



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: October 6, 2020

** = Mandatory, information must be provided*

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Community Action Association dba Wildfire

***Project Title/Description:**

2020-21 Utility Assistance Programs

***Purpose:**

This revenue is awarded to the County to administer energy program funding to eligible low-income clients for utility repair/replacement and utility deposits/bill assistance. This amendment is to increase the Utility Repair Replacement Deposit (URRD) funds by the amount of \$75,000.00

Attachments: Contract Number 07012020-21 Amendment 1 and Grant Application Approval Request

Indirect cost does not apply.

***Procurement Method:**

Not applicable to grant award.

***Program Goals/Predicted Outcomes:**

The goal is to provide emergency financial assistance to eligible low-income households experiencing a temporary financial crisis in order to prevent utility disconnection and/or to repair or replace utility related appliance and/or apparatus.

***Public Benefit:**

The program will provide emergency assistance funds to eligible Pima County residents. The assistance will result in prevention of homelessness, continuation or restoration of utility services and/or maintain or replace utility-related apparatus to ensure the safety and health of Pima County residents experience hardships and/or crisis.

***Metrics Available to Measure Performance:**

Performance reports provided via the Emergency Services Network database insures appropriate delivery of services.

***Retroactive:**

Yes, the County received the amendment from Wildfire on September 3, 2020. There were language changes and the final version was agreed upon by County and Wildfire on September 16, 2020. The negative impact of not approving this amendment is low-income Pima County residents would not receive utility assistance.

GM (Approved) 7/28/2020 LS
Revised 5/2020

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☒ Amendment

Document Type: GTAM Department Code: CR Grant Number (i.e.,15-123): 21-29

Commencement Date: 7/1/20 Termination Date: 6/30/21 Amendment Number: 1

☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 75,000.00

***All Funding Source(s) required:** Amendment 1 funding source is from Utility Repair Replacement Deposit

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Manira Cervantes/Rise Hart

Department: Community & Workforce Development

Telephone: 724-5710

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)



**Amendment No. One (1) to the 2020-2021
Independent Contractor Agreement
Contract No. 07012020-21**

The Independent Contract Agreement dated July 1, 2020, between Arizona Community Action Association DBA Wildfire and Pima County, on behalf of the Pima County - Community Action Agency (hereinafter "Contractor") to conduct application intake and eligibility determination for utility bill assistance, deposits and/or gas appliance repair/replace is hereby amended as follows:

Purpose of the Amendment:

1. To increase the Utility Repair Replacement Deposit (referred to as URRD) funds by the amount of \$75,000.00.

Amendment to:

Section I. Services and Programs – 1.2 Fund Sources

Utility Repair Replacement Deposit (URRD): To increase the Direct Service amount to \$131,636.00 and increase the Program Delivery amount to \$13,164.00. The new allocation for URRD will be \$144,800.00 (Direct Service + Program Delivery).

Total Funding: To increase Total Direct Service to \$260,075.00; Total Program Deliver to \$20,955.00 and Total Allocation to \$281,030.00.

Whole Agreement:

Unless otherwise noted herein, all other provisions of the original Agreement will remain in place for the duration of the original Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. One (1), effective as of the effective date.

CONTRACTOR
Pima County – Board of Supervisors

Arizona Community Action Association (dba
Wildfire), an Arizona nonprofit corporation

By: _____

By: _____

Name: Ramon Valadez

Name: Cynthia Zwick

Title: Chairman, Board of Supervisors

Title: Executive Director

Date: _____

Date: _____

ATTEST:

By: _____

Address:

Name: Julie Castenada

340 E Palm Lane, Suite 315

Phoenix, Arizona 85004

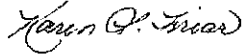
Title: Clerk of the Board

Fax: 602-604-0644

E-mail: czwick@wildfireaz.org

Date: _____

APPROVED AS TO FORM:


By: 

Name: Karen S. Friar

Title: Deputy County Attorney

Date: September 16, 2020

APPROVED AS TO CONTENT:

By: 

Name: Arnold Palacios

Title: Director, Community & Workforce Development

Date: 9-21-20

Address:

2797 E Ajo Way, 3rd Floor

Tucson, AZ 85713

Email: manira.cervantes@pima.gov