.00. Amendment No. Two (2) was approved by the Procurement Director, on 03/13/18, to add the full annual shared award amount of \$3,000,000.00 and extend the term of the agreement to 04/03/19. Amendment No. Three (3) was approved by the Procurement Director, on 02/15/19, to add the full annual shared award amount of \$3,000,000.00, extend the term of the agreement to 04/03/20, and update Article 3 - Compensation and Payment. Amendment No. Four (4) was approved by the Procurement Director, on 03/16/20, to add the full annual shared award amount of \$3,000,000.00, extend the term of the agreement to 04/03/21, implement a revised contract amendment notification process, update Article 1, add Article 32 - Counterparts, and change Entire Agreement to Article 33 and update language.

Attachments: Amendment No. Five (5) and Department Memo.

***Program Goals/Predicted Outcomes:**

The goal is to save time and effort in performing small paving construction projects by utilizing job order contractors with the capability to respond immediately to as-needed situations that may arise throughout Pima County.

***Public Benefit:**

The Department of Public Works is able to select a job order contractor to perform paving services in an effective and efficient manner, saving tax dollars and keeping the roads safe for the traveling public.

***Metrics Available to Measure Performance:**

The performance will be measured using the evaluation process as outlined in BOS Policy D29.1(E)(I).

***Retroactive:**

No.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-208
Amendment No.: Five (5) AMS Version No.: Ten (10)
Commencement Date: 03/02/21 New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 1,000,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Various Funds

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Matthew Sage Digitally signed by Matthew Sage
Date: 2021.02.12 06:16:05 -07'00'

Scott Loomis Digitally signed by Scott Loomis
Date: 2021.02.12 08:37:59 -07'00'

Department: Procurement Terri Spencer Digitally signed by Terri Spencer
Date: 2021.02.12 11:44:28 -07'00'

Telephone: 724-8586

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)



MEMORANDUM

Public Works – Project Management Office

DATE: February 11, 2021

TO: Mary Jo Furphy, Director
Procurement Office

FROM: Nancy Cole, Manager
Project Management Office

RE: General Paving Master Agreement Increase

Background

The Job Order Contract (JOC) Master Agreement (MA) for Paving Services was awarded in April 2017 after a qualifications based solicitation for an initial value of \$1.5 million dollars for one (1) year with up to four (4) additional one-year renewals. This solicitation was a consolidation of multiple single department paving contracts to provide services to multiple departments within the County via a single MA. Within the first year it became apparent that the initial yearly renewal amount was not adequate. Amendment number one was approved by the Board in November of 2017 for the yearly renewal amount and increased the annual renewal amount to \$3 million. This change was due to both the increased number of departments accessing the MA, as well as the need for both maintenance projects and capital projects use of the MA.

Since this first amendment, the yearly value had been adequate to service yearly project needs, and had left a reasonable emergency reserve. However, there has been a two year trend of increasing usage of the MA, resulting in the need to reset an emergency reserve, and increase the yearly annual renewal of the MA. The MA renews in April 2021, and has already depleted the remaining capacity, resulting in an impact in our ability to properly bid and schedule pavement preservation activities for the upcoming spring season which starts in March 2021.

Past Usage of the Paving JOC

In the table below, for the four years of use to date one can see the increasing number of delivery orders let, as well as the increasing total value of construction dollars expended. Note the average delivery order value remains around the \$100K value. In year 2018 there was an award reduction which may be related to less funds allocated overall to both capital and operation funding sources. Last year saw a significant increase in yearly awards, reaching a record \$4.6 million, and exceeding the yearly annual value by \$1.6 million dollars.

		Total \$	# of DOs	Avg. DO \$
2017	22%	2,629,475.02	20	131,473.75
2018	8%	920,564.41	37	24,880.12
2019	31%	3,669,965.54	42	87,380.13
2020	39%	4,612,668.59	47	98,141.88
		11,832,673.56	146	81,045.71

Looking at the most recent year more carefully, the \$4.6 million awarded in 2020 span 47 different delivery orders, used by four different departments, providing improvements to assets across the County. This demonstrates the flexibility of the JOC program to meet department goals for both capital improvements as well as the use by departments for ongoing operational needs. It also shows the general split between capital versus maintenance, where capital is \$2.6M or 57% of the total usage. Additionally, the average contract size is \$98K; and one can see the majority of delivery orders are actually within the smallest range (the current direct award limit of under \$50K). The CIP line item would technically be added into the greater than \$100K category, increasing that to the next highest usage level or 15 total.

2020 General Paving JOC DO Allocation

Type		Total \$	# of DOs	Avg DO \$
CIP	57%	2,649,656.7	9	294,406.30
<50K	7%	345,486.10	25	13,819.44
50-100K	11%	523,374.35	7	74,767.76
>100K	24%	1,094,151.44	6	182,358.57
		4,612,668.59	47	

Recommendation

The current General Paving JOC services projects and departments county-wide, providing an efficient method to procure many smaller scope projects within a pre-qualified list of contractors. This reduces risk to the County for miscommunication or unfamiliarity with our standards, while also reducing staff time and effort needed to procure and manage the work. We apply standard details and specifications for smaller projects, and utilize price competition for the larger delivery order projects within the agreement. This minimizes staff resource allocation while still ensuring good value is provided for use of public funds.

We recommend that this MA be amended prior to the end of the current annual term, to increase the annual award value to \$4 million dollars. This will immediately increase the MA capacity by \$1 million dollars if approved, and allow the future annual renewal amendment to be at the higher \$4 million dollar value. Although there is only one remaining yearly extension, the MA will then be resolicited and may use a similar increased yearly amount.

