



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: October 20, 2020

Title: Transmittal of Department Quarterly Reports on Receivable Collections

Introduction/Background:

Transmitted herewith are the Department Quarterly Reports on Receivable Collections and Summary, as delineated in Pima County Administrative Procedure 22-75, for the quarter ending June 30, 2020.

Discussion:

For the quarter ending June 30, 2020, departments reported accounts receivable balances totaling \$17,557,799 or a 3% increase from the previously reported quarter ending December 31, 2019. Of the total ending accounts receivable balances \$899,551 or 5% was considered delinquent.

Conclusion:

For detail, please see the attached Summary and reports from the departments.

Recommendation:

Recommend that the Board accept the Department Quarterly Reports on Receivable Collections for the period ending June 30, 2020.

Fiscal Impact:

Board of Supervisor District:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ All

Department: Finance and Risk Management Telephone: _____

Contact: Michelle Hamilton Telephone: 724-3930

Department Director Signature/Date: *Michelle Gaffney* 9/29/20

Deputy County Administrator Signature/Date: *DW* 9/29/20

County Administrator Signature/Date: *C. Delaney* 9/30/20

Summary of Quarterly Department Reports on Receivable Collections, received for the Quarter Ending 6/30/20
Finance & Risk Management Department, Revenue Management Division

Department	Foot-note Refs	A/R Beginning Balance	Amount Billed this Period	Amount Collected	Amount Txfr'd to Rev & Coll	Corrections /Restate-ments	Write- offs & Settle-ments	A/R Ending Balance	Delinquent Balance
Attractions & Tourism	(2)	\$ 113,213	\$ 518,079	\$ (540,514)		\$ (1,000)		\$ 89,777	
Communications		0	1,349	(1,349)				0	
Constables		432	2,354	(1,620)	(570)	(45)		552	
Dept. of Environmental Quality		1,046,845	738,885	(1,450,979)	(2,020)			332,731	\$ 3,100
Development Services		16,099		(1,530)			(5,550)	9,019	\$ 9,019
Elections		89,865	549,922	(639,787)				(0)	
Facilities Mgmt	(3)	694,039	3,264,477	(3,315,216)		(14,267)		629,033	\$ 179,998
Finance & Risk Mgmt	(4)	3,226,326	18,630,691	(19,031,242)	(28,635)	(52,468)	(11,670)	2,733,002	\$ 63,484
Fleet Services		21,629	135,510	(111,707)				45,432	
Information Technology	(1)	(18,559)	383,818	(290,029)				75,230	
Kino Sports Complex	(5)	329,549	1,477,562	(1,610,699)		(20,666)		175,747	
Library		2,780	494,861	(80,237)				417,404	
Medical Examiner		134,917	747,585	(685,193)		33		197,343	\$ 16,100
Nat. Resources, Parks & Rec	(6)	507,470	591,006	(970,809)		(42,995)		84,674	
Offic of Sustainability & Conservation	(10)	-	51,770	(14,470)				37,300	
Pima Animal Care		2,093,776	2,573,251	(3,797,634)			(1,011)	868,382	\$ 1,049
Public Health		5,539	415	(2,300)		18	(1,175)	2,497	\$ 2,452
Public Works-CIP	(10)	-	19,000	(19,000)				-	
Regional Flood Control	(1)	(3,425)	1,348,052	(1,342,686)				1,940	
RWRD	(7)	113,480	627,354	(345,454)		(150)		395,230	\$ 44,128
Revenue & Collections	(8)	573,724	61,062	(44,832)	33,703	(1,460)	(62,918)	559,280	\$ 559,280
Sheriff	(9)	1,900,849	3,882,219	(4,083,046)				1,700,022	
Transportation		7,218,982	38,405,274	(36,233,722)	(2,479)	(43,550)	(733)	9,343,772	\$ 20,940
Wireless Integrated Network	(1)	70,322	571,300	(782,188)				(140,567)	
Totals		\$ 18,137,852	\$ 75,075,795	\$ (75,396,244)	\$ -	\$ (176,549)	\$ (83,056)	\$ 17,557,799	\$ 899,551

Footnotes to Summary:

- (1) Credit beginning or ending balances are due to prepayments of rent or other services.
- (2) Includes rental properties and hotel/motel tax.
- (3) Includes parking garages, rental properties and a note receivable for Visit Tucson
- (4) Includes interest from the carryback note with American Indian, cable company fees, hotel/motel tax, Risk Management claims and rental properties, January 8th Memorial donations and Payment in Lieu of Taxes.
- (5) Includes sports facilities use and hotel/motel tax.
- (6) Includes usage of parks and other NRPR facilities, rental properties and Starr Pass funds.
- (7) Includes septage hauling, rental properties and amounts owed for non-sufficient funds.
- (8) Includes court-ordered restitution accounts, judgments and delinquent accounts.
- (9) Includes a note receivable with the City of South Tucson.
- (10) These departments are reporting for the first time this period.

Prepared by: Carolyn Pataconi
Carolyn Pataconi
Revenue & Collections Supervisor

Reviewed & Approved by: Michelle Hamilton
Michelle Hamilton
Division Manager

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Attractions & Tourism
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 113,212.51
Amount Billed for this Period	\$ 518,078.65
Amount Collected during this Period	\$ (540,514.07)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (1,000.00) *
Accounts Receivable Ending Balance	<u>\$ 89,777.09 **</u>
 Delinquent Balance	 \$ -
 Collection Rate	 86%
 Number of Accounts at the End of the Period	 3
Number of Delinquent Accounts	0

* The Corrections/Restatements amount consists of May and June 2020 rent invoices for Wildcat Golf that were waived. The new contract amendment waives rent charges for eleven months.

** The Accounts Receivable Ending balance consists of rent deferrals for Old Tucson and racing fees due from Rillito Racing, who is on a five-month payment plan; and Hotel/Motel tax:

Old Tucson	\$ 16,315.40
Rillito Racing	\$ 27,091.00
Hotel/Motel tax	\$ 46,370.69
	<u>\$ 89,777.09</u>

Michelle Hamilton
Department Director/Designee

8-4-2020
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Communications Period Ending: 6/30/2020
Print Shop

	Amount
Accounts Receivable Beginning Balance	\$ -
Amount Billed for this Period	\$ 1,348.75
Amount Collected during this Period	\$ (1,348.75)
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ -</u>
Delinquent Balance	\$ -
Collection Rate	100%
Number of accounts at the end of the quarter	0
Number of delinquent accounts	0

Lorene Cordova
Department Director/Designee

8/20/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Constables

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 432.20
Amount Billed for this Period	\$ 2,353.80
Amount Collected during this Period	\$ (1,619.60)
Amount Transferred to Revenue and Collections	\$ (569.60)
Corrections/Restatements	\$ (44.60)
Accounts Receivable Ending Balance	<u>\$ 552.20</u>
Delinquent Balance	\$ -
Collection Rate	75%
Number of Accounts at the End of the Period	15
Number of Delinquent Accounts	0

* The Corrections/Restatements amount consists of prior period invoices that were cancelled.

Michelle Hamilton
Department Director/Designee

9/8/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Dept. of Environmental Quality
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 1,046,844.94
Amount Billed for this Period	\$ 738,885.29
Amount Collected during this Period	\$ (1,450,978.96)
Amount Transferred to Revenue and Collections	\$ (2,020.00)
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 332,731.27 *</u>
Delinquent Balance	\$ 3,100.00 **
Collection Rate	81%
Number of Accounts at the End of the Period	17
Number of Delinquent Accounts	1

* The Accounts Receivable Ending Balance consists of the following:

Air Quality Permits	\$ 3,100.00
Waste Hauler Permits	\$ 37,284.00
Tucson Airport Authority Well Monitoring	\$ 10,419.55
Prepaid Public Water Permits	\$ (4,500.00)
Prepaid Hazardous Waste Permits	\$ (15,900.00)
Solid Waste	\$ 302,327.72
	<u>\$ 332,731.27</u>

** The Delinquent Balance consists of an Air Quality account.

Lorena Cordova
Department Director/Designee

8/27/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Development Services
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 16,099.00
Amount Billed for this Period	\$ -
Amount Collected during this Period	\$ (1,530.00)
Corrections/Restatements	\$ -
Write-offs of Account Balances	\$ (5,550.00)
Accounts Receivable Ending Balance	<u>\$ 9,019.00 *</u>
Delinquent Balance	\$ 9,019.00 **
Collection Rate	15%
Number of Accounts at the End of the Period	7
Number of Delinquent Accounts	7

* The Accounts Receivable Ending Balance consists of the following:

Enforcement	\$ 930.00
Non-Sufficient Funds	\$ 8,089.00
	<u>\$ 9,019.00</u>

** The Delinquent Balance consists of the following accounts:

Enforcement	\$ 930.00
Non-Sufficient Funds	\$ 8,089.00 ***
	<u>\$ 9,019.00</u>

***Accounts have been transferred to the Pima County Attorney's Bad Check Program.

Josea Cordova
Department Director/Designee

8/25/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Elections

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 89,864.58
Amount Billed for this Period	\$ 549,922.18
Amount Collected during this Period	\$ (639,786.76)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ -</u>
Delinquent Balance	\$ -
Collection Rate	100%
Number of Accounts at the End of the Period	0
Number of Delinquent Accounts	0

Carolyn Pataconi
Department Director/Designee

7-20-2020
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Facilities Management
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 694,038.77
Amount Billed for this Period	\$ 3,264,476.71
Amount Collected during this Period	\$ (3,315,215.86)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (14,267.01) *
Accounts Receivable Ending Balance	<u>\$ 629,032.61 **</u>
Delinquent Balance	\$ 179,998.26 ****
Collection Rate	84%
Number of Accounts at the End of the Period	34
Number of Delinquent Accounts	3

* The Corrections/Restatements amount consists of accrued interest that was reversed when the Visit Tucson Note Receivable was paid off early.

** The Accounts Receivable Ending Balance consists of the following:

Prepayments on Building rental accounts	\$ (47,504.76)
Building rental accounts	\$ 529,286.20 ***
Prepayments on Parking accounts	\$ (165.00)
Parking accounts	\$ 42,409.66 ***
CIP utility work reimbursement	\$ 105,006.51
	<u>\$ 629,032.61</u>

*** Balances include deferred rent and parking as offered by the County due to the COVID-19 pandemic.

**** The Delinquent Balance consists of the following building rental accounts:

WorldView	\$ 118,925.00
City of Tucson	\$ 60,647.18
Baggins	\$ 426.08
	<u>\$ 179,998.26</u>

Lorena Cordova
Department Director/Designee

9/1/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Finance & Risk Management
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 3,226,325.53
Amount Billed for this Period	\$ 18,630,690.99
Amount Collected during this Period	\$ (19,031,242.32)
Amount Transferred to Revenue and Collections	\$ (28,634.70)
Corrections/Restatements	\$ (52,467.86) *
Risk Mgmt Write-offs up to \$2,500 approved by Division Manager	\$ (1,774.56)
Risk Mgmt Settlement Agreements \$1000 or Less	\$ (820.88)
Risk Mgmt Settlement Agreements \$1000 - \$10,000	\$ (9,074.38)
Accounts Receivable Ending Balance	<u>\$ 2,733,001.82 **</u>
Delinquent Balance	\$ 63,484.31 ***

Collection Rate 87%

Number of open accounts at the end of the period 35

Number of Delinquent Accounts 9

* The Corrections/Restatements amount consists of adjustments to prior period invoices for Risk Management claims.

** The Accounts Receivable Ending Balance consists of the following:

Vehicle license tax	\$ 1,487,347.56	Hotel/Motel tax	\$ 144,908.42
Cable Company rents	\$ 780,467.58	Risk Management claims	\$ 87,654.94
January 8th Memorial	\$ 180,883.32	Interest on American Indian Assoc. Note	\$ 13,240.00
		City of South Tucson Note	\$ 38,500.00
			<u>\$ 2,733,001.82</u>

*** The Delinquent Balance consists of the following:

Risk Management claims	\$ 24,984.31	
City of South Tucson Note	\$ 38,500.00	****
	<u>\$ 63,484.31</u>	

****Amount consists of interest due October 2019.

Isabel Cordova
Department Director/Designee

9/4/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Fleet Services
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 21,629.26
Amount Billed for this Period	\$ 135,509.56
Amount Collected during this Period	\$ (111,706.74)
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 45,432.08</u>
Delinquent Balance	\$ -
Collection Rate	71%
Number of accounts at the end of the quarter	26
Number of delinquent accounts	0



Department Director/Designee

8/28/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS


Department: Information Technology

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ (18,558.58)
Amount Billed for this Period	\$ 383,818.10
Amount Collected during this Period	\$ (290,029.03)
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 75,230.49 *</u>
 Delinquent Balance	 \$ -
 Collection Rate	 79%
 Number of open accounts at the end of the quarter	 9
Number of delinquent accounts	0

* The Accounts Receivable Ending Balance consists of the following:

Leases with a receivable balance	\$ 130,471.60
Prepayments - Leases	\$ (36,542.08)
Overpayments - Leases	<u>\$ (18,699.03)</u>
	<u>\$ 75,230.49</u>



