



Pima County Clerk of the Board

Julie Castañeda

Melissa Manriquez
Deputy Clerk

Administration Division
130 W. Congress, 1st Floor
Tucson, AZ 85701
Phone: (520)724-8449 • Fax: (520)222-0448

Management of Information & Records Division
1640 East Benson Highway
Tucson, Arizona 85714
Phone: (520) 351-8454 • Fax: (520) 791-6666

November 12, 2020

Anthony Peter Jacobsen
Catalina Craft Pizza
4122 W. Treece Way
Tucson, AZ 85742

RE: Arizona Liquor License Job No.: 121291
d.b.a. Catalina Craft Pizza

Dear Mr. Jacobsen:

Enclosed is a copy of the Affidavit of Posting relative to your Liquor License Application for a Series 12, Restaurant, which was received in our office on October 9, 2020. The Hearing before the Pima County Board of Supervisors has been scheduled for Tuesday, November 17, 2020, at 9:00 a.m. or thereafter, at the following location:

Pima County Administration Building
Board of Supervisors Hearing Room
130 W. Congress, 1st Floor
Tucson, AZ 85701

Should you have any questions pertaining to this matter, please contact this office at (520)724-8449.

Sincerely,

A handwritten signature in black ink, appearing to read "Julie Castañeda", is written over the printed name.

Julie Castañeda
Clerk of the Board

Enclosure



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 10-22-20

Date of Posting Removal: 11-12-2020

Applicant's Name: Catalina Craft Pizza
Jacobsen Anthony Peter
Last First Middle

Business Address: 15930 N. Oracle Road No. 178 Tucson 85739
Street City Zip

License #: 121291

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Brian J. Rutledge PCSD Process Server 520-301-1212
Print Name of City/County Official Title Phone Number

Brian J. Rutledge 11-12-2020
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

NOV 12 2020 12:29 PM CLK/FD



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TO: Development Services, Zoning Division
FROM: Melissa Whitney
Administrative Support Specialist Senior
DATE: 10/9/2020
RE: Zoning Report - Application for Liquor License

Attached is the application of:

Anthony Peter Jacobsen
d.b.a. Catalina Craft Pizza
15930 N. Oracle Road No. 178
Tucson, AZ 85739

Arizona Liquor License Job No. 121291
Series 12, Restaurant
New License ☒
Person Transfer
Location Transfer

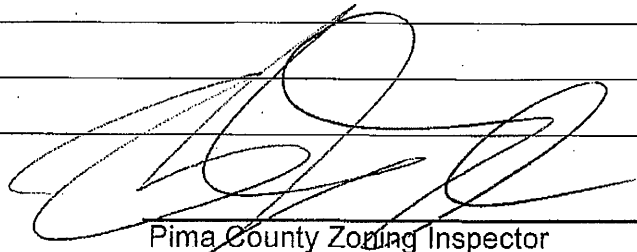
ZONING REPORT

DATE: 11/12/2020

Will current zoning regulations permit the issuance of the license at this location?

Yes ☒ No ☐

If No, please explain:


Pima County Zoning Inspector

When complete, please return to cob_mail@pima.gov

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20-24-9409

State of Arizona
Department of Liquor Licenses and Control

Created 10/09/2020 @ 12:25:23 PM

Local Governing Body Report

LICENSE

Number: Type: 012 RESTAURANT
Name: CATALINA CRAFT PIZZA
State: Pending
Issue Date: Expiration Date:
Original Issue Date:
Location: 15930 N ORACLE ROAD
#178
TUCSON, AZ 85739
USA
Mailing Address: 4122 W TREECE WAY
TUCSON, AZ 85742
USA
Phone: (520)825-0140
Alt. Phone: (520)270-1270
Email: TONY.JACOBSEN90@GMAIL.COM

AGENT

Name: ANTHONY PETER JACOBSEN
Gender: Male
Correspondence Address: 4122 W TREECE WAY
TUCSON, AZ 85742
USA
Phone: (520)270-1270
Alt. Phone:
Email: TONY.JACOBSEN90@GMAIL.COM

OWNER

Name: JAKE AND BAKE LLC
Contact Name: ANTHONY PETER JACOBSEN
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: 23131448 State of Incorporation: AZ
Incorporation Date: 09/21/2020
Correspondence Address: 4122 W TREECE WAY
TUCSON, AZ 85742
USA
Phone: (520)270-1270
Alt. Phone:
Email: TONY.JACOBSEN90@GMAIL.COM

Officers / Stockholders

20-24-9409-001

Name:
KEVIN ALLEN BAKER
ANTHONY PETER JACOBSEN

Title:
MEMBER
MEMBER

% Interest:
50.00
50.00

JAKE AND BAKE LLC - MEMBER

Name: ANTHONY PETER JACOBSEN
Gender: Male
Correspondence Address: 4122 W TREECE WAY
TUCSON, AZ 85742
USA
Phone: (520)270-1270
Alt. Phone:
Email: TONY.JACOBSEN90@GMAIL.COM

JAKE AND BAKE LLC - MEMBER

Name: KEVIN ALLEN BAKER
Gender: Male
Correspondence Address: 4122 W TREECE WAY
TUCSON, AZ 85742
USA
Phone: (520)370-3033
Alt. Phone:
Email: VERNLPOOL@GMAIL.COM

APPLICATION INFORMATION

Application Number: 121291
Application Type: New Application
Created Date: ~~09/30/2020~~ 10-9-2020 Aizee

QUESTIONS & ANSWERS

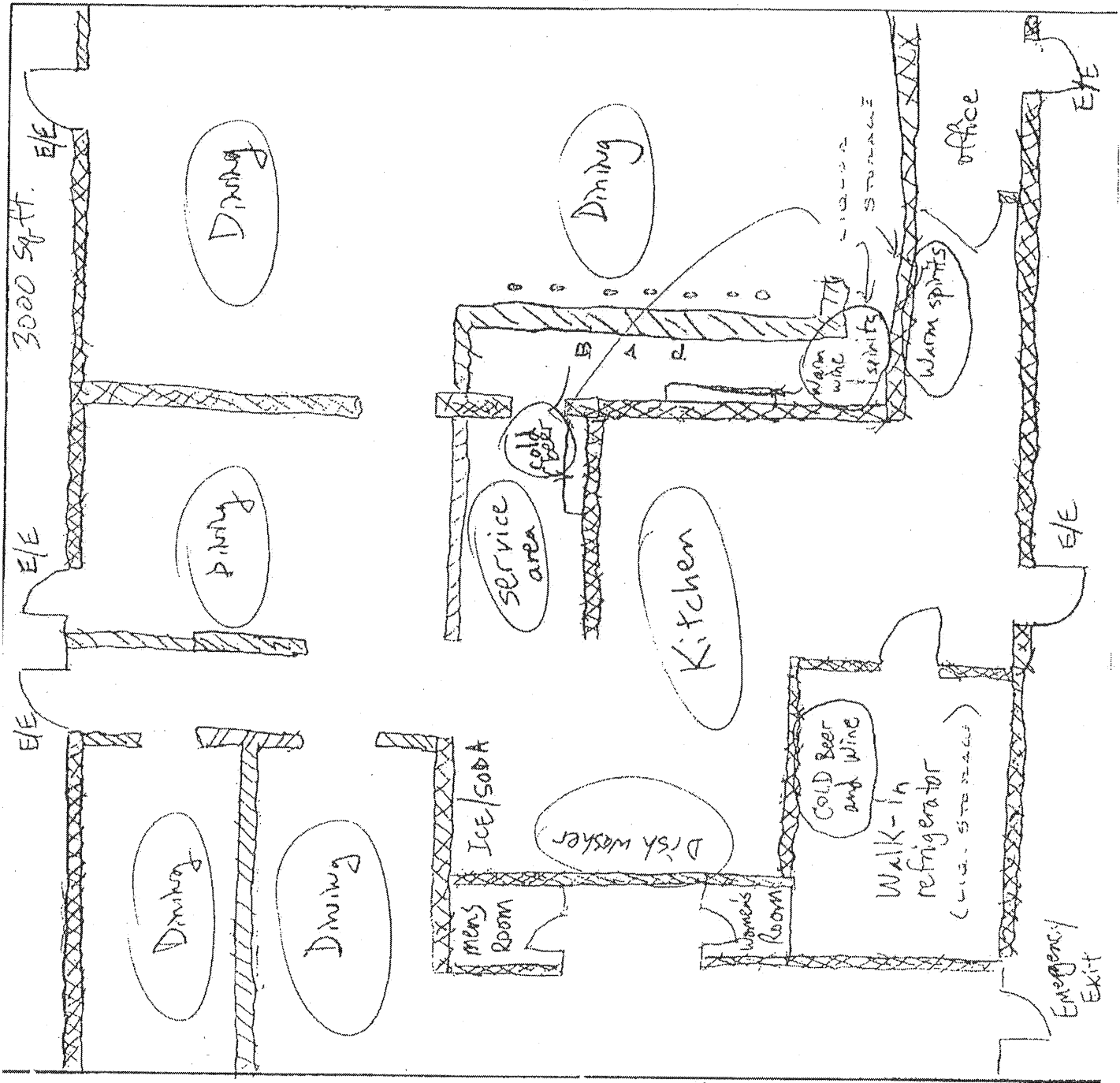
012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
Yes
A Document of type INTERIM PERMIT (INP) NOTARY PAGE is required.
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
Property Tenant
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
Loss of \$7,000.00 security deposit and Landlord lockout

- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
No
If no, in what City, Town, County or Tribal/Indian Community is this business located?
City/Town of Catalina
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
\$125,000.00
Puro Brothers Corporation
4122 W. Treece Way, Tucson, AZ 85742
- 6) Is there a drive through window on the premises?
No
- 7) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
No
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
MENU	CCP carry out menu Apr 22 2020.pdf	09/30/2020
MENU	CCP Drink menu 05Mar2020.pdf	09/30/2020
MENU	CCP Menu Summer 2020.pdf	09/30/2020
INTERIM PERMIT (INP) NOTARY PAGE	Sect. 5.pdf	09/30/2020
QUESTIONNAIRE	Anthony Q ASF AZDL.pdf	09/30/2020
DIAGRAM/FLOOR PLAN	Floor Plan.pdf	09/30/2020
QUESTIONNAIRE	Kevin Q.pdf	09/30/2020
RESTAURANT OPERATION PLAN	Rest Op Plan.pdf	09/30/2020
RECORDS REQUIRED FOR AUDIT	RRFA.pdf	09/30/2020



20 OCT 2 11P. LIC. #M 9 444

20 OCT 9 11P. LIC. #M 1 43



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ, 85007-2934
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(602) 542-5141

DLIC USE ONLY

Job #: 121291

RESTAURANT OPERATION PLAN

20 OCT 2 11:47 AM 9 OCT 9 11:47 AM 1:43

1. Name of restaurant (Please print): CATALINA CRAFT PIZZA

2. List equipment below by Make, Model, and Capacity: (PROVIDE THE FOLLOWING ITEMS ONLY, NO ATTACHMENTS)

Grill	1-SS FLAT TOP
Oven	2-SS BAKEN PAIDE PIZZA OVENS 66"x42", 1-6 BURNER GAS STOVE TOP W/OVEN
Freezer	1-6'x6' SS WALK IN, 1-SS SINGLE DOOR UPRIGHT
Refrigerator	1-10'x6' SS WALK IN, 1-SS REFR. PIZZA PREP, 1-SS SAND. PREP, 1-SS SINGLE DOOR SAND. PREP
Sink	1-SS 3-COMP., 2-SS HAND SINKS
Dish Washing Facilities	1-COMM. DISHWASHER
Food Preparation Counter (Dimensions)	2-SS 30"x30" PREP, 2-SS 24"x48" PREP, 1-SS 60"x30" PREP, 1-SS 42"x30" PREP, 3-SS 18"x30" PREP
Other	1-80 QT. ELET. MIXER, 1-DOUGH ROLLER, 1-COMM. MICROWAVE, 1-COMM. ICE MACHINE, 1-SS 2 BASKET

DEEP FAT FRYER, 1-GAS PASTA COOKER, 2-SS 4 BURNER RANGES

3. Attach a copy of your full menu including prices (examples: Breakfast, Lunch, Dinner, and Nonalcoholic beverages). 1-10" ELET. SS MEAT GRILLER, 1-SS 82"x62" PIZZA HOOD, 1-13" SS HOOD W/ANVIL, 1-SS 2 COMP. SOUP WARMER

