



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: November 17, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

The Arizona Partnership for Immunization (TAPI)

***Project Title/Description:**

Third Party Billing. The revenue contract being amended may be found in onBase by searching 17*178.

***Purpose:**

This revenue contract allows TAPI to bill, on behalf of the Pima County Health Department (PCHD), for services provided by the PCHD clinics for clients that carry commercial or AHCCCS (Medicaid) insurance.

Amendment #4 extends the term of this agreement and adds anticipated cumulative revenue (revenue anticipated in 2021 minus shortage in 2020 due to COVID-19 closures of clinics and other services).

***Procurement Method:**

This Revenue Contract is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The program is designed to allow PCHD to recoup some of the expenses of running public health clinics. PCHD has implemented electronic health records but does not yet have the necessary infrastructure in place to bill for services provided at the clinics. PCHD has worked with TAPI to recover some of the cost of administering immunizations for many years. This relationship has been expanded to include billing for other services provided at the clinics where the client has insurance.

***Public Benefit:**

Recuperating funds to provide services allows PCHD to save taxpayer money without decreasing the level of services provided.

***Metrics Available to Measure Performance:**

- # of claims submitted
- # of claims payments received
- reasons for denial of claims
- \$ received by PCHD from TAPI

***Retroactive:**

No.

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Revised 5/2020

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Procure Dept 11/02/20 PM0157

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CTN Department Code: HD Contract Number (i.e., 15-123): 19-077
Amendment No.: 04 AMS Version No.: 03
Commencement Date: 12/02/2020 New Termination Date: 12/01/2021
Prior Contract No. (Synergen/CMS): CTN-HD-17-178

☐ Expense or ☒ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ _____

Is there revenue included? ☒ Yes ☐ No If Yes \$ 65,000.00 - estimate

***Funding Source(s) required:** N/A

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Sharon Grant

Department: Health Telephone: 724-7842

Department Director Signature/Date: [Signature] 10/28/20

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: C. J. [Signature] 11/2/2020
(Required for Board Agenda/Addendum Items)

Pima County Department of Health

Project: Third Party Billing

Contractor: The Arizona Partnership for
Immunization (TAPI)
700 E. Jefferson St.
Phoenix, AZ 85034

Contract No.: CTN-HD-19-077; formerly CTN-HD-17-178

Contract Amendment No.: 04

Orig. Contract Term:	12/02/2016 – 12/01/2017	Orig. Amount:	\$ 355,000.00
Termination Date Prior Amendment:	12/01/2020	Prior Amendments Amount:	\$1,190,000.00
Termination Date This Amendment:	12/01/2021	This Amendment Amount:	\$ 65,000.00
		Revised Total Amount:	\$1,610,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On December 2, 2016, County and Contractor entered into the above referenced agreement to provide third party billing services for County provided clinical services.

1.2. Purpose. County desires to extend the term for an additional year and add estimated revenue for the extension period. There are no renewals remaining in this Contract.

2. Term. The County is exercising the fourth extension option to renew the contract for one additional year commencing on December 2, 2020 and terminating on December 1, 2021. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Compensation and Payment. Revenue to the County is an estimate and not a guaranteed or do not exceed amount. The estimated revenue under this Contract, as set forth in Section 5, is increased by \$65,000.00. County's total revenue under this Contract is estimated at \$1,610,000.

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All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

JONATHAN PINKNEY
Print DCA Name

10/28/2020
Date

APPROVED AS TO CONTENT



Department Representative

10/28/20
Date

CONTRACTOR



Authorized Officer Signature

Patty Gast, Program Manager - Billing and Funding

Printed Name and Title

10/27/2020

Date