



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 11/17/2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

University of Arizona, Norton School

***Project Title/Description:**

Drug Treatment Alternative to Prison Program (DTAP) & Specialty Courts Initiative - Evaluation Services

***Purpose:**

To provide program evaluation services for the Drug Alternative to Prison (DTAP) Program. In addition, the evaluation team will work with the Problem Solving Courts Initiative team and partners to identify and prioritize specialized evaluation reports based on program needs, within the available evaluation resources. This will include evaluation of the Consolidated Misdemeanor Problem Solving (CMPS) Court program, and may include other specialty court programs in Pima County as resources are available. The purpose of this amendment is to increase funding and update new scope of work.

***Procurement Method:**

Direct Select per Board of Supervisors Policy D 29.6 III. - C.

***Program Goals/Predicted Outcomes:**

The evaluation team will provide evaluation services in order to assess the implementation and outcomes of the DTAP Program and the Specialty Courts Initiative. In addition, the evaluation team will work with the DTAP staff and partners to identify and prioritize specialized evaluation reports based on program needs.

***Public Benefit:**

The Specialty Courts Initiative and DTAP Program reduces recidivism, saves millions of taxpayer dollars, saves lives and reunites families. Breaking the cycle of incarceration will also improve community safety and reduce victimization.

***Metrics Available to Measure Performance:**

Pima County Attorney's Office will be reviewing and approving invoices to monitor services provided under this agreement required meet the needs of the program.

***Retroactive:**

Yes. County and contractor had delays in finalizing scope of work and funding amount. Due to these delays, County was not able to submit amendment to BOS before contract commencement date. Additionally, review of contract by Vendor delayed the process further.

To: CUB- 11-10-20
Ver. - 4
Pgs - 5

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Attention

Procure Dept 11/10/20 11:07

NOV 10 2020 11:07 AM

Handwritten signature

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: PCA Contract Number (i.e.,15-123): 19-515

Amendment No.: 1 AMS Version No.: 4

Effective Date: 10/01/2020 New Termination Date: 09/30/2021

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 90,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** U.S. Dept. of Justice (DOJ)
Substance Abuse and Mental Health Services (SAMHSA) Treatment Drug Courts

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Erica Alloy

Department: Pima County Attorney's Office

Telephone: 520-724-5610

Department Director Signature/Date: [Signature]

11/5/20

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: [Signature]

11/9/2020

(Required for Board Agenda/Addendum Items)

Pima County Attorney's Office

Project: Drug Treatment Alternative to Prison Program (DTAP) & Specialty Courts Initiative - Evaluation Services

Contractor: The Arizona Board of Regents, University of Arizona

Contract No.: CT- PCA- 19-515

Contract Amendment No.: 01

Orig. Contract Term: 10/01/2019- 09/30/2020	Orig. Amount:	\$ 85,000.00
Termination Date Prior Amendment: N/A	Prior Amendments Amount:	\$ 0.00
Termination Date This Amendment: 09/30/2021	This Amendment Amount:	\$ 90,000.00
	Revised Total Amount:	\$175,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. **Background and Purpose.**
 - 1.1. Background. On October 1, 2019, County and Contractor entered into the above referenced agreement to provide Drug Treatment Alternative to Prison Program (DTAP) & Specialty Courts Initiative - Evaluation Services.
 - 1.2. Purpose. County is renewing the contract for an additional term and increasing funding. The parties are implementing additional services.
2. **Term.** County is exercising the first extension option to renew the contract for one additional year commencing on October 1, 2020 and terminating on September 30, 2021. If the commencement date is before the effective date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.
3. **Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 4 is increased by \$90,000. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$175,000.
4. **Scope of Services.** The parties have revised the Scope of Services and attached **Exhibit A-1** (3 pages) replaces Exhibit A in its entirety.

[Remainder of this page left intentionally blank]

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Stacey Roseberry
Print DCA Name

9/30/2020
Date

CONTRACTOR

M. A. Drury

Digitally signed by M. A. Drury
Date: 2020.11.03 16:16:51
-07'00'

Authorized Officer Signature

Mark A. Drury, Contracts Manager
Printed Name and Title

11/3/2020
Date

APPROVED AS TO CONTENT



Department Head

10/26/20
Date

Exhibit A-1 (3 pages)

Scope of Services

The evaluation team, led by Dr. Michele Walsh at the UArizona Norton School Community Research, Evaluation, and Development Team, will provide evaluation services to the Pima County Attorney's Office in order to assess the implementation and outcomes of the Drug Treatment Alternative to Prison (DTAP) program and the Consolidated Misdemeanor Problem Solving (CMPS) Court program.

In addition, the evaluation team will consult with the Pima County Superior Court data team working on implementing a new SMRT Court and STEPs Court pre-indictment diversion program in collaboration with the Pima County Attorney's Office. (The SMRT Court will be involved with early evaluations and hearings in cases that ultimately will be resolved by assignment to DTAP.)

The evaluation team will work with the County Attorney's Director of Specialty Court Programs, the DTAP team, the CMPS Court team, and partner agencies to produce an annual report that:

- Documents the operations of the DTAP and CMPS Court programs in Pima County;
- Evaluates fidelity of DTAP and CMPS Court to Drug Court Best Practice Standards; and
- Assembles and summarizes qualitative and quantitative indicators of program outcomes, including:
 - * Descriptions of participant characteristics;
 - * Program completion statistics;
 - * Time to successful completion or unsuccessful termination;
 - * Violations of terms and conditions of probation or diversion;
 - * Incentives, Sanctions, and Therapeutic Interventions imposed for violations and results;
 - * Independent living outcomes, such as physical and behavioral health, employment or alternative income, and housing;

- * Recidivism (conviction of a new crime within three years of completion or unsuccessful termination); and

- Provides recommendations for program improvement.

In order to produce the annual report, members of the evaluation team will:

- Attend monthly or quarterly DTAP and CMPS steering or operational committee meetings;
- Consult regularly with the County Attorney's Director of Specialty Court Programs;
- Periodically attend DTAP and CMPS Court staffings and hearings;
- Conduct ongoing review of drug court literature, especially that published by NDCI and NADCP;
- Assist the County Attorney's Director of Specialty Court Programs in reviewing and recommending data elements in the DIMS database for CMPS Court;
- Collaborate with the CMPS Court staff and DIMS Data Administrator to ensure entered data is coded properly and data can be downloaded for aggregation and analysis;
- Collaborate with the County Attorney's Director of Specialty Court Programs to identify data to be obtained from DTAP team members, including the Probation team and the Court, as well as the Case Manager, and treatment providers;
- Participate in BJA and SAMHSA technical assistance calls as needed;
- Conduct and analyze key informant and participant interviews to assess program implementation, including barriers and facilitators;
- Assemble and analyze secondary data from identified program and partner databases; and
- Jointly identify priority areas for evaluation with the County Attorney's Director of Specialty Court Programs.

In addition, as resources permit, the evaluation team will:

- Assist the County Attorney's Director of Specialty Court Programs with gathering data and narrative information for grant reports;
- Attend and conduct trainings and meetings, as agreed to;
- Produce project scope documents for specialized evaluation reports;
- Produce specialized evaluation reports, as agreed to;
- Participate in additional evaluation, analysis trainings and or meetings, as identified, within resources; and

- Provide presentations and peer review articles, as identified.