Department Director/Designee

8/19/20

Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Kino Sports Complex
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 329,549.30
Amount Billed for this Period	\$ 1,477,561.93
Amount Collected during this Period	\$ (1,610,699.06)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (20,665.50) *
Accounts Receivable Ending Balance	<u>\$ 175,746.67 **</u>
Delinquent Balance	\$ -
Collection Rate	90%
Number of Accounts at the End of the Period	3
Number of Delinquent Accounts	0

* The Corrections/Restatements amount consists of: credits and refunds for COVID19-related event cancellations and a credit memo to reverse a prior year charge, as follows:

COVID19-related credits and refunds	(20,647.50)
Reversal of charge	(18.00)
	<u>\$ (20,665.50)</u>

** The Accounts Receivable Ending Balance is comprised of the following:

Lights of the World	\$ 68,445.05 †
Tucson Rising	\$ 8,763.91
Hotel/Motel Tax	\$ 98,537.71
	<u>\$ 175,746.67</u>

† Although the amount for Lights of the World has remained unpaid since January 2020, the balance is not considered to be delinquent because they have entered into a Payment Plan Agreement.

Carolyn Pataconi
Department Director/Designee

8-17-2020
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Library

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 2,780.06
Amount Billed for this Period	\$ 494,860.92
Amount Collected during this Period	\$ (80,237.41)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 417,403.57</u> *
Delinquent Balance	\$ -
Collection Rate	16%
Number of Open Accounts at the End of the Period	2
Number of Delinquent Accounts	0

* The Accounts Receivable Ending Balance consists of the following:

COT Utilities	\$ 7,200.37
Universal Service Administrative Co (E-Rate Funding)	\$ 410,203.20
	<u>\$ 417,403.57</u>

Rosena Cordova
Department Director/Designee

8/27/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Medical Examiner

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 134,916.60
Amount Billed for this Period	\$ 747,585.00
Amount Collected during this Period	\$ (685,192.50)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ 33.40
Accounts Receivable Ending Balance	<u>\$ 197,342.50</u>
 Delinquent Balance	 \$ 16,100.00 *
 Collection Rate	 78%
 Number of Open Accounts at the End of the Period	 62
Number of Delinquent Accounts	2

* The Delinquent Balance is comprised of unpaid invoices for 2 customers, as follows:

White River Indian Health Hospital	\$ 13,800.00
Co. River Indian Tribes	\$ 2,300.00
	<u>\$ 16,100.00</u>

Carolyn Pataconi
Department Director/Designee

7-21-2020
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: NRPR Period Ending: 6/30/2020
 (Combined)

	Amount
Accounts Receivable Beginning Balance	\$ 507,470.49
Amount Billed for this Period	\$ 591,006.39
Amount Collected during this Period	\$ (970,808.61)
Corrections/Restatements	\$ (42,994.76) *
Accounts Receivable Ending Balance	<u>\$ 84,673.51 **</u>
Delinquent Balance	\$ -
Collection Rate	92%
Number of Accounts at the End of the Period	17
Number of Delinquent Accounts	0

* The Corrections/Restatements amount consists of: 1) charges for Wildcat Golf that were waived by the new contract term extension and 2) reversal of a duplicate invoice to Tucson Leagues, as follows:

Waiver of charges	\$ (42,778.10)
Duplicate charge reversal	\$ (216.66)
	<u>\$ (42,994.76)</u>

** The Accounts Receivable Ending Balance consists of the following:

Parks Facility Use	\$ 15,232.92
Starr Pass	\$ 32,190.83
Real Property	\$ 37,137.30
Special Use Permits	\$ 112.46
	<u>\$ 84,673.51</u>

Carolyn Pataconi
 Department Director/Designee

8-11-2020
 Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Office of Sustainability & Conservation Period Ending: 6/30/2020
CIP IGA

	Amount
Accounts Receivable Beginning Balance	\$ -
Amount Billed for this Period	\$ 51,770.01 *
Amount Collected during this Period	\$ (14,469.78) *
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 37,300.23</u>
Delinquent Balance	\$ -
Collection Rate	28%
Number of Open Accounts at the End of the Period	1
Number of Delinquent Accounts	0

* This is the first period to report on the City of Tucson IGA for services provided by this department.

