



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: November 10, 2020

** = Mandatory, information must be provided*

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Chan Zuckerberg Foundation passed through Center for Tech & Civic Living (CTCL)

***Project Title/Description:**

CTCL COVID-19 Response Grant

***Purpose:**

Ensure local election jurisdictions have the staffing, training, and equipment necessary so every eligible voter can participate in the November 2020 General Election in a safe and timely way

***Procurement Method:**

This subrecipient agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Funds will be applied to election/voting expenses; eligible activities/costs include (but are not limited to) early voting and election day voting; PPE; voter education and outreach; poll worker recruitment, training, & safety; staffing; and technology improvement

***Public Benefit:**

Safe General Election 2020 voting during the coronavirus pandemic.

***Metrics Available to Measure Performance:**

Funds will be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Pima County in 2020; final report of expenditures due 1/31/2021

***Retroactive:**

Award received in October 2020; applies to eligible election/voting expenses incurred between 6/15 and 12/31/2020.

GM Approved 10-26-2020 JS
Revised 5/2020

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☒ Award ☐ Amendment

Document Type: GTAW Department Code: RE Grant Number (i.e., 15-123): 21-072

Commencement Date: 6/15/2020 Termination Date: 12/31/2020 Amendment Number: --

☐ Match Amount: \$ -- ☒ Revenue Amount: \$ 950,445 50

***All Funding Source(s) required:** Chan Zuckerberg Foundation passed through Center for Tech and Civic Living

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ -- % --

***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ -- % --

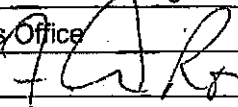
***Funding Source:--**

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

non-federal award

Contact: Pamela Franklin, Voter Registration Manager.

Department: Pima County Recorder's Office Telephone: (520) 724-4356

Department Director Signature/Date:  10-21-20

Deputy County Administrator Signature/Date:

County Administrator Signature/Date:  10/23/20

(Required for Board Agenda/Addendum Items)



CENTER FOR
TECH AND
CIVIC LIFE

October 20, 2020

Pima County, Arizona

Chairman

240 N. Stone Ave.

Tucson, AZ 85701

Dear Ramon Valadez,

I am pleased to inform you that based on and in reliance upon the information and materials provided by Pima County, and the special circumstances Pima County faces administering elections in 2020, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of Pima County ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$950,445.50 USD

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Pima County in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.
3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Non-partisan voter education, Poll worker recruitment funds, hazard pay, and/or training expenses, and Temporary staffing. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the County Recorder ("the Election Department") or fail to



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.

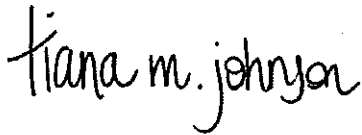
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.

10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

GRANTEE

By: _____
Ramon Valadez

Title: Chairman, Pima County Board of Supervisors

Date: _____

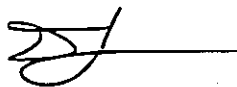
ATTEST

By: _____
Julie Castaneda

Date: _____

Title: Clerk, Pima County Board of Supervisors

Approved as to form and authority to enter into Agreement:

By:  _____
Daniel Jurkowitz, Deputy County Attorney

Date: October 21, 2020

Title: Legal Counsel for GRANTEE

