



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: December 1, 2020

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Amazon.com LLC

***Project Title/Description:**

On-Line Marketplace for the Purchase of Products

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-229, Amendment No. 06. This Amendment increases the annual award amount by \$400,000.00 from \$400,000.00 to \$800,000.00 for a cumulative not-to-exceed contract amount of \$1,750,000.00. Administering Department: Procurement.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on June 5, 2017, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$150,000.00 with four (4) one-year renewal options.

Effective June 1, 2018, the Procurement Officer processed Amendment No. 01, which extended the termination date to May 31, 2019 and added the annual award amount of \$150,000.00 for a cumulative not-to-exceed contract amount of \$300,000.00. Three (3) renewal options remained.

On November 15, 2018, the Procurement Director approved Amendment No. 02, which increased the annual award amount by \$100,000.00 from \$150,000.00 to \$250,000.00 for a cumulative not-to-exceed contract amount of \$400,000.00.

On February 19, 2019, the Board of Supervisors approved Amendment No. 03, which increased the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00.

On February 20, 2019, the Procurement Director approved Amendment No. 04, which extended the termination date to 05/31/20 and added the annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$950,000.00. Two (2) renewal options remained.

On April 23, 2020, the Procurement Director approved Amendment No. 05, which extended the termination date to 05/31/21 and added the annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$1,350,000.00. One (1) renewal option remained.

This increase is required because of the escalation in need of sanitation products due to COVID-19 and to cover future purchases for the remainder of this term.

PRCUID: 254301

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Provide an on-line market place for the purchase of as needed products.

***Public Benefit:**

A cost savings purchasing option for Pima County.

***Metrics Available to Measure Performance:**

Savings tracked through PCard purchases.

***Retroactive:**

No

Procurement 11/19/20 PM0340

To COB: 11-19-20 (1) addendum

rev. 8
pgs. 4

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-229

Amendment No.: 06 AMS Version No.: 08

Commencement Date: 12/01/2020 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 400,000.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: General Fund

Funding from General Fund? Yes No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Vanessa Mendoza, Procurement Officer Digitally signed by Vanessa Mendoza Date: 2020.11.19 07:17:49 -07'00' Ana Wilber Digitally signed by Ana Wilber Date: 2020.11.19 09:29:24 -07'00'

Department: Procurement Mary Jo Furphy Digitally signed by Mary Jo Furphy Date: 2020.11.19 09:41:36 -07'00' Telephone: 520-724-8164

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: Javier 11/19/2020

County Administrator Signature/Date: C. R. Schubert 11/19/2020
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 1700000000000000229

MA Version: 8

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Description: On-Line Marketplace for the Purchase of Products

I S S U E R	Pima County Procurement Department
	150 W. Congress St. 5th Fl
	Tucson AZ 85701
	Issued By: VANESSA MENDOZA
	Phone: 5207248164
	Email: vanessa.mendoza@pima.gov

T E R M S	Initiation Date: 12-01-2020
	Expiration Date: 05-31-2021
	NTE Amount: \$1,750,000.00
	Used Amount: \$1,345,990.92

V E N D O R	Amazon.com LLC	Contact: Amanda MacEachern
	410 Terry Avenue North	Phone: 617-577-4966
	Seattle WA 98109	Email: amaceach@amazon.com
		Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
Amendment No. 06 increases the annual award amount by \$400,000.00 from \$400,000.00 to \$800,000.00 for a cumulative not-to-exceed contract amount of \$1,750,000.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 1700000000000000229

MA Version: 8

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Line	Description		
1	Amazon Pcard Payment Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To
2	Sales Tax Pcard Payment Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To