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# MEMORANDUM

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Date: January 12, 2021

To: Julie Castañeda  
Clerk of the Board of Supervisors

From: C.H. Huckelberry  
County Administrator

A handwritten signature in black ink, appearing to be "CHH", is written over the printed name "C.H. Huckelberry".

Re: **Agenda Item Request for the January 19, 2021 Board of Supervisors Meeting**

Please place an Agenda Item on the January 19, 2021 Board of Supervisors Meeting entitled:

- Consumer Health and Food Safety Fee Schedule

Authorizing the County Administrator to temporarily waive the current (January 1, 2021) increase in the operating permit fees associated with food establishments and allow for a credit to be provided to those that have paid during the current calendar year.

CHH/mp

#### Attachments

c: Jan Leshar, Chief Deputy County Administrator  
Carmine DeBonis, Jr., Deputy County Administrator for Public Works  
Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer,  
Health and Community Services  
Terry Cullen, MD,MS, Director, Health Department