Lorena Cordova
Department Director/Designee

9/1/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Pima Animal Care Dept
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 2,093,775.80
Amount Billed for this Period	\$ 2,573,251.04
Amount Collected during this Period	\$ (3,797,634.28)
Write-offs under \$500 approved by Revenue Mgmt Supervisor	\$ (136.00)
Write-offs of \$500 - \$2,500 approved by Revenue Mgmt Division Mgr.	\$ (875.00)
Accounts Receivable Ending Balance	<u>\$ 868,381.56</u> *
Delinquent Balance	\$ 1,049.00 **
Collection Rate	81%
Number of Accounts at the End of the Period	14
Number of Delinquent Accounts	8

* The Accounts Receivable Ending Balance consists of the following:

Pima Animal Care Center	\$ 867,281.56
Pima Animal Care Operations	\$ 1,100.00
	<u>\$ 868,381.56</u>

** The Delinquent Balance amount consists of non-sufficient funds and fees.



Department Director/Designee

9/29/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Public Health Dept

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 5,539.00
Amount Billed for this Period	\$ 415.00
Amount Collected during this Period	\$ (2,299.50)
Write-offs under \$500 approved by Revenue Mgmt Supervisor	\$ (430.00)
Write-offs of \$500 - \$2,500 approved by Revenue Mgmt Division Mgr.	\$ (745.00)
Corrections/Restatements	\$ 17.50 *
Accounts Receivable Ending Balance	<u>\$ 2,497.00</u>
 Delinquent Balance	 \$ 2,452.00 **
 Collection Rate	 48%
 Number of open accounts at the end of the quarter	 7
Number of delinquent accounts	6

* The Corrections/Restatements amount consists of payments received from accounts previously written off.

** The Delinquent Balance amount consists of non-sufficient funds and fees.



Department Director/Designee

8/28/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Public Works
Capital Projects

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ -
Amount Billed for this Period	\$ 19,000.00 *
Amount Collected during this Period	\$ (19,000.00) *
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ -</u>
Delinquent Balance	\$ -

Collection Rate 100%

Number of Open Accounts at the End of the Period 0

Number of Delinquent Accounts 0

* Public Works activity consists of billing and payment from Catalina Radio Control Modelers. Funds were used for the repair of the runway on Pima County property, south of the Tres Rios Wastewater Reclamation Facility.

Lorena Cordova
Department Director/Designee

8/31/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Regional Flood Control District
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ (3,425.00)
Amount Billed for this Period	\$ 1,348,051.92 *
Amount Collected during this Period	\$ (1,342,686.46) *
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Write-Offs	\$ -
Accounts Receivable Ending Balance	<u>\$ 1,940.46 **</u>
 Delinquent Balance	 \$ -
 Collection Rate	 100%
 Number of Accounts at the End of the Period	 3
Number of Delinquent Accounts	0

* This reporting period includes activity related to the Alta Vista & IT Investments Developer Agreement. The \$1.3M received provides funding for the CDO Wash North Bank Improvements project.

** The Accounts Receivable Ending Balance consists of the following:

Enforcement	\$ 3,000.00
Regional Transportation Authority	\$ 1,435.46
Prepaid Rental Properties	\$ (2,175.00)
Prepaid License Agreements	\$ (320.00)
	<u>\$ 1,940.46</u>

Lorena Casdiken
Department Director/Designee

8/28/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Regional Wastewater Reclamation Department Period Ending: 6/30/2020
(Combined)

	Amount
Accounts Receivable Beginning Balance	\$ 113,480.23
Amount Billed for this Period	\$ 627,354.20
Amount Collected during this Period	\$ (345,454.42)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (150.00) *
Accounts Receivable Ending Balance	<u>\$ 395,230.01 **</u>
Delinquent Balance	\$ 44,128.49 ***
Collection Rate	47%
Number of open accounts at the end of the period	14
Number of Delinquent Accounts	3

* The Corrections/Restatements amount consists of the reversal of an invoice due to the deactivation of a permit.

