



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: October 20, 2020

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Centers for Disease Control and Prevention (CDC)

**\*Project Title/Description:**

Racial and Ethnic Approaches to Community Health (REACH) Pima Partnership

**\*Purpose:**

The REACH Pima Partnership brings together entities with a history of successful collaboration on health and wellness issues among American Indian (AI) and Mexican-American (MA) populations throughout Pima County. The partners will build on existing Community Action Coalitions to develop and implement culturally and socioeconomically tailored interventions that specifically engage MA and AI communities in Pima County. The project aims to improve health, prevent chronic diseases, and reduce health disparities among our population at the highest risk/burden of chronic diseases including hypertension, heart disease, Type 2 diabetes, and obesity.

This Notice of Award for budget period from 09/30/2020 through 09/29/2021 is being processed as Amendment #3. The Notice of Award adds \$190,169.00 in supplemental funds for the purpose of promoting flu immunization to target groups. No signature is required. Indirect costs in the amount of 10% of Direct Costs are included in the budget.

**\*Procurement Method:**

This Grant is a non-procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

- Educate and empower trusted voices in the community to support vaccine education and delivery through educational media and events.
- Increase vaccination opportunities by building partnerships between vaccination providers and the community to increase the number, range, and diversity of opportunities for vaccination.

**\*Public Benefit:**

This year, with the COVID-19 pandemic, it is more important than ever to have as many County residents vaccinated against the flu as possible. This will help not to overcrowd hospitals and reduce the spread of respiratory illnesses.

**\*Metrics Available to Measure Performance:**

The work plan submitted as part of the proposal includes outcome measures such as # of community support actions, # trained tribal community spokespersons, materials distributed to schools and other partners, # of flu vaccination events held and # of partnerships formed.

**\*Retroactive:**

Yes. NOA was not received until 9/25/2020 and takes effect on 9/30/2020. Grant must be approved by BOS so it will be retroactive. If not approved, the REACH program will not be able to take advantage of these additional funds to increase the flu vaccination rate among target populations.

*Full Approved 10/7/2020 LJS*  
Revised 5/2020

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards)☐ Award ☒ AmendmentDocument Type: GTAM Department Code: HD Grant Number (i.e.,15-123): 21-38Commencement Date: 09/30/2020 Termination Date: 09/29/2021 Amendment Number: 03☐ Match Amount: \$ \_\_\_\_\_ ☒ Revenue Amount: \$ 190,169.00**\*All Funding Source(s) required:** Centers for Disease Control and Prevention (CDC) (Department of Health and Human Services)**\*Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Directly from the Federal GovernmentContact: Sharon GrantDepartment: Health Telephone: 724-7842Department Director Signature/Date: [Signature] 10/02/2020Deputy County Administrator Signature/Date: [Signature] 10/06/2020County Administrator Signature/Date: [Signature] 10/6/2020  
(Required for Board Agenda/Addendum Items)

1. DATE ISSUED MM/DD/YYYY 09/17/2020		1a. SUPERSEDES AWARD NOTICE dated 06/29/2020 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded	
2. CFDA NO. 93.738 - PPHF 2012: Racial and Ethnic Approaches to Community Health Program financed solely by 2012 Public Prevention and Health Funds			
3. ASSISTANCE TYPE Cooperative Agreement			
4. GRANT NO. 6 NU58DP006600-03-01 Formerly		5. TYPE OF AWARD Other	
4a. FAIN NU58DP006600		5a. ACTION TYPE Post Award Amendment	
6. PROJECT PERIOD MM/DD/YYYY From 09/30/2018		Through MM/DD/YYYY 09/29/2023	
7. BUDGET PERIOD MM/DD/YYYY From 09/30/2020		Through MM/DD/YYYY 09/29/2021	
8. TITLE OF PROJECT (OR PROGRAM) REACH Pima Partnership			

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**Centers for Disease Control and Prevention**  
**CDC Office of Financial Resources**

2939 Brandywine Road  
Atlanta, GA 30341

**NOTICE OF AWARD**

AUTHORIZATION (Legislation/Regulations)  
317(K)(2) 42 USC 247B(K)(2)