Cc: Chris Cawein, Director Natural Resources, Parks and Recreation
Robert Padilla, Deputy Director, Natural Resources, Parks and Recreation
Lisa Josker, Director Facilities Management
Sheila Holben, Deputy Director Facilities Management
Tony Cisneros, Deputy Director Facilities Management
Andy Dinauer, Deputy Director Regional Flood Control District



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 17000000000000000208

MA Version: 10

Page: 1 of 10

Description: Job Order Master Agreement - Paving Services

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 11-21-2017
	150 W. Congress St. 5th Fl		Expiration Date: 04-03-2021
	Tucson AZ 85701		
	Issued By: MATTHEW SAGE		
	Phone: 5207248586		
	Email: matthew.sage@pima.gov		
			NTE Amount:
			Used Amount: \$1,744,058.46

V E N D O R	The Ashton Company Inc, Contractors and Engineers	Contact: Chris Rogers
	2727 S Country Club Road	Phone: 520-624-5500
	Tucson AZ 85713	Email: rogers@ashtoncoinc.com
		Terms: 0.00 %
		Days: 14

Shipping Method:

Delivery Type:

FOB:

Modification Reason

Amendment No. Five (5) increases the annual shared award amount by \$1,000,000.00 for a new annual shared award amount of \$4,000,000.00. The revised cumulative not-to-exceed amount is \$13,000,000.00.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 17000000000000000208

MA Version: 10

Page: 2 of 10

Line Description

1	Job Order Master Agreement - Paving Services Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To
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MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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CONTRACT EXECUTION

Master Agreement No: 1700000000000000208

MA Version: 10

Page: 3 of 10

Description: Job Order Master Agreement - Paving Services

I S S U E R	Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701	T E R M S	Initiation Date: 11-21-2017 Expiration Date: 04-03-2021
	Issued By: MATTHEW SAGE		<div>NTE Amount: Used Amount: \$1,927,693.33</div>
	Phone: 5207248586		
	Email: matthew.sage@pima.gov		

V E N D O R	BORDERLAND CONSTRUCTION COMPANY INC PO BOX 27406 400 E 38TH STREET TUCSON AZ 85726-7406	Contact: STEVE SHEPHERD Phone: 520-623-0900 Email: sshep@borderland-inc.com Terms: 0.00 % Days: 14

Shipping Method:

Delivery Type:

FOB:

Modification Reason

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PIMA COUNTY

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Master Agreement No: 17000000000000000208

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Page: 4 of 10

Line Description

Line	Description	Service From	Service To
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MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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CONTRACT EXECUTION

Master Agreement No: 1700000000000000208

MA Version: 10

Page: 5 of 10

Description: Job Order Master Agreement - Paving Services

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 11-21-2017
	150 W. Congress St. 5th Fl		Expiration Date: 04-03-2021
	Tucson AZ 85701		
	Issued By: MATTHEW SAGE		
	Phone: 5207248586		
	Email: matthew.sage@pima.gov		
			<div>NTE Amount: Used Amount: \$3,031,241.98</div>

V E N D O R	Sunland Asphalt & Construction Inc	Contact: Matt Johnson
	DBA: Sunland Asphalt	Phone: 602-323-2800
	1625 E Northern Ave	Email: mjohnson@sunlandasphalt.com
	Phoenix AZ 85020	Terms: 0.00 %
		Days: 14

Shipping Method:

Delivery Type:

FOB:

Modification Reason

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PIMA COUNTY

MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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Page: 7 of 10

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I	Pima County Procurement Department
S	150 W. Congress St. 5th Fl
S	Tucson AZ 85701
U	
E	Issued By: MATTHEW SAGE
R	Phone: 5207248586
	Email: matthew.sage@pima.gov

T	Initiation Date: 11-21-2017
E	Expiration Date: 04-03-2021
R	
M	
S	
	NTE Amount:
	Used Amount: \$1,902,716.89

V	TUCSON ASPHALT CONTRACTORS INC	Contact:	JENNIFER NILES
E	2425 W Curtis Rd	Phone:	520-292-1125
N		Email:	jennifer@tucsonasphalt.com
D	TUCSON AZ 85705	Terms:	0.00 %
O		Days:	14
R			

Shipping Method:

Delivery Type:

FOB:

Modification Reason

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Master Agreement No: 17000000000000000208

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Page: 8 of 10

Line	Description		
2	Job Order Master Agreement - Paving Services		
	Service Contract Amt (Not-To-Exceed)	Service From	Service To
	0.00		



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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Master Agreement No: 17000000000000000208

MA Version: 10

Page: 9 of 10

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	Tucson AZ 85701		
	Issued By: MATTHEW SAGE		
	Phone: 5207248586		
	Email: matthew.sage@pima.gov		
			<div>NTE Amount: Used Amount: \$3,277,929.92</div>

V E N D O R	GRANITE CONSTRUCTION CO	Contact: Andrew Rogers
	4115 E ILLINOIS ST	Phone: 520-748-8000
	TUCSON AZ 85714	Email: andrew.rogers@gcinc.com
		Terms: 0.00 %
		Days: 14

Shipping Method:

Delivery Type:

FOB:

Modification Reason

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PIMA COUNTY

MASTER AGREEMENT DETAILS

Master Agreement No: 17000000000000000208

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Page: 10 of 10

Line	Description		
1	Job Order Master Agreement - Paving Services Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To