** The Accounts Receivable Ending Balance consists of the following:

Septage Hauling	\$ 386,869.01
Non-sufficient Funds	\$ 8,401.00
Prepaid Rental	\$ (40.00)
	<u>\$ 395,230.01</u>

*** The Delinquent Balance consists of the following:

Septage Hauling	\$ 35,727.49
Non-sufficient Funds	\$ 8,401.00
	<u>\$ 44,128.49</u>

Forina Costanza
Department Director/Designee

6/20/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Revenue & Collections Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 573,723.94
Amount Billed for this Period	\$ 61,061.77
Amount Collected during this Period	\$ (44,832.37)
Amount Transferred to Revenue & Collections	\$ 33,703.49 *
Corrections/Restatements	\$ (1,459.80) **
Write-offs of account balances	\$ (62,917.51)
Accounts Receivable Ending Balance	<u>\$ 559,279.52</u>
Delinquent Balance	\$ 559,279.52 ***
Collection Rate	7%
Number of Accounts at the End of the Period	813
Number of Delinquent Accounts	813

* The Amount Transferred to Revenue & Collections consists of accounts from the following depts:

Transportation	\$ 558.96	Risk Management	\$ 30,554.93
DEQ	\$ 2,020.00	Constables	\$ 569.60
		Total Transfers	<u>\$ 33,703.49</u>

** The Corrections/Restatements amount consists of credits to restitution accounts for payments made directly to the applicable department and a fine waived by Dept. of Environmental Quality, as follows:

Credits to restitution accounts	\$ (749.38)
Waived DEQ fine	\$ (710.42)
	<u>\$ (1,459.80)</u>

*** The entire Accounts Receivable Ending Balance is delinquent. The Delinquent Balance consists of accounts that have been transferred to Revenue & Collections, by departments, after they have become past-due; court-ordered restitution accounts and judgments.

Cassidy Pataconi
Department Director/Designee

8-28-2020
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Sheriff's Dept

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 1,900,848.83
Amount Billed for this Period	\$ 3,882,219.38
Amount Collected during this Period	\$ (4,083,046.31)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 1,700,021.90</u>
Delinquent Balance	\$ -
Collection Rate	71%
Number of Accounts at the End of the Period	15
Number of Delinquent Accounts	0


Department Director/Designee

8/28/20
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Transportation
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 7,218,982.26
Amount Billed for this Period	\$ 38,405,273.55
Amount Collected during this Period	\$ (36,233,722.36)
Amount Transferred to Revenue and Collections	\$ (2,479.19)
Corrections/Restatements	\$ (43,549.88) *
Settlement Agreements \$1,000 or less	\$ (732.82)
Accounts Receivable Ending Balance	<u>\$ 9,343,771.56 **</u>
Delinquent Balance	\$ 20,940.19 ***
Collection Rate	79%
Number of Accounts at the End of the Period	63
Number of Delinquent Accounts	12

* The Corrections/Restatements amount consists of the reversal of prior quarter invoices.

** The Accounts Receivable Ending Balance consists of the following:

Prepaid Rental Properties	\$ (1,900.00)	PAG/Misc IGA's	\$ 334,467.59
Rental Properties	\$ 1,340.00	HURF/VLT/Aviation Funds	\$ 4,567,880.06
Damage Billings	\$ 178,483.70	License Agreements	\$ 245.00
RTA	\$ 2,567,026.86	Star Valley- Camino Verde	\$ 1,578,827.36
Non-Sufficient Funds	\$ 6,450.00	Star Valley- Wade/Valencia	\$ 102,187.09
CIP Utilities Reimbursement	\$ 8,562.90	Small Cell Wireless Equipment	\$ 201.00 ****
			<u>\$ 9,343,771.56</u>

*** The Delinquent Balance consists of the following:

Damage Billings	\$ 14,490.19
Non-Sufficient Funds	\$ 6,450.00
	<u>\$ 20,940.19</u>

****This is the first quarter in which Small Cell Wireless Communication Equipment activity is reported.

Fosena Cordova

Department Director/Designee

8/28/20

Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Wireless Integrated Network
(Combined)

Period Ending: 6/30/2020

	Amount
Accounts Receivable Beginning Balance	\$ 70,321.96
Amount Billed for this Period	\$ 571,299.67
Amount Collected during this Period	\$ (782,188.13) *
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ (140,566.50) **</u>
 Delinquent Balance	 \$ -
 Collection Rate	 122% ***
 Number of accounts at the end of the quarter	 45
Number of delinquent accounts	0


*The Amount Collected during this Period consists of:

Collected for 3rd and 4th Quarter Billing	\$ (660,836.13)
Collected for Fiscal Year 2020-21 Billing	\$ (121,352.00)
	<u>\$ (782,188.13)</u>

**The Accounts Receivable Ending Balance consists of:

Prepayments	\$ (146,883.50)
Accounts with a receivable balance	\$ 6,317.00
	<u>\$ (140,566.50)</u>

***The Collection Rate exceeds 100% due to prepayments.



Department Director/Designee



Date