9a. GRANTEE NAME AND ADDRESS PIMA COUNTY 3950 S Country Club Rd Ste 100 Tucson, AZ 85714-2226		9b. GRANTEE PROJECT DIRECTOR Dr. Francisco Garcia 3950 S COUNTRY CLUB RD STE 100 TUCSON, AZ 85714-2666 Phone: 5207247733	
10a. GRANTEE AUTHORIZING OFFICIAL Dr. Donald Gates 3950 S Country Club Road COPE Tucson, AZ 85714-2666		10b. FEDERAL PROJECT OFFICER Carlene Graham 4700 Buford Highway Chamblee, GA 30341 Phone: 770-488-8022	

**ALL AMOUNTS ARE SHOWN IN USD**

11. APPROVED BUDGET (Excludes Direct Assistance)				12. AWARD COMPUTATION			
I Financial Assistance from the Federal Awarding Agency Only				a. Amount of Federal Financial Assistance (from item 11m) 952,854.00			
II Total project costs including grant funds and all other financial participation <input type="checkbox"/>				b. Less Unobligated Balance From Prior Budget Periods 0.00			
a. Salaries and Wages	275,500.00			c. Less Cumulative Prior Award(s) This Budget Period 762,685.00			
b. Fringe Benefits	81,742.00			d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION		190,169.00	
c. Total Personnel Costs	357,242.00			13. Total Federal Funds Awarded to Date for Project Period 2,478,224.00			
d. Equipment	0.00			14. RECOMMENDED FUTURE SUPPORT			
e. Supplies	25,938.00			(Subject to the availability of funds and satisfactory progress of the project):			
f. Travel	13,062.00			YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
g. Construction	0.00			a. 4		d. 7	
h. Other	143,500.00			b. 5		e. 8	
i. Contractual	326,489.00			c. 6		f. 9	
j. TOTAL DIRECT COSTS	866,231.00			15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:			
k. INDIRECT COSTS	86,623.00			a. DEDUCTION b. ADDITIONAL COSTS c. MATCHING d. OTHER RESEARCH (Add / Deduct Option) e. OTHER (See REMARKS)			
l. TOTAL APPROVED BUDGET	952,854.00			16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDOING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: a. The grant program legislation b. The grant program regulations. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.			
m. Federal Share	952,854.00			In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.			
n. Non-Federal Share	0.00						

REMARKS (Other Terms and Conditions Attached -

☒ Yes

☐ No

**GRANTS MANAGEMENT OFFICIAL:**

Pamela Render, Grants Management Officer  
2920 Brandywine Road  
Mailstop E09  
Atlanta, GA 30341  
Phone: 770-488-2712

17.OBJ CLASS 41.51	18a. VENDOR CODE 1866000543A2	18b. EIN 866000543	19. DUNS 144733792	20. CONG. DIST. 03
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 0-921046W	b. 18NU58DP006600	c. DP	d. \$190,169.00	e. 75-20-0951
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.

## NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 3

DATE ISSUED

09/17/2020

GRANT NO. 6 NU58DP006600-03-01

**Direct Assistance**

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 3	DATE ISSUED 09/17/2020
GRANT NO. 6 NU58DP006600-03-01	

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
09/30/2018	09/29/2019	Annual	12/28/2019
09/30/2019	09/29/2020	Annual	12/28/2020
09/30/2020	09/29/2021	Annual	12/28/2021

## **AWARD ATTACHMENTS**

Pima County Health Department

6 NU58DP006600-03-01

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1. Terms and Conditions
2. Technical Review

## ADDITIONAL TERMS AND CONDITIONS OF AWARD

**Supplemental Funding:** The purpose of this amendment is to approve supplemental funding in the amount of \$190,169 for the year 03 budget period September 30, 2020 through September 29, 2021. This funding is approved based on the recipient's applications submitted August 28, 2020. The breakdown of funding is as follows:

**REACH Immunization Supplement:** \$190,169

Additional funds are authorized and distributed as indicated below:

	Year 03 Base Award	REACH Immunization Supplement	Total Approved Budget
Salaries and Wages	\$ 205,342.00	\$ 70,158.00	\$ 275,500.00
Fringe Benefits	\$ 60,519.00	\$ 21,223.00	\$ 81,742.00
Equipment	\$ -	\$ -	\$ -
Supplies	\$ 20,938.00	\$ 5,000.00	\$ 25,938.00
Travel	\$ 13,062.00	\$ -	\$ 13,062.00
Construction	\$ -	\$ -	\$ -
Other	\$ 67,000.00	\$ 76,500.00	\$ 143,500.00
Contractual	\$ 326,489.00	\$ -	\$ 326,489.00
Consultant	\$ -	\$ -	\$ -
<b>Total Direct Cost</b>	<b>\$ 693,350.00</b>	<b>\$ 172,881.00</b>	<b>\$ 866,231.00</b>
Indirect Costs	\$ 69,335.00	\$ 17,288.00	\$ 86,623.00
<b>Total Award</b>	<b>\$ 762,685.00</b>	<b>\$ 190,169.00</b>	<b>\$ 952,854.00</b>

