



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

**Requested Board Meeting Date:** November 17, 2020; Addendum

**\* = Mandatory, information must be provided**

**or Procurement Director Award** ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Tucson Center for Women and Children, Inc. dba Emerge! Center Against Domestic Abuse

**\*Project Title/Description:**

Safe, Green and Health energy-efficient facility improvements Emergency Shelter for Women & Children

This contract can be found in OnBase by searching Contracts CT-21\*167 (Formerly CT-CD-20\*146)

**\*Purpose:**

Energy-efficient facility improvements and site upgrades at Subrecipient's emergency shelter for homeless, or about to become homeless women who are victims of domestic violence and their children. Due to the outbreak of Covid-19 coronavirus and the directives of national, state, and county officials, and the need to maintain safe distancing, Subrecipient was unable to complete all the scheduled work.

Attachment: Contract Amendment Number CT-CR-21-167

**\*Procurement Method:**

This Subrecipient Agreement is a non-procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Goal: Create suitable, safe and healthy living environments for the residents of the Facility.

Predicted outcome: Shelter will be more energy efficient, safe and healthy for the residents. Operating and maintenance will be reduced thereby providing more resources for housing and services. Subrecipient will have a more efficient, functional operation in the renovated facility. Safe, Green and Health energy-efficient facility improvements Emergency Shelter for Women & Children

**\*Public Benefit:**

Upon completion, the Project will meet the HUD CDBG National Objective for public facilities by rehabilitating a shelter used to house homeless or about to become homeless women who are victims of domestic violence and their children.

**\*Metrics Available to Measure Performance:**

At a minimum, all four building of the facility will have improved energy-efficiency and lower operation and maintenance costs.

**\*Retroactive:**

Yes, to October 1, 2020. Finalizing documentation for the contract amendment.

*To: COB 11-12-2020  
Vers.: 1  
pgs.: 3*

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-167  
Amendment No.: 01 AMS Version No.: 01  
Commencement Date: ~~10/01/2019~~ 10/1/2020 New Termination Date: 09/30/2021  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_  
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG)

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:**

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Joel Gastelum, Program Manager, 724-6750

Department: CWD Telephone: 724-6750

Department Director Signature/Date: [Signature] 11/4/2020

Deputy County Administrator Signature/Date: [Signature] 11/9/2020

County Administrator Signature/Date: [Signature] 11/9/2020  
(Required for Board Agenda/Addendum Items)

**Pima County Department of Community and Workforce Development**

**Project:** Safe, Green and Health energy-efficient facility improvements  
Emergency Shelter for Women & Children  
HUD CDBG Public Facilities Activity (LMC)

**Subrecipient:** Tucson Center for Women and Children, Inc.  
dba Emerge! Center Against Domestic Abuse  
2545 E. Adams Street  
Tucson, Arizona 85716

**Contract No.:** CT-CR-21-167 (formerly CT-CD-20-146)

**Contract Amendment No.:** One (1)

Original Contract Term:	10/01/19-09/30/20	Orig. Contract Amount:	\$100,000.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	-0-
Termination Date This Amendment:	09/30/2021	This Amendment Amount:	-0-
		Total Amount:	\$100,000.00

<b>DUNS No.:</b> 842812067			
<b>Research or Development:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Federal Contract No.:</b> B-18-UC-04-0502			
<b>Required Match:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Match Amount:</b>	
<b>Indirect Cost Rate:</b>	<input type="checkbox"/> Federal	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
<b>Status of Contractor:</b>	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Program Description	Nation Funding	Pima County Award
14.218	Community Development Block Grant (CDBG)	FY18 \$3,300,000,000.00	FY 18 \$2,903,833.00

**AMENDMENT NO. ONE (1)****1.0 BACKGROUND AND PURPOSE.****1.1. Background.**

- 1.1.1. On May 1, 2018, Pima County ("County") and the Tucson Center for Women and Children, Inc., dba Emerge! Center Against Domestic Abuse ("Subrecipient") entered into the above-referenced contract to make facility improvements.
- 1.1.2. Community Development Block Grant ("CDBG") funds in the amount of \$100,000.00 of FY 2018-2019 were appropriated for the facility improvements.

**1.2. County Organization.** Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Department of Community & Workforce Development ("CWD").
- 1.2.2. This Agreement will be renumbered to CT-CR-21\*167, but all terms and conditions, except as amended herein, remain unchanged.

1.2.3. Any reference in the Agreement to Community Development and Neighborhood Conservation; or CDNC, will mean the Department of Community & Workforce Development (“CWD”).

1.3. Purpose.

1.3.1. Under the terms of the Agreement, Subrecipient is required to complete energy-efficient facility improvements and site upgrades at Subrecipient’s Emerge Center Against Domestic Abuse Emergency Shelter for Women and Children (“the Facility”).

1.3.2. Due to the outbreak of the COVID-19 coronavirus and the directives of national, state and county officials, the nature of the vulnerable population served, and the need to maintain safe distancing while work proceeds, Subrecipient was unable to complete all work as scheduled and more time is required.

1.3.3. The Board of Supervisors finds that:

1.3.3.1. The outbreak of the international Covid-19 pandemic was unforeseen and that delays associated with complying with public health directives were unavoidable;

1.3.3.2. It is not possible to determine when the required contract facility upgrades can be completed; and

1.3.3.3. It was necessary to curtail facility upgrade activities for the protection of the health and safety of the residents of the Facility.

1.3.4. The Board of Supervisors, therefore, finds it is appropriate to extend the contract for one (1) additional year to allow Subrecipient to complete all improvements to the Facility.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

**2.0 TERM AND EXTENSIONS, SECTION 2.0.** Pursuant to the provisions of **paragraph 2.2**, and in recognition of the unforeseen circumstances and unavoidable delays caused by the public health directives associated with the COVID-19 pandemic, County exercises the first (1<sup>st</sup>) of four (4) available Extension Options. This Agreement will terminate on **September 30, 2021**.

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

**PIMA COUNTY**

**SUBRECIPIENT**

\_\_\_\_\_  
Mary Jo Furphy, Procurement Director

\_\_\_\_\_  
Authorized Signature

DATE: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Arnold Palacios, Director  
Department of Community & Workforce  
Development

\_\_\_\_\_  
Date

DATE: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney

**PIMA COUNTY  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Chairman

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board