



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☑ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 03/02/2021

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Everbridge, Inc.

***Project Title/Description:**

Mass Notification System

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-16-331, Amendment No. 05. This Amendment extends the termination date to 05/29/2022 and adds the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$1,050,000.00. Administering Department: Office of Emergency Management.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on June 07, 2016, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$175,000.00 with four (4) one-year renewal options.

Effective May 30, 2017, the Procurement Officer processed Amendment No. 01, which extended the termination date to 05/29/2018 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$350,000.00. Three (3) renewal options remained.

Effective May 30, 2018, the Procurement Officer processed Amendment No. 02, which extended the termination date to 05/29/2019 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$525,000.00. Two (2) renewal options remained.

Effective May 30, 2019, the Procurement Officer processed Amendment No. 03, which extended the termination date to 05/29/2020 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$700,000.00. One (1) renewal option remained.

Effective May 30, 2020, the Procurement Officer processed Amendment No. 04, which extended the termination date to 05/29/2021 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$875,000.00. No renewal options remained.

This extension is required to continue operating the current Mass Notification System beyond the fifth year of the original contract. The Mass Notification System is a crucial communication lifeline between the County and county residents, visitors, agencies and businesses, of potential emergency situations. A solicitation to replace the current contract is currently in development. If the award goes to a new contractor the department will need additional time to set up the system and migrate all current data over. There is insufficient time before the current contract expires to complete the set up and migration process, as such this extension will permit the time needed should a new contractor be awarded.

PRCUID: 214664

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Subscription to a cloud-based mass notification system to manage contacts, and to compose and send notification messages on a 24/7/365 basis.

Revised 5/2020

To: COB 2-3-2021(1)

Pgs: 2

Ver: 9

***Public Benefit:**

County will be able to send timely notifications to target individuals, agencies, and businesses within Pima County, the notifications of a nature ranging from casually informational to extremely urgent. Additionally, County will be able to interface with the Federal Emergency Management Agency's Integrated Public Alert & Warning System to create and send Wireless Emergency Alerts messages to a broader audience.

***Metrics Available to Measure Performance:**

Reports containing a broad range of statistics for comprehensive assessments of system and user performance.

***Retroactive:**

No.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 16-331

Amendment No.: 05 AMS Version No.: 9

Commencement Date: 05/30/2021 New Termination Date: 05/29/2022

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 175,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** General FundFunding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 100**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Troy McMaster, Procurement Officer Digitally signed by Troy McMaster
DN: cn=Troy McMaster, o=Pima County,
ou=Procurement Department,
email=troy.mcmaster@pima.gov, c=US
Date: 2021.02.01 14:09:44 -07'00' Ana Wilber Digitally signed by Ana Wilber
Date: 2021.02.01 14:12:56 -07'00'Department: Procurement Mary Jo Furphy Digitally signed by Mary Jo Furphy
Date: 2021.02.01 14:29:11 -07'00' Telephone: 520.724.8728Department Director Signature/Date: Shane Clark Digitally signed by Shane Clark
Date: 2021.02.02 10:58:29 -07'00'

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: *C. R. D. Bailey 2/3/21*
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 16000000000000000331

MA Version: 9

Page: 1 of 2

Description: Mass Notification System

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 05-30-2021				
	150 W. Congress St. 5th Fl		Expiration Date: 05-29-2022				
	Tucson AZ 85701						
	Issued By: TROY MCMASTER						
	Phone: 5207248728						
	Email: troy.mcmaster@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$1,050,000.00</td></tr><tr><td>Used Amount:</td><td>\$875,000.00</td></tr></table>	NTE Amount:	\$1,050,000.00	Used Amount:	\$875,000.00
NTE Amount:	\$1,050,000.00						
Used Amount:	\$875,000.00						

V E N D O R	Everbridge Inc	Contact: Joanna Burlison
	155 N Lake Ave, Fl 9	Phone: 781-859-4197
	Pasadena CA 91101	Email: Joanna.Burlison@everbridge.com
		Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
This Amendment No. 05 extends the termination date to 05/29/2022 and adds the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$1,050,000.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



PIMA COUNTY

MASTER AGREEMENT DETAILS

Master Agreement No: 16000000000000000331

MA Version: 9

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Line	Description					
1	Annual Subscription - Mass Notification System					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$150,000.00			
2	Everbridge Community Engagement					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$25,000.00			
3	Free Form Line for Services					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			