**Budget Revision Requirement:** By **October 30, 2020** the recipient must submit a revised budget with a narrative justification. Please provide the following details:

- Supplies: The amount requested for supplies in the SF-424A is not consistent with the amount requested in the budget narrative. Please clarify the amount needed for supplies.
- Other: The amount requested for other costs in the SF-424A not consistent with the amount requested in the budget narrative. Please clarify the amount needed for other costs.
- Total budget: The total budget amount in the SF-424A is not consistent with total budget amount requested in the budget narrative. Please update the budget narrative to match the approved funding amount of \$190,169.

Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are

required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

**Technical Review Statement Response Requirement:** The review comments on the strengths and weaknesses of the proposal are provided as part of this award. A response to the weaknesses in these statements must be submitted to and approved, in writing, by the Grants Management Specialist/Grants Management Officer (GMS/GMO) noted in the CDC Staff Contacts section of this NoA, no later than 30 days from the budget period start date. Failure to submit the required information by the due date, **October 30, 2020**, will cause delay in programmatic progress and will adversely affect the future funding of this project.

**Indirect Costs:** The recipient's indirect costs are approved and based on a de minimis rate of ten (10) percent of modified total direct costs (MTDC) as defined in 45 CFR Part 75.2, effective September 30, 2020.

**GMS Contact:**

Natasha Jones, Grants Management Specialist

Telephone: 770-488-1649

Email: [njones6@cdc.gov](mailto:njones6@cdc.gov)



**Racial and Ethnic Approaches to Community Health (REACH)**  
**CDC-RFA-DP18-1813**  
**Flu Immunization Supplement**  
**Technical Review**

**AWARD INFORMATION**

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**Recipient Name:** Pima County Health Department

**Award Number:** DP006600

**Amount Requested:** \$190,169.00

**Amount Recommended:** \$ 190,169.00

**Reviewer Name:** Jonathan Hill

**Section I. Work Plan**

**Summary:** The Pima County Health Department proposes to increase influenza vaccination coverage, and promote culturally specific prevention messaging for Pima County communities with lower flu vaccination coverage including Mexican American, Native American and recently immigrated groups, along with people that have difficulty accessing services and primary care in both rural and urban areas.

**A. Major Strengths**

Addresses all requirements in Focus Area A and 3 in Focus Area B (+2 than required). Well defined, measurable outcome measures. Tasks and process measures also well defined. Wealth of efforts related to educational materials at schools, clinics, healthcare systems, places of worship, and low-income housing complexes. Mobile testing units already established.

**B. Areas Needing Improvement**

Please submit a revised workplan that addresses the following. No timeframes listed for task completion. Events and campaigns listed in workplan activities are not linked to National Influenza Vaccination Week. Lack of detail about data collection and sources. No confirmation of commitment to actively participate in Learning Hub, State and Community Health Media Center, or Data Hub.

**C. Budget review**

Please submit a revised budget and budget justification addressed the following. Task 2.3 under Focus Area B suggests procurement of vaccine, which is not an allowable cost. The Flu Vaccine Supplement budget may support paid staff and clinical supplies that contribute to vaccination efforts if the recipient clearly describes how the staff or supplies support or increase partners' ongoing vaccination efforts that will be sustainable rather than independent and/or new efforts. Please provide justification for all proposed staff. Please review your staffing plan and ensure that no staff is budgeted for over 100% time taking into account both the REACH budget and the Vaccination Supplement budget. More detail for "Supplies" and "Other" budget line items is needed. Please provide an in-direct rate agreement.

**D. Recommendations**

- ☒ **A revised work plan is required.** The recipient is required to work with their project officer to make the required changes.
- ☐ **A revised work plan is NOT required.**

**Section II. Research Determination** –This NOFO is only for non-research activities supported by CDC.

- ☒ No research activities are proposed.
- ☐ Research activities have been proposed but were disapproved or disallowed.