4. List the seating capacity for:
a. Restaurant dining area of your premises: (Do not include patio seating) 113
b. Bar area of your premises: 7
c. Total dining and bar seating capacity of your premises: 120

5. What Type of dinnerware and utensils are utilized within your restaurant?

☒ Reusable ☐ Disposable ☐ Both

6. Does your restaurant have a bar area that is distinct and separate from the dining area? ☒ YES ☐ No

(If yes, what percentage of the public floor space does this area cover?) 10 %

7. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 90 %

8. Does your restaurant contain any games, televisions, or any other entertainment? ☒ YES ☐ No
(If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

5-40" FLAT SCREEN

9. Do you have live entertainment or dancing? ☒ YES ☐ No

(If yes, what type and how often 8.5

example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

1 TO 4 PERSON LIVE BAND - UP TO TWICE A WEEK

10. Use space below to list how many employees for each position to fully staff your business.

Position	How many
Cooks	4
Bartenders	1
Hostesses	0
Managers	1
Servers	5
Other (Dishwasher)	1
Other ()	
Other ()	

I, ANTHONY PETER JACOBSEN, hereby declare that I am the APPLICANT filing this application.
I have read this application and the contents and all statements true, correct and complete.

X [Signature]
(Signature of APPLICANT)

NOTARY

State of Arizona County of Pima

The foregoing instrument was acknowledged before me this 30TH day of SEPT. 2020
Day Month Year

My Commission Expires on: 06/05/2021

[Signature]
Signature of Notary Public



OFFICIAL SEAL
KEVIN A. KRAMBER
Notary Public - State of Arizona
PIMA COUNTY
My Comm. Expires June 5, 2021



Arizona Department of Liquor Licenses and
Control

800 W Washington 5th Floor

Phoenix, AZ 85007-2934

www.azliquor.gov

(602) 542-5141

RECORDS REQUIRED FOR AUDIT

Applies to Series 11 (Hotel/Motel W/Restaurant) & Series 12 (Restaurant) Only

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH YOUR DLLC RECORDS

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

1. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
2. A list of *all* food and liquor vendors
3. The restaurant menu used during the audit period
4. A price list for alcoholic beverages during the audit period
5. Mark-up figures on food and alcoholic products during the audit period
6. A recent, *accurate* inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
7. Monthly Inventory Figures - beginning and ending figures for food and liquor
8. Chart of accounts (copy)
9. Financial Statements-Income Statements-Balance Sheets
10. General Ledger
 - A. Sales Journals/Monthly Sales Schedules
 - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
 - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
 - 3) Dated Guest Checks
 - 4) Coupons/Specials/Discounts
 - 5) Any other evidence to support income from food and liquor sales
 - B. Cash Receipts/Disbursement Journals
 - 1) Daily Bank Deposit Slips
 - 2) Bank Statements and canceled checks
11. Tax Records
 - A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
 - B. Income Tax Return - city, state and federal (copies)
 - C. Any supporting books, records, schedules or documents used in preparation of tax returns
12. Payroll Records
 - A. Copies of all reports required by the State and Federal Government
 - B. Employee Log (A.R.S. §4-119)
 - C. Employee time cards (actual document used to sign in and out each work day)
 - D. Payroll records for all employees showing hours worked each week and hourly wages

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13. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

**REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).**

A.R.S. §4-210(A)7

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

A.R.S. §4-205.02(G)

For the purpose of this section:

- 1. "Restaurant" means an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food
- 2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises, regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

NOTARY

I, (Print Full Name) ANTHONY PETER JOHNSON, have read and understand all aspects of this statement

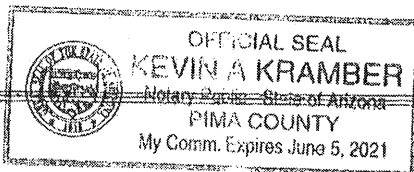
X (Signature) [Signature]
Controlling Person / Agent

State of ARIZONA County of PIMA
the foregoing instrument was acknowledged before me this

30 of SEPT. 2020
Day Month Year

My commission expires on: 06/05/2021

[Signature]
Signature of NOTARY PUBLIC



MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE