



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: December 1, 2020

*** = Mandatory, information must be provided**

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

JobPath, Inc.

***Project Title/Description:**

JobPath COVID-19 Educational Support Grants

***Purpose:**

JobPath provides job training assistance to individuals to gain employment or advance into higher-wage jobs. This amendment extends the continued collaboration with Pima County One Stop and will increase the number of clients served who have experienced employment dislocation, wage reduction and other financial hardships directly attributable to the economic effects fo the COVID-19 pandemic.

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Under a traditional contract, JobPath normally supports a population of up to 255 job seekers for current and projected demand occupations that offer adequate wages an expand the Pima County workforce in order to further the County's economic development. This amendment will enable JobPath to continue to reimburse new and incremental costs for participants in the program through the end of December 2020.

***Public Benefit:**

The program supports Pima County's economic development by helping to develop a trained and productive workforce that meets the expanding employer demand as well as the increased need to retrain thousands of displaced workers caused by the pandemic. This amendment will assure that individuals are assisted through the end of December 2020.

***Metrics Available to Measure Performance:**

Monthly summary reports will include the number of clients served, completed, exited, placed into employment, placed into Workforce Investment Board target industries and the average wage at placement. Additionally, JobPath will provide monthly reports that contain detail information required to demonstrate compliance with supplemental funding from the CARES Act. JobPath will retain appropriate records to meet all audit requirements.

***Retroactive:**

Yes. Contract negotiations to incorporate a newly collaboration strategy among JobPath, the Pima County Economic Development Office and Pima County One Stop and additional review of available training and education programs affected by the COVID-19 pandemic delayed the proposed amendment. If not approved, incremental costs associated with pandemic demand will prevent support of these job seekers/trainees during the severe economic disruption caused by the pandemic.

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To: CoB. 11-24-20
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Revised 5/2020

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Addendum

Procure Dept 11/24/20 PM03:26

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: GMI Contract Number (i.e.,15-123): 21*0144
Amendment No.: 1 AMS Version No.: 1 2 46
Commencement Date: 07/01/2020 New Termination Date: 12/30/2020
Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 250,000.00
Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** US Department of Treasury--Coronavirus Relief Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
 Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____
***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Amy Fish/Alicia Montoya
Department: Grants Management & Innovation Telephone: 724-4004
Department Director Signature/Date: Amy Fish 11/24/20
Deputy County Administrator Signature/Date: [Signature] 11/24/2020
County Administrator Signature/Date: C. Ruckelshaus 11/24/20
(Required for Board Agenda/Addendum Items)

Pima County Department of Grants Management & Innovation

Project: JobPath COVID-19 Educational Support Grants

Contractor: JobPath, Inc.

Contract No.: CT-GMI-21*0144

Contract Amendment No.: 01

Orig. Contract Term: 07/01/2020 - 11/30/2020	Orig. Amount:	\$500,000.00
Termination Date Prior Amendment: N/A	Prior Amendments Amount:	\$ 0.00
Termination Date This Amendment: 12/30/2020	This Amendment Amount:	\$250,000.00
	Revised Total Amount:	\$750,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On July 1, 2020, County and Subrecipient entered into the above referenced agreement to provide JobPath COVID-19 Educational Support Grants.

1.2. Purpose. County requires continuing services. JobPath, Inc. has provided program participants with over \$500,000 in support directly related to first and second order effects of the Coronavirus pandemic. Student need has exceeded available funds and continues to cause undue burden on participants, jeopardizing the successful continuation within the program.

2. Term. The parties agree to extend the contract term for one additional month commencing on July 1, 2020 and terminating on December 30, 2020. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Maximum Payment Amount. The maximum amount the County will spend under this Contract in Section 5.1 is increased by \$250,000. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$750,000.

4. Timing of Invoices. The extension of the term necessitates an extension to the final invoice in paragraph 5.3. Subrecipient shall submit the final invoice to County no later than January 6, 2020.

5. Exhibit B, Payment and Reimbursement. Exhibit B is amended to add the following language:

- Subrecipient may receive reimbursement for student support costs incurred by Subrecipient in administration of the grant up to \$80,000. Any request for reimbursement for these expenses will include the submission of supporting time and effort documentation. The only time and effort that will be reimbursed is that which is specifically for this grant initiative and documented as such.
- Payments for activities occurring after December 30, 2020 will not be reimbursable. Thus, no costs can be pre-paid for the period after December 30, 2020, including rent. This also includes any tuition reimbursement for classes occurring after December 30, 2020.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date

CONTRACTOR



Authorized Officer Signature

Catherine Merrill, Board President
Printed Name and Title

23nov20


Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Stacey Roseberry
Print DCA Name

11/23/2020

Date

APPROVED AS TO CONTENT



Amy Fish, GMI Deputy Director

11/24/20

Date