



BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: October 6, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Interfaith Community Services

***Project Title/Description:**

Emergency Services Network (ESN) services for Health Profession Opportunity Grant (HPOG) participants. The contract and amendments can be found in OnBase by searching Contracts CR-21*175 (formerly CS-20*149) in Doc_ID_AMS.

***Purpose:**

Interfaith Community Services, a subrecipient, will provide emergency utility and supportive services assistance to persons seeking health careers under HPOG through case management and referral/advocacy services to eligible low-income participants experiencing a temporary financial crisis in order to prevent homelessness, utility disconnection, or other disruptions hindering their progress for training. This amendment provides Interfaith Community Services with additional funding for the period October 1, 2020 to September 29, 2021.

Attachment: Contract Number CT-CR-21-175 (Amendment 1)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-CAA-ESN-2018-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

Interfaith Community Services will provide allowable emergency utility assistance for up to 50 eligible low-income participants and process up to 100 support vouchers.

***Public Benefit:**

The benefit of the program is that it will help in alleviating poverty and promoting self-sufficiency.

***Metrics Available to Measure Performance:**

Monthly financial and program performance reports.
Annual audit of agency's finances.

***Retroactive:**

Yes, due to the Pima Community College HPOG funded IGA had to first be approved by Pima County Board of Supervisors (BOS) before the amendment for Interfaith Community Services could be processed. The IGA was approved at the 9/15/20 BOS meeting. The negative impact of not approving this amendment is Pima County residents would not receive emergency utility and supportive services assistance for an additional year.

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10: CUB- 9.29.20
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8/5 - 3 (1)

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-175
Amendment No.: 1 AMS Version No.: 1
Commencement Date: 10/1/20 New Termination Date: 9/29/21
Prior Contract No. (Synergen/CMS): 20-149
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 82,540.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Intergovernmental Agreement (IGA) with Pima Community College recipient of the Health Profession Opportunity Grant

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community & Workforce Development

Telephone: 724-5723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

**Pima County Community & Workforce Development
Community Action Agency Program**

Project: Emergency Services Network (ESN)

Awardee: Interfaith Community Services
2820 W. Ina Road
Tucson, AZ 85741

Contract No.: CT-CR-21-175 (formerly CT-CS-20-149)

Contract Amendment No.: One (1)

Original Contract Term:	10/01/19 – 09/29/20	Orig. Contract Amount:	\$82,540.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	N/A
Termination Date This Amendment:	09/29/21	This Amendment Amount:	\$82,540.00
		Revised Total Amount:	\$165,080.00

DUNS No.: 809419398		SAM Registration Date: 8/3/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:	PCC2020	Award Date:	2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
93.093	HPOG	\$58,000,000.00	\$601,926.00

GRANT FUNDED AGREEMENT – AMENDMENT ONE (1)

1. BACKGROUND AND PURPOSE.

- 1.1 Background. On November 5, 2019, Pima County (“County”) and Interfaith Community Services (“Awardee”), entered into the above referenced contract to provide workforce development services to eligible HPOG participants.
- 1.2 County Organization. Effective July 1, 2020:
 - 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community & Workforce Development Department.
 - 1.2.2. This Agreement will be renumbered to CT-CR-21-175, but all terms and conditions, except as amended herein, remain unchanged.
 - 1.2.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community & Workforce Development Department (“CWD”).

1.3 Purpose.

1.3.1. County is the Subrecipient of Health Profession Opportunity Grant (“HPOG”) funds from Pima Community College and is authorized to pass those funds along to other entities, including Awardee, for the continuation of Emergency Services Network (“ESN”) programs.

1.3.2. County wishes to continue the ESN services provided by Awardee for an additional year.

2. **TERM, EXTENSIONS and AMENDMENTS, SECTION 2.0**, pursuant to **paragraph 2.2**, County exercises the first (1st) of three (3) available extension options. This Agreement will terminate on **September 29, 2021**.

3. **SCOPE OF SERVICES, SECTION 2.0**. The Commencement Date for the provisions set forth in this Amendment No. 1 is **October 1, 2020**.

4. **COMPENSATION AND PAYMENT, SECTION 4.0, paragraph 4.1** is amended to increase “the Maximum Allocated Amount”:

FROM: \$82,540.00

TO: \$165,080.00

5. **EXHIBIT A – SCOPE OF WORK**, is amended as follows:

5.1 **SECTION 5 – OUTCOMES**, the following is added to the Section heading:

During each contract year:

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

5.2 SECTION 6 – **BUDGET** is deleted in its entirety and replaced with the following:
Awardee will be reimbursed for actual costs incurred as follows:

BUDGET LINE ITEM	AMOUNT ALLOCATED	
	10-1-2019 – 9-29-2020	10-1-2020 – 9-29-2021
Operating Budget		
Salaries/Fringe Benefits	\$22,986.00	\$22,986.00
Rent/Utilities/Communications	-0-	-0-
Travel	\$600.00	\$600.00
Materials & Supplies	\$1,200.00	\$1,200.00
Operating Services	-0-	-0-
Administrative Expenses	\$2,754.00	\$2,754.00
Total Operating Budget	\$27,540.00	\$27,540.00
Other Allocation(s)		
Client Vouchers	\$55,000.00	\$55,000.00
TOTAL BUDGET	\$82,540.00	\$82,540.00

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

AWARDEE:

Tom McKinney Digitally signed by Tom McKinney
Date: 2020.09.22 14:32:20 -07'00'

Authorized Signature

Thomas J. McKinney, CEO

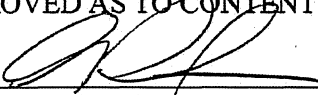
Printed Name & Title

Date: 9-22-20

ATTEST:

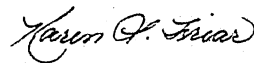
Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Community & Workforce Development

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney